



ALUMINUM BAHRAIN (ALBA)
Project SHE Monthly Report

JULY 2022



Project Title	FIX USED REFRACTORY BRICKS AT LINE 5 ROOM D
Document No	ACC/REP01/JULY2022
Contractor Name	AL AHLIA CONTRACTING CO. W.L.L.
Contractor Project Manager/contact details	RANGEETH RAVINDRAN (870810855) MOB NO :-38307847
Contractor HSE Officer/contact details	SHINAS P K (950546119) MOB NO:-33156741
Alba Responsible /contact details	SHUAIB AL AALI(17837540)
Purchase Order Number	45260661

REV: 00	Prepared by	Initial Approval	Final Review	Final Approval
Date	04/08/2022	05/08/2022		
Name	SHINAS P K	RANGEETH RAVINDRAN	SHUAIB AL AALI	
Designation	Contractor's HSE Officer	Contractor's Project Manager	Alba Responsible	SHE Coordinator



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1. Project Information

1.1 Scope of work

The scope of work is to pave interlock in the Room D area. All activities of Excavation, manual loading and interlock fixing is done for this. All the work is executed in accordance with Health, Safety & Environmental Action Plan.

1.2 Location

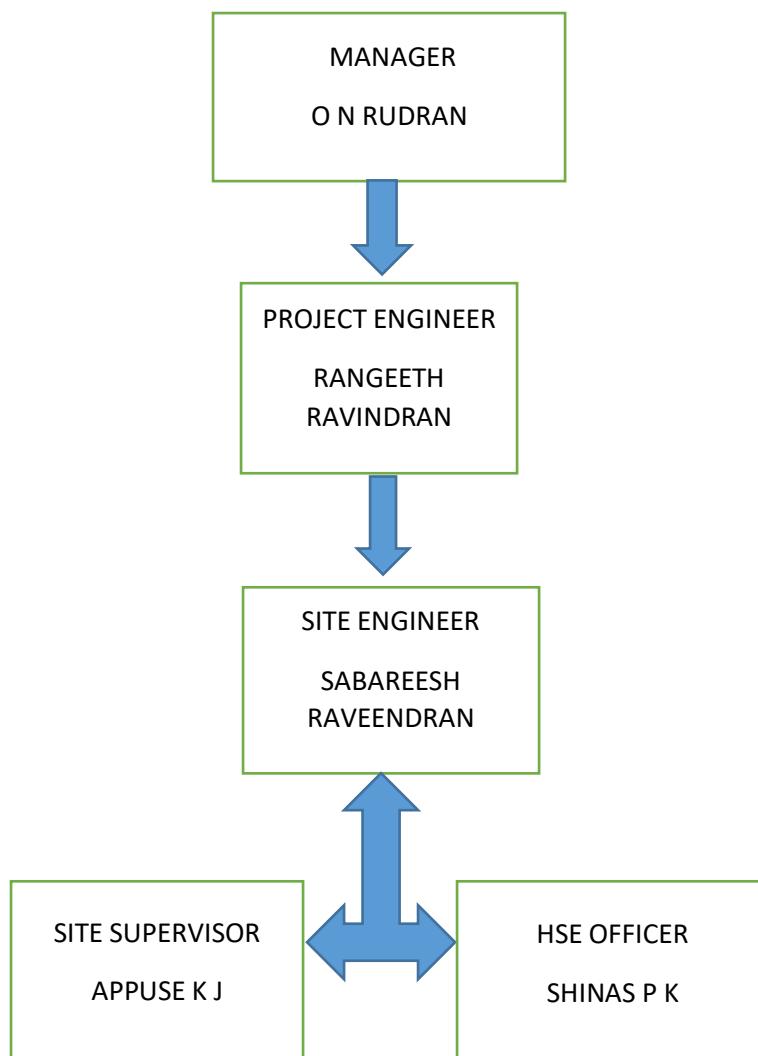
Room D



1.3 Project Schedule

Sl no:	Date	Activity
1	25-07-2022	Unloading the interlock bricks
2	26-07-2022	Commenced removal of the adhesives from the interlock bricks and stacked properly
3	27-07-2022	Excavation commenced
4	31-07-2022	Curb stone fixing

1.4 Contractor Organization Chart



2. Monthly Construction Activities

2.1 Activity 1

Date: 25/07/2022

Unloading the interlock bricks



2.1Activity 2

Date:26-07-2022

Commenced removal of the adhesives from the interlock bricks and stacked properly

Removal of adhesive at our temporary Shelter





2.2Activity 3

Date :27-07-2022

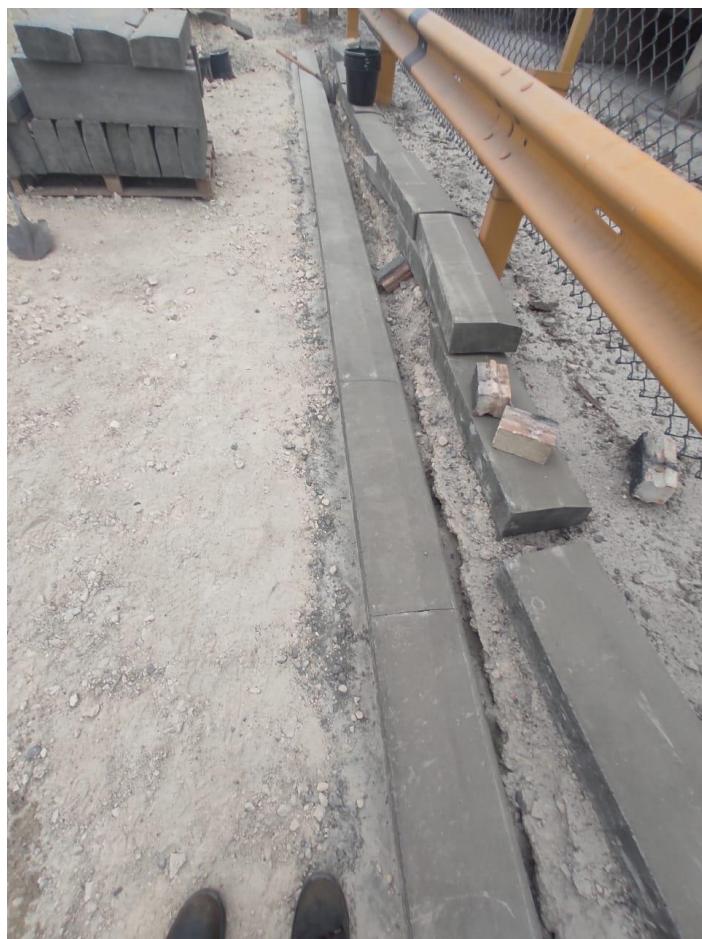
Excavation commenced



2.3Activity 4

Date:31-08-2022

Kerb stone fixing





3. Safety, Health and Environment Monitoring Records

3.1 Project Leading and Lagging Indicators

Lagging Indicators	Monthly	Inception to Date
Work hours	252	252
Work hours without LTI	252	252
Lost Time Injury	0	0
Restricted Work Injury	0	0
Medical Treatment Injury	0	0
Recordable Injury*	0	0
First Aid Injury	0	0
LTI Frequency Rate ∞	0	0



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Recordable Injury Frequency Rate ∞	0	0
Near Miss Recorded	0	0
High Potential Near Miss Recorded	0	0
Vehicle Incident	0	0
Property Damage	0	0
Environmental Incident	0	0
Fire	0	0

* Recordable Injury = Lost Time Injury + Restricted Work Injury + Medical Treatment Injury

∞ Frequency Rate = Number of injuries per 200,000 hours worked

No.	Leading KPI	Monthly	Inception to date
1	Number of Monthly HSE Meeting	1	1
2	Number of weekly site HSE inspections	1	1
3	Number of weekly tools/Equipment inspections	1	1
4	Number of employee received project induction	7	7
5	Number of weekly toolbox talks	5	5
6	Number of HSE walk-downs by project Management	1	1
7	Number of site observations	1	1
8	% of HSE corrective actions vs observation	100%	
9	% of training completed vs planned	90%	
10	HSE Training (Man-hours)	0	2
11	% of Mock drill plan compliance	NILL	
	Number of Average manpower	7	7

3.2 Details of Incidents

Nil

3.3 Key update on Safety, Health, Environment and Fire

1. Daily tool box talk is taken before the work. We just summarize the details of the work, related hazards that can occur during the work and its preventive measures. Since this work contained many manual handling processes, we made a small session for detailing the procedure of manual handling.
2. Also we made a session about WBGT and the amount of water to be consumed by an individual according to the temperature and work

3.4 Waste Record

#	Type of Waste	Description of the Material	Quantity of Waste (Kg)	Transferred by Approved Waste Handler (Yes or No)	Destination Name of Landfill/ Recycle/ Incineration facilities (Provide Tracing Evidence) and photos
1	Recyclable	Excavated material	1 load	Yes	Asker landfills
2	Hazardous				



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3	Disposable				
4	Incineration				
	Total				

3.5 Waste Water

#	Type of Waste	Quantity of Wastewater Transferred to STP (KL)	Transferred by Approved Waste Handler (Yes or No)	Destination – Name of Sewage Treatment Plant
1	NIL			
	Total			

3.6 Spills Response and Contaminated Land

#	Spillage Event Explanation	Date of Spillage Event	Quantity of Hazardous Waste Stored at site (Kg)	Quantity of Hazardous Waste Transferred to Landfill (Kg)	Name of Landfill facilities
1	Nil	Nil	Nil	Nil	Nil
		Total			

3.7 Mock Drill Records on Fire, Safety, Health, Environment

Mock Drills No.	NIL		Date	
Emergency Type				
Location				
Company				
Scenario				
Observations				
Photos				

3.8 Training Record on Safety, Health and Environment

Monthly					
Sl. No.	Trainings Course	Duration	Hours	Number of Attendees	Total Attendees
1	Nil				
2	Nil				
	TOTAL				

Inception to Date					
Sl. No.	Trainings Course	Duration	Hours	Number of Attendees	Total Attendees
1	Nil				
	TOTAL				

3.9 Photos of SHE and Construction Activities

Talk on WBGT



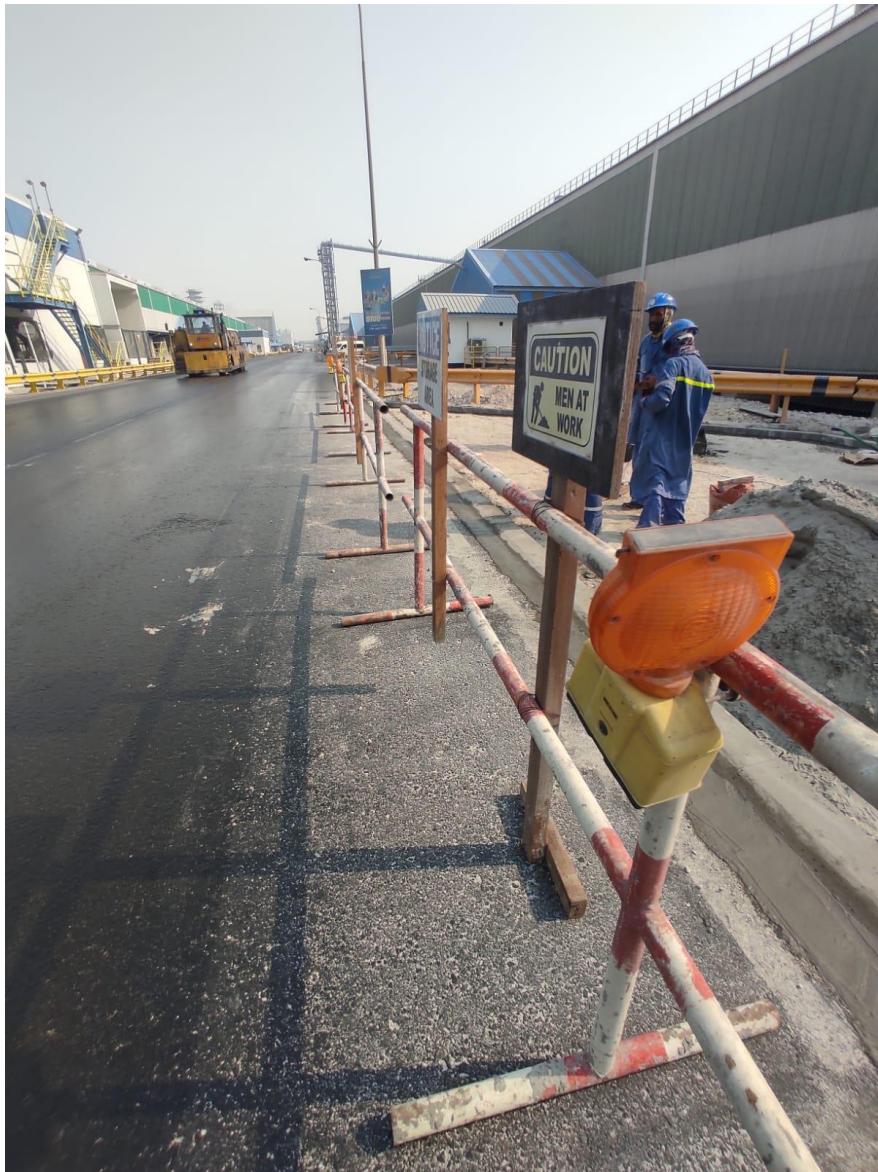
Safety sign boards as part of safety awareness





Setting and safe guarding the area by sign boards and barrications







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3.10 Next Month Safety Focus and planning

We have planned for a temporary rest shed at site.

4. Attachments

4.1 Monthly Site Inspection form completed



PPE CHECK LIST

Project:-

Date: 31-08-2022

Good = ✓ Bad/ Damaged = ✗

Inspected by.

Shinae Park

Name: _____

Signature:

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Monthly Electrical Equipment Check List

Description of the Equip:	Grinder	ID No.	35	
Project :	General service			
Location/Area:	Room - D			
Equipment details: Low volt/Double insulated		DATE/MONTH : 26-07-2022		
Sl. No.	Description	Condition		Remarks
		Acceptable	Not acceptable	
1	General condition	✓		
2	Condition of protection guard	✓		
3	Function of trigger switch	✓		
4	Condition of handle	✓		
5	Extension leads and condition	✓		
6	Routing	✓		
7	Sockets and fittings	✓		
8	Type of protection and condition	✓		
9	No exposed cables/wires	✓		
10	Fire extinguisher placed	✓		
Comments and recommendations:		Equipment to be cleaned after the work.		
Name :	Signature:			Date: 26-07-2022
Shinae PK				

4.2 Temporary site establishment inspection completed

Scattered bricks were stacked properly

Before



After

