Shishir Aryal

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SUMMARY OF QUALIFICATIONS

Growth-oriented learner, motivated and adaptable student with a background in computer science and public health. Experienced in administrative support, customer service, and web development. Strong organizational skills, attention to detail, and a willingness to learn in any professional setting.

EDUCATION

Bachelors in Computer Science – (Present)
University of Texas, Arlington

Associate of Science in Computer Science - (05/2023-05/2025)
McLennan Community College, Waco, TX

Bachelors in Computer Science - (05/2023-05/2025)
Southern Illinois University Edwardsville, Edwardsville, Illinois

EXPERIENCE

Freelance Web Developer
Self-Employed
May 2021 – Dec 2024
- Managed communication with clients and tracked tasks independently
- Organized digital files and documentation across multiple projects
- Gained experience working remotely and meeting deadlines reliably

Student Assistant (Administrative Support)
The British College Library
Jan 2021- Dec 2022
- Assisted with filing, shredding, data entry, and creating reports
- Supported staff with scheduling, student communications, and document organization
- Developed reliability and time management in a professional office environment

SKILLS

- HTML, CSS, JavaScript, Python, MySQL, DSA, Git/Github
- Document handling: filing, shredding, copying
- Data entry, visualization, and basic report generation
- Clear and professional communication
- Microsoft Office (Word, Excel, Outlook)
- Time management & task prioritization

AVAILABILTY

Available all day Friday, Saturday, and Sunday.
In class: Monday, 2:30 PM - 4 PM; Tuesdays, 11:00 AM - 8 PM; Wednesdays, 9:00 AM - 4 PM; Thursdays, 11:00 AM – 9:00 PM.