

lms lieberman management services

Work Order Report

Prepared for Community

THE DANA POINT CONDOMINIUM ASSOCIATION

Reporting Period

June 2013

Issue Date

7/3/2013

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> Helen Mussar	<u>Date Entered:</u> 06/06/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK98EKTC	<u>Est. Comp. Date:</u> 06/13/2013	<u>Billed To:</u> N/A
<u>Address:</u> 1405 E Central Rd 205A Arlington Hghts, IL 60005	<u>Date Completed:</u> 06/06/2013	

Service Request:

Mrs. called to let us know that black water is backing up into her kitchen sink.

Vendor: 0554 - THE DANA POINT
CONDO MAINTENANCE
(PASSED)

Work Performed:

<u>Name:</u> Dawn Berngen	<u>Date Entered:</u> 06/14/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY98NL5T	<u>Est. Comp. Date:</u> 07/04/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1405 E Central Rd 212B Arlington Hghts, IL 60005	<u>Date Completed:</u> 06/17/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:

Please pad elevator for new owner move in for Sunday June 16 and Monday June 17, 2013.

Work Performed:

<u>Name:</u> Renee Warzecha	<u>Date Entered:</u> 06/13/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY98MPHC	<u>Est. Comp. Date:</u> 06/20/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1405 E Central Rd 303A Arlington Hghts, IL 60005	<u>Date Completed:</u> 06/13/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:

Please inspect and advise if leak is coming from this unit, owner of #305 reported leak in bathroom.

Work Performed:

<u>Name:</u> Oh Jin Cho	<u>Date Entered:</u> 06/13/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY98MM5W	<u>Est. Comp. Date:</u> 06/20/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1405 E Central Rd 305A Arlington Hghts, IL 60005	<u>Date Completed:</u> 06/14/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:

Owner Mrs. came to office to report leak on bathroom wall under bathroom sink, thinks it is from neighbors. Please inspect and advise.

Work Performed:
Sam and Juan indicated that there was no problem in 303 and it appears to be an isolated event following a significant rain storm.

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> James Ambrosino	<u>Date Entered:</u> 06/27/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-ABOO993UN4	<u>Est. Comp. Date:</u> 07/04/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1405 E Central Rd 308A Arlington Hghts, IL 60005	<u>Date Completed:</u>	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u>		

Owner calling to find out if the air can be turned in on the third floor A tier. Owner states that the only warm air is coming out and states that is muggy and smell moldy now.

<u>Name:</u> Alex Koinis	<u>Date Entered:</u> 06/24/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-AMDK98YLVN	<u>Est. Comp. Date:</u> 07/01/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1405 E Central Rd 317C Arlington Hghts, IL 60005	<u>Date Completed:</u>	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u>		

He would like to change his phone number on the intercom to 847-649-1844. Thank you

<u>Name:</u> Sam Miller	<u>Date Entered:</u> 06/06/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK98EJL6	<u>Est. Comp. Date:</u> 06/13/2013	<u>Billed To:</u> N/A
<u>Address:</u> 1405 E Central Rd 405A Arlington Hghts, IL 60005	<u>Date Completed:</u>	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u>		

Kitchen sink is backing up. Key were left in the drop box for us to enter. Please leave keys in the unit when completed.

<u>Name:</u> Danielle DiGiannantonio	<u>Date Entered:</u> 06/17/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-AMDK98RMCT	<u>Est. Comp. Date:</u> 06/24/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1415 E Central Rd 106A Arlington Hghts, IL 60005	<u>Date Completed:</u>	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u>		

Called to let us know that his kitchen and bathroom sinks are slow to drain. We have his key on file and can be done at any time. Thank you,

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> J Bannister	<u>Date Entered:</u> 06/12/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK98LSRB	<u>Est. Comp. Date:</u> 06/19/2013	<u>Billed To:</u> N/A
<u>Address:</u> 1415 E Central Rd 119C Arlington Hghts, IL 60005	<u>Date Completed:</u> 06/12/2013	
Service Request:		
both tubs are clogged in his unit, Appt set for Thursday 6/12/13 for 1:00 pm		
<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)		
<u>Work Performed:</u> Juan and Manuel cleared drain lines		

<u>Name:</u> Mary Fitzgerald	<u>Date Entered:</u> 06/17/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK98RP6Z	<u>Est. Comp. Date:</u> 06/24/2013	<u>Billed To:</u> N/A
<u>Address:</u> 1415 E Central Rd 208A Arlington Hghts, IL 60005	<u>Date Completed:</u> 06/21/2014	
Service Request:		
Kitchen sink and tub are draining slow. Appt set for Friday, June 21 @ 1pm.		
<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)		
<u>Work Performed:</u> Juan and Manuel completed		

<u>Name:</u> Joan Gordon	<u>Date Entered:</u> 05/31/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK988TDF	<u>Est. Comp. Date:</u> 06/07/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1415 E Central Rd 319C Arlington Hghts, IL 60005	<u>Date Completed:</u> 06/03/2013	
Service Request:		
Owner Mrs. requests exterminator for ants for service visit on June 3, 2013 between 9AM and noon. Owner will have payment ready at time of service.		
<u>Vendor:</u> AEREX PEST CONTROL SVCE		
<u>Work Performed:</u>		

<u>Name:</u> Milan Dzupin	<u>Date Entered:</u> 06/10/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY98JM9J	<u>Est. Comp. Date:</u> 06/17/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1415 E Central Rd 414B Arlington Hghts, IL 60005	<u>Date Completed:</u> 06/11/2013	
Service Request:		
Tenant requests new number to be programmed for intercom : Gelsomini 847-306-0617.		
<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)		
<u>Work Performed:</u>		

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> John Stafford	<u>Date Entered:</u> 06/11/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY98KSQ4	<u>Est. Comp. Date:</u> 06/18/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1415 E Central Rd 418C Arlington Hghts, IL 60005	<u>Date Completed:</u> 06/17/2013	
Service Request:		
Appointment with owner for Monday, June 17, 2013 at 9:30 AM to repair dry wall ceiling in small bedroom from roof leak.		
Vendor: 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)		
Work Performed: Sam completed		

<u>Name:</u> Neil Penesis	<u>Date Entered:</u> 05/29/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY986TFW	<u>Est. Comp. Date:</u> 06/05/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1415 E Central Rd 421C Arlington Hghts, IL 60005	<u>Date Completed:</u> 06/03/2013	
Service Request:		
Owner requests exterminator for June 3, 2013 visit for preventative spray. Will have \$8.00 payment ready for service between 9 and noon.		
Vendor: AEREX PEST CONTROL SVCE		
Work Performed:		

<u>Name:</u> Ewa Szamreta	<u>Date Entered:</u> 06/26/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-LRAY992T85	<u>Est. Comp. Date:</u> 07/03/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1505 E Central Rd 104A Arlington Hghts, IL 60005	<u>Date Completed:</u>	
Service Request:		
Owner calling to report leak in bathroom ceiling, had it a few years ago. Wants to arrange a time to inspect unit since neighbors are in town, since they are snow birds.		
Vendor: 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)		
Work Performed:		

<u>Name:</u> Richard Santercola	<u>Date Entered:</u> 06/18/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK98SK95	<u>Est. Comp. Date:</u> 06/25/2013	<u>Billed To:</u> N/A
<u>Address:</u> 1505 E Central Rd 105A Arlington Hghts, IL 60005	<u>Date Completed:</u> 06/18/2013	
Service Request:		
Experiencing a back up of suds in her sinks. Appt set for today at 10:30 am.		
Vendor: 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)		
Work Performed:		

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> Dorothy Karp	<u>Date Entered:</u> 06/03/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-JBYE98BR7W	<u>Est. Comp. Date:</u> 06/10/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1505 E Central Rd 107A Arlington Hghts, IL 60005	<u>Date Completed:</u> 06/03/2013	<u>Vendor:</u> AEREX PEST CONTROL

Service Request:

Owner is calling to ask if her unit is going to be sprayed (exterminated) She said she called earlier but hadn't heard back. Owner said to please set it up for July 1st then.

Work Performed:

VENDOR: Please add this address to your list to spray (exterminate) on July 1st, your next scheduled visit. Thanks.

<u>Name:</u> Gerald Morin	<u>Date Entered:</u> 06/28/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-AMDK994MXU	<u>Est. Comp. Date:</u> 07/05/2013	<u>Billed To:</u> N/A
<u>Address:</u> 1505 E Central Rd 204A Arlington Hghts, IL 60005	<u>Date Completed:</u>	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:

INSPECT BATHROOM FOR LEAKING TOILER OR TUB FOR WATER DAMAGE IN UNIT #104. TUESDAY, JULY 2, @ 9 AM

Work Performed:

<u>Name:</u> Kurt Stelter	<u>Date Entered:</u> 06/06/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK98EKYJ	<u>Est. Comp. Date:</u> 06/13/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1505 E Central Rd 211B Arlington Hghts, IL 60005	<u>Date Completed:</u> 06/06/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:

Mr called to let us know that his tub is backing up and will not drain. He also has the key unit 413 as well.

Work Performed:

<u>Name:</u> Vincent Levin	<u>Date Entered:</u> 06/12/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK98LKHX	<u>Est. Comp. Date:</u> 06/19/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1505 E Central Rd 313B Arlington Hghts, IL 60005	<u>Date Completed:</u> 06/13/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:

TUB IS CLOGGED. APPT SET FOR THURSDAY, JUNE 13 - UNIT KEY FOR 313 IS HERE ON FILE. UNIT 311 WILL BE HOME AS WELL.

Work Performed:

Juan cleared the drain lines

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> Robert Fuson	<u>Date Entered:</u> 06/25/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-AMDK98ZJTE	<u>Est. Comp. Date:</u> 07/02/2013	<u>Billed To:</u> N/A
<u>Address:</u> 1515 E Central Rd 155A Arlington Hghts, IL 60005	<u>Date Completed:</u>	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u>		<u>Work Performed:</u>

Having an problem with his toilet. He believes it may be leaking. I explained to him that this would be the HO responsibility,

<u>Name:</u> Carol Pyron	<u>Date Entered:</u> 06/17/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-BHOD98RHFN	<u>Est. Comp. Date:</u> 06/24/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1515 E Central Rd 165B Arlington Hghts, IL 60005	<u>Date Completed:</u> 06/17/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u>		<u>Work Performed:</u>

Please connect front door entry to my home phone: 847-749-0730. I requested it to be connected to my cell, but currently it is not working. Thanks.

VENDOR: PLEASE INSPECT AND ADDRESS PLEASE PROGRAM THE INTERCOM TO 847-749-0730

<u>Name:</u> Carol Pyron	<u>Date Entered:</u> 06/24/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-BHOD98ZGC6	<u>Est. Comp. Date:</u> 07/01/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1515 E Central Rd 165B Arlington Hghts, IL 60005	<u>Date Completed:</u>	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u>		<u>Work Performed:</u>

The street light in front of B Wing at 1515 E. Central Road has fallen over and is laying on the ground.
Thanks!

VENDOR: PLEASE INSPECT AND ADDRESS

<u>Name:</u> Frank Soprano	<u>Date Entered:</u> 06/04/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-CPEY98D282	<u>Est. Comp. Date:</u> 06/11/2013	<u>Billed To:</u> Homeowner
<u>Address:</u> 1515 E Central Rd 166B Arlington Hghts, IL 60005	<u>Date Completed:</u> 06/05/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u>		<u>Work Performed:</u>

Owner called to report that he has water coming into his unit from between the walls separating the bedrooms. Doesn't know where it is coming from.

ON CALL PM left message for Sam on his cell phone with on-call contact info and owner's contact info.

ON CALL PM contacted owner to let him know that Sam has been contacted.

Sam, here is your work order for the call. Thanks.

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> Nancy Balis	<u>Date Entered:</u> 05/30/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY987K6K	<u>Est. Comp. Date:</u> 06/06/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1515 E Central Rd 265B Arlington Hghts, IL 60005	<u>Date Completed:</u> 06/10/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:

Owner moving out June 11, 2013, please pad elevator for June 11, 2013, unit will be empty until new owner moves in approximately June 26. Owner will come on June 10 for elevator key and move permit.

<u>Name:</u> Nancy Balis	<u>Date Entered:</u> 06/10/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK98JMLR	<u>Est. Comp. Date:</u> 06/17/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1515 E Central Rd 265B Arlington Hghts, IL 60005	<u>Date Completed:</u> 06/11/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:

PLEASE PAD THE ELEVATORS FOR TUESDAY, JUNE 11 MOVE OUT.

<u>Name:</u> Kiyohiko Shirataki	<u>Date Entered:</u> 06/12/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK98LMUP	<u>Est. Comp. Date:</u> 06/19/2013	<u>Billed To:</u> N/A
<u>Address:</u> 1515 E Central Rd 321C Arlington Hghts, IL 60005	<u>Date Completed:</u> 06/12/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:

PLEASE CHECK BALCONY OFF BEDROOM FOR LEAKS. APPT SET FOR THURSDAY, JUNE 13, @ 9 AM.

Work Performed:
Juan indicated that its just needs painting.
This is the home owners responsibility and Juan advised.

<u>Name:</u> Dawid Zolkiewicz	<u>Date Entered:</u> 06/27/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-LRAY993SWX	<u>Est. Comp. Date:</u> 07/04/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1515 E Central Rd 417C Arlington Hghts, IL 60005	<u>Date Completed:</u>	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:

Owner stated last night, water entered and leaked from HVAC register. Please inspect and advise where water is leaking from. Owner claims maintenance was suppose to fix this issue back in April. Appointment for Friday, June 28, 2013 at 1:00PM.

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> Barbara Magiet	<u>Date Entered:</u> 06/19/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-AMDK98TK53	<u>Est. Comp. Date:</u> 06/26/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1515 E Central Rd 451A Arlington Hghts, IL 60005	<u>Date Completed:</u>	<u>Vendor:</u> AEREX PEST CONTROL

Service Request:

EXPERIENCING SMALL BUGS IN HER HOME ALSO SHE BELIEVES SHE HAS CENTIPEDES. CAN WE PLEASE ADD HER TO THE NEXT MONTHS LIST.

Work Performed:

<u>Name:</u> John Nagle	<u>Date Entered:</u> 05/20/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY97VQGN	<u>Est. Comp. Date:</u> 06/03/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1515 E Central Rd 465B Arlington Hghts, IL 60005	<u>Date Completed:</u> 06/03/2013	<u>Vendor:</u> AEREX PEST CONTROL SVCE

Service Request:

Owner requests exterminator for unit visit on monthly service date June 3, 2013 for ants in unit. Owner has been advised of \$8. fee payable at time of service to exterminator. Please add to schedule.

Work Performed:

<u>Name:</u> Su Chang Lim	<u>Date Entered:</u> 06/26/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-LRAY992MZ9	<u>Est. Comp. Date:</u> 07/03/2013	<u>Billed To:</u> Homeowner
<u>Address:</u> 1515 E Central Rd 466B Arlington Hghts, IL 60005	<u>Date Completed:</u>	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:

Windy driven rain both bedrooms have leak from rain last night, reported a month ago for repairs. Please inspect and advise if this is a new issue. Advised resident of tuck pointing issue and contract status.

Work Performed:

<u>Name:</u> Future Generation Investment	<u>Date Entered:</u> 06/11/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY98KKBR	<u>Est. Comp. Date:</u> 06/18/2013	<u>Billed To:</u> Homeowner
<u>Address:</u> 1605 E Central Rd 101A Arlington Hghts, IL 60005	<u>Date Completed:</u> 06/12/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:

New owner needs mailbox lock changed out, please deliver keys when finished.

Work Performed:

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> Future Generation Investment	<u>Date Entered:</u> 06/14/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY98NT8Q	<u>Est. Comp. Date:</u> 06/21/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1605 E Central Rd 101A Arlington Hghts, IL 60005	<u>Date Completed:</u> 06/17/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
Service Request:		
Intercom program for new owner name- Samovalov #847-254-0489		
<u>Work Performed:</u> Juan completed		

<u>Name:</u> Mariusz Augustynski	<u>Date Entered:</u> 06/28/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-LRAY994QA9	<u>Est. Comp. Date:</u> 07/05/2013	<u>Billed To:</u> N/A
<u>Address:</u> 1605 E Central Rd 110B Arlington Hghts, IL 60005	<u>Date Completed:</u>	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
Service Request:		
Owner calling to request maintenance to clean up around garbage area, lots of debris. Please clean up area, garbage man is running late today.		
<u>Work Performed:</u>		

<u>Name:</u> Lucyna Kmiec	<u>Date Entered:</u> 06/05/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK98DMXV	<u>Est. Comp. Date:</u> 06/12/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1605 E Central Rd 113B Arlington Hghts, IL 60005	<u>Date Completed:</u> 06/05/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
Service Request:		
CEILING IN BATHROOM HAS WATER DAMAGE. UNIT ABOVE MUST HAVE A TOILET RING PROBLEM. BOTH TENANTS WILL BE HOME TODAY. APPT SET FOR 2:00 PM		
<u>Work Performed:</u> Juan and Manuel found that the sink faucet was leaking in unit 113B. Advised owner. No damage found.		

<u>Name:</u> Fern Rafter	<u>Date Entered:</u> 06/28/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-LRAY994Q8R	<u>Est. Comp. Date:</u> 07/05/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1605 E Central Rd 119C Arlington Hghts, IL 60005	<u>Date Completed:</u>	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
Service Request:		
Owner called regarding leak in ceiling between bathrooms, cannot see water but dry wall is flaking and stained. Please inspect and advise what is causing water and where source is.		
<u>Work Performed:</u>		

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> Carol Robb	<u>Date Entered:</u> 06/05/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK98DJVU	<u>Est. Comp. Date:</u> 06/12/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1605 E Central Rd 203A Arlington Hghts, IL 60005	<u>Date Completed:</u> 06/05/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:
PLEASE ENTER INFO IN INTERCOM SYSTEM: ROBB @ 847-894-4722

Work Performed:

<u>Name:</u> James Stanley	<u>Date Entered:</u> 06/04/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-BHOD98CQ4A	<u>Est. Comp. Date:</u> 06/11/2013	<u>Billed To:</u> N/A
<u>Address:</u> 1605 E Central Rd 218C Arlington Hghts, IL 60005	<u>Date Completed:</u> 06/05/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:
Owner would like a call back at 847-404-6857. States that the motor stopped working on his garage door and he has to open it manually.

Work Performed:

VENDOR: PLEASE INSPECT AND ADDRESS

<u>Name:</u> Michael Gasparro	<u>Date Entered:</u> 06/20/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK98UNV2	<u>Est. Comp. Date:</u> 06/27/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1605 E Central Rd 303A Arlington Hghts, IL 60005	<u>Date Completed:</u> 06/21/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:
PLEASE ADD NEW TENANTS INFORMATION INTO THE INTERCOM SYSTEM. ";LEWIS" @ 708-370-6753. THANK YOU.

Work Performed:

<u>Name:</u> Michael Gasparro	<u>Date Entered:</u> 06/20/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-AMDK98UNW3	<u>Est. Comp. Date:</u> 06/27/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1605 E Central Rd 303A Arlington Hghts, IL 60005	<u>Date Completed:</u>	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:
PLEASE PAD THE ELEVATOR FOR A JULY 17TH MOVE IN FOR NEW TENANT.

Work Performed:

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> Bozena Kijowska	<u>Date Entered:</u> 06/10/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK98JKJK	<u>Est. Comp. Date:</u> 06/17/2013	<u>Billed To:</u> Homeowner
<u>Address:</u> 1605 E Central Rd 305A Arlington Hghts, IL 60005	<u>Date Completed:</u> 06/10/2013	

Service Request:
switch the locks on her mailbox.

Vendor: 0554 - THE DANA POINT
CONDO MAINTENANCE
(PASSED)

Work Performed:

<u>Name:</u> Paula Fendius	<u>Date Entered:</u> 06/03/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK98BQEB	<u>Est. Comp. Date:</u> 06/10/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1605 E Central Rd 315B Arlington Hghts, IL 60005	<u>Date Completed:</u> 06/04/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:
2ND REQUEST ***** WOULD LIKE HER NAME AND NUMBER ADDED TO
THE DIRECTORY - FENDIUS - 847-710-4595

Work Performed:

<u>Name:</u> Amy & Rob Zienann	<u>Date Entered:</u> 06/17/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-AMDK98RN2J	<u>Est. Comp. Date:</u> 06/24/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1605 E Central Rd 321C Arlington Hghts, IL 60005	<u>Date Completed:</u>	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:
Need elevator pads for a July 29th move in. PLEASE PUT PADS UP ON FRIDAY,
JULY 26TH. Thank you.

Work Performed:

<u>Name:</u> Rosann Casella	<u>Date Entered:</u> 06/25/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK98ZM9D	<u>Est. Comp. Date:</u> 07/02/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1605 E Central Rd 322C Arlington Hghts, IL 60005	<u>Date Completed:</u> 06/26/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:
WOULD LIKE TO ADD HER NAME AND NUMBER TO THE INTERCOM.
"CASELLA" AT 847-652-4639. THANK YOU

Work Performed:

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> Laverne Doktor	<u>Date Entered:</u> 06/03/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-FALZ98BUWX	<u>Est. Comp. Date:</u> 06/10/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1605 E Central Rd 405A Arlington Hghts, IL 60005	<u>Date Completed:</u> 06/08/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:
PLEASE PROGRAM THE NAME DOKTOR TO THE INTERCOM. owner had called about it a few weeks ago and nothing was updated.

Work Performed:

Please inspect and address Thank you

<u>Name:</u> Laverne Doktor	<u>Date Entered:</u> 06/05/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK98DKEF	<u>Est. Comp. Date:</u> 06/12/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1605 E Central Rd 405A Arlington Hghts, IL 60005	<u>Date Completed:</u> 06/05/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:
WOULD LIKE A DIFFERENT NUMBER LISTED UNDER HIS NAME. PLEASE CHANGE TO 847-437-5851. THANK YOU

Work Performed:

<u>Name:</u> Marjana Eckel	<u>Date Entered:</u> 06/06/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK98EHXW	<u>Est. Comp. Date:</u> 06/13/2013	<u>Billed To:</u> N/A
<u>Address:</u> 1605 E Central Rd 409B Arlington Hghts, IL 60005	<u>Date Completed:</u> 06/06/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:
She is showing signs of leaking in both bedrooms ceilings. Please evaluate and advise.
Than you

Work Performed:

<u>Name:</u> Sheryl Dammier	<u>Date Entered:</u> 02/25/2013	<u>Status:</u> Completed
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Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>W/O #:</u> 0554-IAYA959LSY	<u>Est. Comp. Date:</u> 03/04/2013	<u>Billed To:</u> N/A
<u>Address:</u> 1615 E Central Rd 106A Arlington Hghts, IL 60005	<u>Date Completed:</u> 06/13/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> Lberman Property Manager,		<u>Work Performed:</u>

Sent an e-mail regarding my patio ceiling leak on Feb 5.
Was wondering about the status of this problem, since I have not heard from your office. Thank you for your time and help in this matter.

Sincerely,
Sheryl Dammeier
1615 E. Central Rd.
#106A
Dana Point

<u>Name:</u> Jennifer Nitch	<u>Date Entered:</u> 06/17/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY98RTFM	<u>Est. Comp. Date:</u> 06/24/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1615 E Central Rd 114B Arlington Hghts, IL 60005	<u>Date Completed:</u> 06/18/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> Owner reports water in hallway outside unit and in front of #109B. Carpet is puddling and squishy. Please inspect and advise where leak is coming from and if carpet extraction is needed.		<u>Work Performed:</u> Sam and Juan completed. Advised HO of garbage disposal leaking.

<u>Name:</u> Linda Kozeluh	<u>Date Entered:</u> 06/21/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-AMDK98VS44	<u>Est. Comp. Date:</u> 06/28/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1615 E Central Rd 206A Arlington Hghts, IL 60005	<u>Date Completed:</u>	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> IN NEED OF HER TUB AND SINKS TREATED. HER NEIGHBOR WILL ALSO BE HOME. APPT SET FOR WED, JUNE 26 @ 10:00		<u>Work Performed:</u>

<u>Name:</u> Paul Johnson	<u>Date Entered:</u> 06/24/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-AMDK98YS8F	<u>Est. Comp. Date:</u> 07/01/2013	<u>Billed To:</u> N/A
<u>Address:</u> 1615 E Central Rd 219C Arlington Hghts, IL 60005	<u>Date Completed:</u>	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> Please pad elevator Wednesday for a Thursday move out. SO SAD! :(<u>Work Performed:</u>

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> Scott Koch	<u>Date Entered:</u> 06/05/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-BHOD98DPH9	<u>Est. Comp. Date:</u> 06/12/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1615 E Central Rd 222C Arlington Hghts, IL 60005	<u>Date Completed:</u> 06/05/2013	<u>Vendor:</u> FAMILY PRIDE LLC

Service Request:

Dryer #9 has a slip in it. I assume it's not working, not sure if anybody called on it.
Thanks

Work Performed:

Marshall came out and took care of it

VENDOR: PLEASE INSPECT AND ADDRESS

<u>Name:</u> Scott Koch	<u>Date Entered:</u> 06/05/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-BHOD98DPGD	<u>Est. Comp. Date:</u> 06/12/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1615 E Central Rd 222C Arlington Hghts, IL 60005	<u>Date Completed:</u> 06/05/2013	<u>Vendor:</u> FAMILY PRIDE LLC

Service Request:

Regarding Dryer 9, it heats up fine, it's just making a very loud "scraping" type of noise. Thanks

Work Performed:

Marshall came out and took care of it

VENDOR: PLEASE INSPECT AND ADDRESS

<u>Name:</u> Scott Koch	<u>Date Entered:</u> 06/17/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-ABOO98RU2A	<u>Est. Comp. Date:</u> 06/24/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1615 E Central Rd 222C Arlington Hghts, IL 60005	<u>Date Completed:</u> 06/20/2013	<u>Vendor:</u> AEREX PEST CONTROL

Service Request:

1615 Building right outside C wing door going out into west parking lot there are tons of ants. thanks

Work Performed:

We will be at the property on Thursday to treat one unit so we will treat this as well. Thanks.

<u>Name:</u> Nicola Ingravallo	<u>Date Entered:</u> 06/26/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-KVGR992R9A	<u>Est. Comp. Date:</u> 07/03/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1615 E Central Rd 303A Arlington Hghts, IL 60005	<u>Date Completed:</u>	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:

Tenant Mr calling to state that there is water coming in from the outside wall. Owner stated that the wall is wet and leaking into the unit Owner is not sure if its come the siding or if its from the balcony area of the unit upstairs. Owner would like to have someone come out and look at both areas to see where the leak is coming from.

Work Performed:

Tenant - 773-701-0316 Dominica

Update per PM "We do not have siding. I spoke to her and we are sending maintenance."

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> Daniel Sinard	<u>Date Entered:</u> 06/27/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-AMDK993K5S	<u>Est. Comp. Date:</u> 07/04/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1615 E Central Rd 310B Arlington Hghts, IL 60005	<u>Date Completed:</u>	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:
PAD ELEVATORS OF JULY 20TH FOR 1615-310 MOVE OUT. THANK YOU

Work Performed:

<u>Name:</u> Daniel Sinard	<u>Date Entered:</u> 06/27/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-AMDK993K94	<u>Est. Comp. Date:</u> 07/04/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1615 E Central Rd 310B Arlington Hghts, IL 60005	<u>Date Completed:</u>	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:
PAD ELEVATORS FOR 1615-310 FOR IN FOR AUGUST 3RD MOVE IN.

Work Performed:

<u>Name:</u> Jeff Eitel	<u>Date Entered:</u> 06/12/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY98LJQY	<u>Est. Comp. Date:</u> 06/19/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1615 E Central Rd 314B Arlington Hghts, IL 60005	<u>Date Completed:</u> 06/14/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:
Owner request water shut off for bathroom for faucet replacement in bathtub for Friday from 10:00 AM to noon. Please post notices to tier and in mail room for shut off.

Work Performed:
Sam completed

<u>Name:</u> Donald Less	<u>Date Entered:</u> 06/06/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK98EM8B	<u>Est. Comp. Date:</u> 06/13/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1615 E Central Rd 321C Arlington Hghts, IL 60005	<u>Date Completed:</u> 06/06/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:
NEED INFORMATION PUT IN INTERCOM CORRECTLY. LESS: 847-228-1484.
THANK YOU

Work Performed:

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> Donald Less	<u>Date Entered:</u> 06/26/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-LRAY992QKX	<u>Est. Comp. Date:</u> 07/03/2013	<u>Billed To:</u> N/A
<u>Address:</u> 1615 E Central Rd 321C Arlington Hghts, IL 60005	<u>Date Completed:</u>	

Service Request:

Owner reports water coming down garage wall in her parking space #18A. Please inspect and advise where water is coming from.

Vendor: 0554 - THE DANA POINT CONDO MAINTENANCE
(PASSED)

Work Performed:

<u>Name:</u> Donald Less	<u>Date Entered:</u> 06/28/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY994LJK	<u>Est. Comp. Date:</u> 07/05/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1615 E Central Rd 321C Arlington Hghts, IL 60005	<u>Date Completed:</u> 06/28/2014	

Service Request:

Owner calling to report puddle in living room, please inspect and advise where water is coming from.

Vendor: 0554 - THE DANA POINT CONDO MAINTENANCE
(PASSED)

Work Performed:

Juan advised resident that it was their responsibility

<u>Name:</u> Richard Winsauer	<u>Date Entered:</u> 05/30/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY987TB3	<u>Est. Comp. Date:</u> 06/06/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1615 E Central Rd 409B Arlington Hghts, IL 60005	<u>Date Completed:</u> 06/03/2013	

Service Request:

Owner Mrs. requests exterminator for ants for service visit on June 3, 2013 between 9AM and noon. Has them all over balcony but is not sure if they need to spray inside as well. Owner will have payment ready at time of service.

Vendor: AEREX PEST CONTROL SVCE

Work Performed:

<u>Name:</u> Alfred Szebel	<u>Date Entered:</u> 06/21/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY98VTFT	<u>Est. Comp. Date:</u> 06/28/2013	<u>Billed To:</u> N/A
<u>Address:</u> 1615 E Central Rd 420C Arlington Hghts, IL 60005	<u>Date Completed:</u> 06/24/2013	

Service Request:

Owner reports problem with A/C unit electric outlet in outside breaker, would like maintenance to look at it first thing Monday and advise if it is association or owner responsibility. Owner understands this would not be looked at until Monday morning. Please inspect and advise where issue is and who is responsible for repair.

Vendor: 0554 - THE DANA POINT CONDO MAINTENANCE
(PASSED)

Work Performed:

Juan advised HO that this would be his responsibility to replace breaker box.

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> Kunstman KUNSTMAN	<u>Date Entered:</u> 06/03/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK98BLGT	<u>Est. Comp. Date:</u> 06/10/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1615 E Central Rd 422C Arlington Hghts, IL 60005	<u>Date Completed:</u> 06/04/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE <u>Work Performed:</u> (PASSED)

Service Request:

PLEASE ENTER INFORMATION INTO THE INTERCOM - KUNSTMAN - 815-529-9298. THANK YOU.

<u>Name:</u> KUNSTMAN xx	<u>Date Entered:</u> 06/03/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK98BQFW	<u>Est. Comp. Date:</u> 06/10/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1615 E Central Rd 422C Arlington Hghts, IL 60005	<u>Date Completed:</u> 06/04/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE <u>Work Performed:</u> (PASSED)

Service Request:

PLEASE ENTER NAME AND PHONE INTO DIRECTORY - KUNSTMAN - 815-529-9298. THANK YOu!!!

<u>Name:</u> Thomas Corcoran	<u>Date Entered:</u> 06/03/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK98BQQY	<u>Est. Comp. Date:</u> 06/10/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1615 E Central Rd 422C Arlington Hghts, IL 60005	<u>Date Completed:</u> 06/03/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE <u>Work Performed:</u> (PASSED)

Service Request:

PAD ELEVATOR FOR TUESDAY MOVE IN.

<u>Name:</u> Susan Kunstman	<u>Date Entered:</u> 06/19/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK98TRYL	<u>Est. Comp. Date:</u> 06/26/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1615 E Central Rd 422C Arlington Hghts, IL 60005	<u>Date Completed:</u> 06/20/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE <u>Work Performed:</u> (PASSED)

Service Request:

PLEASE PROGRAM "KUNSTMAN" IN THE INTERCOM WITH 815-529-9298.

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> Susan Kunstman	<u>Date Entered:</u> 06/27/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-AMDK993N39	<u>Est. Comp. Date:</u> 07/04/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1615 E Central Rd 422C Arlington Hghts, IL 60005	<u>Date Completed:</u>	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:
Her tub and shower stall is back up and not draining at all. APPT SET FOR FRIDAY @ 10 AM

<u>Name:</u> Susan Kunstman	<u>Date Entered:</u> 06/27/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-AMDK993N4Q	<u>Est. Comp. Date:</u> 07/04/2013	<u>Billed To:</u> N/A
<u>Address:</u> 1615 E Central Rd 422C Arlington Hghts, IL 60005	<u>Date Completed:</u>	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:
Need to install a new mail box lock.

<u>Name:</u> x x	<u>Date Entered:</u> 05/31/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-SPOY988JEE	<u>Est. Comp. Date:</u> 06/07/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 06/01/2013	<u>Vendor:</u> COLLEY ELEVATOR

Service Request:
1405 E Central Road
Resident advises elevator is stuck open on 4th floor. Resident advises elevator needing repair is one on left when facing elevators.

Work Performed:

VENDOR: Please inspect and address Thanks!

<u>Name:</u> Lisette Ray	<u>Date Entered:</u> 06/03/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY98BKXY	<u>Est. Comp. Date:</u> 06/10/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 06/03/2013	<u>Vendor:</u> RIVERSIDE MECHANICAL SERVICES, INC.

Service Request:
Please send a technician to inspect and advise why pool boiler is not working properly.
Pool was not heating up above 72 degrees regardless of setting. Maintenance believes it is a flow switch issue.

Work Performed:

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> Lisette Ray	<u>Date Entered:</u> 06/03/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY98BS5U	<u>Est. Comp. Date:</u> 06/10/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 06/04/2013	
<u>Service Request:</u>		<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
Please raise temperature on pool heater to 82 degrees.		<u>Work Performed:</u>

<u>Name:</u> Lisette Ray	<u>Date Entered:</u> 06/03/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY98BS9R	<u>Est. Comp. Date:</u> 06/10/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 06/05/2013	
<u>Service Request:</u>		<u>Vendor:</u> OVERHEAD INC.

Please advise why this repair keeps happening every two months at 1504 building A garage. Chain drive is not catching causing door to stay open or closed when motor is running. Have repaired this issue 2 times previously but the same piece keeps breaking. Door opener is stuck open and is not working due to part.

Work Performed:

<u>Name:</u> Lisette Ray	<u>Date Entered:</u> 06/03/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY98BTDL	<u>Est. Comp. Date:</u> 06/10/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 06/19/2013	
<u>Service Request:</u>		<u>Vendor:</u> AEREX PEST CONTROL

Owner in 1405 building #408 reports carpenter ants in exterior balcony. Buildings have exterior ground treatment applied, will need to inspect and advise if additional treatment is necessary from roof. Please service on next visit to property. No activity reported yet inside the units.

Work Performed:

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 06/04/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK98CJG8	<u>Est. Comp. Date:</u> 06/11/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 06/04/2013	
<u>Service Request:</u>		<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
1615 building - please fix the tiles outside of #1114 B in hall.		<u>Work Performed:</u>

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 06/04/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK98CJHS	<u>Est. Comp. Date:</u> 06/11/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 06/13/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> 1615 building - Inspect and repair lobby ceiling near entrance door where fire alarm molding meets wall.		
<u>Work Performed:</u> Juan completed		

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 06/04/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK98CJKT	<u>Est. Comp. Date:</u> 06/11/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 06/05/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> 1615 building - repair lobby/elevator light near C-wing - cover is falling off.		
<u>Work Performed:</u> Juan completed		

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 06/04/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK98CJMH	<u>Est. Comp. Date:</u> 06/11/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 06/10/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> 1615 building - Touch up and paint outside #412 between 412 & 410 and lobby near A-wing from elevators second floor between 201A lobby and second floor lobby across elevator near floor.		
<u>Work Performed:</u>		

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 06/04/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK98CJS2	<u>Est. Comp. Date:</u> 06/11/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 06/12/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> 1615 building - Inspect and advise roof leak C-wing 4th floor near stairs - repair stain over first hall light from lobby.		
<u>Work Performed:</u> Juan completed		

Community THE DANA POINT CONDOMINIUM ASSOCIATION

Name: AnnMarie Detrick Date Entered: 06/04/2013 Status: Completed
W/O #: 0554-AMDK98CJUR Est. Comp. Date: 06/11/2013 Billed To: N/A
Address: THE DANA POINT
CONDOMINIUM
ASSOCIATION Common Area Date Completed: 06/12/2013
Service Request:
1615 building - Please remove broken door stop on third floor C-wing landing outer stairwell.

Vendor: 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
Work Performed: Juan removed broken door stop.

Name: AnnMarie Detrick Date Entered: 06/04/2013 Status: Completed
W/O #: 0554-AMDK98CJWZ Est. Comp. Date: 06/11/2013 Billed To: N/A
Address: THE DANA POINT
CONDOMINIUM
ASSOCIATION Common Area Date Completed: 06/04/2013
Service Request:
1615 building - screw missing/loose on door closer 3rd floor B-wing to end stairwell.

Vendor: 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
Work Performed:

Name: AnnMarie Detrick Date Entered: 06/04/2013 Status: Completed
W/O #: 0554-AMDK98CJXW Est. Comp. Date: 06/11/2013 Billed To: N/A
Address: THE DANA POINT
CONDOMINIUM
ASSOCIATION Common Area Date Completed: 06/05/2013
Service Request:
1615 building - Mud on 3rd floor A-wing from end stairs- please vacuum/spot clean

Vendor: 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
Work Performed:

Name: AnnMarie Detrick Date Entered: 06/04/2013 Status: Completed
W/O #: 0554-AMDK98CK3F Est. Comp. Date: 06/11/2013 Billed To: N/A
Address: THE DANA POINT
CONDOMINIUM
ASSOCIATION Common Area Date Completed: 06/10/2013
Service Request:
1615 building - Oil second floor near stairway and garage room door hinges.

Vendor: 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
Work Performed:

Community THE DANA POINT CONDOMINIUM ASSOCIATION

Name: AnnMarie Detrick **Date Entered:** 06/04/2013 **Status:** Completed
W/O #: 0554-AMDK98CK4S **Est. Comp. Date:** 06/11/2013 **Billed To:** N/A
Address: THE DANA POINT
CONDOMINIUM
ASSOCIATION Common Area **Vendor:** 0554 - THE DANA POINT
CONDO MAINTENANCE
(PASSED)
Service Request:
1615 building - Inspect, advise and repair 1st floor and 2nd floor stairs C-wing outer wall - pulling apart.

Name: AnnMarie Detrick **Date Entered:** 06/04/2013 **Status:** Completed
W/O #: 0554-AMDK98CK64 **Est. Comp. Date:** 06/11/2013 **Billed To:** THE DANA POINT
CONDOMINIUM
ASSOCIATION
Address: THE DANA POINT
CONDOMINIUM
ASSOCIATION Common Area **Vendor:** 0554 - OPPORTUNITY
FRANCHISING, INC. (NEW
PROPERTY EXPIRES
Service Request:
1615 building - clean hall wall near #120 to exit door.
Work Performed: 12/31/13)

Name: AnnMarie Detrick **Date Entered:** 06/04/2013 **Status:** Completed
W/O #: 0554-AMDK98CK7P **Est. Comp. Date:** 06/11/2013 **Billed To:** N/A
Address: THE DANA POINT
CONDOMINIUM
ASSOCIATION Common Area **Vendor:** 0554 - THE DANA POINT
CONDO MAINTENANCE
(PASSED)
Service Request:
1615 building - repair exit sign in B-wing garage to lobby.
Work Performed: Juan replaced sign

Name: AnnMarie Detrick **Date Entered:** 06/04/2013 **Status:** Completed
W/O #: 0554-AMDK98CK92 **Est. Comp. Date:** 06/11/2013 **Billed To:** N/A
Address: THE DANA POINT
CONDOMINIUM
ASSOCIATION Common Area **Vendor:** 0554 - THE DANA POINT
CONDO MAINTENANCE
(PASSED)
Service Request:
1615 building - replace stained tiles near 110B area
Work Performed: Juan replaced tile

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 06/04/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK98CK9T	<u>Est. Comp. Date:</u> 06/11/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 06/05/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> 1615 building - Bracket on ceiling grid falling near 116B		<u>Work Performed:</u> Juan repaired

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 06/04/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK98CKAG	<u>Est. Comp. Date:</u> 06/11/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 06/04/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> 1615 building - hall door to b-wing from outside not closing properly.		<u>Work Performed:</u>

<u>Name:</u> Lisette Ray	<u>Date Entered:</u> 06/04/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY98CMQW	<u>Est. Comp. Date:</u> 06/11/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 06/05/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> Light out in A garage stairwell of 1405 building between ground floor and garage level. Please replace burnt bulb.		<u>Work Performed:</u> Juan replaced bulb

<u>Name:</u> Lisette Ray	<u>Date Entered:</u> 06/04/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY98CMRQ	<u>Est. Comp. Date:</u> 06/11/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 06/05/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> Please inspect and repair all popped nails and screws in tennis court surface. Courts have lots of loose nails that need to be hammered back onto place to avoid causing injury.		<u>Work Performed:</u> Manuel completed

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> Lisette Ray	<u>Date Entered:</u> 06/04/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY98CMSR	<u>Est. Comp. Date:</u> 06/11/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 06/06/2013	

Service Request:
Please sweep off all tennis courts, lots of debris and leaves.

Vendor: 0554 - THE DANA POINT
CONDOS MAINTENANCE
(PASSED)

Work Performed:

<u>Name:</u> x x	<u>Date Entered:</u> 06/04/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-SPOY98CQ3U	<u>Est. Comp. Date:</u> 06/11/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 06/04/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDOS MAINTENANCE (PASSED)

Service Request:
1505 Central Road
Resident advises lock on building's back door is jammed and/or was tampered with.
Resident advises door will not lock and it took her 5 minutes to remove key from key hole.

Work Performed:

VENDOR: Please inspect and address Thanks!

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 06/04/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK98CTLQ	<u>Est. Comp. Date:</u> 06/11/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 06/04/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDOS MAINTENANCE (PASSED)

Service Request:
WE ARE IN NEED OF "O" KEYS...PLEASE ORDER 10 RIGHT AWAY. WE ONLY HAVE ONE LEFT.

Work Performed:

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 06/05/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK98DKX8	<u>Est. Comp. Date:</u> 06/12/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 06/05/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDOS MAINTENANCE (PASSED)

Service Request:
1605 building - lights in front of building that face the plants are out. The carriage light on the right near the street is also crooked and needs to be straightened.

Work Performed:

Juan completed

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 06/05/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK98DKZL	<u>Est. Comp. Date:</u> 06/12/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 06/05/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> 1605 - 18A garage space has a leaking pipe above vehicle space.		

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 06/05/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK98DRT2	<u>Est. Comp. Date:</u> 06/12/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 06/07/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> Please install corner guard on wall next to stall door in ladies locker room.		

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 06/07/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK98FPZC	<u>Est. Comp. Date:</u> 06/14/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 06/07/2013	<u>Vendor:</u> 0554 - OPPORTUNITY FRANCHISING, INC. (NEW PROPERTY EXPIRES <u>Work Performed:</u> 12/31/13)
<u>Service Request:</u> 1415 - A wing garage Space 13 has had trash laying around for about a week.		

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 06/10/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK98JRM2	<u>Est. Comp. Date:</u> 06/17/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 06/11/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> TRENCH AND REPLACE SITE LIGHTING CIRCUITS FOR: - 1415 South East Meadow - 1505 A wing Meadow - 1414 B Wing Meadow		

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 06/10/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK98JTMT	<u>Est. Comp. Date:</u> 06/17/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 06/11/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:

Please set up Board Room for a meeting tomorrow. Angie would like to same format however she would like to move the coaches back and put the octagon table toward the front for Brickman to sit.

<u>Name:</u> Carolyn Clifton	<u>Date Entered:</u> 06/10/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-CCLN98K5PA	<u>Est. Comp. Date:</u> 06/17/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 06/10/2013	<u>Vendor:</u> SENTRY SECURITY SERVICES

Service Request:

unicom called at 6:30 p.m. tonight to tell me the alarm monitoring company called and said the elevator alarm is going off again. this was a work order issued on Sunday, and apparently it still is not fixed. this is the paperwork again for that call.

<u>Name:</u> Carolyn Clifton	<u>Date Entered:</u> 06/10/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-CCLN98K5SC	<u>Est. Comp. Date:</u> 06/17/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 06/10/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:

unicom call from Friday, this is paperwork. owner from 1615 Central Rd, Unit 211B called to state outside door on the west side is locked. cAn't open it and can't get in or out. Contacted Juan and he was going to go and fix.

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 06/11/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK98KMEM	<u>Est. Comp. Date:</u> 06/18/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 06/12/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:

Please order Mailbox locks as we are down to only one.

Work Performed:
no locks needed as there are plenty in the shop

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 06/11/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK98KMFX	<u>Est. Comp. Date:</u> 06/18/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 06/12/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u>		
1605 building - Lobby trees have red bows on them. Can you please remove and put with other decorations.		
<u>Work Performed:</u> Juan completed		

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 06/11/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK98KMH7	<u>Est. Comp. Date:</u> 06/18/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 06/11/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u>		
1605 building - A-wing second floor stair door closes hard. Please adjust closer.		
<u>Work Performed:</u> Manuel completed		

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 06/11/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK98KMKJ	<u>Est. Comp. Date:</u> 06/18/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 06/12/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u>		
1605 building - second floor trash room has a picture and a tree, Please remove or throw away.		
<u>Work Performed:</u> Juan removed tree and picture		

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 06/11/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK98KMKK	<u>Est. Comp. Date:</u> 06/18/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 06/12/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u>		
1605 building - B-wing first floor near 111B ceiling tiles need to be fixed (flush)		
<u>Work Performed:</u> Juan completed		

Community THE DANA POINT CONDOMINIUM ASSOCIATION

Name: AnnMarie Detrick Date Entered: 06/11/2013 Status: Completed
W/O #: 0554-AMDK98KMYP Est. Comp. Date: 06/18/2013 Billed To: To Be Determined
Address: THE DANA POINT
CONDOMINIUM
ASSOCIATION Common Area Date Completed: 06/12/2013
Service Request:
1605 building - second floor B-wing door by back stairs does not close properly.
Please adjust.

Vendor: 0554 - THE DANA POINT
CONDO MAINTENANCE
(PASSED)
Work Performed:
Manuel completed

Name: AnnMarie Detrick Date Entered: 06/11/2013 Status: Completed
W/O #: 0554-AMDK98KN5J Est. Comp. Date: 06/18/2013 Billed To: To Be Determined
Address: THE DANA POINT
CONDOMINIUM
ASSOCIATION Common Area Date Completed: 06/12/2013
Service Request:
1605 building - third floor A-wing door by elevator does not close properly. Please
adjust.

Vendor: 0554 - THE DANA POINT
CONDO MAINTENANCE
(PASSED)
Work Performed:
Manuel completed

Name: AnnMarie Detrick Date Entered: 06/11/2013 Status: Completed
W/O #: 0554-AMDK98KN6V Est. Comp. Date: 06/18/2013 Billed To: To Be Determined
Address: THE DANA POINT
CONDOMINIUM
ASSOCIATION Common Area Date Completed: 06/12/2013
Service Request:
1605 building - 4th floor A- wing door does not close properly. Please adjust.

Vendor: 0554 - THE DANA POINT
CONDO MAINTENANCE
(PASSED)
Work Performed:
Manuel completed

Name: AnnMarie Detrick Date Entered: 06/11/2013 Status: Completed
W/O #: 0554-AMDK98KN7Z Est. Comp. Date: 06/18/2013 Billed To: N/A
Address: THE DANA POINT
CONDOMINIUM
ASSOCIATION Common Area Date Completed: 06/12/2013
Service Request:
1605 building - RIGHT SIDE ELEVATOR MAKES SCRAPPING AND CLICKING
NOISES AS WELL AS SHAKES.

Vendor: COLLEY ELEVATOR
Work Performed:

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 06/11/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK98KNAR	<u>Est. Comp. Date:</u> 06/18/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 06/12/2013	<u>Vendor:</u> 0554 - OPPORTUNITY FRANCHISING, INC. (NEW PROPERTY EXPIRES 12/31/13)
<u>Service Request:</u>		
1605 building - 4th floor outside the elevator footprint on the wall. Can you please wipe down.		

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 06/11/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK98KNC2	<u>Est. Comp. Date:</u> 06/18/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 06/13/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u>		
1605 BUILDING - FIRST FLOOR C-WING DOOR BY EXIT SIGN DOES NOT CLOSE PROPERLY ACROSS FROM SAME DOOR BIG GOUGE IN THE WALL. CAN YOU PLEASE REPAIR.		

<u>Name:</u> ANNMARIE DETRICK	<u>Date Entered:</u> 06/11/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK98KP5E	<u>Est. Comp. Date:</u> 06/18/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 06/12/2013	<u>Vendor:</u> BRICKMAN GROUP-ELK GROVE
<u>Service Request:</u>		
1605 BUILDING - PLEASE REMOVE ALL THE GRASS COVERS, STRAW AND MESH. THANK YOU.		

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 06/11/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK98KP8J	<u>Est. Comp. Date:</u> 06/18/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 06/18/2014	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u>		
1605 building - Please hang clocks outside on pool deck.		

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> AnnMaire Detrick	<u>Date Entered:</u> 06/11/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-AMDK98KP9C	<u>Est. Comp. Date:</u> 06/18/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u>	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u>		
Please replace fan cover in womans bathroom until motor comes in and is installed.		

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 06/11/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK98KPAW	<u>Est. Comp. Date:</u> 06/18/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 06/13/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u>		
please fix light at entrance where it sits at 1519 - tighten if possible.		

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 06/11/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK98KPJY	<u>Est. Comp. Date:</u> 06/18/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 06/18/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u>		
please order 20 more 1605 building keys		

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 06/11/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK98KTM4	<u>Est. Comp. Date:</u> 06/18/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 06/14/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u>		
1605 FIX WEST LOT POT HOLES PER SAM.		

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> Lisette Ray	<u>Date Entered:</u> 06/12/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY98LKDP	<u>Est. Comp. Date:</u> 06/19/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 06/17/2013	<u>Vendor:</u> 0554 - OPPORTUNITY FRANCHISING, INC. (NEW PROPERTY EXPIRES 12/31/13)

Service Request:
Please repair the 2 lights at the front monument sign that are not working.

<u>Name:</u> Resident Services	<u>Date Entered:</u> 06/12/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-SPEY98LHUS	<u>Est. Comp. Date:</u> 06/19/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 06/18/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:
Ms Pyron (1515 E Central Rd 165 B) reporting the light bulb in the garage near parking spot # 5 is burnt out and needs to be replaced.

VENDOR: Please inspect and address the light bulb which is not working in the garage by parking spot # 5

Thank you

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 06/12/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK98LKRU	<u>Est. Comp. Date:</u> 06/19/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 06/17/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:
1615 building - light out on the outside of C-wing facing lot.
- Lights out in elevators
- broken shopping cart in the basement - please remove

<u>Name:</u> Lisette Ray	<u>Date Entered:</u> 06/13/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY98MMBP	<u>Est. Comp. Date:</u> 06/20/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 06/13/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:
Please clean and clear out all building garage trench drains. Lots of debris from last nights storm.

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> Lisette Ray	<u>Date Entered:</u> 06/13/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY98MMCD	<u>Est. Comp. Date:</u> 06/20/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 06/17/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> Please check and change out the building HVAC filters if needed.		<u>Work Performed:</u> Manuel completed

<u>Name:</u> Lisette Ray	<u>Date Entered:</u> 06/13/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY98MR38	<u>Est. Comp. Date:</u> 06/20/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 06/17/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> Please repair the broken shopping cart at the 1615 building.		<u>Work Performed:</u> Juan repaired

<u>Name:</u> ANNMARIE DETRICK	<u>Date Entered:</u> 06/17/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK98RKLA	<u>Est. Comp. Date:</u> 06/24/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 06/24/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> PLEASE PURCHASE 2 (5 GALLON BUCKETS OR GAS CANS TO WATER FRONT ANNUALS AT MONUMENT SIGN. PLEASE WATER DAILY IN THE MORNING IF NO RAIN (PINK FLOWERS)		<u>Work Performed:</u>

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 06/17/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-AMDK98RKPS	<u>Est. Comp. Date:</u> 07/15/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u>	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> Please power wash pool and patio space after new pavers are installed - give 20 days from completion date.		<u>Work Performed:</u>

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 06/17/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK98RKSY	<u>Est. Comp. Date:</u> 06/24/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 06/19/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> Please repair broken lounge chair near office window.		

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 06/17/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK98RKZR	<u>Est. Comp. Date:</u> 06/24/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 06/24/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> 2nd Request... Please hang up two clocks outside near the pool deck.		

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 06/17/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK98RL9C	<u>Est. Comp. Date:</u> 06/24/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 06/21/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> Please walk around the outer parts of the fencing and remove any debris from pool patrons - toys, cups, etc., Thank you		

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 06/17/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-AMDK98RLAW	<u>Est. Comp. Date:</u> 06/24/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u>	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> Please remove any bird feeders on common trees.		

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 06/17/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK98RM3N	<u>Est. Comp. Date:</u> 06/24/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 06/18/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:
1605 building - B-wing door is not closing all the way. Please adjust.

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 06/17/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK98RM5R	<u>Est. Comp. Date:</u> 06/24/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 06/18/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:
1605 building - 4th floor trash room - light is out. Please check switch as the cleaning crew changed the bulb but still does not work. Thank you.

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 06/17/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-AMDK98RM7H	<u>Est. Comp. Date:</u> 06/24/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u>	<u>Vendor:</u> 0554 - OPPORTUNITY FRANCHISING, INC. (NEW PROPERTY EXPIRES 12/31/13)

Service Request:
1605 Building - Please clean surrounding wall on all trash chute doors on all four floors. Thank you.

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 06/17/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK98RRXZ	<u>Est. Comp. Date:</u> 06/24/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 06/18/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:
1505 3RD FLOOR LOBBY - THE LIGHT IS NOT WORKING. Cleaning crew changed the bulb but it did not work. Please advise.

Work Performed:
Sam changed bulb. No problem found with the fixture.

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> Lisette Ray	<u>Date Entered:</u> 06/17/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-LRAY98RTNX	<u>Est. Comp. Date:</u> 06/24/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u>	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:

Please fill in a few of the largest potholes in the west and east side entrances to give a clear path for residents to enter and exit. CPE is responsible for all repairs but is taking a while to repair pavement. Also fill in the pot hole at the 1605 West parking lot.

<u>Name:</u> Lisette Ray	<u>Date Entered:</u> 06/19/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY98TS64	<u>Est. Comp. Date:</u> 06/26/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 06/20/2013	<u>Vendor:</u> RIVERSIDE MECHANICAL SERVICES, INC.

Service Request:

Please check 1515 lobby A/C, was working but is no longer on, blowing hot air.

Work Performed:

<u>Name:</u> resident services	<u>Date Entered:</u> 06/20/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-CBRT98UHVD	<u>Est. Comp. Date:</u> 06/27/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 06/20/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:

Lisa, monitoring station 847-879-8500, 1415 E Central Rd.

Work Performed:
Sam indicated no problem to be found.

Elevator alarm rptd at 741am.
vendor please inspect and advise. Thank you

<u>Name:</u> Lisette Ray	<u>Date Entered:</u> 06/21/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY98VKYG	<u>Est. Comp. Date:</u> 06/28/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 06/21/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:

Please remove all notices over 2 weeks old from the bulletin boards in all buildings including minutes, notices, and other such items. Please keep the Lieberman Contact Information sheet on the board. Thanks.

Work Performed:

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> Lisette Ray	<u>Date Entered:</u> 06/21/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-LRAY98VLAE	<u>Est. Comp. Date:</u> 06/28/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area		<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u>		
Purchase and install 3 bronze motion activated flood lights for the outer pool deck where existing poles are along pool and on fence at rear patio area. Lights and sensors should face the pool deck to light up when someone climbs over onto pool deck.		

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 06/24/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-AMDK98YLWY	<u>Est. Comp. Date:</u> 07/01/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area		<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u>		
Please check 1605 - 4th floor B-wing thermostat to make sure it is turned on. Thank you.		

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 06/24/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK98LY6	<u>Est. Comp. Date:</u> 07/01/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area		<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u>		
Per Sam - 1605 hallway - fire door needs repair.		

<u>Name:</u> Lisette Ray	<u>Date Entered:</u> 06/24/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-LRAY98YSEQ	<u>Est. Comp. Date:</u> 07/01/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area		<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u>		
Please repair the broken post light at 1515 near the B wing garage.		

Community THE DANA POINT CONDOMINIUM ASSOCIATION

Name: AnnMarie Detrick **Date Entered:** 06/24/2013 **Status:** Completed
W/O #: 0554-AMDK98YR62 **Est. Comp. Date:** 07/01/2013 **Billed To:** To Be Determined
Address: THE DANA POINT
CONDOMINIUM
ASSOCIATION Common Area
Service Request:
1505 - first floor A-wing lobby exit door does not close properly. Please adjust
Vendor: 0554 - THE DANA POINT
CONDO MAINTENANCE
(PASSED)
Work Performed:

Name: AnnMarie Detrick **Date Entered:** 06/24/2013 **Status:** Completed
W/O #: 0554-AMDK98YR7K **Est. Comp. Date:** 07/01/2013 **Billed To:** To Be Determined
Address: THE DANA POINT
CONDOMINIUM
ASSOCIATION Common Area
Service Request:
1505 building - first floor B-wing exit door does not latch when closing. please adjust.
Vendor: 0554 - THE DANA POINT
CONDO MAINTENANCE
(PASSED)
Work Performed:

Name: AnnMarie Detrick **Date Entered:** 06/24/2013 **Status:** Completed
W/O #: 0554-AMDK98YR8S **Est. Comp. Date:** 07/01/2013 **Billed To:** N/A
Address: THE DANA POINT
CONDOMINIUM
ASSOCIATION Common Area
Service Request:
1505 building - 2nd floor smudge near 219C
Vendor: 0554 - THE DANA POINT
CONDO MAINTENANCE
(PASSED)
Work Performed:

Name: AnnMarie Detrick **Date Entered:** 06/24/2013 **Status:** Completed
W/O #: 0554-AMDK98YR9X **Est. Comp. Date:** 07/01/2013 **Billed To:** N/A
Address: THE DANA POINT
CONDOMINIUM
ASSOCIATION Common Area
Service Request:
1505 building - 3rd floor C-wing ceiling tiles not flush.
Vendor: 0554 - THE DANA POINT
CONDO MAINTENANCE
(PASSED)
Work Performed:

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 06/24/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK98YRAW	<u>Est. Comp. Date:</u> 07/01/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 06/25/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> 1505 building - first floor B-Wing exit door does not close properly. please adjust		

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 06/24/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-AMDK98YRCG	<u>Est. Comp. Date:</u> 07/01/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u>	<u>Vendor:</u> 0554 - OPPORTUNITY FRANCHISING, INC. (NEW PROPERTY EXPIRES
<u>Service Request:</u> 1505 building - laundry room very dusty - very dusty by window track		

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 06/24/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-AMDK98YRHX	<u>Est. Comp. Date:</u> 07/12/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u>	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> 1505 - Need Moving Pads in Elevator on Tuesday for removal of coaches on Wednesday		

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 06/24/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK98YRES	<u>Est. Comp. Date:</u> 07/01/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 06/26/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> 1505 building - Please pad elevator for Wednesday coach removal.		

Community THE DANA POINT CONDOMINIUM ASSOCIATION

Name: AnnMarie Detrick Date Entered: 06/25/2013 Status: Open
W/O #: 0554-AMDK98ZJPT Est. Comp. Date: 07/02/2013 Billed To: N/A
Address: THE DANA POINT
CONDOMINIUM
ASSOCIATION Common Area Vendor: 0554 - THE DANA POINT
CONDО MAINTENANCE
(PASSED)
Service Request:
1605 - Please repair the falling garage fence A-wing near top of ramp Work Performed:

Name: Lisette Ray Date Entered: 06/26/2013 Status: Open
W/O #: 0554-LRAY992N2Z Est. Comp. Date: 07/03/2013 Billed To: N/A
Address: THE DANA POINT
CONDOMINIUM
ASSOCIATION Common Area Vendor: 0554 - THE DANA POINT
CONDО MAINTENANCE
(PASSED)
Service Request:
Owner reported 1405 A wing garage door had new operator installed yesterday, now he cannot get into the garage. Work Performed:

Name: Lisette Ray Date Entered: 06/26/2013 Status: Open
W/O #: 0554-LRAY992NAD Est. Comp. Date: 07/03/2013 Billed To: N/A
Address: THE DANA POINT
CONDOMINIUM
ASSOCIATION Common Area Vendor: METRO DOOR AND
DOCK, INC.
Service Request:
Please replace the weather striping on the bottom of 1405 B wing garage door. Door has a gap that allows rodents to enter garage. Work Performed:

Name: Lisette Ray Date Entered: 06/26/2013 Status: Open
W/O #: 0554-LRAY992T2E Est. Comp. Date: 07/03/2013 Billed To: To Be Determined
Address: THE DANA POINT
CONDOMINIUM
ASSOCIATION Common Area Vendor: 0554 - THE DANA POINT
CONDО MAINTENANCE
(PASSED)
Service Request:
Check thermostat on 4th floor B wing 1605, unit is currently turned off. Please turn back on. Work Performed:

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 06/28/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-AMDK994QRN	<u>Est. Comp. Date:</u> 07/05/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area		<u>Vendor:</u> AEREX PEST CONTROL
<u>Service Request:</u> 1403 #208A needs extermination on the exterior balcony only for wasps and bees please.		<u>Work Performed:</u>

THE DANA POINT CONDOMINIUM ASSOCIATION

156 Work Orders

June 2013