Republic of the Philippines
POLYTECHNIC UNIVERSITY OF THE PHILIPPINES
Office of the Vice President for Academic Affairs
COMPUTER ENGINEERING DEPARTMENT
OFFICE OF THE CHAIRPERSON

ON – THE – JOB TRAINING PERFORMANCE EVALUATION

Name   :   **Hael Larenz Y. Manalo**   Age : **21**   Sex: **Male**

Course   :   **Bachelor of Science in Computer Engineering**   Year/Section : **BSCOE 3 - 5**

Address :   **No. 338, Sitio Buto, Brgy. Abung, San Juan, Batangas**

Job Description: **Intern/ On-the-Job Trainee**

Hours Spent: **300**

Inclusive Dates from: **July 30, 2024 to September 23, 2024**

Division/Department Assigned: **LexWeb CMS Frontend**

Field of Training Given   : **Frontend Web Design/Development**

JOB FACTORS	MAXIMUM RATING TO BE GIVEN	RATING
1. Quality of work (Thoroughness, Accuracy, Neatness and Effectiveness)	20%	18%
2. Quality of work (Able to complete work in allotted time)	20%	17%
3. Dependability, Reliability and Resourcefulness (Ability to work with minimum amount of supervision)	15%	13%
4. Attendance (Regularity and punctuality in office attendance and proper observation of break times)	15%	14%
5. Cooperation (Works well with everyone, Good Teamwork)	10%	7%
6. Judgment (sound decision: Ability to identify and evaluate pertinent factors)	10%	7%
7. Personality (Personal Grooming and pleasure of disposition)	10%	9%
TOTAL RATING		85%

Further Recommendation for Trainee's growth:

Your works in Content Management System's Home page accurately follow the Figma design and functionalities. Your work in the Contract Verifier's Lawyer 3 – Add Lawyers section is accurate and does the expected functions included in the page. However, there are still rooms to improve regarding the quality and speed of your coding For your growth, I would recommend having more communication with the other members of your team to ensure that all of your works follow a single and uniform standard.

Name of the Evaluator   :   _Atty. Marlon Valderama_

Company Designation   :   _Founder/CEO_

Noted by:

Second Floor, College of Engineering and Architecture Building,
PUP A. Mabini Campus, Anonas Street, Sta. Mesa, Manila 1016
Direct Line: 335-1752 | Trunk Line: 335-1787 or 335-1777 local 236 or 302
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