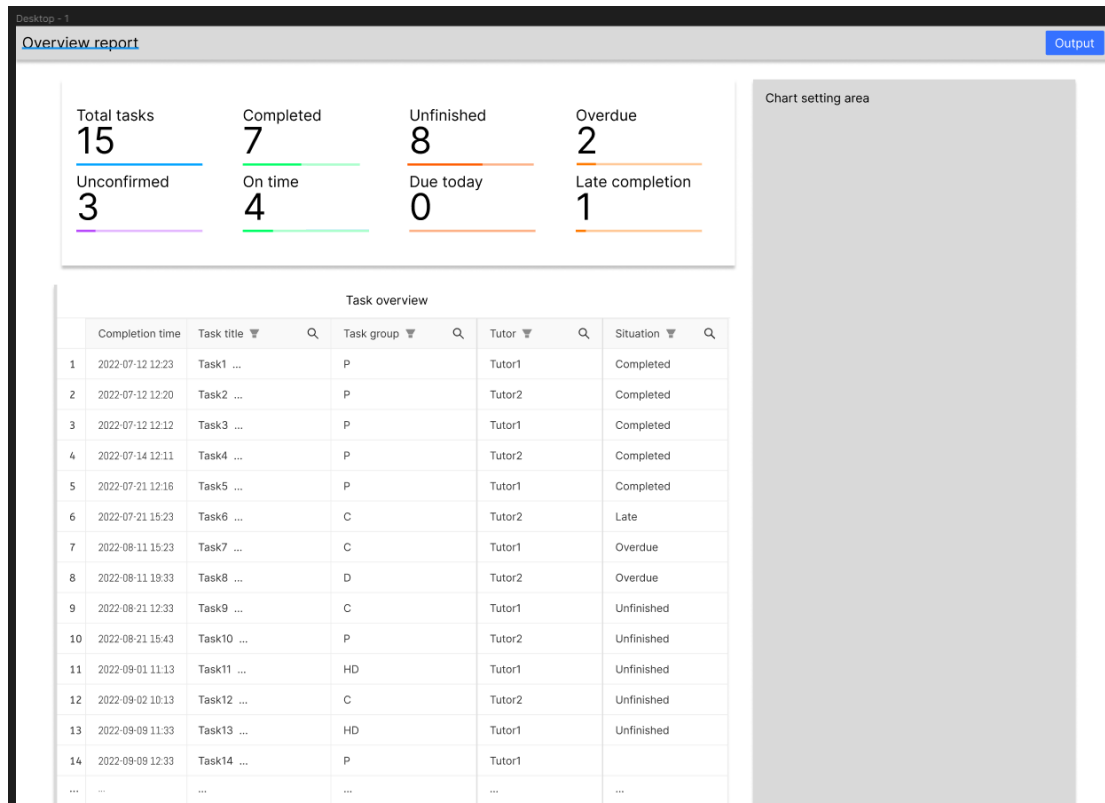


<https://www.figma.com/file/UAIEHJb3zk7pHtq9LXg3Js/DAP-Interation1?node-id=0%3A1&t=iUCfmlIVknvDy9FU-1>

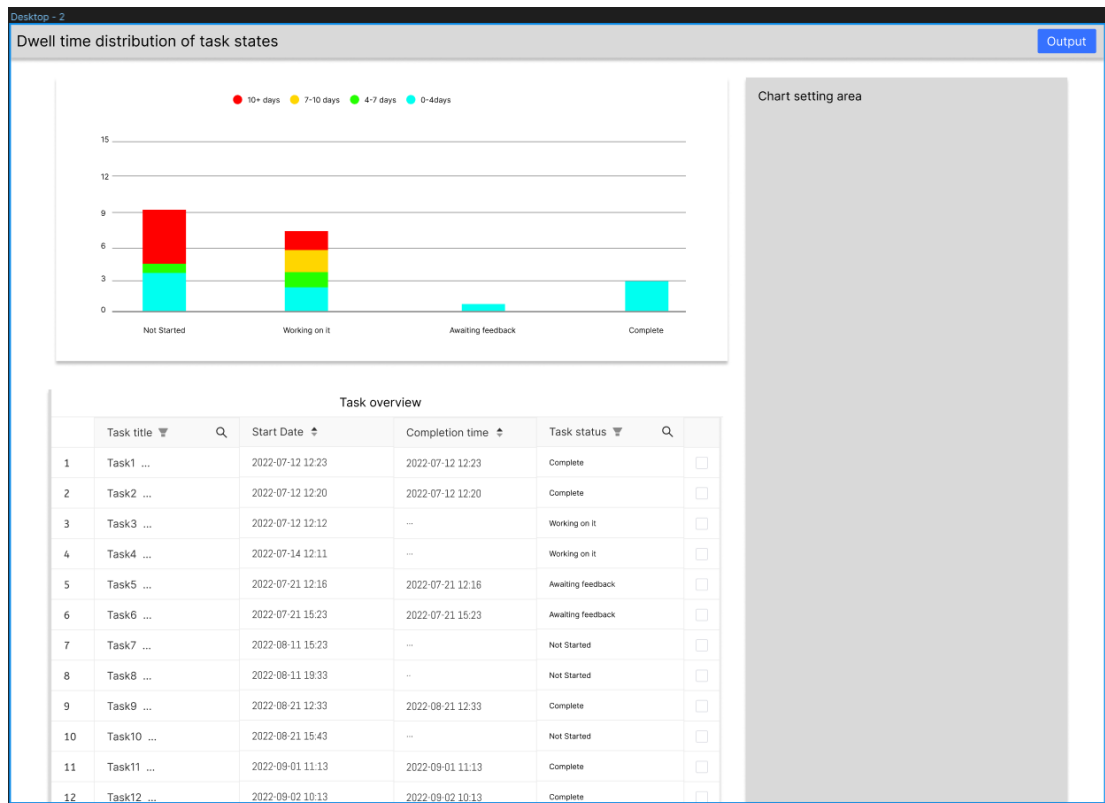
1. The overview report

The overview report is a general overview report of the overall status and completion of tasks. It consists of the total number of tasks, due today, overdue, unconfirmed, unfinished, completed, completed on time and overdue completed tasks. Clicking into a number to view detailed task information will help you identify problems and manage progress in a timely manner.



2. Dwell time distribution of task states

Dwell time distribution of task states is the number of tasks in various task states with different dwell time dimensions before the project is completed. The dwell time statistics table has a Y-axis (dwell time) and an X-axis (task status). Normally, if the highest number of tasks in each state stay 0-4 days, the task is processed more efficiently; if the highest number of tasks in each state stay >10 days, the task is processed less efficiently.

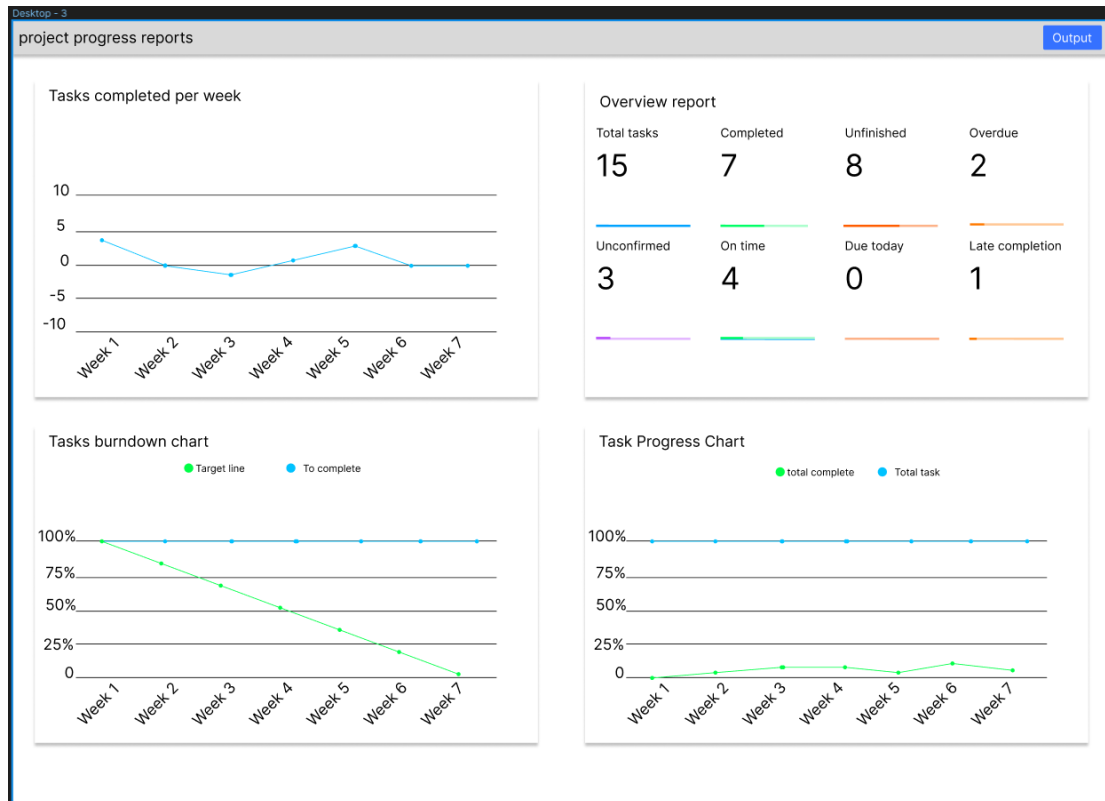


3. Task Progress

The task progress report helps to track the progress of tasks within a unit and contains task burndown charts, project progress walks, and reports on the amount of completed tasks that have been completed.

The burndown chart is a visual representation of the work that needs to be done before the unit is completed. burndown chart has a Y-axis (amount of work remaining to be done) and an X-axis (time). Ideally, the chart is a downward curve, 'burndown' to zero as the remaining work is completed. The Task Progress Chart is a pre-project completion chart to help track the total number of tasks in the project and their completion.

The task progress chart is a combination of two lines, the cumulative total work and the cumulative work completed. Normally, the two lines in this chart should converge, and eventually the two lines will converge to indicate that all tasks in the project have been completed.



4. Performance Analysis

The submission time cycle report is a report that monitors and considers the ability to deliver workflow projects in real time. The report has an x-axis (time) and a y-axis (number of tasks), while the number of tasks can be switched between absolute values and percentages to see delivery trends and actual numbers, ideally a trend table with an increasing ratio of '1 week' delivery cycles, indicating increasing levels of delivery.

