



MAINTENANCE CHECKLIST

LOCATION: Physiotherapy Clinic, Engineering, Trauma, Community
Pharmacy, Damu Salama and Mortuary

By:

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The maintenance cover both hardware, Software and Networking infrastructure

- Cleaning and Dusting
- Physical Inspection
- Component testing
- Cable management
- Software installation – OS, Microsoft Office, Browser
- Software updates and patching
- Disk cleanup and Optimization
- User account management

Location: Physiotherapy Clinic, Engineering, Trauma, Community Pharmacy, Damu Salama and Mortuary

MORTUARY: 2 computers

No	MANUFACTURER	SYSTEM MODEL	SYSTEM TYPE	HOST NAME	OS NAME
1	LENOVO	10AS003WUM	X64-Based PC	DESKTOP-NT84BSL	Microsoft Windows 10 Pro
2	DELL INC	OptiPlex 3070	X64-Based PC	DESKTOP-43P5326	Microsoft Windows 10 Pro

COMMUNITY PHARMACY: 4 Computer

No	MANUFACTURER	SYSTEM MODEL	SYSTEM TYPE	HOST NAME	OS NAME
1	HP	Hp All-in-One Desktop 24-cb1xxx	X64-Based PC	DESKTOP-3CDB18M	Microsoft Windows 11 Pro
2	DELL INC	Vostro 3671	X64-Based PC	DESKTOP-D01UCJU	Microsoft Windows 10 Pro
3	DELL INC	OptiPlex 3080	X64-Based PC	DESKTOP-JG7LUTR	Microsoft Windows 10 Pro
4	HP	Hp All-in-One Desktop 24-cb1xxx	X64-Based PC	DESKTOP-JMR591K	Microsoft Windows 11 Pro

DAMU SALAMA: 3 Computers, 1 Cabinet

No	MANUFACTURER	SYSTEM MODEL	SYSTEM TYPE	HOST NAME	OS NAME
1	DELL INC	Vostro 3671	X64-Based PC	DESKTOP-OP4A1LT	Microsoft Windows 10 Pro
2	HP	Hp All-in-One Desktop 24-df1xxx	X64-Based PC	DESKTOP-6908HH9	Microsoft Windows 11 Pro
3	HP	Hp All-in-One Desktop 24-df1xxx	X64-Based PC	DESKTOP-55TRIMI	Microsoft Windows 11 Pro

ENGINEERING: 6 Computers

No	MANUFACTURER	SYSTEM MODEL	SYSTEM TYPE	HOST NAME	OS NAME	OFFICE
1	DELL INC	OptiPlex 3080	X64-Based PC	DESKTOP-HA3472N	Microsoft Windows 10 Pro	Electrical Eng. Office
2	DELL INC	OptiPlex 790	X64-Based PC	DESKTOP-B7PEBF7	Microsoft Windows 10 Pro	Plumbing Office
3	HP	Hp All-in-One Desktop 24-cb1xxx	X64-Based PC	DESKTOP-JMR591K	Microsoft Windows 11 Pro	Biomedical Office
4	HP	Hp All-in-One Desktop 24-cb1xxx	X64-Based PC	DESKTOP-IJ814CK	Microsoft Windows 10 Pro	Architect Office
5	HP	Hp All-in-One Desktop 24-cb1xxx	X64-Based PC	DESKTOP-NG4D539	Microsoft Windows 10 Pro	Head Office
6	DELL INC	OptiPlex 3080	X64-Based PC	DESKTOP-2JV8134	Microsoft Windows 10 Pro	Head Office

TRAUMA: 2 Computers

No	MANUFACTURER	SYSTEM MODEL	SYSTEM TYPE	HOST NAME	OS NAME
1	KPDT (Mobile Desktop)	KPDT	X64-Based PC	DESKTOP-PN2UAJO	Microsoft Windows 10 Pro
2	DELL INC	Vostro 3667	X64-Based PC	DESKTOP-IHGSIOB	Microsoft Windows 10 Pro

PHYSIOTHERAPY: 4 Computers

No	MANUFACTURER	SYSTEM MODEL	SYSTEM TYPE	HOST NAME	OS NAME
1	LENOVO	10AS003WUM	X64-Based PC	DESKTOP-FSMPSG9	Microsoft Windows 10 Pro
2	DELL INC	Vostro 3667	X64-Based PC	DESKTOP-5F1LJSR	Microsoft Windows 10 Pro
3	DELL INC	OptiPlex 3060	X64-Based PC	DESKTOP-I890JCK	Microsoft Windows 10 Pro
4	DELL INC	OptiPlex 3060	X64-Based PC	DESKTOP-VATF2EQ	Microsoft Windows 11 Pro