

SOCIAL ROOM RESERVATION FORM

Dana Point Condominiums
1519 E. Central Road, Arlington Heights, IL 60005
(847) 228.5190

We agree to adhere to all of the following Association Rules Sections 7, Social Room, as published in the 2009 Updated Dana Point Rules and Regulations. Further, Residents wishing to reserve a social room must do so during business hours by:

- a. Completing a "Reservation Agreement Form."
- b. Acknowledge responsibility with an Owner's or Tenant's signature.
- c. Post a \$100 security check made payable to the Dana Point Condominiums Association. Keys will be made available for the sliding glass doors 24 hours in advance of the scheduled event. Keys must be returned to the Management Office no later than 11:00 AM of the day following the reservation.

Resident Name: _____

Mailing Address: _____

Home Phone: _____ Work Phone: _____ Cell Phone: _____

Social Room Desired: _____ Date(s) Needed: _____

Number of People Attending: _____ Purpose of Gathering: _____

Security Deposit: \$100 **CHECK #** _____ **DATE:** _____

SOCIAL ROOM RESERVATION TERMS

1. At least one adult chaperon, 21 years of age or older, shall be in attendance during the scheduled event. Further all parties for MINORS shall be chaperoned in accordance with the Rules Section 7.2.a
2. I/we understand that I/we must supply any and all supplies, clean up and vacuuming, or whatever is necessary to keep and return the social room in the condition it was found. Cleaning shall include but is not limited to carpet vacuuming, debris bagged and deposited in the garbage chute or trash dumpsters immediately at the conclusion of the event before the key is returned to the office.
3. Because of the proximity of the units to the social room all functions must be concluded and the room cleaned by 11:00 PM.
4. Any damage caused to the Social Room or common areas by the reservation form signatory(s) will be charged accordingly. The cost to make repairs or the janitorial services above and beyond the security deposit shall be automatically assessed against the Condominium Owner. Payment of damages or for janitorial services above

the security deposit shall be made with 30-days of the Owner's Invoicing. An inspection will be made following a rental by a member of the Dana Point staff.

5. To limit noise to the surrounding units commercial sound equipment such as those of a professional Disc Jockey and Live Band are prohibited.
6. The Fire Department has established the maximum number of people permitted in the room is 40.
7. Any and all personal injury or property damage caused by the "Host" or his/her guests as a result of activities associated with the Social Room Reservation SHALL BE the responsibility of the "HOST".
8. The Dana Point Condominium Association SHALL NOT ASSUME ANY RESPONSIBILITIES FOR THE USE OF AND OR DISTURBTION OF ALCOHOL BEVERAGES that may be served to adults by the "HOST". Under no circumstances will alcohol beverages be served to minors.
 - a. Full responsibility for the dispensing of alcohol will be assigned to the adult "HOST" whose signature appears on the reservation form. No illegal chemical substances are permitted on the property.
 - b. The sale of alcohol by the "HOST" or his/her guest is prohibited and is in violation of the States Dram Shop Liquor Laws.

WILL ALCOHOL BE SERVED? (INITIAL) NO: _____ YES: _____

If YES, Complete Proof of Homeowner/Renter Insurance below:

The "HOST" (Owner/Lease Holder) shall provide proof of homeowners/renters insurance. Any property damage or personal injury caused by "HOST" (Owner/Lease Holder) or their guests as a result of participation in activities associated with the Social Room Reservation SHALL BE the responsibility of the "HOST".

Insurance Agency: _____ Phone Number: _____

(or) Insurance Underwriter: _____ Policy Number: _____

By Signing this Social Room Reservation Agreement the host confirms that he/she has read, fully understands and agrees to abide by all of The Dana Point Condominium Association Section 7 Rules pertaining to the Social Room.

Signature: _____ Date: _____

For Office Use Only

Social Room Condition

Charges

Room Inspection: _____

Total Charges for Damages: _____

Damages/Clean-Up Needed: _____

Amount of Deposit Refunded: _____