

IMS lieberman management services

Work Order Report

Prepared for Community

THE DANA POINT CONDOMINIUM ASSOCIATION

Reporting Period

May 2013

Issue Date

6/4/2013

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> Jean Schaller	<u>Date Entered:</u> 05/02/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK97BM9H	<u>Est. Comp. Date:</u> 05/09/2013	<u>Billed To:</u> N/A
<u>Address:</u> 1405 E Central Rd 110B Arlington Hghts, IL 60005	<u>Date Completed:</u> 05/03/2013	

Service Request:

Called to ask if Juan can please come over and take a look at a leak she is having in her bathroom ceiling. Can you please advise.

Vendor: 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
Work Performed:
Need access to #210 to inspect for leak.

<u>Name:</u> Jean Schaller	<u>Date Entered:</u> 05/22/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-AMDK97XMGR	<u>Est. Comp. Date:</u> 05/29/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1405 E Central Rd 110B Arlington Hghts, IL 60005	<u>Date Completed:</u>	

Service Request:

COMPLETE DRYWALL REPAIRS FROM PREVIOUS WATER DAMAGE IN THE BATHROOM. APPT SET FOR FRIDAY, MAY 24 AT 10:00 AM.

Vendor: 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
Work Performed:

<u>Name:</u> Richard Ritter	<u>Date Entered:</u> 05/05/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-BHOD97FM6H	<u>Est. Comp. Date:</u> 05/10/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1405 E Central Rd 112B Arlington Hghts, IL 60005	<u>Date Completed:</u> 05/07/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:

Ms HO 847-525-3615 calling to say that the lights are out in the B Wing of the garage by car space 5.

Work Performed:
Juan replace light bulbs

VENDOR: PLEASE INSPECT AND ADDRESS

<u>Name:</u> Frank Uyekawa	<u>Date Entered:</u> 05/08/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK97HMB3	<u>Est. Comp. Date:</u> 05/15/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1405 E Central Rd 119C Arlington Hghts, IL 60005	<u>Date Completed:</u> 05/08/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:

RESIDENT CALLED TO LET US KNOW THAT HE IS EXPERIENCING A BACK UP IN HIS KITCHEN SINK.

Work Performed:
JUAN AND MANUEL COMPLETED

Community THE DANA POINT CONDOMINIUM ASSOCIATION

Name: Reva Hackin Date Entered: 05/02/2013 Status: Completed
W/O #: 0554-AMDK97BL9N Est. Comp. Date: 05/09/2013 Billed To: N/A
Address: 1405 E Central Rd 120C Date Completed: 05/02/2013

Service Request:

bathroom sink backing up. Can you please look into this. Thank you.

Vendor: 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Work Performed:

Name: Mikhail Kon Date Entered: 05/07/2013 Status: Completed
W/O #: 0554-LRAY97GLEH Est. Comp. Date: 05/14/2013 Billed To: To Be Determined
Address: 1405 E Central Rd 210B Date Completed: 05/08/2013

Service Request:

Owner Mrs. set appointment for Wednesday 5/8/13 at 8:30 AM to inspect for leak. Owner must leave at 9:00 AM and is not available during the day. Please inspect and advise where leak is coming from.

Vendor: 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Work Performed:

Sam and Juan cleared tub drain. water damage im #110 appears to be ffroma leak which has since been repaired

Name: Elizabeth Dinsmore Date Entered: 05/06/2013 Status: Completed
W/O #: 0554-LRAY97FKLR Est. Comp. Date: 05/13/2013 Billed To: THE DANA POINT CONDOMINIUM ASSOCIATION
Address: 1405 E Central Rd 215B Date Completed: 05/07/2013

Service Request:

Owner calling to advise carpet is being put in tomorrow. Please pad elevator for delivery. Advised owner Board approval form needed prior to carpet installation.

Vendor: 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Work Performed:

Juan completed

Name: Martha Stevens Date Entered: 05/08/2013 Status: Completed
W/O #: 0554-AMDK97HKKH Est. Comp. Date: 05/15/2013 Billed To: N/A
Address: 1405 E Central Rd 219C Date Completed: 05/08/2013

Service Request:

Mrs. Called to let us know that her kitchen sink is backing up.

Vendor: 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Work Performed:

JUAN RODDED DRAIN LINE

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> Lynn Owen	<u>Date Entered:</u> 02/08/2013	<u>Status:</u> Cancelled
<u>W/O #:</u> 0554-LRAY94QTXE	<u>Est. Comp. Date:</u> 05/03/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1405 E Central Rd 307A Arlington Hghts, IL 60005	<u>Date Completed:</u> 05/03/2013	

Service Request:

Owner reports under the window sill, wind is coming though into unit under sill and needs to have something done. Previously was caulked in the interior. Owner requests window be caulked from exterior when spring comes.

Vendor: 0554 - THE DANA POINT CONDO MAINTENANCE
(PASSED)

Work Performed:

<u>Name:</u> Bernadette Guziak	<u>Date Entered:</u> 04/22/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-BHOD96ZSA3	<u>Est. Comp. Date:</u> 04/29/2013	<u>Billed To:</u> N/A
<u>Address:</u> 1405 E Central Rd 312B Arlington Hghts, IL 60005	<u>Date Completed:</u> 05/01/2013	

Service Request:

Thinks there is a leak in the upstairs bathroom from the unit above. It's not anything that's actually leaking I see but bubbling in the wall from over time. I don't know if this is actually from upstairs, or another source, but this is not an emergency.

Vendor: 0554 - THE DANA POINT CONDO MAINTENANCE
(PASSED)

Work Performed:

VENDOR: PLEASE INSPECT AND ADDRESS OWNER WILL BE AT HOME
TUESDAY APRIL 23, 2013 @9:30AM

<u>Name:</u> Bernadette Guziak	<u>Date Entered:</u> 05/03/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY97CQHV	<u>Est. Comp. Date:</u> 05/10/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1405 E Central Rd 312B Arlington Hghts, IL 60005	<u>Date Completed:</u> 05/10/2013	

Service Request:

Please repair dry wall up to primer from leak in unit above. Owner above stated shower door is fixed. Appointment set for MONDAY, MAY 20 at ANYTIME AS MAINTENANCE HAS THE KEY.

Vendor: 0554 - THE DANA POINT CONDO MAINTENANCE
(PASSED)

Work Performed:

Sam completed.

<u>Name:</u> Elizabeth Drake	<u>Date Entered:</u> 05/15/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-SPEY97QLMA	<u>Est. Comp. Date:</u> 05/22/2013	<u>Billed To:</u> N/A
<u>Address:</u> 1405 E Central Rd 319C Arlington Hghts, IL 60005	<u>Date Completed:</u>	

Service Request:

Ms Drake reporting her bathroom sinks are backing up and is requesting a work order.

Vendor: 0554 - THE DANA POINT CONDO MAINTENANCE
(PASSED)

Work Performed:

VENDOR : Please inspect and address the bathroom sinks which are backing up.
Ms Drake 224-330-5882 and is advising , if she is not at home she is granting permission to enter the unit

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<u>Name:</u> Mary McCabe	<u>Date Entered:</u> 05/29/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-LRAY986KFM	<u>Est. Comp. Date:</u> 06/05/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1405 E Central Rd 321C Arlington Hghts, IL 60005	<u>Date Completed:</u>	

Service Request:

Please inspect and clear bathroom sink line, was cleared yesterday but is worse today.
Appointment to enter at 3:00 PM today 5/29/13.

Vendor: 0554 - THE DANA POINT
CONDO MAINTENANCE
(PASSED)

Work Performed:

<u>Name:</u> Patricia Bevacqua	<u>Date Entered:</u> 05/02/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-CBRT97BHJ	<u>Est. Comp. Date:</u> 05/09/2013	<u>Billed To:</u> N/A
<u>Address:</u> 1405 E Central Rd 402A Arlington Hghts, IL 60005	<u>Date Completed:</u> 05/02/2013	

Service Request:

Jetaun w/unicom, 708-824-4999, Michael Saletti (renter) 309-807-0778, Flooding in the bathroom is getting worse. Was reported to on call last night and (Patty M). Leaking from pipe underneath the sink.

Vendor: 0554 - THE DANA POINT
CONDO MAINTENANCE
(PASSED)

Work Performed:

Sam repaired

please inspect and advise. Thank you

<u>Name:</u> Patricia Bevacqua	<u>Date Entered:</u> 05/02/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-PROY97BH6V	<u>Est. Comp. Date:</u> 05/22/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1405 E Central Rd 402A Arlington Hghts, IL 60005	<u>Date Completed:</u> 05/02/2013	

Service Request:

Homeowner called 7:52AM water is leaking from from the bathroom sink faucet. phone number given by Unicom 309-807-0778.

Vendor: 0554 - THE DANA POINT
CONDO MAINTENANCE
(PASSED)

Work Performed:

<u>Name:</u> Patricia Bevacqua	<u>Date Entered:</u> 05/15/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-SBOA97QL54	<u>Est. Comp. Date:</u> 05/22/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1405 E Central Rd 402A Arlington Hghts, IL 60005	<u>Date Completed:</u>	

Service Request:

Tenant Ms calling to report the bath tub is not draining

Vendor: 0554 - THE DANA POINT
CONDO MAINTENANCE
(PASSED)

Work Performed:

VENDOR please inspect, for scheduling the tenant can be reached 309-809-0778

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<u>Name:</u> Patricia Bevacqua	<u>Date Entered:</u> 05/15/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-AMDK97QQLW	<u>Est. Comp. Date:</u> 05/22/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1405 E Central Rd 402A Arlington Hghts, IL 60005	<u>Date Completed:</u>	
<u>Service Request:</u> 1405-402 BATHROOM TUB DRAIN BACKED UP.		<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
		<u>Work Performed:</u>

<u>Name:</u> Gertrude Sosin	<u>Date Entered:</u> 05/09/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY97JLJR	<u>Est. Comp. Date:</u> 06/06/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1405 E Central Rd 409B Arlington Hghts, IL 60005	<u>Date Completed:</u> 05/13/2013	<u>Vendor:</u> AEREX PEST CONTROL SVCE
<u>Service Request:</u>		<u>Work Performed:</u>

Owner calling to request exterminator for little black bugs in bathroom and hallway. Service to be completed during regular monthly visit on Monday, June 3, 2012 between 8AM and noon. Customer will have \$8 service fee payable to exterminator during visit.

<u>Name:</u> Sara Fields	<u>Date Entered:</u> 05/29/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-LRAY986SQU	<u>Est. Comp. Date:</u> 06/05/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1405 E Central Rd 414B Arlington Hghts, IL 60005	<u>Date Completed:</u>	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u>		<u>Work Performed:</u>

Tenant Mr. calling for move out on Friday 5/31. Please pad elevators for move out. Owner will drop elevator deposit in mail slot and will need key delivered to unit on Thursday Night.

<u>Name:</u> Ivelin Miankov	<u>Date Entered:</u> 05/02/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-AMDK97BRZU	<u>Est. Comp. Date:</u> 05/09/2013	<u>Billed To:</u> N/A
<u>Address:</u> 1405 E Central Rd 415B Arlington Hghts, IL 60005	<u>Date Completed:</u>	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u>		<u>Work Performed:</u>

Mrs. called and indicated that she had gotten water in through the window during the last rain and now smells mildew. Can you please see if this is a tuck pointing issue.

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<u>Name:</u> Stephen Bala	<u>Date Entered:</u> 05/13/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK97NKH	<u>Est. Comp. Date:</u> 05/20/2013	<u>Billed To:</u> N/A
<u>Address:</u> 1405 E Central Rd 418C Arlington Hghts, IL 60005	<u>Date Completed:</u> 05/17/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> SHUT OF WATER FOR KITCHEN REMODEL - THURSDAY, MAY 16TH 9-12 AND FRIDAY, MAY 17 9-12. THANK YOU.		<u>Work Performed:</u> Sam completed

<u>Name:</u> Stephen Bala	<u>Date Entered:</u> 05/13/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK97NKT4	<u>Est. Comp. Date:</u> 05/20/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1405 E Central Rd 418C Arlington Hghts, IL 60005	<u>Date Completed:</u> 05/16/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> PLEASE PAD ELEVATOR FOR A DELIVERY FOR THURSDAY, MAY 16TH		<u>Work Performed:</u>

<u>Name:</u> Margaret Burzinski	<u>Date Entered:</u> 05/31/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-AMDK988KX3	<u>Est. Comp. Date:</u> 06/07/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1415 E Central Rd 202A Arlington Hghts, IL 60005	<u>Date Completed:</u>	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> Mrs. is having problems with the reception on her TV. Believes to be the antenna. Appt set between 1-3 today.		<u>Work Performed:</u>

<u>Name:</u> John McCarthy	<u>Date Entered:</u> 05/28/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-AMDK985LLC	<u>Est. Comp. Date:</u> 06/04/2013	<u>Billed To:</u> N/A
<u>Address:</u> 1415 E Central Rd 203A Arlington Hghts, IL 60005	<u>Date Completed:</u>	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> Tub bathroom sink is backing up. Appt set for Tuesday at 10:30. Unit 205 will be home for this .		<u>Work Performed:</u>

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> KELLY EDDY	<u>Date Entered:</u> 05/22/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK97XLXS	<u>Est. Comp. Date:</u> 05/29/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1415 E Central Rd 205A Arlington Hghts, IL 60005	<u>Date Completed:</u> 05/24/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:
NEED ELEVATORS PADDED ON MAY 24 FOR A MOVE IN ON MAY 25.

Work Performed:
MANUEL COMPLETED

<u>Name:</u> Karen Eddy	<u>Date Entered:</u> 05/22/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK97XLJC	<u>Est. Comp. Date:</u> 05/29/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1415 E Central Rd 205A Arlington Hghts, IL 60005	<u>Date Completed:</u> 05/25/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:
1415 - 205A Move in on Saturday,MAY 25, 2014

Work Performed:

<u>Name:</u> Jack Ristow	<u>Date Entered:</u> 05/29/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY986KGH	<u>Est. Comp. Date:</u> 06/05/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1415 E Central Rd 218C Arlington Hghts, IL 60005	<u>Date Completed:</u> 05/29/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:
Owner has blocked bathtub line, appointment for today at 12:30 PM to clear.

Work Performed:
Maintenance used air gun but could not clear, need to advise owner to use a plumber and it is the owners responsibility.
- Left message for owner.

<u>Name:</u> Daniel Reid	<u>Date Entered:</u> 05/21/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY97WKGY	<u>Est. Comp. Date:</u> 05/28/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1415 E Central Rd 315B Arlington Hghts, IL 60005	<u>Date Completed:</u> 05/20/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:
owner calling regarding master bath that is backing up into guest bathroom, is currently home to let maintenance in. Please inspect and advise.

Work Performed:
JUAN AND MANUEL COMPLETED

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> Joan Gordon	<u>Date Entered:</u> 05/31/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-AMDK988TDF	<u>Est. Comp. Date:</u> 06/07/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1415 E Central Rd 319C Arlington Hghts, IL 60005	<u>Date Completed:</u>	<u>Vendor:</u> AEREX PEST CONTROL SVCE

Service Request:

Owner Mrs. requests exterminator for ants for service visit on June 3, 2013 between 9AM and noon. Owner will have payment ready at time of service.

Work Performed:

<u>Name:</u> Tadeusz Wiczkowski	<u>Date Entered:</u> 05/26/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-PROY9839GD	<u>Est. Comp. Date:</u> 05/31/2013	<u>Billed To:</u> Homeowner
<u>Address:</u> 1415 E Central Rd 403A Arlington Hghts, IL 60005	<u>Date Completed:</u> 05/26/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:

PER UNICOM EMERGENCY CALL: Tenant reporting no electricity in her unit specifically. Please inspect and repair.

Work Performed:
Unit electricity was shut off by Com Ed.

<u>Name:</u> Robert Bennett	<u>Date Entered:</u> 05/10/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY97KQMS	<u>Est. Comp. Date:</u> 05/17/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1415 E Central Rd 416B Arlington Hghts, IL 60005	<u>Date Completed:</u> 05/10/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:

owner reports storage door below him is banging, please find and stop before weekend. Also, light out in B wing garage in 1415 needs to be changed. Please repair.

Work Performed:

<u>Name:</u> Neil Penesis	<u>Date Entered:</u> 05/29/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-LRAY986TFW	<u>Est. Comp. Date:</u> 06/05/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1415 E Central Rd 421C Arlington Hghts, IL 60005	<u>Date Completed:</u>	<u>Vendor:</u> AEREX PEST CONTROL SVCE

Service Request:

Owner requests exterminator for June 3, 2013 visit for preventative spray. Will have \$8.00 payment ready for service between 9 and noon.

Work Performed:

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> Beldon McPheron	<u>Date Entered:</u> 05/03/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK97CRRX	<u>Est. Comp. Date:</u> 05/10/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1505 E Central Rd 103A Arlington Hghts, IL 60005	<u>Date Completed:</u> 05/06/2013	

Service Request:

Would like to get the drywall repair done on his bathroom ceiling. He will leave his key in the mail slot for Monday repair.

Vendor: 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
Work Performed:
SAM COMPLETED

<u>Name:</u> Richard Santercola	<u>Date Entered:</u> 05/09/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY97JJXB	<u>Est. Comp. Date:</u> 05/16/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1505 E Central Rd 105A Arlington Hghts, IL 60005	<u>Date Completed:</u> 05/09/2013	

Service Request:

Mrs. Calling regarding kitchen sink that has soap suds coming up both sides again. This was previously cleared, thinks it is coming from upstairs neighbor. Please inspect and advise.

Vendor: 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
Work Performed:
JUAN RODDED LINES

<u>Name:</u> Richard Santercola	<u>Date Entered:</u> 05/29/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-PROY9872P6	<u>Est. Comp. Date:</u> 06/05/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1505 E Central Rd 105A Arlington Hghts, IL 60005	<u>Date Completed:</u>	

Service Request:

Tenant, Jean, calling to state that she has dirty, smelly water backing up in her sinks.

Vendor: 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
Work Performed:

ON-Call PM contacted Sam, who was already onsite for another call. He is going to stop by and investigate.

VENDOR: Here is your work order for the call.

<u>Name:</u> Louise Gulliford	<u>Date Entered:</u> 05/03/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-SPEY97CJ2H	<u>Est. Comp. Date:</u> 05/10/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1505 E Central Rd 201A Arlington Hghts, IL 60005	<u>Date Completed:</u> 05/06/2012	

Service Request:

VENDOR: Please inspect and address :
Ms Gulliford reporting her kitchen sink is backed up and reaching the top.
Phone 847-545-1936

Vendor: 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
Work Performed:
Juan cleared the line

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> Jamie Richer	<u>Date Entered:</u> 03/24/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-DCON965LXU	<u>Est. Comp. Date:</u> 03/29/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1505 E Central Rd 205A Arlington Hghts, IL 60005	<u>Date Completed:</u> 05/01/2013	<u>Vendor:</u> BRICKMAN GROUP-ELK GROVE

Service Request:

Owner stated there are 3 shrubs that have fallen apart on the walkway to the side of the building. Lucy can be reached at 847-322-3665 and is in unit 205A at 1505 E Central.

Work Performed:

Branches removed, recommend replacement of damaged bushes.

<u>Name:</u> Jamie Richer	<u>Date Entered:</u> 04/25/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY974S2C	<u>Est. Comp. Date:</u> 05/02/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1505 E Central Rd 205A Arlington Hghts, IL 60005	<u>Date Completed:</u> 05/06/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:

Owner came to on-site office for tenant reported leak in bathroom ceiling. Paint/dry wall is bubbling, thinks it is from unit above. Please inspect and advise.

Work Performed:
Owner of #305 has leak into unit and needs to repair before fixing dry wall.

<u>Name:</u> Jamie Richer	<u>Date Entered:</u> 05/06/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY97FPHH	<u>Est. Comp. Date:</u> 05/13/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1505 E Central Rd 205A Arlington Hghts, IL 60005	<u>Date Completed:</u> 05/17/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:

Tenant has appointment for Thursday, May 16 2013 for 12:30 to repair dry wall from unit leak above. Please repair damaged dry wall up to primer coat.

Work Performed:
Sam completed

<u>Name:</u> Jamie Richer	<u>Date Entered:</u> 05/06/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY97FPT7	<u>Est. Comp. Date:</u> 05/13/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1505 E Central Rd 205A Arlington Hghts, IL 60005	<u>Date Completed:</u> 05/10/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:

Appointment Thursday at 2:30 PM to assess dry wall damage and give estimate of repair time. Appointment for repair already set for Friday at 9:30AM.

Work Performed:
Sam and Juan completed

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> Albert Filamor	<u>Date Entered:</u> 05/28/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-LRAY985KYV	<u>Est. Comp. Date:</u> 06/04/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1505 E Central Rd 301A Arlington Hghts, IL 60005	<u>Date Completed:</u>	

Service Request:

Owner reports kitchen sink backed up, would like maintenance to come and clear it.
Please inspect and advise.

Vendor: 0554 - THE DANA POINT
CONDO MAINTENANCE
(PASSED)

Work Performed:

<u>Name:</u> Harold Fotre	<u>Date Entered:</u> 05/06/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY97FPVT	<u>Est. Comp. Date:</u> 05/13/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1505 E Central Rd 305A Arlington Hghts, IL 60005	<u>Date Completed:</u> 05/10/2013	

Service Request:

Appointment scheduled for Tuesday 5/7/13 at 11:00 AM to inspect source of leak in #205. Owner Mr. will be there to allow maintenance in. Please advise owner what is leaking and who is responsible for repair. Unit below has appointment on Friday to repair dry wall.

Vendor: 0554 - THE DANA POINT
CONDO MAINTENANCE
(PASSED)

Work Performed:

Failed toilet seal along with shower fixture.

<u>Name:</u> Krystle Seifert	<u>Date Entered:</u> 05/29/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-LRAY986JQL	<u>Est. Comp. Date:</u> 06/05/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1505 E Central Rd 403A Arlington Hghts, IL 60005	<u>Date Completed:</u>	

Service Request:

Appointment set for Thursday 5/30 at 3:45 PM to clear sink in neighbor's unit where lines are connected. Owner in #405 will be available at the same time.

Vendor: 0554 - THE DANA POINT
CONDO MAINTENANCE
(PASSED)

Work Performed:

<u>Name:</u> Timothy Dykes	<u>Date Entered:</u> 05/16/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY97RS4K	<u>Est. Comp. Date:</u> 05/23/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1505 E Central Rd 404A Arlington Hghts, IL 60005	<u>Date Completed:</u> 05/17/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:

New tenant wants to schedule move in for tomorrow 5/16. Please pad elevator for move.

Work Performed:

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> Marilyn Courier	<u>Date Entered:</u> 05/29/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-LRAY986JVQ	<u>Est. Comp. Date:</u> 06/05/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1505 E Central Rd 405A Arlington Hghts, IL 60005	<u>Date Completed:</u>	

Service Request:
Owner states bathroom sink is blocked completely, appointment set for Thursday 5/30/13 at 3:45PM with unit owner and neighbor to clear line.

Vendor: 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
Work Performed:

<u>Name:</u> Carol Thomas	<u>Date Entered:</u> 05/14/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK97PPHC	<u>Est. Comp. Date:</u> 05/21/2013	<u>Billed To:</u> N/A
<u>Address:</u> 1505 E Central Rd 413B Arlington Hghts, IL 60005	<u>Date Completed:</u> 05/14/2013	

Service Request:
TODAY - 1 PM APPT . - bathroom sink backed up. 413 will be available at this time as well. Spoke to Sam and Juan verbally regarding this on numerous times yesterday as we were trying to set appt with 413

Vendor: 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
Work Performed:

<u>Name:</u> Freer Grain	<u>Date Entered:</u> 05/23/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-AMDK97YSMQ	<u>Est. Comp. Date:</u> 05/30/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1515 E Central Rd 156A Arlington Hghts, IL 60005	<u>Date Completed:</u>	

Service Request:
PLEASE CHANGE NAME IN DIRECTORY TO FREER/GRAINE @ 847-640-1732. OLD TENANT "ARENA". - Second Request 5/31/13

Vendor: 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
Work Performed:

<u>Name:</u> Maria Sievert	<u>Date Entered:</u> 05/30/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-AMDK987LPZ	<u>Est. Comp. Date:</u> 06/06/2013	<u>Billed To:</u> N/A
<u>Address:</u> 1515 E Central Rd 156A Arlington Hghts, IL 60005	<u>Date Completed:</u>	

Service Request:
KITCHEN SINK IS BACKING UP BLACK STUFF WHEN USING THE GARBAGE DISPOSAL.

Vendor: 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
Work Performed:

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> Howard Mirsky	<u>Date Entered:</u> 05/03/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK97CKXR	<u>Est. Comp. Date:</u> 05/10/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1515 E Central Rd 253A Arlington Hghts, IL 60005	<u>Date Completed:</u> 05/03/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:

Mr. called to inform us that he is unable to hear the intercom thru his phone line.
Would like someone to come look at it as he does not want to buzz anyone in that he can hear who it is on the line.

Work Performed:

<u>Name:</u> Janet Nuccio	<u>Date Entered:</u> 05/06/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY97FLAA	<u>Est. Comp. Date:</u> 05/13/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1515 E Central Rd 254A Arlington Hghts, IL 60005	<u>Date Completed:</u> 05/12/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:

Owner requests elevator pads for Monday, May 13, 2013 in the morning for a delivery.

Work Performed:

<u>Name:</u> Janet Nuccio	<u>Date Entered:</u> 05/28/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-LRAY985RML	<u>Est. Comp. Date:</u> 06/04/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1515 E Central Rd 254A Arlington Hghts, IL 60005	<u>Date Completed:</u>	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:

Kitchen line is backed up, thinks it is disposal from above, please inspect and clear.
Appointment set for Wednesday, at 10:00 AM, neighbor in #252 has key to unit.

Work Performed:

<u>Name:</u> Michelle Puscas	<u>Date Entered:</u> 05/15/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-AMDK96LK9K	<u>Est. Comp. Date:</u> 05/22/2013	<u>Billed To:</u> N/A
<u>Address:</u> 1515 E Central Rd 256A Arlington Hghts, IL 60005	<u>Date Completed:</u>	<u>Vendor:</u> QUALITY RESTORATIONS, INC.

Service Request:

Weld and repair patio railing.

Work Performed:

Appt. for 5/20 delayed due to emergency,
will reschedule later this week, advised owner does not need to be home.

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> Nadine Lewis	<u>Date Entered:</u> 05/07/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY97GPQC	<u>Est. Comp. Date:</u> 05/14/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1515 E Central Rd 263B Arlington Hghts, IL 60005	<u>Date Completed:</u> 05/13/2013	<u>Vendor:</u> AEREX PEST CONTROL SVCE

Service Request:

Exterminator appointment for Monday, May 13, 2013 between 9 and noon for unit treatment.

Work Performed:

<u>Name:</u> Patricia Spada	<u>Date Entered:</u> 05/07/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY97GPQX	<u>Est. Comp. Date:</u> 05/14/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1515 E Central Rd 264B Arlington Hghts, IL 60005	<u>Date Completed:</u> 05/13/2013	<u>Vendor:</u> AEREX PEST CONTROL SVCE

Service Request:

Exterminator requested, appointment for Monday, May 13, 2013 from 9 to noon, owner in 263 has key and will allow exterminator in.

Work Performed:

<u>Name:</u> Nancy Balis	<u>Date Entered:</u> 05/10/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY97KJUX	<u>Est. Comp. Date:</u> 05/17/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1515 E Central Rd 265B Arlington Hghts, IL 60005	<u>Date Completed:</u> 05/10/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:

Owner states intercom not working, receives the calls on home number but when pushing 6, door will not release. Please test with owner and confirm if working properly.

Work Performed:

<u>Name:</u> Nancy Balis	<u>Date Entered:</u> 05/30/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-LRAY987K6K	<u>Est. Comp. Date:</u> 06/06/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1515 E Central Rd 265B Arlington Hghts, IL 60005	<u>Date Completed:</u>	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:

Owner moving out June 11, 2013, please pad elevator for June 11, 2013, unit will be empty until new owner moves in approximately June 26. Owner will come on June 10 for elevator key and move permit.

Work Performed:

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> Christopher Hackett	<u>Date Entered:</u> 05/10/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK97KJUT	<u>Est. Comp. Date:</u> 05/17/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1515 E Central Rd 317C Arlington Hghts, IL 60005	<u>Date Completed:</u> 05/24/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> PAD ELEVATOR FOR MAY 25TH MOVE OUT.		<u>Work Performed:</u> MANUEL COMPLETED

<u>Name:</u> Randy Feltman	<u>Date Entered:</u> 05/20/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-LRAY97VQFS	<u>Est. Comp. Date:</u> 05/27/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1515 E Central Rd 322C Arlington Hghts, IL 60005	<u>Date Completed:</u> 05/21/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> Please reprogram 1515 intercom with new phone number for Feltman - #847-981-0561.		<u>Work Performed:</u>

<u>Name:</u> Phil Cacciato	<u>Date Entered:</u> 05/17/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK97STEA	<u>Est. Comp. Date:</u> 05/24/2013	<u>Billed To:</u> N/A
<u>Address:</u> 1515 E Central Rd 421C Arlington Hghts, IL 60005	<u>Date Completed:</u> 05/20/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> Both bathtubs are draining slowly. We have the key in office for Monday.		<u>Work Performed:</u> JUAN AND MANUEL COMPLETED

<u>Name:</u> John Nagle	<u>Date Entered:</u> 05/20/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-LRAY97VQGN	<u>Est. Comp. Date:</u> 06/03/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1515 E Central Rd 465B Arlington Hghts, IL 60005	<u>Date Completed:</u>	<u>Vendor:</u> AEREX PEST CONTROL SVCE
<u>Service Request:</u> Owner requests exterminator for unit visit on monthly service date June 3, 2013 for ants in unit. Owner has been advised of \$8. fee payable at time of service to exterminator. Please add to schedule.		<u>Work Performed:</u>

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> Susan Ayers	<u>Date Entered:</u> 05/22/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-KVGR97XUY3	<u>Est. Comp. Date:</u> 05/29/2013	<u>Billed To:</u> N/A
<u>Address:</u> 1605 E Central Rd 111B Arlington Hghts, IL 60005	<u>Date Completed:</u>	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:

Ken Tenant calling to state that there is back up in his bathroom sink, tenant stated that it has over flowed, and this is not the first time this month that he has called. Caller stated that he thinks there is a larger issue.. 847-848-7617

Vendor Please inspect and address

<u>Name:</u> Susan Ayers	<u>Date Entered:</u> 05/25/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-DWIN983243	<u>Est. Comp. Date:</u> 06/03/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1605 E Central Rd 111B Arlington Hghts, IL 60005	<u>Date Completed:</u>	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:

UNICOM EMERGENCY CALL: Tenant states bathroom sink is backing up. Please inspect and clear drain.

<u>Name:</u> Linda Hines	<u>Date Entered:</u> 05/07/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY97GLK5	<u>Est. Comp. Date:</u> 05/14/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1605 E Central Rd 117C Arlington Hghts, IL 60005	<u>Date Completed:</u> 05/13/2013	<u>Vendor:</u> AEREX PEST CONTROL SVCE

Service Request:

Exterminator scheduled for 5/13/13 between 9 am to noon for missed appointment.

Work Performed:

<u>Name:</u> Janet Hogan	<u>Date Entered:</u> 05/20/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY97VM32	<u>Est. Comp. Date:</u> 05/27/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1605 E Central Rd 209B Arlington Hghts, IL 60005	<u>Date Completed:</u> 05/20/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:

Please program owner into intercom - Hogan #847-873-0784.

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> BRANDI CADWELL	<u>Date Entered:</u> 05/24/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK97ZQ82	<u>Est. Comp. Date:</u> 05/31/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1605 E Central Rd 214B Arlington Hghts, IL 60005	<u>Date Completed:</u> 05/24/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> PLEASE PROGRAM CADWELL WITH 847-800-9083		
<u>Work Performed:</u> SAM COMPLETED		

<u>Name:</u> James Stanley	<u>Date Entered:</u> 05/29/2013	<u>Status:</u> Cancelled
<u>W/O #:</u> 0554-BHOD987V9Q	<u>Est. Comp. Date:</u> 06/05/2013	<u>Billed To:</u> N/A
<u>Address:</u> 1605 E Central Rd 218C Arlington Hghts, IL 60005	<u>Date Completed:</u> 05/30/2013	<u>Vendor:</u> OVERHEAD DOOR SOLUTIONS, INC.

Service Request:
Owner would like a call back at 847-404-6857. States that the motor stopped working on his garage door and he has to open it manually.

VENDOR: PLEASE INSPECT AND ADDRESS

CANCELLED PER PM HAVE MAINTENANCE TAKE A LOOK

<u>Name:</u> Wesley Kulig	<u>Date Entered:</u> 05/29/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-LRAY986QGF	<u>Est. Comp. Date:</u> 06/05/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1605 E Central Rd 308A Arlington Hghts, IL 60005	<u>Date Completed:</u>	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> Please program intercom number #520 with new number Kulig - 847-899-9727.		
<u>Work Performed:</u>		

<u>Name:</u> Adam Strzok	<u>Date Entered:</u> 05/20/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY97VMLB	<u>Est. Comp. Date:</u> 05/27/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1605 E Central Rd 311B Arlington Hghts, IL 60005	<u>Date Completed:</u> 05/20/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> Please program intercom with tenant name and number - Warias #847-602-5521		
<u>Work Performed:</u>		

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> Mark Bonadonna	<u>Date Entered:</u> 05/30/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-AMDK987S3T	<u>Est. Comp. Date:</u> 06/06/2013	<u>Billed To:</u> N/A
<u>Address:</u> 1605 E Central Rd 314B Arlington Hghts, IL 60005	<u>Date Completed:</u>	

Service Request:

Slow drain in the bathroom tub. Spoke to neighbor and we have a key for neighbor unit #277. APPT SET FOR FRIDAY @ 1 PM.

Vendor: 0554 - THE DANA POINT CONDO MAINTENANCE
(PASSED)

Work Performed:

<u>Name:</u> Paula Fendius	<u>Date Entered:</u> 05/23/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK97YSAS	<u>Est. Comp. Date:</u> 05/30/2013	<u>Billed To:</u> N/A
<u>Address:</u> 1605 E Central Rd 315B Arlington Hghts, IL 60005	<u>Date Completed:</u> 05/24/2013	

Service Request:

BATHROOM SINKS NEED TO BE RODDED. WE HAVE THE KEY IN THE OFFICE.

Vendor: 0554 - THE DANA POINT CONDO MAINTENANCE
(PASSED)

Work Performed:

Juan and Manuel cleared lines.

<u>Name:</u> Deborah Kunzon	<u>Date Entered:</u> 05/29/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-LRAY986MA8	<u>Est. Comp. Date:</u> 06/05/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1605 E Central Rd 319C Arlington Hghts, IL 60005	<u>Date Completed:</u>	

Service Request:

There key on file for unit, owner states bathtub is clogged. Please inspect and clear.

Vendor: 0554 - THE DANA POINT CONDO MAINTENANCE
(PASSED)

Work Performed:

<u>Name:</u> Guydan Living Trust	<u>Date Entered:</u> 05/21/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY97WKZ6	<u>Est. Comp. Date:</u> 05/28/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1605 E Central Rd 320C Arlington Hghts, IL 60005	<u>Date Completed:</u> 05/21/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:

Please program Intercom for Guydan phone #847-593-2394. Code is #542 for intercom.

Work Performed:

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> Guydan Living Trust	<u>Date Entered:</u> 05/21/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-LRAY97WS8Q	<u>Est. Comp. Date:</u> 05/28/2013	<u>Billed To:</u> Homeowner
<u>Address:</u> 1605 E Central Rd 320C Arlington Hghts, IL 60005	<u>Date Completed:</u>	
		<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> Owner Mrs. stated leak in bedroom wall during rain today, please inspect and advise.		<u>Work Performed:</u>

<u>Name:</u> Laverne Doktor	<u>Date Entered:</u> 05/06/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY97FKNW	<u>Est. Comp. Date:</u> 05/13/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1605 E Central Rd 405A Arlington Hghts, IL 60005	<u>Date Completed:</u> 05/07/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
		<u>Work Performed:</u>
<u>Service Request:</u> Owner calling to provide phone number for intercom 847-437-5851.		

<u>Name:</u> Grazyna Kijowska	<u>Date Entered:</u> 05/01/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK97ARY4	<u>Est. Comp. Date:</u> 05/08/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1605 E Central Rd 410B Arlington Hghts, IL 60005	<u>Date Completed:</u> 05/14/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
		<u>Work Performed:</u>
<u>Service Request:</u> NEED PADS IN ELEVATOR FOR TENANT MOVE OUT ON MAY 15TH.		Maunel padded elevator

<u>Name:</u> Grazyna Kijowska	<u>Date Entered:</u> 05/13/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK97NLLN	<u>Est. Comp. Date:</u> 05/20/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1605 E Central Rd 410B Arlington Hghts, IL 60005	<u>Date Completed:</u> 05/15/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
		<u>Work Performed:</u>
<u>Service Request:</u> REQUEST PADS IN ELEVATOR FOR WEDNESDAY, MAY 15 MOVE OUT.		

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> Milorad Denic	<u>Date Entered:</u> 05/28/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-LRAY985QT4	<u>Est. Comp. Date:</u> 06/04/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1605 E Central Rd 411B Arlington Hghts, IL 60005	<u>Date Completed:</u>	

Service Request:
Please inspect bathroom, owner below reported leak on ceiling. Appointment for Thursday 5/30/13 11:00 AM.

Vendor: 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
Work Performed:

<u>Name:</u> Milorad Denic	<u>Date Entered:</u> 05/28/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-AMDK985R2H	<u>Est. Comp. Date:</u> 06/04/2013	<u>Billed To:</u> N/A
<u>Address:</u> 1605 E Central Rd 411B Arlington Hghts, IL 60005	<u>Date Completed:</u>	

Service Request:
APPT SET FOR THURSDAY, MAY 30 @ 11 AM to look for leak that is causing #311 ceiling to leak. BOTH UNITS WILL BE HOME.

Vendor: 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
Work Performed:

<u>Name:</u> Megan DeCaluwe	<u>Date Entered:</u> 05/22/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK97XM8N	<u>Est. Comp. Date:</u> 05/29/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1615 E Central Rd 101A Arlington Hghts, IL 60005	<u>Date Completed:</u> 05/24/2013	

Service Request:
WATER SHUT OFF IN 1615 - #101A - REPAIRS IN BATHROOM for valve replacement. FROM 3-4 PM. THANK YOU.

Vendor: 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
Work Performed:

<u>Name:</u> BRIAN WESTROM	<u>Date Entered:</u> 05/13/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK97NRL5	<u>Est. Comp. Date:</u> 05/20/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1615 E Central Rd 104A Arlington Hghts, IL 60005	<u>Date Completed:</u> 05/13/2013	

Service Request:
PLEASE ENTER PHONE 708-408-5999 UNDER WESTROM.

Vendor: 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
Work Performed:
Sam entered and tested

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> Mariann Kaiser	<u>Date Entered:</u> 05/02/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK97BL4Z	<u>Est. Comp. Date:</u> 05/09/2013	<u>Billed To:</u> N/A
<u>Address:</u> 1615 E Central Rd 117C Arlington Hghts, IL 60005	<u>Date Completed:</u> 05/03/2013	

Service Request:
Bathroom sinks are backing up. Can you please look into this. Thank you

Vendor: 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
Work Performed:

<u>Name:</u> Barbara Cunningham	<u>Date Entered:</u> 05/15/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY97QPV6	<u>Est. Comp. Date:</u> 05/22/2013	<u>Billed To:</u> N/A
<u>Address:</u> 1615 E Central Rd 121C Arlington Hghts, IL 60005	<u>Date Completed:</u> 05/16/2013	

Service Request:
Please tag gray car parked in space #24B in the B wing garage as they are not allowed to park in this owners space. Please bring copy of plate # and car information to office for files.

Vendor: 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
Work Performed:

<u>Name:</u> Renata Wieczorek	<u>Date Entered:</u> 05/09/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY97JJQU	<u>Est. Comp. Date:</u> 05/16/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1615 E Central Rd 201A Arlington Hghts, IL 60005	<u>Date Completed:</u> 05/09/2013	

Service Request:
Owner calling regarding intercom, still not working and has previously called to get new number programmed. Please check programmed number and test with owner to ensure it is working properly. If not, please advise if this number cannot be used as it is a cellphone. 847-890-1424.

Vendor: 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
Work Performed:

<u>Name:</u> Raymond Fredrich	<u>Date Entered:</u> 05/13/2013	<u>Status:</u> Cancelled
<u>W/O #:</u> 0554-AMDK97NLTS	<u>Est. Comp. Date:</u> 05/20/2013	<u>Billed To:</u> N/A
<u>Address:</u> 1615 E Central Rd 304A Arlington Hghts, IL 60005	<u>Date Completed:</u> 05/14/2013	

Service Request:
Kitchen sink is backing up. APPT: TUESDAY @ 11 am

Vendor: 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
Work Performed:
Mrs. called to cancel appointment at 9:33 AM.

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> Jeff Eitel	<u>Date Entered:</u> 05/22/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK97XNSF	<u>Est. Comp. Date:</u> 05/29/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1615 E Central Rd 314B Arlington Hghts, IL 60005	<u>Date Completed:</u> 05/22/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:

PAD ELEVATORS FOR THURSDAY, MAY 23 FOR A FURNITURE DELIVERY FOR 1615-314B. THANK YOU.

<u>Name:</u> Carol Bjankini	<u>Date Entered:</u> 05/09/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-IAYA97JHRZ	<u>Est. Comp. Date:</u> 05/16/2013	<u>Billed To:</u> N/A
<u>Address:</u> 1615 E Central Rd 315B Arlington Hghts, IL 60005	<u>Date Completed:</u> 05/05/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:

5/6 ***Received EMERGENCY CALL; KITCHEN SINK IS BACKED UP HALF WAY NOT OVERFLOWING AND PLUNGED SINK WOULD NOT WORK. JUST CAME HOME AND SINK WAS BACKED UP WITH NO USAGE.**

per emergency; Taken: Sun 05-May-2013 3:21p CMB

VENDOR: Here is your WO for your records. Thanks

<u>Name:</u> James Redding	<u>Date Entered:</u> 05/01/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK97AJTN	<u>Est. Comp. Date:</u> 05/08/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1615 E Central Rd 316B Arlington Hghts, IL 60005	<u>Date Completed:</u> 05/02/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:

Would like Intercom programmed with his information. Last Name: Redding - 847-226-7989

<u>Name:</u> Brent Wachholder	<u>Date Entered:</u> 04/30/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK979SYC	<u>Est. Comp. Date:</u> 05/07/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1615 E Central Rd 403A Arlington Hghts, IL 60005	<u>Date Completed:</u> 05/01/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:

ELEVATORS NEED TO BE PADDED FOR A MOVE ON MAY 1, @ 9:00 AM.
THANK YOU.

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> Rosann Casella	<u>Date Entered:</u> 05/30/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-LRAY987M45	<u>Est. Comp. Date:</u> 06/06/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1615 E Central Rd 408A Arlington Hghts, IL 60005	<u>Date Completed:</u>	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:

Windows are being replaced, need elevator pads between 12 noon and 4PM on Friday 5/31/13. Please pad elevator.

Work Performed:

<u>Name:</u> Richard Winsauer	<u>Date Entered:</u> 05/21/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY97WQ9W	<u>Est. Comp. Date:</u> 05/28/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1615 E Central Rd 409B Arlington Hghts, IL 60005	<u>Date Completed:</u> 05/22/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:

Owner stopped by office, storage room key does not work, please inspect and advise. If need to, give replacement back to owner.

Work Performed:

<u>Name:</u> Richard Winsauer	<u>Date Entered:</u> 05/30/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-LRAY987TB3	<u>Est. Comp. Date:</u> 06/06/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1615 E Central Rd 409B Arlington Hghts, IL 60005	<u>Date Completed:</u>	<u>Vendor:</u> AEREX PEST CONTROL SVCE

Service Request:

Owner Mrs. requests exterminator for ants for service visit on June 3, 2013 between 9AM and noon. Has them all over balcony but is not sure if they need to spray inside as well. Owner will have payment ready at time of service.

Work Performed:

<u>Name:</u> Alfred Szebel	<u>Date Entered:</u> 05/29/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-LRAY986PK3	<u>Est. Comp. Date:</u> 06/05/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1615 E Central Rd 420C Arlington Hghts, IL 60005	<u>Date Completed:</u>	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:

Owner states staining from HVAC vent to unit where water leaked in. Sam has appointment for Thursday at 3:00 PM to inspect leak and find source of mold.

Work Performed:

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 03/28/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK968RVE	<u>Est. Comp. Date:</u> 04/04/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 05/03/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> Paint the hallway in the clubhouse to re-fresh for the summer time fun.		

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 04/04/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK96FJYH	<u>Est. Comp. Date:</u> 04/11/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 05/25/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> CLUBHOUSE LADIES RESTROOM - First stall needs a corner panel put on the wall as the door swings open and hits the wall and chipping the paint - Shower stall on the right side - looks like the light over the shower is falling and paint is bubbling - Light exiting into the pull deck paint is peeling and bubbling - Corner by window the drywall is pushed in and cracking - Lights are out. Looks like five are not working		

<u>Name:</u> Lisette Ray	<u>Date Entered:</u> 04/22/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY96ZMHE	<u>Est. Comp. Date:</u> 04/29/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 05/31/2013	<u>Vendor:</u> QUALITY RESTORATIONS, INC.
<u>Service Request:</u> 1515 E Central Rd. #256 - Railing post needs welding to secure to balcony. QRI was out to inspect and provide quote for repair over one week ago. No further information has been received. Please call management office to provide estimate and schedule repair as soon as possible.		

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 04/23/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK972Q3B	<u>Est. Comp. Date:</u> 04/30/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 05/25/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> PAINT THE CLUBHOUSE, LOCKER ROOMS, AND FITNESS CENTER. Thank you.		

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 04/29/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK978S9Z	<u>Est. Comp. Date:</u> 05/17/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 05/01/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> 1515 Building - outside B - wing door black smudge on wall next to laundry room.		<u>Work Performed:</u> Juan touched up wall

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 04/29/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK978SE8	<u>Est. Comp. Date:</u> 05/06/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 05/01/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> 1515 Building - there are bugs in all the lights fixtures in the lobby.		<u>Work Performed:</u> Juan removed the bugs

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 04/29/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK978SH8	<u>Est. Comp. Date:</u> 05/06/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 05/01/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> 1515 Building - gouge in wall between 465 near floor A-wing.		<u>Work Performed:</u> Juan repaired wall

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 04/29/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK978SHY	<u>Est. Comp. Date:</u> 05/06/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 05/11/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> 1515 Building - A- wing wall damage in stairwell - please check for water damage. 4th floor		<u>Work Performed:</u> Sam indicated that Roof is leaking directly above this area.

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 04/29/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK978SKY	<u>Est. Comp. Date:</u> 05/06/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 05/01/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> 1515 Building - B- wing 4th floor stairwell fire door does not close properly. Please adjust.		<u>Work Performed:</u> Juan adjusted door closer

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 04/29/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK978SMA	<u>Est. Comp. Date:</u> 05/06/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 05/01/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> 1515 Building - 4th flood C-wing ceiling falling near stairwell.		<u>Work Performed:</u> Juan repaired ceiling

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 04/30/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK979KVT	<u>Est. Comp. Date:</u> 05/07/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 05/01/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> Received a call that 1405 B-w ing garage has a pipe leaking and there is always standing water near space 17 & 18. Can you please take a look at this. Thank you.		<u>Work Performed:</u> Sam indicated that the water is entering thru ComEd conduit main service for the wing. Maintenance cannot correct this.

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 05/02/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK97BS7Z	<u>Est. Comp. Date:</u> 05/09/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 05/03/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> 1415 Building - Boiler sump pump needs to be replaced. Sam to replace.		<u>Work Performed:</u> Sam completed

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 05/03/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK97CLC6	<u>Est. Comp. Date:</u> 05/10/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 05/03/2013	
<u>Service Request:</u>		
1415 C- Wing - 4th floor there is a shopping cart at the end of the hallway. Can you please remove.		
		<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
		<u>Work Performed:</u> JUAN REMOVED

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 05/03/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK97CLEY	<u>Est. Comp. Date:</u> 05/10/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 05/04/2013	
<u>Service Request:</u>		
1505 building - leak coming from pipes near 16 & 17...standing water..Can you please take a look at this and advise. Thank you		
		<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
		<u>Work Performed:</u>

<u>Name:</u> Lisette Ray	<u>Date Entered:</u> 05/03/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY97CM7Y	<u>Est. Comp. Date:</u> 05/10/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 05/07/2013	
<u>Service Request:</u>		
Please inspect and repair/fill any open spaces under the 1405 north catwalk over garage entrance where animals maybe living. Reports of cats living in hole under walkway. Please check and back fill with gravel/wire to prevent animal from entering.		
		<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
		<u>Work Performed:</u> Juan installed Chick wire

<u>Name:</u> Patty Maslan	<u>Date Entered:</u> 05/05/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-PROY97EHP6	<u>Est. Comp. Date:</u> 05/23/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 05/05/2013	
<u>Service Request:</u>		
2" of water on the floor in the storage room at building 1515 3rd floor also leaking out into the hall. Called in by unit 318C.		
		<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
		<u>Work Performed:</u>

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> Patty Maslan	<u>Date Entered:</u> 05/04/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-PROY97DEMQ	<u>Est. Comp. Date:</u> 05/13/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 05/05/2013	<u>Vendor:</u> SENTRY SECURITY SERVICES

Service Request:

A.H.F.D. called Sam, Lisette then Dana Point Mgmt last for fire alarms going off and not resetting, requested to put into Fire Only until Monday.

Work Performed:

<u>Name:</u> Patty Maslan	<u>Date Entered:</u> 05/02/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-PROY97B9A3	<u>Est. Comp. Date:</u> 05/09/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 05/03/2013	<u>Vendor:</u> SENTRY SECURITY SERVICES

Service Request:

Alarms in and out of service all night call came in at 12:45AM by David at F.D. approved request to put alarms in fire only please respond to this work order ASAP. Thank you.

Work Performed:

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 05/07/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK97GK8C	<u>Est. Comp. Date:</u> 05/14/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 05/07/2013	<u>Vendor:</u> 0554 - MEDALLION HEALTHY HOMES OF CHICAGO INC (NEW PROPERTY EXPIRES 12/31/13)

Service Request:

Exchange Elevator Carpets for clean ones.

Work Performed:

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 05/07/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK97GL9G	<u>Est. Comp. Date:</u> 05/27/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 05/07/2013	<u>Vendor:</u> AEREX PEST CONTROL

Service Request:

Resident in 1515 E Central Rd Units #263B (has key for 264B) & 264B and resident in 1605 Unit 117C need to re-schedule their appointment for extermination.

Work Performed:

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> ANNMARIE DETRICK	<u>Date Entered:</u> 05/07/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK97GPZV	<u>Est. Comp. Date:</u> 05/14/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 05/10/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u>		
1405 BUILDING - North Catwalk feeding food - cats going north along wood fence for new property - traps under catwalk - please fill in holes.		

<u>Name:</u> ANNMARIE DETRICK	<u>Date Entered:</u> 05/07/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK97GQ52	<u>Est. Comp. Date:</u> 05/14/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 05/09/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u>		
1405 BUILDING - Please remove all cat food outside B-wing garage doors walk way near door.		

<u>Name:</u> ANNMARIE DETRICK	<u>Date Entered:</u> 05/07/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK97GQ64	<u>Est. Comp. Date:</u> 05/14/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 05/21/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u>		
1405 BUILDING - Please touch up over black scuffs in fourth lobby.		

<u>Name:</u> ANNMARIE DETRICK	<u>Date Entered:</u> 05/07/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK97GQ7D	<u>Est. Comp. Date:</u> 05/14/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 05/09/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u>		
1405 BUILDING - 4 THE floor A-wing door to hallway from lobby not closing properly. Please adjust		

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> ANNMARIE DETRICK	<u>Date Entered:</u> 05/07/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK97GQ9T	<u>Est. Comp. Date:</u> 05/14/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 05/09/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> 1405 BUILDING - 4th FLOOR TRASH ROOM LIGHT SENSOR NEEDS ADJUSTMENT/SWITCH ON ALL THE TIME.		<u>Work Performed:</u> Juan adjusted sensor

<u>Name:</u> ANNMARIE DETRICK	<u>Date Entered:</u> 05/07/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK97GQAY	<u>Est. Comp. Date:</u> 05/14/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 05/09/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> 1405 BUILDING - 4th B-wing wire marks on hallway near 409B - black smudges and 412B and lobby 4th floor.		<u>Work Performed:</u> Manual completed

<u>Name:</u> ANN MARIE DETRICK	<u>Date Entered:</u> 05/07/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK97GQCD	<u>Est. Comp. Date:</u> 05/14/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 05/07/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> 1405 BUILDING - HALL LIGHT OUT OVER #413B - PLEASE CLEAN WHEN CHANGING BULB. THANK YOU.		<u>Work Performed:</u>

<u>Name:</u> ANN MARIE DETRICK	<u>Date Entered:</u> 05/07/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK97GQGR	<u>Est. Comp. Date:</u> 05/14/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 05/08/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> 1405 BUILDING - PLEASE CHECK BOILER ROOM VENTS TO ENSURE THEY ARE PROPERLY WORKING. VERY HOT.		<u>Work Performed:</u> SAM INDICATED THAT EVERYTHING IS FINE

Community THE DANA POINT CONDOMINIUM ASSOCIATION

Name: ANN MARIE DETRICK Date Entered: 05/07/2013 Status: Completed
W/O #: 0554-AMDK97GQHX Est. Comp. Date: 05/14/2013 Billed To: N/A
Address: THE DANA POINT
CONDOMINIUM
ASSOCIATION Common Area Vendor: 0554 - WALTER ALARM
SERVICES, INC (NEW
PROPERTY EXPIRES
Service Request:
THE EXTINGUISHER 1405 E. CENTRAL ROAD BOILER ROOM EXPIRED
...THIS SHOULD HAVE BEEN DONE IN DECEMBER 2012 WHEN YOU WERE
OUT HERE. PLEASE COME TO UPDATE. THANK YOU.

Work Performed: 12/31/13)

Name: ANN MARIE DETRICK Date Entered: 05/07/2013 Status: Completed
W/O #: 0554-AMDK97GQKX Est. Comp. Date: 05/14/2013 Billed To: THE DANA POINT
Address: THE DANA POINT
CONDOMINIUM
ASSOCIATION Common Area Vendor: 0554 - THE DANA POINT
CONDO MAINTENANCE
(PASSED)
Service Request:
SIGNS MISSING FROM TENNIS COURTS.. DO WE HAVE ANY EXTRAS?

Work Performed: SAM REMOUNTED SIGN EAST SIDE
AND RE-INSTALLED ONE SIGN

Name: ANN MARIE DETRICK Date Entered: 05/07/2013 Status: Completed
W/O #: 0554-AMDK97GQLQ Est. Comp. Date: 05/14/2013 Billed To: N/A
Address: THE DANA POINT
CONDOMINIUM
ASSOCIATION Common Area Vendor: 0554 - THE DANA POINT
CONDO MAINTENANCE
(PASSED)
Service Request:
1405 BUILDING - PLEASE OIL CLOSER FOR B-WING 3RD FLOOR INNER
STAIRWELL/HALL DOOR. THANK YOU

Work Performed: Manuel completed

Name: ANN MARIE DETRICK Date Entered: 05/07/2013 Status: Completed
W/O #: 0554-AMDK97GQN4 Est. Comp. Date: 05/14/2013 Billed To: N/A
Address: THE DANA POINT
CONDOMINIUM
ASSOCIATION Common Area Vendor: 0554 - THE DANA POINT
CONDO MAINTENANCE
(PASSED)
Service Request:
1405 BUILDING - LAUNDRY ROOM DOOR NOT CLOSING PROPERLY -
PLEASE ADJUST DOOR HINGES - THANK YOU

Work Performed: Manuel adjusted door

Community THE DANA POINT CONDOMINIUM ASSOCIATION

Name: ANN MARIE DETRICK Date Entered: 05/07/2013 Status: Completed
W/O #: 0554-AMDK97GQNX Est. Comp. Date: 05/14/2013 Billed To: N/A
Address: THE DANA POINT
CONDOMINIUM
ASSOCIATION Common Area Vendor: 0554 - THE DANA POINT
CONDO MAINTENANCE
(PASSED)
Service Request:
1405 BUILDING - CEILING OPEN ON 3rd FLOOR A -WING - CLOSE AND PUT
TILE BACK.
Work Performed:
SAM COMPLETED

Name: ANN MARIE DETRICK Date Entered: 05/07/2013 Status: Completed
W/O #: 0554-AMDK97GQQ4 Est. Comp. Date: 05/14/2013 Billed To: N/A
Address: THE DANA POINT
CONDOMINIUM
ASSOCIATION Common Area Vendor: 0554 - THE DANA POINT
CONDO MAINTENANCE
(PASSED)
Service Request:
1405 BUILDING - OIL SECOND FLOOR TRASH ROOM DOOR - SQUEAKS
AND HAMMER DOWN HINGE PINS ON THE COMMON DOORS. THANK
YOU.
Work Performed:

Name: ANN MARIE DETRICK Date Entered: 05/07/2013 Status: Completed
W/O #: 0554-AMDK97GQQZ Est. Comp. Date: 05/14/2013 Billed To: N/A
Address: THE DANA POINT
CONDOMINIUM
ASSOCIATION Common Area Vendor: 0554 - THE DANA POINT
CONDO MAINTENANCE
(PASSED)
Service Request:
1405 BUILDING - FIRST FLOOR C-WING DOOR TO STAIRS OUTER
EXTERNAL NOT CLOSING.
Work Performed:
Manuel adjusted

Name: ANN MARIEQ DETRICK Date Entered: 05/07/2013 Status: Completed
W/O #: 0554-AMDK97GQSW Est. Comp. Date: 05/14/2013 Billed To: N/A
Address: THE DANA POINT
CONDOMINIUM
ASSOCIATION Common Area Vendor: 0554 - THE DANA POINT
CONDO MAINTENANCE
(PASSED)
Service Request:
1405 BUILDING - APPLY MOLDING TO COVER STRESS CRACKS IN LOBBY
WALL THERE BRICK IS.

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> ANN MARIE DETRICK	<u>Date Entered:</u> 05/07/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK97GQTZ	<u>Est. Comp. Date:</u> 05/14/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 05/09/2013	<u>Vendor:</u> JANI-KING OF ILLINOIS INC

Service Request:

1405 BUILDING - Light out in chandelier in lobby and replace ceiling cover on chandelier. Remove toy from entrance door in lobby roof.

Work Performed:

<u>Name:</u> ANN MARIE DETRICK	<u>Date Entered:</u> 05/07/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK97GRAN	<u>Est. Comp. Date:</u> 05/14/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 05/13/2013	<u>Vendor:</u> AEREX PEST CONTROL SVCE

Service Request:

CAN WE PLEASE ADD 1615 E. CENTRAL RD UNIT 102A TO OUR LIST FOR THE 13th. THANK YOU.

Work Performed:

<u>Name:</u> ANN MARIE DETRICK	<u>Date Entered:</u> 05/07/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK97GRXD	<u>Est. Comp. Date:</u> 05/14/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 05/07/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:

1505 - 406A - please change information on intercom to Anna T. Malek @ 773-895-9093. Thank you.

Work Performed:

<u>Name:</u> Lisette Ray	<u>Date Entered:</u> 05/08/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY97HKH5	<u>Est. Comp. Date:</u> 05/15/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 05/09/2013	<u>Vendor:</u> 0554 - WALTER ALARM SERVICES, INC (NEW PROPERTY EXPIRES 12/31/13)

Service Request:

1415 E. Central Rd. fire alarm taken completely out of service by Arlington Heights Fire Department at 2:00 AM this morning for multiple trouble signals. Please send a technician to inspect and advise what the problem is and what is needed to repair as soon as possible. No monitoring currently active until this is resolved.

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> ANN MARIE DETRICK	<u>Date Entered:</u> 05/08/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK97HM8U	<u>Est. Comp. Date:</u> 05/15/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 05/08/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:
REPORTED THAT IN THE 1605 BUILDING C-WING THE DOOR GOING IN BY GARBAGE DOES NOT CLOSE PROPERLY. PLEASE ADJUST

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 05/09/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK97JJGC	<u>Est. Comp. Date:</u> 05/16/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 05/10/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:
1505 building - 4th Floor A-Wing trash room light bulb needs to be changed out.

Work Performed:
Juan changed out light bulb and adjusted motion sensor.

<u>Name:</u> Ann Marie Detrick	<u>Date Entered:</u> 05/09/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK97JMJG	<u>Est. Comp. Date:</u> 05/16/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 05/23/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:
1415 Building - Lobby area to the right of the doors bottom edge., the wallpaper is bubbling

Work Performed:

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 05/09/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK97JQQA	<u>Est. Comp. Date:</u> 05/16/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 05/13/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:
1415 building - B-wing end door near 115B does not close completely. Please adjust

Work Performed:
Juan repaired

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 05/09/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK97JQR8	<u>Est. Comp. Date:</u> 05/16/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 05/10/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> 1415 building - B-Wing, 2nd floor by 215B - scuff marks down hallway.		<u>Work Performed:</u> JUAN COMPLETED

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 05/09/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK97JQTV	<u>Est. Comp. Date:</u> 05/16/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 05/10/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> 1415 building - 4th floor B-wing scuff marks by 409B.		<u>Work Performed:</u> JUAN CLEANED WALL

<u>Name:</u> Ann Marie Detrick	<u>Date Entered:</u> 05/09/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK97QSY	<u>Est. Comp. Date:</u> 05/16/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 05/13/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> 1415 Building - 4th floor wall opposite elevator - stress cracks		<u>Work Performed:</u> SAM REPAIRED AND PAINTED

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 05/09/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK97JR7Z	<u>Est. Comp. Date:</u> 05/16/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 05/13/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> 1415 building - A-wing door near 307A does not close properly.		<u>Work Performed:</u> Juan adjusted door closer

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 05/09/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK97JR6Q	<u>Est. Comp. Date:</u> 05/16/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 05/10/2013	
<u>Service Request:</u> 1415 building - 3rd floor scuff marks near 314B		<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
		<u>Work Performed:</u> JUAN CLEANED WALL

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 05/09/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK97JRAN	<u>Est. Comp. Date:</u> 05/16/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 05/13/2013	
<u>Service Request:</u> 1415 building - A- wing 2nd floor door to lobby by storage does not close properly.		<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
		<u>Work Performed:</u> Juan adjusted door closer

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 05/09/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK97JR9U	<u>Est. Comp. Date:</u> 05/16/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 05/13/2013	
<u>Service Request:</u> 1415 building - A-wing second floor near stairwell door does not close properly		<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
		<u>Work Performed:</u> Juan adjusted door closer

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 05/09/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK97JR92	<u>Est. Comp. Date:</u> 05/16/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 05/13/2013	
<u>Service Request:</u> 1415 building - Awing 2nd floor near 207 A - door does not close properly.		<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
		<u>Work Performed:</u> Juan adjusted door closer

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 05/13/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK97NN3W	<u>Est. Comp. Date:</u> 05/20/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 05/14/2013	<u>Vendor:</u> COLLEY ELEVATOR

Service Request:

1505 Building - elevator banging on something on 2nd and 3rd floor when going to the 4th floor.

Work Performed:

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 05/13/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK97NMTZ	<u>Est. Comp. Date:</u> 05/20/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 05/13/2000	<u>Vendor:</u> 0554 - OPPORTUNITY FRANCHISING, INC. (NEW PROPERTY EXPIRES 12/31/13)

Service Request:

wash black scuff outside of #407. If will not come out Maintenance will touch up with paint.

Work Performed:
12/31/13)

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 05/13/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK97NN56	<u>Est. Comp. Date:</u> 05/20/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 05/14/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:

1505 building - 4th floor A-wing remove and patch nail above #407;

Work Performed:

SAM COMPLETED

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 05/13/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK97NMYG	<u>Est. Comp. Date:</u> 05/20/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 05/13/2013	<u>Vendor:</u> 0554 - OPPORTUNITY FRANCHISING, INC. (NEW PROPERTY EXPIRES 12/31/13)

Service Request:

1505 - BUILDING - Clean glass doors to party room on 1505.

- Remove spider web from ceiling tile.wall lights in 3rd floor B-wing #312 and between #311 electric room
- Dust window ledges in laundry room
- Remove carpet from 3rd floor trash room and wipe down wall surrounding chute
- Remove carpet from 2nd floor chute room and clean chute door / wall
- 2nd and 3rd floor landing A-wing outstair sticky please clean

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 05/13/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK97NN7E	<u>Est. Comp. Date:</u> 05/20/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area		<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> 1505 building - Inspect all common doors and hammer down hinge pins		<u>Work Performed:</u>

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 05/13/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK97NN8M	<u>Est. Comp. Date:</u> 05/20/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area		<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> 1505 building - replace bowed ceiling panel outside #309B in hall and stained tile		<u>Work Performed:</u> SAM COMPLETED

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 05/13/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-AMDK97NN5Y	<u>Est. Comp. Date:</u> 05/20/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area		<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> 1505 building - Inspect soft drywall / crack near right of elevator 4th floor repair / advise if from leak.		<u>Work Performed:</u>

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 05/13/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK97NP7J	<u>Est. Comp. Date:</u> 05/20/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area		<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> 1505 building - 3rd floor A-wing door to lobby not closing properly.		<u>Work Performed:</u>

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 05/13/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-AMDK97NP8W	<u>Est. Comp. Date:</u> 05/20/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area		<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:

1505 building - Install latch guard on 2nd floor electric room in A=-WING
 - Clean garbage out of bushes at by B wing walkway over garage
 - In cable attached to railing at 1505 B wing entrance is not needed - remove it please
 - Secure vent in lobby near B-wing
 - Wipe down spill on hall wall between 302 and electric closet
 - Turn off light in electric closet 3rd floor A- Wing
 - Repair all divots / scuffs on landing in A-wing 2nd and 3rd floors.
 - Clean and re-paint lobby ceiling or right side near light
 - Repair scuffs in mailroom wall near boxes

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 05/13/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-AMDK97NP8W	<u>Est. Comp. Date:</u> 05/20/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area		<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:

1505 building - Check all garbage area gates and ensure all gates close. Please close them if opened.

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 05/13/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-AMDK97NPFL	<u>Est. Comp. Date:</u> 05/20/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area		<u>Vendor:</u> 0554 - MEDALLION HEALTHY HOMES OF CHICAGO INC (NEW PROPERTY EXPIRES 12/31/13)

Service Request:

1505 building - A large spill mark on carpet outside of #303A. If there is a charge for touch up please advise.

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 05/13/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-AMDK97NSFG	<u>Est. Comp. Date:</u> 05/20/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area		<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:

PLEASE INSTALL 4 PLASTIC BOOK HOLDERS ON THE GYM EQUIPMENT
 TO REPLACE MISSING ONES. EXTRAS IN THE OFFICE.

Community THE DANA POINT CONDOMINIUM ASSOCIATION

Name: Lisette Ray Date Entered: 05/14/2013 Status: Open
W/O #: 0554-LRAY97PM4S Est. Comp. Date: 05/21/2013 Billed To: THE DANA POINT CONDOMINIUM ASSOCIATION
Address: THE DANA POINT CONDOMINIUM ASSOCIATION Common Area Date Completed:
Vendor: KC FITNESS SERVICE

Service Request:

Please replace 2 book holders for the treadmills in the fitness room that are missing.

Work Performed:

Name: ANNMARIE DETRICK Date Entered: 05/15/2013 Status: Completed
W/O #: 0554-AMDK97QQJH Est. Comp. Date: 05/22/2013 Billed To: N/A
Address: THE DANA POINT CONDOMINIUM ASSOCIATION Common Area Date Completed: 05/17/2013
Vendor: 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:

PLEASE REMOVE ALL BOXES AND MATERIALS FROM THE POOL PUMP ROOM.

Work Performed:

Name: Ann Marie Detrick Date Entered: 05/15/2013 Status: Completed
W/O #: 0554-AMDK97QRXN Est. Comp. Date: 05/22/2013 Billed To: THE DANA POINT CONDOMINIUM ASSOCIATION
Address: THE DANA POINT CONDOMINIUM ASSOCIATION Common Area Date Completed: 05/20/2013
Vendor: 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:

1405 A-WING GARAGE - SPACE #21 THE LIGHT IS OUT. PLEASE FIX.
THANK YOU

Work Performed:

JUAN COMPLETED

Name: Lisette Ray Date Entered: 05/16/2013 Status: Open
W/O #: 0554-LRAY97RQX2 Est. Comp. Date: 05/23/2013 Billed To: N/A
Address: THE DANA POINT CONDOMINIUM ASSOCIATION Common Area Date Completed:
Vendor: 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:

Please water each planting bed in the front of the buildings with the hose for 5-7 minutes each every morning.

Work Performed:

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> Lisette Ray	<u>Date Entered:</u> 05/16/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY97RSQC	<u>Est. Comp. Date:</u> 05/23/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 05/17/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:

Please bring lamp from storage that used to be on managers desk with Janice, owner would like it back and will be picking up tomorrow after 1PM.

<u>Name:</u> Kim Ruebe	<u>Date Entered:</u> 05/17/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-PROY97SBKT	<u>Est. Comp. Date:</u> 06/06/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u>	<u>Vendor:</u> 0554 - WALTER ALARM SERVICES, INC (NEW PROPERTY EXPIRES <u>Work Performed:</u> 12/31/13)

Service Request:

1405 E. Central Rd. fire alarm taken completely out of service by Arlington Heights Fire Department at 2:30 AM this morning for multiple trouble signals. Please send a technician to inspect and advise what the problem is and what is needed to repair first thing in morning. No monitoring currently active until this is resolved.

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 05/17/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK97ST3G	<u>Est. Comp. Date:</u> 05/24/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 05/22/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:

Please confirm that all HEATING elements are turned off in the 1605 building. Please advise

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 05/17/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK97SSXM	<u>Est. Comp. Date:</u> 05/24/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 05/17/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:

please leave cleaning supplies by the pool deck for the pool crew to clean the chairs.
Thank you.

Community THE DANA POINT CONDOMINIUM ASSOCIATION

Name: Lisette Ray Date Entered: 05/21/2013 Status: Completed
W/O #: 0554-LRAY97WQ8L Est. Comp. Date: 05/28/2013 Billed To: N/A
Address: THE DANA POINT
CONDOMINIUM
ASSOCIATION Common Area Vendor: 0554 - THE DANA POINT
CONDO MAINTENANCE
(PASSED)
Service Request:
Please make 20 copies of the fitness room key, the office is out.

Name: Lisette Ray Date Entered: 05/21/2013 Status: Completed
W/O #: 0554-LRAY97WQ98 Est. Comp. Date: 05/28/2013 Billed To: N/A
Address: THE DANA POINT
CONDOMINIUM
ASSOCIATION Common Area Vendor: 0554 - THE DANA POINT
CONDO MAINTENANCE
(PASSED)
Service Request:
Building 1505 laundry room - please inspect and repair single tub faucet, it is not working.
Work Performed:
JUAN REPAIRED TUB FAUCET

Name: Lisette Ray Date Entered: 05/22/2013 Status: Completed
W/O #: 0554-LRAY97XQCV Est. Comp. Date: 05/29/2013 Billed To: N/A
Address: THE DANA POINT
CONDOMINIUM
ASSOCIATION Common Area Vendor: 0554 - THE DANA POINT
CONDO MAINTENANCE
(PASSED)
Service Request:
Please install the handrail covers on the pool ladders before opening on Saturday.
Work Performed:
SAM COMPLETED

Name: Derek Wilkinson Date Entered: 05/22/2013 Status: Open
W/O #: 0554-DWIN97Y3SZ Est. Comp. Date: 05/29/2013 Billed To: THE DANA POINT
CONDOMINIUM
ASSOCIATION
Address: THE DANA POINT
CONDOMINIUM
ASSOCIATION Common Area Vendor: 0554 - THE DANA POINT
CONDO MAINTENANCE
(PASSED)
Service Request:
PER UNICOM EMERGENCY CALL: Arlington Heights FD reporting trouble signal on fire panel. Taking out of service and will monitor for fire. Will call back if panel goes into ground fault. Please inspect panel for reset.
Work Performed:

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> Derek Wilkinson	<u>Date Entered:</u> 05/24/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-DWIN97Z94S	<u>Est. Comp. Date:</u> 05/31/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u>	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:

PER UNICOM EMERGENCY CALL: Arlington Height FD called to say the 1405 building's fire panel is cycling trouble signal. putting panel into fire monitor until further notice. Please inspect and reset/repair.

<u>Name:</u> LMS ON CALL	<u>Date Entered:</u> 05/25/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-DWIN982UUL	<u>Est. Comp. Date:</u> 06/03/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 05/25/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:

UNICOM EMERGENCY CALL: 1415 E Central reports a loud grinding sound coming from boiler room in basement. Please inspect.

Work Performed:

Juan replaced coupler

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 05/28/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK985KS8	<u>Est. Comp. Date:</u> 06/04/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 05/29/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:

1505 building there is a Christmas Nativity set in the lobby. Can we please put in storage with other Christmas things. Thank you!

Work Performed:

<u>Name:</u> Charles Perry	<u>Date Entered:</u> 05/29/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-PROY9872DY	<u>Est. Comp. Date:</u> 06/05/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u>	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:

On-call received call from UNICOM. The chain for the garage door in the B-wing garage at 1605 has fallen off and there is a "burning smell".

Work Performed:

ON-call PM contacted Maintenance (Sam) per profile. Sam is on his way now.

VENDOR: Here is your work order for the call.

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> x x	<u>Date Entered:</u> 05/31/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-SPOY988JEE	<u>Est. Comp. Date:</u> 06/07/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u>	<u>Vendor:</u> COLLEY ELEVATOR

Service Request:

1405 E Central Road

Resident advises elevator is stuck open on 4th floor. Resident advises elevator needing repair is one on left when facing elevators.

VENDOR: Please inspect and address

Thanks!

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 05/31/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-AMDK988JUQ	<u>Est. Comp. Date:</u> 06/07/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u>	<u>Vendor:</u> FAMILY PRIDE LLC

Service Request:

1505 building - #2 top loader has standing water and washer #7 is also not spinning.

Work Performed: