

**AP OPEN INVOICE REPORT**  
**The Dana Point Condo**

For Week Ending: 3/22/2013

Beginning Book Balance \$ 161,894.99  
 Estimated ACH Payments \$ 17,146.00  
 Less Minimum Account Balance \$ 2,000.00  
 PM Requested Payment of Due to Reserves  
**Vouchers Selected For Payment \$ -**  
**Ending Book Balance \$ 142,748.99**

**Don't forget - Management fees and LMS payroll are  
 scheduled to automatically draft!**

Remaining Outstanding Items \$ 22,607.71

Due to Reserves Balance\* \$ -  
 Amount/Date of Last Due to Reserves Transfer \$ 11,721.00 3/15/2013

Vouch # Comment

A/R Balance \$ 68,352.66


I authorize the above selected invoices for payment in the next schedule check run

0 operating invoices selected  
 0 reserve invoices selected

(Type your name on the line)

Date

**OPERATING ACCOUNTS**

#	Vendor Name	Vendor Address	Invoice Date	Invoice Number	Description	GL Account	Acct Desc	Full GL Amt	Due Date	Remaining GL Balance	Select to Pay?	Amount to Pay
596176	AEP Energy	Dept CH 19346	03/04/13	3000139351	2/4-3/4 ELEC	7210	Electricity	\$ 6,289.14	3/19/13	\$ 6,289.14	No	0
596208	Aerex Pest Control	4301 Wilmette Ave	03/07/13	909862	EXTERMINATOR	7420	Exterminating	\$ 136.00	4/5/13	\$ 136.00	No	0
596192	Anderson Lock	850 E Oakton Street	03/05/13	0804712	KEYS LOCK CYCL	7642	Doors, Locks & Keys	\$ 345.00	4/5/13	\$ 345.00	No	0
596202	Canon Business Sol	Central, Inc.	02/28/13	4008890631	COPIER MAINT	8557	Office Equipment Exp	\$ 80.50	3/5/13	\$ 80.50	No	0
596196	Colley Elevator Co	226 William St	01/01/13	117626	ELEV MAINT 1/1/1	7462	Elevator Repairs/Svc	\$ 1,626.00	2/5/13	\$ 1,626.00	No	0
596197	Colley Elevator Co	226 William St	02/27/13	118954	ELEV REPAIR 2/18	7462	Elevator Repairs/Svc	\$ 184.50	3/5/13	\$ 184.50	No	0
596206	Comcast Inc	PO Box 3002	02/27/13	02272013 554	8771 10 072 03765	8565	Internet/Website Exp	\$ 106.95	3/5/13	\$ 106.95	No	0
596168	Frost, Rutterberg &	Rothblatt, P.C.	02/28/13	338735	AUDIT 2012	8530	Audit & Financial Sv	\$ 2,000.00	3/5/13	\$ 2,000.00	No	0
596212	Grainger Inc	Dept 868434531	03/08/13	9086172682	ELE LIGHTS. LOT	7620	Electric Repairs/Sup	\$ 825.68	4/5/13	\$ 825.68	No	0
596198	HD Supply Facilities	Maintenance Inc	02/28/13	9120818386	DR CLOSERS/TOC	7607	Maintenance Supplies	\$ 20.94	3/5/13	\$ 20.94	No	0
596198	HD Supply Facilities	Maintenance Inc	02/28/13	9120818386	DR CLOSERS/TOC	7495	Other Building Servi	\$ 355.94	3/5/13	\$ 355.94	No	0
596210	HD Supply Facilities	Maintenance Inc	03/07/13	9120946648	DOOR CLOSERS	7642	Doors, Locks & Keys	\$ 549.89	4/5/13	\$ 549.89	No	0
596170	Home Depot Credit	PO Box 183176	03/05/13	03052013 554	6035 3225 3282 05	7651	Interior Paint/Decor	\$ 995.86	4/5/13	\$ 995.86	No	0
596175	Integrays Energy Srv	PO Box 3145	02/28/13	148582524	2/1-2/28 GAS	7230	Gas	\$ 8,134.71	3/19/13	\$ 8,134.71	No	0
596164	Johnstone Supply	6153 Mulford Ct	01/11/13	531091	BOILER PARTS	7610	Plumbing Reps/Supps	\$ 30.40	2/5/13	\$ 30.40	No	0
596446	Kurt or Elizabeth Fe	Refund	03/12/13	03122013 554	BRD REVISED FEE	4030	Move In/Move Out Fee	\$ 250.00	4/5/13	\$ 250.00	No	0
595208	Lechner and Sons	Uniform Rental	03/08/13	1726583	DOOR/JANITOR 3	7475	All Uniform Expenses	\$ 119.95	4/5/13	\$ 119.95	No	0
596211	Medallion Healthy H	of Chicago, Inc.	02/28/13	2771	CARPET CLEAN F	7433	Carpet Cleaning	\$ 180.00	3/5/13	\$ 180.00	No	0
596270	Nicor Gas	PO Box 632	03/01/13	91609600001	1/29-3/1 GAS	7230	Gas	\$ 78.75	3/19/13	\$ 78.75	No	0
596183	Peachtree Business	PO Box 670088	03/01/13	03012013 554	P290954200011	8550	General Office Exp	\$ 297.50	4/5/13	\$ 297.50	No	0
										\$ 22,607.71	\$ -	

**RESERVE EXPENSES TO BE PAID FROM OPERATING**

#	Vendor Name	Vendor Address	Invoice Date	Invoice Number	Description	GL Account	Acct Desc	Full GL Amt	Due Date	Remaining GL Balance	Select to Pay?	Amount to Pay
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\* NOTE: Due From Reserves balance (if applicable) is not shown

\$ - \$ -