SHITAL RAYAMAJHI

✉ rayamajhishital123@gmail.com

☎ 404-847-355

📍 Sydney, NSW 2145

PROFESSIONAL SUMMARY

Dedicated Work Study Student accustomed to performing effectively in both collaborative and autonomous capacities. Strong knowledge of HTML, CSS and JS and C-sharp. Eager to expand horizons and make positive impact by taking on hands-on, dynamic position in IT industries.

SKILLS

- Self-Motivated
- Prioritization and Time Management
- Flexible and Adaptable
- Switchboard Operation
- Problem Solving
- Microsoft Office
- Multitasking and Prioritization
- Designing website using HTML, CSS and JavaScript
- C#
- Attention to Detail
- Service-Oriented

EDUCATION

Victoria University
Sydney, NSW • Expected in 05/2023

Bachelor of Information Technology: Information Technology
- Continuing education in Bachelor of Information Technology

Kingston Institute of Australia
Sydney, NSW • 05/2021

Advanced Diploma of Information Technology: Information Technology

Kingston Institute Australia
Sydney, NSW • 11/2019

Diploma of Information Technology: Information Technology

WORK HISTORY

Parramatta Mission - Developer
Sydney, NSW • 03/2021 - Current

- Collaborated with other developers to identify and alleviate software errors and inefficiencies.
- Gathered user feedback and made recommendations.
- Gathered and defined customer requirements to develop clear specifications for project plans.
- Developed programs from ground up using measured, market-focused approach to eliminate waste and streamline implementation cycle.
- Debugged 13 applications in period of five months.

Extratechnology - Work Study Student
Sydney, NSW • 09/2020 - 03/2021

- Develop web-and print-based curriculum for middle and high school teachers
- Produced high-quality documents, spreadsheets and presentations for internal and customer-facing needs.
- Worked with web developer's team to create forms to assist with recitals, applications, and other engagements.
- Gained operational knowledge and supported departmental needs.
- Interacted with customers by phone, email or in-person to provide information.
- Increased sales by 8%.