

Date: 20-07-2019, Location: Slack #meetings

Attendees: Mahbub (MU), Rezwana (RS)

Start Time: 9:04 pm

End Time: 9:57 pm

Decisions

=====

- We will finish compiling SDS by 22/07/19 12:00am according to following template <https://web.cs.dal.ca/~arc/teaching/CS3130/Templates/Design%20Templates/SDS.doc>
- Meeting agenda and minutes of 1st and 2nd meeting will be uploaded by midnight

Actions

=====

Action-1

Upload 1st Meeting Agenda and Minutes

(Late submission)

Personnel: RS

20/07/2019

Action-2

Write 2nd Meeting Agenda

Personnel: RS

05/07/2019

Action-3

Write 2nd Meeting Minutes

Personnel: MU, RS

06/07/2019

Action-4

Upload 2nd Meeting Agenda and Minutes

Personnel: MU

20/07/2019

Action-5

Finish writing SDS

Personnel: MU, RS, Rumki (RU)

21/07/2019

Action-6

Upload to github
(Late submission)
Personnel: MU, RS, RU
21/07/2019

Action-7
Print SDS
Personnel: MU
22/07/2019