

OSHOGBO, KELIKUME KELVIN

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Personal Details



Gender : Male



Objective

To contribute proficient technical, operational and professional skill for the advancement of organizational goals while maintaining ethical norms.



Education



Chartered Insurance Institute of Nigeria

2020

Certificate in Insurance



National Open University of Nigeria

2018

M.Sc Information Technology



University of Portharcourt

2010

B.Sc Computer Science



Emuhu Secondary School

2003

National Examination Council (NECO)



Orogodo Primary School

1996

First School leaving Certificate



Experience



FBN Insurance Ltd

July 2014 - 2021

Claims officer



Processing of customers claims



Supervise a sub unit for claim processes



Luwasa Senior High School

March 2012 - Feb 2013

Computer Teacher



Teaching and Training students on IT/computer application and fundamentals.



Organizing students for activities



Global Trust Savings & Loans

July 2009 - Dec 2009

System Administrator (Intern)



Network administration & general computer maintenance.



Desktop Publishing.



Attending to customers requests and printing daily call over from database.



Cyberspace Networks Limited

July 2005 - Dec 2005

System Support (Intern)

- Customer care representative.
- Troubleshooting and resolving computer/network related issues.
- Setting up newwork (LAN, WAN, cabling) for Clients.
- General maintenance and repairs of computer system.



Training Courses

- Administrative Skill for Corporate Success Training
(Bellwether Consulting, Lagos).
- Superior Customer Service Management Training
(Funds Limited, Lagos).



Personal Competencies

- Strong analytic, troubleshooting and problem solving skill.
- A fast learner, able to understand new ideas and concepts quickly.
- A team player and leader, capable of integrating with and developing effective workgroups.
- Excellent verbal and written communication skill.
- Treat all individuals with respect and capable of relating/working well with people.
- Good remote user support skill
- Open to change and flexible in a fast paced environment.



Computer Proficiency

- Operating system: Windows, Android, IOS, Windows server.
- Desktop Publishing: Microsoft 360 / office suite, WPS suite, Google suite (tool).
- System Networking: Cabling, LAN, WAN, network administration, Wireless LAN, Network Administration and control.
- Web design (CMS tool): Joomla, WordPress, Drupal, prestashop, Opencart, Magento, Website management and maintenance.
- Internet Marketing: Advertising campaign, market research/analysis, web analytics, social media marketing, general online marketing strategies.
- Insurance software: Premia, Turnquest.



Interests

Reading, Movie, Chess game, Programming, Sport, Science and technology, ICT trends and innovation, Data science.



Reference

Available upon request.