

**lms lieberman management services**

## **Work Order Report**

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**Prepared for Community**

**THE DANA POINT CONDOMINIUM ASSOCIATION**

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**Reporting Period**

**July 2013**

**Issue Date**

**8/2/2013**

**Community THE DANA POINT CONDOMINIUM ASSOCIATION**

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<u>Name:</u> Margaret Scott	<u>Date Entered:</u> 07/12/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY99JL5N	<u>Est. Comp. Date:</u> 07/19/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1405 E Central Rd 107A Arlington Hghts, IL 60005	<u>Date Completed:</u> 07/15/2013	

**Service Request:**

Owner is report in guest bathroom wall and toilet are leaking ever since rodding was done. Unit owner had Juan complete some work in the bathroom previously a few months ago. Appointment for 11:15AM. Advised maintenance is running late. Will be there by noon.

**Vendor:** 0554 - THE DANA POINT CONDO MAINTENANCE  
**Work Performed:** (PASSED)

Update: Sam inspected unit on Friday, needs to get into unit above, made arrangements with unit owner for Monday 7/15/13 afternoon at 1:30PM. Water has been turned off but is still getting small leaks into bathroom.

<u>Name:</u> Concetta Humbert	<u>Date Entered:</u> 07/23/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY99VJV3	<u>Est. Comp. Date:</u> 07/30/2013	<u>Billed To:</u> N/A
<u>Address:</u> 1405 E Central Rd 121C Arlington Hghts, IL 60005	<u>Date Completed:</u> 07/23/2013	

**Service Request:**

Owner programmed garage opener to car, could not get door to open last night, please check 1405 A wing garage door opener. Owner is not home at this time.

**Vendor:** 0554 - THE DANA POINT CONDO MAINTENANCE  
**Work Performed:** (PASSED)

<u>Name:</u> Diane Berngen	<u>Date Entered:</u> 07/23/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-JFIK99VLUZ	<u>Est. Comp. Date:</u> 07/30/2013	<u>Billed To:</u> N/A
<u>Address:</u> 1405 E Central Rd 203A Arlington Hghts, IL 60005	<u>Date Completed:</u> 07/23/2013	

**Service Request:**

Owner rcvd 2 new keys 1 for Unit & 1 for garage. \$5 charge paid by check #1158

**Vendor:** 0554 - THE DANA POINT CONDO MAINTENANCE  
**Work Performed:** (PASSED)

<u>Name:</u> Helen Mussar	<u>Date Entered:</u> 07/12/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY99JLEG	<u>Est. Comp. Date:</u> 07/19/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1405 E Central Rd 205A Arlington Hghts, IL 60005	<u>Date Completed:</u> 07/15/2013	

**Service Request:**

Bathroom sink is draining slowly for a few weeks. Please enter on Tuesday July 16th at 10:00 AM for clearing and check unit tub. Owner in #203 will be home for appointment time and unit entry

**Vendor:** 0554 - THE DANA POINT CONDO MAINTENANCE  
**Work Performed:** (PASSED)

**Community THE DANA POINT CONDOMINIUM ASSOCIATION**

<u>Name:</u> Dawn Berngen	<u>Date Entered:</u> 07/02/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY998MX2	<u>Est. Comp. Date:</u> 07/09/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1405 E Central Rd 212B Arlington Hghts, IL 60005	<u>Date Completed:</u> 07/02/2013	

**Service Request:**

New owner called regarding TV antenna, could not get local channels, please inspect and repair or advise if outside vendor is needed.

Vendor: 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)  
Work Performed: Juan advised owner

<u>Name:</u> Renee Warzecha	<u>Date Entered:</u> 07/02/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-JCLK998J9P	<u>Est. Comp. Date:</u> 07/09/2013	<u>Billed To:</u> N/A
<u>Address:</u> 1405 E Central Rd 303A Arlington Hghts, IL 60005	<u>Date Completed:</u> 07/03/2013	

**Service Request:**

Owner called getting a water spot on the ceiling in bathroom. The owner next door had water issues and owner is think it might be from same issue.

Vendor: 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Work Performed: Juan indicated that wall damage is due to a toilet water supply line leaking in 403A.  
Advised HO.

MAINTENANCE: Please inspect and determine where water is coming from to determine responsibility.

<u>Name:</u> Haleh Sabet	<u>Date Entered:</u> 07/26/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-JFIK99YSP2	<u>Est. Comp. Date:</u> 08/02/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1405 E Central Rd 304A Arlington Hghts, IL 60005	<u>Date Completed:</u>	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

**Service Request:**

Please reprogram intercom with cell # 847 204-7451

Work Performed:

<u>Name:</u> Oh Jin Cho	<u>Date Entered:</u> 07/01/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK997KGR	<u>Est. Comp. Date:</u> 07/08/2013	<u>Billed To:</u> N/A
<u>Address:</u> 1405 E Central Rd 305A Arlington Hghts, IL 60005	<u>Date Completed:</u> 07/01/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

**Service Request:**

Noticed that she has some water damage on her bathroom wall. Can you please advise.

Work Performed:

Juan indicated that water damage is due to a toilet water supply line leaking in 403A.  
Juan advised HO.

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<u>Name:</u> Lynn Owen	<u>Date Entered:</u> 07/02/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-AMDK998SX3	<u>Est. Comp. Date:</u> 07/09/2013	<u>Billed To:</u> N/A
<u>Address:</u> 1405 E Central Rd 307A Arlington Hghts, IL 60005	<u>Date Completed:</u>	
<u>Service Request:</u>		
Having a problem with her garbage disposal. Appt set for 1 pm. Please advise if owners expense.		<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
		<u>Work Performed:</u>

<u>Name:</u> Charles VanBoxtaele	<u>Date Entered:</u> 07/15/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY99ML3B	<u>Est. Comp. Date:</u> 07/22/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1405 E Central Rd 311B Arlington Hghts, IL 60005	<u>Date Completed:</u> 07/16/2013	
<u>Service Request:</u>		
Owner came to office to report bathroom sink backing up, needs appointment to rod for Tuesday 7-16-13 at 3:30PM.		<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
		<u>Work Performed:</u>

<u>Name:</u> Bernadette Guziak	<u>Date Entered:</u> 07/02/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK998SYQ	<u>Est. Comp. Date:</u> 07/09/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1405 E Central Rd 312B Arlington Hghts, IL 60005	<u>Date Completed:</u> 07/03/2013	
<u>Service Request:</u>		
WOULD LIKE TO CHANGE HER NUMBER IN THE INTERCOM TO 847-909-8470.		<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
		<u>Work Performed:</u>
Juan completed		

<u>Name:</u> Christopher Kaechele	<u>Date Entered:</u> 07/24/2013	<u>Status:</u> Cancelled
<u>W/O #:</u> 0554-JFIK99WTQ5	<u>Est. Comp. Date:</u> 07/31/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1405 E Central Rd 322C Arlington Hghts, IL 60005	<u>Date Completed:</u>	
<u>Service Request:</u>		
***Please cancel WO***Please put up elevator pads on Friday (7/26) & Saturday (7/27)		<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
		<u>Work Performed:</u>

**Community THE DANA POINT CONDOMINIUM ASSOCIATION**

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<u>Name:</u> Bernadette Connely	<u>Date Entered:</u> 07/02/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY998QFW	<u>Est. Comp. Date:</u> 07/09/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1405 E Central Rd 403A Arlington Hghts, IL 60005	<u>Date Completed:</u> 07/03/2013	

**Service Request:**

Appointment to enter unit at 7:30 AM for leak investigation reported in units below.  
Please inspect and advise where leak is coming from.

Vendor: 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Work Performed:  
Juan found water supply line to toilet leaking. HO responsibility. Juan advised HO.

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<u>Name:</u> Gertrude Sosin	<u>Date Entered:</u> 07/24/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-SPEY99WNRG	<u>Est. Comp. Date:</u> 07/31/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1405 E Central Rd 409B Arlington Hghts, IL 60005	<u>Date Completed:</u>	

**Service Request:**

Ms Sosin reporting she has many large black flies and she would like an appointment earlier than the monthly service date and has agreed to the \$35 charge and will pay when service is rendered.

Vendor: AEREX PEST CONTROL

**Work Performed:**

VENDOR Please inspect and address and contact Ms Sosin for an appointment @ phone # 847-749-0934

Thank you

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<u>Name:</u> Robert Pacek	<u>Date Entered:</u> 07/31/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-JFIK9A5RV9	<u>Est. Comp. Date:</u> 08/07/2013	<u>Billed To:</u> Homeowner
<u>Address:</u> 1405 E Central Rd 410B Arlington Hghts, IL 60005	<u>Date Completed:</u>	

**Service Request:**

Please change lock on mailbox. Advised owner must have postal person present & \$10 charge.

Vendor: 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

**Work Performed:**

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<u>Name:</u> Sara Fields	<u>Date Entered:</u> 07/08/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY99ELSY	<u>Est. Comp. Date:</u> 07/15/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1405 E Central Rd 414B Arlington Hghts, IL 60005	<u>Date Completed:</u> 07/15/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

**Service Request:**

Tenant calling to arrange move in, please pad elevators for Monday, July 15, 2013 for move in. Will pick up elevator key on Friday before move.

**Work Performed:**

Juan padded elevator

**Community THE DANA POINT CONDOMINIUM ASSOCIATION**

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<u>Name:</u> Sara Fields	<u>Date Entered:</u> 07/08/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-AMDK99ELV4	<u>Est. Comp. Date:</u> 07/15/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1405 E Central Rd 414B Arlington Hghts, IL 60005	<u>Date Completed:</u>	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

**Service Request:**  
PLEASE PAD ELEVATOR IN 1405 FOR THURSDAY MOVE IN . THANK YOU.

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<u>Name:</u> Sara Fields	<u>Date Entered:</u> 07/15/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY99MQAZ	<u>Est. Comp. Date:</u> 07/22/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1405 E Central Rd 414B Arlington Hghts, IL 60005	<u>Date Completed:</u> 07/16/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

**Service Request:**  
New tenant moved in - please program intercom with tenant name and number -  
Stasica 847-452-8016

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<u>Name:</u> Norval Northcott	<u>Date Entered:</u> 07/15/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY99MKR4	<u>Est. Comp. Date:</u> 07/22/2013	<u>Billed To:</u> Homeowner
<u>Address:</u> 1405 E Central Rd 420C Arlington Hghts, IL 60005	<u>Date Completed:</u> 07/15/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

**Service Request:**  
Owner lost mailbox key, please install new lock and provide key to unit.

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<u>Name:</u> Scott Swanson	<u>Date Entered:</u> 07/08/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY99ET8D	<u>Est. Comp. Date:</u> 07/15/2013	<u>Billed To:</u> N/A
<u>Address:</u> 1405 E Central Rd 422C Arlington Hghts, IL 60005	<u>Date Completed:</u> 07/10/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

**Service Request:**  
1405 B garage sump pump is leaking into garage and stairwell, nails in tennis court  
keep popping up, net on middle court is too high and should be connected properly to  
ground. Please inspect and address these issues.

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**Community THE DANA POINT CONDOMINIUM ASSOCIATION**

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<u>Name:</u> Caroline Brandt	<u>Date Entered:</u> 07/19/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-JFIK99RPKN	<u>Est. Comp. Date:</u> 07/26/2013	<u>Billed To:</u> N/A
<u>Address:</u> 1415 E Central Rd 102A Arlington Hghts, IL 60005	<u>Date Completed:</u> 07/19/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

**Service Request:**  
Please hang flyers in common areas for unit rental

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<u>Name:</u> Linda Caldwell	<u>Date Entered:</u> 07/19/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-JFIK99RJLC	<u>Est. Comp. Date:</u> 07/26/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1415 E Central Rd 110B Arlington Hghts, IL 60005	<u>Date Completed:</u> 07/19/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

**Service Request:**  
Please rod tub and check leak

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<u>Name:</u> Paul Wendel	<u>Date Entered:</u> 07/26/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-JFIK99YSDE	<u>Est. Comp. Date:</u> 08/02/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1415 E Central Rd 207A Arlington Hghts, IL 60005	<u>Date Completed:</u> 07/26/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

**Service Request:**  
Please pad elevator. Owner having new windows installed

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<u>Name:</u> Beverley Baron	<u>Date Entered:</u> 07/19/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-JPAO99RK95	<u>Est. Comp. Date:</u> 07/26/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1415 E Central Rd 307A Arlington Hghts, IL 60005	<u>Date Completed:</u>	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

**Service Request:**  
Unicom Call 6:10 pm - owner reported no hot water in the unit at any faucet. Owner responded she also let the water run for some time.

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**Community THE DANA POINT CONDOMINIUM ASSOCIATION**

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<u>Name:</u> Mikhail Kon	<u>Date Entered:</u> 07/18/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY99QMFW	<u>Est. Comp. Date:</u> 07/25/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1415 E Central Rd 316B Arlington Hghts, IL 60005	<u>Date Completed:</u> 07/18/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

**Service Request:**

No hot water in unit, kitchen gets warm but is not hot. Tenant is home, please inspect and advise.

**Work Performed:**

<u>Name:</u> Joan Gordon	<u>Date Entered:</u> 07/15/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-DCON99ML5G	<u>Est. Comp. Date:</u> 07/22/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1415 E Central Rd 319C Arlington Hghts, IL 60005	<u>Date Completed:</u> 07/16/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

**Service Request:**

Owner calling to advise she has not been getting phone call alerts when downstairs visitors are dialing her code number. Owner would like her intercom to be inspected. Owner stating this issue has only been going on past few days, but it worked fine before that. Owner stating phone number of 847-439-0727 is supposed to be programmed to her door buzzer.

**Work Performed:**

Vendor please inspect and address.

<u>Name:</u> Tadeusz Wiczkowski	<u>Date Entered:</u> 07/12/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY99JT63	<u>Est. Comp. Date:</u> 07/19/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1415 E Central Rd 403A Arlington Hghts, IL 60005	<u>Date Completed:</u> 07/15/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

**Service Request:**

Please clear bathtub drain line, draining slowly. Tenant will drop off key Monday morning and neighbor will be home between 11AM and 1PM for access to unit.

**Work Performed:**

Sam cleared the lines.

<u>Name:</u> Kathy Dunaj	<u>Date Entered:</u> 07/09/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK99FM7K	<u>Est. Comp. Date:</u> 07/16/2013	<u>Billed To:</u> N/A
<u>Address:</u> 1415 E Central Rd 404A Arlington Hghts, IL 60005	<u>Date Completed:</u> 07/12/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

**Service Request:**

BATHROOM TUB IS BACKING UP, neighbor is dropping off key to office, appointment for 1:00 PM on 7/10/13 to enter and clear. Rescheduled for Friday at 10:30 AM as air gun broke before completed. Please reschedule with #406 for Friday at 10:30AM.

**Work Performed:**

Sam and Manuel cleared all drain lines.

**Community THE DANA POINT CONDOMINIUM ASSOCIATION**

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<u>Name:</u> Kathy Dunaj	<u>Date Entered:</u> 07/18/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-FALZ99QUAU	<u>Est. Comp. Date:</u> 07/25/2013	<u>Billed To:</u> N/A
<u>Address:</u> 1415 E Central Rd 404A Arlington Hghts, IL 60005	<u>Date Completed:</u> 07/18/2013	

**Service Request:**

homeowner reporting no hot water in the unit. Owner was advised to run the hot water for a few minutes and there is still no hot water.

Homeowner can be reached at 847-772-4360

Vendor: 0554 - THE DANA POINT CONDO MAINTENANCE  
(PASSED)

**Work Performed:**

<u>Name:</u> Kathy Dunaj	<u>Date Entered:</u> 07/25/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-JFIK99XKN6	<u>Est. Comp. Date:</u> 08/01/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1415 E Central Rd 404A Arlington Hghts, IL 60005	<u>Date Completed:</u>	

**Service Request:**

WO to clear bathtub drain. Left msg for 406A to gain access. Access ok to both unit between 2P-4P on 07/25/2013

Vendor: 0554 - THE DANA POINT CONDO MAINTENANCE  
(PASSED)

**Work Performed:**

<u>Name:</u> Susan Cesek	<u>Date Entered:</u> 07/11/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY99HM9U	<u>Est. Comp. Date:</u> 07/18/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1415 E Central Rd 406A Arlington Hghts, IL 60005	<u>Date Completed:</u> 07/12/2013	

**Service Request:**

Appointment with tenant to enter unit and clear bathtub line in #404 for Friday, 7/12/13, at 10:30AM.

Vendor: 0554 - THE DANA POINT CONDO MAINTENANCE  
(PASSED)

**Work Performed:**

Sam and Manuel completed

<u>Name:</u> Rocco Casella	<u>Date Entered:</u> 07/08/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK99ERL8	<u>Est. Comp. Date:</u> 07/15/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1415 E Central Rd 408A Arlington Hghts, IL 60005	<u>Date Completed:</u> 07/09/2013	

**Service Request:**

INTERCOM PROGRAMMED: TWO SEPARATE ENTRIES. ROCCO CASELLA @ 630-885-3316 AND AMI CASELLA @ 630-303-8799. THANK YOU.

Vendor: 0554 - THE DANA POINT CONDO MAINTENANCE  
(PASSED)

**Work Performed:**

Juan programmed new entries into intercom

**Community THE DANA POINT CONDOMINIUM ASSOCIATION**

<u>Name:</u> Christine Gordon	<u>Date Entered:</u> 07/08/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK99EQUE	<u>Est. Comp. Date:</u> 07/15/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1415 E Central Rd 412B Arlington Hghts, IL 60005	<u>Date Completed:</u> 07/09/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

**Service Request:**  
WOULD JUST LIKE HER NAME ADDED TO THE INTERCOM. SHE HAS A OUT OF STATE PHONE NUMBER,

**Work Performed:**  
Juan added name to intercom

<u>Name:</u> Ewa Szamreta	<u>Date Entered:</u> 06/26/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY99T85	<u>Est. Comp. Date:</u> 07/03/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1505 E Central Rd 104A Arlington Hghts, IL 60005	<u>Date Completed:</u> 07/08/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

**Service Request:**  
Owner calling to report leak in bathroom ceiling, had it a few years ago. Wants to arrange a time to inspect unit since neighbors are in town, since they are snow birds.

**Work Performed:**

<u>Name:</u> James Blake	<u>Date Entered:</u> 07/12/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY99JLHD	<u>Est. Comp. Date:</u> 07/19/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1505 E Central Rd 114B Arlington Hghts, IL 60005	<u>Date Completed:</u> 07/12/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

**Service Request:**  
Tenant reported leak in HVAC closet, please check and clear.

**Work Performed:**  
Maintenance found backed up building drain line, cleared line to HVAC drain.

<u>Name:</u> James Blake	<u>Date Entered:</u> 07/10/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-PROY99H4RJ	<u>Est. Comp. Date:</u> 07/17/2013	<u>Billed To:</u> N/A
<u>Address:</u> 1505 E Central Rd 114B Arlington Hghts, IL 60005	<u>Date Completed:</u> 07/10/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

**Service Request:**  
Emergency call taken-Resident Lauren Kelly-847-43560-7843 is calling stating that the living room ceiling is leaking water, Please inspect, Thank you

**Work Performed:**  
Sam inspected unit and found clogged a/c drain line leaking onto carpet. Lines was cleared.

**Community THE DANA POINT CONDOMINIUM ASSOCIATION**

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<u>Name:</u> James Blake	<u>Date Entered:</u> 07/16/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY99NKPX	<u>Est. Comp. Date:</u> 07/23/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1505 E Central Rd 114B Arlington Hghts, IL 60005	<u>Date Completed:</u> 07/16/2013	
<b><u>Service Request:</u></b>		
Please inspect and advise cause of back of for HVAC drain, second occurrence. Advise if there is a unit owner issue.		

<u>Name:</u> Louise Gulliford	<u>Date Entered:</u> 07/11/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-LRAY99HSZH	<u>Est. Comp. Date:</u> 07/18/2013	<u>Billed To:</u> N/A
<u>Address:</u> 1505 E Central Rd 201A Arlington Hghts, IL 60005	<u>Date Completed:</u>	
<b><u>Service Request:</u></b>		
Kitchen sink backed up from rodding today. Please advise owner when tech can come to clear it before leaving today. Owner - Louis Gulliford at 847-545-1936.		

<u>Name:</u> Gerald Morin	<u>Date Entered:</u> 06/28/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK994MXU	<u>Est. Comp. Date:</u> 07/05/2013	<u>Billed To:</u> N/A
<u>Address:</u> 1505 E Central Rd 204A Arlington Hghts, IL 60005	<u>Date Completed:</u> 07/08/2013	
<b><u>Service Request:</u></b>		
INSPECT BATHROOM FOR LEAKING TOILER OR TUB FOR WATER DAMAGE IN UNIT #104. TUESDAY, JULY 2, @ 9 AM		
<b><u>Work Performed:</u></b>		
Sam and Juan inspected 204, 206 and 304. They were unable to locate any current leak. Above units have made various repairs within the last year possibly correcting the situation prior to its discovery.		

<u>Name:</u> Jamie Richer	<u>Date Entered:</u> 07/17/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-JFIK99PRCT	<u>Est. Comp. Date:</u> 07/24/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1505 E Central Rd 205A Arlington Hghts, IL 60005	<u>Date Completed:</u>	
<b><u>Service Request:</u></b>		
Tenant was showerhead checked and possibly removed. See Lucy 847 322-3664 7/17 before 5P or 7/18 from 9A-12P		
<b><u>Work Performed:</u></b>		

**Community THE DANA POINT CONDOMINIUM ASSOCIATION**

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<u>Name:</u> Bridget Sullivan	<u>Date Entered:</u> 07/16/2013	<u>Status:</u> Cancelled
<u>W/O #:</u> 0554-AMDK99NJS	<u>Est. Comp. Date:</u> 07/23/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1505 E Central Rd 216B Arlington Hghts, IL 60005	<u>Date Completed:</u> 07/17/2013	

**Service Request:**

Mrs. called to indicate that when she returned from her vacation she came home to a kitchen sink full of what she believes to be sewer water. She is home today, however, if she has to leave she will drop the key at the office. Thank you.

Vendor: 0554 - THE DANA POINT CONDO MAINTENANCE  
(PASSED)

Work Performed:

<u>Name:</u> Bridget Sullivan	<u>Date Entered:</u> 07/16/2013	<u>Status:</u> Cancelled
<u>W/O #:</u> 0554-LRAY99NLEV	<u>Est. Comp. Date:</u> 07/23/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1505 E Central Rd 216B Arlington Hghts, IL 60005	<u>Date Completed:</u> 07/17/2013	

**Service Request:**

Garbage disposal was working this morning, thinks it was turned off during rodding. Please check and plug back in if possible or advise if replacement is needed. Owner is home.

Vendor: 0554 - THE DANA POINT CONDO MAINTENANCE  
(PASSED)

Work Performed:

<u>Name:</u> Gary Haeger	<u>Date Entered:</u> 07/18/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-JFIK99QN8E	<u>Est. Comp. Date:</u> 07/25/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1505 E Central Rd 304A Arlington Hghts, IL 60005	<u>Date Completed:</u> 07/19/2013	

**Service Request:**

Tenant Dennis Slezak having trouble with bathroom sink 847 344-0721

Vendor: 0554 - THE DANA POINT CONDO MAINTENANCE  
(PASSED)

Work Performed:

<u>Name:</u> Sara Schaub	<u>Date Entered:</u> 07/12/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-PROY99JGNR	<u>Est. Comp. Date:</u> 07/19/2013	<u>Billed To:</u> N/A
<u>Address:</u> 1505 E Central Rd 310B Arlington Hghts, IL 60005	<u>Date Completed:</u> 07/10/2013	

**Service Request:**

Emergency call taken-Owner Sara is calling stating that her kitchen sink is backing up. Vendor please inspect and clear drain. Thank you

Vendor: 0554 - THE DANA POINT CONDO MAINTENANCE  
(PASSED)

Work Performed:

Owner was referred to Capps Plumbing for clearing of line after rodding.

**Community THE DANA POINT CONDOMINIUM ASSOCIATION**

<u>Name:</u> Vincent Levin	<u>Date Entered:</u> 07/30/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-JFIK9A4K5M	<u>Est. Comp. Date:</u> 08/06/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1505 E Central Rd 313B Arlington Hghts, IL 60005	<u>Date Completed:</u>	

**Service Request:**  
Ok to enter apartment. Kitchen sink drain is backing up

**Vendor:** 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

**Work Performed:**

<u>Name:</u> Elizabeth Mroz	<u>Date Entered:</u> 07/19/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-JFIK99RTNV	<u>Est. Comp. Date:</u> 07/26/2013	<u>Billed To:</u> N/A
<u>Address:</u> 1505 E Central Rd 314B Arlington Hghts, IL 60005	<u>Date Completed:</u> 07/22/2013	

**Service Request:**  
please put up elevator pads for sofa delivery on Monday 7/22 between 12P-3P

**Vendor:** 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

**Work Performed:**

<u>Name:</u> Marilyn Courier	<u>Date Entered:</u> 07/11/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-LRAY99HTQV	<u>Est. Comp. Date:</u> 07/18/2013	<u>Billed To:</u> N/A
<u>Address:</u> 1505 E Central Rd 405A Arlington Hghts, IL 60005	<u>Date Completed:</u>	

**Service Request:**  
Owner stated kitchen sink is backed up and fill of black debris. Please call owner Marilyn at 847-593-1966 to arrange to clear kitchen line. Were out today jetting all lines in this building.

**Vendor:** CAPP'S PLUMBING & SEWER, INC.

**Work Performed:**

<u>Name:</u> Anna Malek	<u>Date Entered:</u> 07/15/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY99MM83	<u>Est. Comp. Date:</u> 07/22/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1505 E Central Rd 406A Arlington Hghts, IL 60005	<u>Date Completed:</u> 07/16/2013	

**Service Request:**  
Owner calling to request elevator pads for delivery of materials on Tuesday and Friday.

**Vendor:** 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

**Work Performed:**

**Community THE DANA POINT CONDOMINIUM ASSOCIATION**

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<u>Name:</u> Bridie Downey	<u>Date Entered:</u> 07/23/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-JFIK99VSQZ	<u>Est. Comp. Date:</u> 07/30/2013	<u>Billed To:</u> N/A
<u>Address:</u> 1505 E Central Rd 408A Arlington Hghts, IL 60005	<u>Date Completed:</u>	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> Please check stain on balcony 7/24 at 10:30AM per Sam		<u>Work Performed:</u>

<u>Name:</u> Robert Schmitz	<u>Date Entered:</u> 07/18/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-JFIK99QJZH	<u>Est. Comp. Date:</u> 07/25/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1505 E Central Rd 410B Arlington Hghts, IL 60005	<u>Date Completed:</u> 07/18/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> Please check A/C		<u>Work Performed:</u>

<u>Name:</u> Carol Thomas	<u>Date Entered:</u> 07/16/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK99NJUN	<u>Est. Comp. Date:</u> 07/23/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1505 E Central Rd 413B Arlington Hghts, IL 60005	<u>Date Completed:</u> 07/19/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> Mrs. called to indicate that her bathroom sink is not draining and backing up with black water. Can you please inspect and advise? Thank you. 7/18: Access to 411B ok for 9AM on 7/19 Antonio Franco 224 578-3854		<u>Work Performed:</u>

<u>Name:</u> Carol Thomas	<u>Date Entered:</u> 07/22/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-JFIK99UR86	<u>Est. Comp. Date:</u> 07/29/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1505 E Central Rd 413B Arlington Hghts, IL 60005	<u>Date Completed:</u>	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> Kitchen sink making gurgling noises please check. Per Sam will go on 7/29 1:30P		<u>Work Performed:</u>

**Community THE DANA POINT CONDOMINIUM ASSOCIATION**

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<u>Name:</u> Laurie Lutiger	<u>Date Entered:</u> 07/30/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-JFIK9A4R6U	<u>Est. Comp. Date:</u> 08/06/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1515 E Central Rd 120C Arlington Hghts, IL 60005	<u>Date Completed:</u>	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

**Service Request:**  
Please check concrete on pation under indoor/outdoor carpet

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<u>Name:</u> Janet Anderson	<u>Date Entered:</u> 07/11/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-SBOA99HN8T	<u>Est. Comp. Date:</u> 07/18/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1515 E Central Rd 158A Arlington Hghts, IL 60005	<u>Date Completed:</u> 07/11/2013	<u>Vendor:</u> BRICKMAN GROUP-ELK GROVE

**Service Request:**  
Owner Ms states vendor trimmed the bushes today but left much debris on the patio, would like this cleaned up

**Work Performed:**  
The crew is still currently on site and has not finished up their operations for the day.

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<u>Name:</u> Sarah Bootz	<u>Date Entered:</u> 07/16/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY99NLFW	<u>Est. Comp. Date:</u> 07/30/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1515 E Central Rd 260B Arlington Hghts, IL 60005	<u>Date Completed:</u> 07/28/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

**Service Request:**  
Tenant is scheduling move in date for 08/04 & 08/05. Please pad elevators for move in date.

**Work Performed:**

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<u>Name:</u> Daniellah Salario	<u>Date Entered:</u> 07/02/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK998STW	<u>Est. Comp. Date:</u> 07/09/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1515 E Central Rd 265B Arlington Hghts, IL 60005	<u>Date Completed:</u> 07/08/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

**Service Request:**  
PLEASE PAD ELEVATORS ON JULY 8TH FOR JULY 9TH MOVE IN

**Work Performed:**  
Manuel completed

**Community THE DANA POINT CONDOMINIUM ASSOCIATION**

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<u>Name:</u> Margaret Christos	<u>Date Entered:</u> 07/09/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK99FS4Z	<u>Est. Comp. Date:</u> 07/16/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1515 E Central Rd 265B Arlington Hghts, IL 60005	<u>Date Completed:</u> 07/12/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<b>Service Request:</b>		
Please program intercom with CHRISTOS/SALARIO at 773-656-9064		
<b>Work Performed:</b> Sam completed. Two entries with same number		

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<u>Name:</u> Robert Bartuch	<u>Date Entered:</u> 07/30/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-JFIK9A4JMS	<u>Est. Comp. Date:</u> 08/06/2013	<u>Billed To:</u> Homeowner
<u>Address:</u> 1515 E Central Rd 318C Arlington Hghts, IL 60005	<u>Date Completed:</u>	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<b>Service Request:</b>		
Leak above sliding glass balcony door		
<b>Work Performed:</b>		

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<u>Name:</u> Kiyohiko Shirataki	<u>Date Entered:</u> 07/22/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-JFIK99ULYU	<u>Est. Comp. Date:</u> 07/29/2013	<u>Billed To:</u> N/A
<u>Address:</u> 1515 E Central Rd 321C Arlington Hghts, IL 60005	<u>Date Completed:</u>	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<b>Service Request:</b>		
Please check debris/water coming from above Owner's parking space #9. 07/31: per Capps sprinkler pipe should be insulated. please purchase materials and complete work		
<b>Work Performed:</b>		

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<u>Name:</u> Dawid Zolkiewicz	<u>Date Entered:</u> 07/10/2013	<u>Status:</u> Cancelled
<u>W/O #:</u> 0554-LRAY99GTCC	<u>Est. Comp. Date:</u> 07/17/2013	<u>Billed To:</u> N/A
<u>Address:</u> 1515 E Central Rd 417C Arlington Hghts, IL 60005	<u>Date Completed:</u>	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<b>Service Request:</b>		
Appointment to inspect balcony on Friday 7/12/13 at 12:30 PM for any damage and removal of gas fire pit from table. Please inspect and advise if any damage to ceiling or balcony exists.		
<b>Work Performed:</b>		

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**Community THE DANA POINT CONDOMINIUM ASSOCIATION**

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<u>Name:</u> Barbara Magiet	<u>Date Entered:</u> 07/11/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY99HPVQ	<u>Est. Comp. Date:</u> 07/18/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1515 E Central Rd 451A Arlington Hghts, IL 60005	<u>Date Completed:</u> 07/11/2013	

**Service Request:**

Owners daughter calling for mother, reports black water backing up into kitchen sink,  
please inspect and advise.

Vendor: 0554 - THE DANA POINT  
CONDO MAINTENANCE  
(PASSED)  
Work Performed:  
Sam cleared the line

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<u>Name:</u> Ljiljanka Eickelman	<u>Date Entered:</u> 07/24/2013	<u>Status:</u> Cancelled
<u>W/O #:</u> 0554-LRAY99WTG6	<u>Est. Comp. Date:</u> 07/31/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1515 E Central Rd 453A Arlington Hghts, IL 60005	<u>Date Completed:</u> 07/26/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

**Service Request:**

Please pad elevator for tenant move out on Saturday, August 3, 2013.

Work Performed:  
Listed under incorrect address, move out is  
#463.

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<u>Name:</u> Angela Mauriello	<u>Date Entered:</u> 07/12/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY99JQU3	<u>Est. Comp. Date:</u> 07/19/2013	<u>Billed To:</u> N/A
<u>Address:</u> 1515 E Central Rd 458A Arlington Hghts, IL 60005	<u>Date Completed:</u> 07/15/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

**Service Request:**

Monday at 1:00 PM please inspect balcony railing bolt, owner thinks it needs to be replaced, please advise if outside vendor is needed for repair and who is responsible.

Work Performed:  
Sam re-attached railing

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<u>Name:</u> Janis Pinkerton	<u>Date Entered:</u> 07/24/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-JFIK99WTEL	<u>Est. Comp. Date:</u> 07/31/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1515 E Central Rd 462B Arlington Hghts, IL 60005	<u>Date Completed:</u>	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

**Service Request:**

WO due 08/01/2013 at 10AM: Bathroom drain needs rodding. Ok for access to 464B as well

Work Performed:

**Community THE DANA POINT CONDOMINIUM ASSOCIATION**

<u>Name:</u> Kristen Skenderi	<u>Date Entered:</u> 07/26/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY99YR38	<u>Est. Comp. Date:</u> 08/02/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1515 E Central Rd 463B Arlington Hghts, IL 60005	<u>Date Completed:</u> 07/26/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

**Service Request:**  
Please pad elevator for Saturday tenant move out 7/27/13.

Work Performed:

<u>Name:</u> Ruth McCormick	<u>Date Entered:</u> 07/31/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-JFIK9A5JJT	<u>Est. Comp. Date:</u> 08/07/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1605 E Central Rd 102A Arlington Hghts, IL 60005	<u>Date Completed:</u>	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

**Service Request:**  
Please check water around furnace

Work Performed:

<u>Name:</u> Candace Farmer	<u>Date Entered:</u> 07/12/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY99JQCJ	<u>Est. Comp. Date:</u> 07/19/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1605 E Central Rd 105A Arlington Hghts, IL 60005	<u>Date Completed:</u> 07/15/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

**Service Request:**  
Owner states bathtub drain is slow, appointment to enter #103 and #105 to clear line on Monday 7/15/13 at 10:30 AM. Key for #103 is in office.

Work Performed:

Sam completed

<u>Name:</u> The Dana Point Condo Assn	<u>Date Entered:</u> 07/10/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-LRAY99GL7X	<u>Est. Comp. Date:</u> 07/17/2013	<u>Billed To:</u> N/A
<u>Address:</u> 1605 E Central Rd 107A Arlington Hghts, IL 60005	<u>Date Completed:</u>	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

**Service Request:**  
Tenant calling regarding deadbolt on unit door, needs replacement. Have appointment at 1:00 PM on 7/10/13 to check out lock with maintenance.

Work Performed:

**Community THE DANA POINT CONDOMINIUM ASSOCIATION**

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<u>Name:</u> Christine Dowgiallo	<u>Date Entered:</u> 07/10/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-KVGR99GP5Z	<u>Est. Comp. Date:</u> 07/17/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1605 E Central Rd 114B Arlington Hghts, IL 60005		

**Service Request:**

Owner Mrs calling to state that the A/C is off in th ehallways and its getting realy hot in the hall.

Vendor: 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

**Work Performed:**

Vendor please inspect and address

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<u>Name:</u> Linda Hines	<u>Date Entered:</u> 07/02/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY998QTB	<u>Est. Comp. Date:</u> 07/09/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1605 E Central Rd 117C Arlington Hghts, IL 60005	<u>Date Completed:</u> 07/02/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

**Service Request:**

Please program owner in the intercom system #339 - Hines 847-364-1873. Owner's third request.

**Work Performed:**  
Juan completed

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<u>Name:</u> Linda Hines	<u>Date Entered:</u> 07/22/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-JFIK99UK8S	<u>Est. Comp. Date:</u> 07/29/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1605 E Central Rd 117C Arlington Hghts, IL 60005	<u>Date Completed:</u> 07/22/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

**Service Request:**

A/C unit leaking

**Work Performed:**

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<u>Name:</u> William Obal	<u>Date Entered:</u> 07/19/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY99RMCA	<u>Est. Comp. Date:</u> 07/26/2013	<u>Billed To:</u> N/A
<u>Address:</u> 1605 E Central Rd 217C Arlington Hghts, IL 60005	<u>Date Completed:</u> 07/19/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

**Service Request:**

Owner reported on balcony lots of fast blue wasps but cannot see where they are coming from. Please inspect and advise if we can spray or if we need exterminator. Owner will be home this afternoon, just call before stopping by.

**Work Performed:**

**Community THE DANA POINT CONDOMINIUM ASSOCIATION**

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<u>Name:</u> Sara Fields	<u>Date Entered:</u> 07/23/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY99VLM6	<u>Est. Comp. Date:</u> 08/12/2013	<u>Billed To:</u> N/A
<u>Address:</u> 1605 E Central Rd 222C Arlington Hghts, IL 60005	<u>Date Completed:</u> 07/24/2013	

**Service Request:**  
please duplicate and drop off a storage 2-A3 key to unit under door.

**Vendor:** 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)  
**Work Performed:**

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<u>Name:</u> Michael Gasparro	<u>Date Entered:</u> 06/20/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK98UNW3	<u>Est. Comp. Date:</u> 06/27/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1605 E Central Rd 303A Arlington Hghts, IL 60005	<u>Date Completed:</u> 07/16/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED) <b>Work Performed:</b>

**Service Request:**  
PLEASE PAD THE ELEVATOR FOR A JULY 17TH MOVE IN FOR NEW TENANT.

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<u>Name:</u> Michael Gasparro	<u>Date Entered:</u> 07/29/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-JFIK9A3R3J	<u>Est. Comp. Date:</u> 08/05/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1605 E Central Rd 303A Arlington Hghts, IL 60005	<u>Date Completed:</u>	<u>Vendor:</u> AEREX PEST CONTROL

**Service Request:**  
Bldg 1605, Unit 303A. Please check for mice in storage closet on balcony.  
08/05/2013 between 8A-12P

**Work Performed:**

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<u>Name:</u> Elsie Anhalt	<u>Date Entered:</u> 07/31/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-JFIK9A5LRA	<u>Est. Comp. Date:</u> 08/07/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1605 E Central Rd 310B Arlington Hghts, IL 60005	<u>Date Completed:</u>	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED) <b>Work Performed:</b>

**Service Request:**  
Please program intercom with phone # 847 290-0294

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**Community THE DANA POINT CONDOMINIUM ASSOCIATION**

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<u>Name:</u> Elsie Anhalt	<u>Date Entered:</u> 07/31/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-JFIK9A5LSJ	<u>Est. Comp. Date:</u> 08/07/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1605 E Central Rd 310B Arlington Hghts, IL 60005	<u>Date Completed:</u>	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE <u>Work Performed:</u> (PASSED)

**Service Request:**  
Please rod bathtub drain. Key provided. Ok for access per Owner

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<u>Name:</u> Amy & Rob Zienann	<u>Date Entered:</u> 06/17/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK98RN2J	<u>Est. Comp. Date:</u> 06/24/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1605 E Central Rd 321C Arlington Hghts, IL 60005	<u>Date Completed:</u> 07/28/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE <u>Work Performed:</u> (PASSED)

**Service Request:**  
Need elevator pads for a July 29th move in. PLEASE PUT PADS UP ON FRIDAY, JULY 26TH. Thank you.

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<u>Name:</u> Phyllis Borchers	<u>Date Entered:</u> 07/18/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY99QL2L	<u>Est. Comp. Date:</u> 07/25/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1605 E Central Rd 321C Arlington Hghts, IL 60005	<u>Date Completed:</u> 07/26/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE <u>Work Performed:</u> (PASSED)

**Service Request:**  
Elevator padding for floor delivery and Move-In by new owners the Zeimann's on 08/03/2013

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<u>Name:</u> Grazyna Kijowska	<u>Date Entered:</u> 07/15/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY99MRQB	<u>Est. Comp. Date:</u> 07/22/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1605 E Central Rd 410B Arlington Hghts, IL 60005	<u>Date Completed:</u> 07/19/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE <u>Work Performed:</u> (PASSED)

**Service Request:**  
Tenant Move in for July 20 - 21, please pad elevator for both days.

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**Community THE DANA POINT CONDOMINIUM ASSOCIATION**

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<u>Name:</u> Grazyna Kijowska	<u>Date Entered:</u> 07/19/2013	<u>Status:</u> Cancelled
<u>W/O #:</u> 0554-JFIK99RNN2	<u>Est. Comp. Date:</u> 07/26/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1605 E Central Rd 410B Arlington Hghts, IL 60005	<u>Date Completed:</u>	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

**Service Request:**  
New Tenant move-in 07/20/2013. Please put up elevator pads

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<u>Name:</u> Patricia Welter	<u>Date Entered:</u> 07/12/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-LRAY99JSYS	<u>Est. Comp. Date:</u> 07/19/2013	<u>Billed To:</u> N/A
<u>Address:</u> 1605 E Central Rd 413B Arlington Hghts, IL 60005	<u>Date Completed:</u>	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

**Service Request:**  
Owner calling to report lobby camera has not been working all day, when she goes to channel 16 it states no signal. Please inspect and repair or advise if outside vendor is needed.

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<u>Name:</u> Elizabeth Sutton	<u>Date Entered:</u> 07/12/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY99JMP2	<u>Est. Comp. Date:</u> 07/19/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1605 E Central Rd 417C Arlington Hghts, IL 60005	<u>Date Completed:</u> 07/15/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

**Service Request:**  
Please program owner into intercom #639 - Sutton 847-228-1110.

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<u>Name:</u> Harry Dimpfl	<u>Date Entered:</u> 07/09/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK99FLTF	<u>Est. Comp. Date:</u> 07/16/2013	<u>Billed To:</u> N/A
<u>Address:</u> 1605 E Central Rd 420C Arlington Hghts, IL 60005	<u>Date Completed:</u> 07/11/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

**Service Request:**  
1605 - SPOT LIGHTS IN FRONT OF BUILDING ARE NOT WORKING. THEY DO NOT TURN ON AT NIGHT. PLEASE REPAIR.

**Work Performed:**  
Sam indicated that this is the second request for the spot lights and there is not a problem with the lights. He indicated that they work properly.

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**Community THE DANA POINT CONDOMINIUM ASSOCIATION**

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<u>Name:</u> Harry Dimpfl	<u>Date Entered:</u> 07/16/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK99NRNT	<u>Est. Comp. Date:</u> 07/23/2013	<u>Billed To:</u> N/A
<u>Address:</u> 1605 E Central Rd 420C Arlington Hghts, IL 60005	<u>Date Completed:</u> 07/18/2013	

**Service Request:**  
Mr called to let us know that there is a big stain by the elevator. (right side). Please advise if Medallion is needed.

**Vendor:** 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)  
**Work Performed:**

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<u>Name:</u> Raymond Fredrich	<u>Date Entered:</u> 07/11/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-LRAY99HKXS	<u>Est. Comp. Date:</u> 07/18/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1605 E Central Rd 421C Arlington Hghts, IL 60005	<u>Date Completed:</u>	

**Service Request:**  
Please inspect damaged ceiling in unit and advise what the cause is, owner believes it is from roof and will be home at 2:00 PM today.

**Vendor:** 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)  
**Work Performed:**

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<u>Name:</u> Rene Van Someren	<u>Date Entered:</u> 07/08/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY99EQ7U	<u>Est. Comp. Date:</u> 07/15/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1605 E Central Rd 422C Arlington Hghts, IL 60005	<u>Date Completed:</u> 07/08/2013	

**Service Request:**  
Please reprogram intercom #644 - Van Someren with new phone number #847-239-2423 and test with owner.

**Vendor:** 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)  
**Work Performed:**  
Juan reprogrammed with new number

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<u>Name:</u> Rene Van Someren	<u>Date Entered:</u> 07/15/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-LRAY99MMU6	<u>Est. Comp. Date:</u> 07/22/2013	<u>Billed To:</u> N/A
<u>Address:</u> 1605 E Central Rd 422C Arlington Hghts, IL 60005	<u>Date Completed:</u>	

**Service Request:**  
Kitchen sink backed up, disposal is shooting out of other side when sink is used after lines were rodded. Please call owner to arrange a time to clear line at 847-239-2423.

**Vendor:** CAPPS PLUMBING & SEWER, INC.  
**Work Performed:**

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**Community THE DANA POINT CONDOMINIUM ASSOCIATION**

<u>Name:</u> Chuck Vetter	<u>Date Entered:</u> 07/11/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-LRAY99HQ2D	<u>Est. Comp. Date:</u> 07/18/2013	<u>Billed To:</u> N/A
<u>Address:</u> 1615 E Central Rd 109B Arlington Hghts, IL 60005	<u>Date Completed:</u> 07/11/2013	

**Service Request:**

Owner reports black water coming up both sinks, no water is running, and is trying to contain back up with garbage disposal running to keep water from overflowing. Garage lines jetted Tuesday so there should not be a back up and verticals were being done today, please clear lines in unit and check horizontals in garage.

Vendor: CAPPS PLUMBING & SEWER, INC.

**Work Performed:**

Maintenance inspected, advised is backing up from main line which was just cleared by plumber.

<u>Name:</u> Sergio Ruiz	<u>Date Entered:</u> 07/03/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY999QEY	<u>Est. Comp. Date:</u> 07/10/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1615 E Central Rd 110B Arlington Hghts, IL 60005	<u>Date Completed:</u> 07/05/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

**Service Request:**

Please reprogram intercom with new name and numbers, owners will have 2 entries, Intercom #944 Ruiz - 773-865-2959, and Intercom #449 Rodriguez - 773-941-1925

Work Performed:  
Juan completed

<u>Name:</u> Sergio Ruiz	<u>Date Entered:</u> 07/11/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-LRAY99HSEW	<u>Est. Comp. Date:</u> 07/18/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1615 E Central Rd 110B Arlington Hghts, IL 60005	<u>Date Completed:</u>	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

**Service Request:**

Owner states key does not work in 1615 C wing door coming from west parking lot, please check lock and owners key if possible.

Work Performed:

<u>Name:</u> Sergio Ruiz	<u>Date Entered:</u> 07/11/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-LRAY99HTK4	<u>Est. Comp. Date:</u> 07/18/2013	<u>Billed To:</u> N/A
<u>Address:</u> 1615 E Central Rd 110B Arlington Hghts, IL 60005	<u>Date Completed:</u>	<u>Vendor:</u> CAPPS PLUMBING & SEWER, INC.

**Service Request:**

Kitchen sink backed up and full of black material, will be back home in 20 minutes, please call at 773-941-1925 to advise when technician can come to clear line from sewer/vertical jetting to clear kitchen line. States plumbers are currently at her building.

**Work Performed:**

**Community THE DANA POINT CONDOMINIUM ASSOCIATION**

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<u>Name:</u> Marcella Schulze	<u>Date Entered:</u> 07/30/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-JFIK9A4RVT	<u>Est. Comp. Date:</u> 08/06/2013	<u>Billed To:</u> Homeowner
<u>Address:</u> 1615 E Central Rd 111B Arlington Hghts, IL 60005	<u>Date Completed:</u>	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u>		<u>Work Performed:</u>
Ok for access to Unit 113B on Thursday, 8/1 at 8AM for access to check for water leak. Wall opened in Unit 111B		

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<u>Name:</u> Tetiana Matlashevskaya	<u>Date Entered:</u> 07/30/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-JFIK9A4RSS	<u>Est. Comp. Date:</u> 08/06/2013	<u>Billed To:</u> Homeowner
<u>Address:</u> 1615 E Central Rd 113B Arlington Hghts, IL 60005	<u>Date Completed:</u>	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u>		<u>Work Performed:</u>
Ok for access on Thursday, 8/1 at 8AM for access to check for water leak. Wall opened in Unit 111B		

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<u>Name:</u> Jennifer Nitch	<u>Date Entered:</u> 07/23/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-JFIK99VS37	<u>Est. Comp. Date:</u> 07/30/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1615 E Central Rd 114B Arlington Hghts, IL 60005	<u>Date Completed:</u>	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u>		<u>Work Performed:</u>
REVISED: Please rod bathroom tub. No access to 112B. Ok per PM L. Ray to rod w/o access to neighbor. Resident wants appt for 7/26 at 11A.		

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<u>Name:</u> Dean Bartello	<u>Date Entered:</u> 07/08/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-ABOO99EKXF	<u>Est. Comp. Date:</u> 07/15/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1615 E Central Rd 115B Arlington Hghts, IL 60005	<u>Date Completed:</u>	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u>		<u>Work Performed:</u>
Owner calling to state that he lives on the first floor and there is noise coming from the boiler and thought it was the garage door. Owner states that the whole unit shakes, and this is getting louder and louder and is afraid that something may erupt. 708.372-9206		

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**Community THE DANA POINT CONDOMINIUM ASSOCIATION**

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<u>Name:</u> Barbara Cunningham	<u>Date Entered:</u> 07/22/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-JFIK99UP2B	<u>Est. Comp. Date:</u> 07/29/2013	<u>Billed To:</u> N/A
<u>Address:</u> 1615 E Central Rd 121C Arlington Hghts, IL 60005	<u>Date Completed:</u> 07/22/2013	

**Service Request:**  
Check leak in ceiling

**Vendor:** 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

**Work Performed:**

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<u>Name:</u> Michal Kaczowka	<u>Date Entered:</u> 07/22/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-JFIK99USLW	<u>Est. Comp. Date:</u> 07/29/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1615 E Central Rd 202A Arlington Hghts, IL 60005	<u>Date Completed:</u> 07/22/2013	

**Service Request:**  
Water coming in between ceiling & windows in bedroom

**Vendor:** 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

**Work Performed:**

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<u>Name:</u> Katharina Yurko	<u>Date Entered:</u> 07/29/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-JFIK9A3JZT	<u>Est. Comp. Date:</u> 08/05/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1615 E Central Rd 210B Arlington Hghts, IL 60005	<u>Date Completed:</u> 07/30/2013	

**Service Request:**  
Please check intercom. Should be code 952. Owner says name is in there 2x. Also under 916

**Vendor:** 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

**Work Performed:**

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<u>Name:</u> Scott Koch	<u>Date Entered:</u> 07/30/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-JFIK9A4KYG	<u>Est. Comp. Date:</u> 08/06/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1615 E Central Rd 222C Arlington Hghts, IL 60005	<u>Date Completed:</u>	

**Service Request:**  
07/31/2013: Please pad elevator at 1615 for couch delivery

**Vendor:** 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

**Work Performed:**

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**Community THE DANA POINT CONDOMINIUM ASSOCIATION**

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<u>Name:</u> Carl Smith	<u>Date Entered:</u> 07/22/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-JFIK99USHW	<u>Est. Comp. Date:</u> 07/29/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1615 E Central Rd 302A Arlington Hghts, IL 60005	<u>Date Completed:</u>	

**Service Request:**  
Mtce to check for leaks into 303A on 7/23 at 9AM-9:30A. Please call home number before going

**Vendor:** 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)  
**Work Performed:**

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<u>Name:</u> Jacqueline Fouch	<u>Date Entered:</u> 07/25/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-JFIK99XMY5	<u>Est. Comp. Date:</u> 08/01/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1615 E Central Rd 309B Arlington Hghts, IL 60005	<u>Date Completed:</u> 07/25/2013	

**Service Request:**  
Toilet tank running and shut off vavle frozen

**Vendor:** 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)  
**Work Performed:**

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<u>Name:</u> Willam Manglaris	<u>Date Entered:</u> 07/22/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-JFIK99UJPR	<u>Est. Comp. Date:</u> 07/29/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1615 E Central Rd 320C Arlington Hghts, IL 60005	<u>Date Completed:</u> 07/22/2013	

**Service Request:**  
Gave Mrs. Manglaris new garage door opener. Advised \$50 charge. Paid via check #5890

**Vendor:** LIEBERMAN MANAGEMENT SERVICES  
**Work Performed:**

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<u>Name:</u> Donald Less	<u>Date Entered:</u> 07/26/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-JFIK99YMN3	<u>Est. Comp. Date:</u> 08/02/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1615 E Central Rd 321C Arlington Hghts, IL 60005	<u>Date Completed:</u> 07/26/2013	

**Service Request:**  
Water leak from wall

**Vendor:** 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)  
**Work Performed:**

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**Community THE DANA POINT CONDOMINIUM ASSOCIATION**

<u>Name:</u> David Cantrell	<u>Date Entered:</u> 07/16/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK99NNHM	<u>Est. Comp. Date:</u> 07/23/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1615 E Central Rd 403A Arlington Hghts, IL 60005	<u>Date Completed:</u> 07/17/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

**Service Request:**

PLEASE PROGRAM NAME AND NUMBER INTO INTERCOM SYSTEM.  
773-606-3468. PREVIOUS OWNER " WACHHOLDER"

Work Performed:

<u>Name:</u> Susan Kunstman	<u>Date Entered:</u> 06/27/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK993N4Q	<u>Est. Comp. Date:</u> 07/04/2013	<u>Billed To:</u> Homeowner
<u>Address:</u> 1615 E Central Rd 422C Arlington Hghts, IL 60005	<u>Date Completed:</u> 07/03/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

**Service Request:**

Need to install a new mail box lock. Mail worker will meet you at 2:15PM in building to change it out.

Work Performed:

<u>Name:</u> Federal Home Loan Mortgage	<u>Date Entered:</u> 07/03/2013	<u>Status:</u> Cancelled
<u>W/O #:</u> 0554-CBRT999PZH	<u>Est. Comp. Date:</u> 07/10/2013	<u>Billed To:</u> Homeowner
<u>Address:</u> 1615 E Central Rd 422C Arlington Hghts, IL 60005	<u>Date Completed:</u> 07/10/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

**Service Request:**

New owner requests mail box lock to be changed for \$10.00 fee, no key at closing, mail worker will meet you in the lobby at 2:15PM on 7/3/13.

Work Performed:  
duplicate work order

<u>Name:</u> Barb The Dana Point Condo	<u>Date Entered:</u> 07/22/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-CBRT99UKPV	<u>Est. Comp. Date:</u> 07/29/2013	<u>Billed To:</u> N/A
<u>Address:</u> Common Area Activity Arlington Hghts, IL 60005	<u>Date Completed:</u> 07/22/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

**Service Request:**

Barb Jacobus  
1615 E. Central  
Arlington Heights, Illinois 60005  
United StatesMap It

Work Performed:

Email - baj43052@aol.com

The door handle for the storage area 4-3 is broken.

**Community THE DANA POINT CONDOMINIUM ASSOCIATION**

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<u>Name:</u> Lisette Ray	<u>Date Entered:</u> 06/17/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY98RTNX	<u>Est. Comp. Date:</u> 06/24/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 07/02/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

**Service Request:**

Please fill in a few of the largest potholes in the west and east side entrances to give a clear path for residents to enter and exit. CPE is responsible for all repairs but is taking a while to repair pavement. Also fill in the pot hole at the 1605 West parking lot.

<u>Name:</u> Lisette Ray	<u>Date Entered:</u> 06/21/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY98VLAE	<u>Est. Comp. Date:</u> 06/28/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 07/02/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

**Service Request:**

Purchase and install 3 bronze motion activated flood lights for the outer pool deck where existing poles are along pool and on fence at rear patio area. Lights and sensors should face the pool deck to light up when someone climbs over onto pool deck.

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 06/24/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK98YLWY	<u>Est. Comp. Date:</u> 07/01/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 07/08/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

**Service Request:**

Please check 1605 - 4th floor B-wing thermostat to make sure it is turned on. Thank you.

**Work Performed:**

thermostat replaced

<u>Name:</u> Lisette Ray	<u>Date Entered:</u> 06/24/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY98YSEQ	<u>Est. Comp. Date:</u> 07/01/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 07/08/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

**Service Request:**

Please repair the broken post light at 1515 near the B wing garage.

**Work Performed:**

REPLACED POST

**Community THE DANA POINT CONDOMINIUM ASSOCIATION**

<u>Name:</u> Lisette Ray	<u>Date Entered:</u> 06/26/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY992T2E	<u>Est. Comp. Date:</u> 07/03/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 07/08/2013	

**Service Request:**

Check thermostat on 4th floor B wing 1605, unit is currently turned off. Please turn back on.

Vendor: 0554 - THE DANA POINT  
CONDO MAINTENANCE  
(PASSED)

**Work Performed:**

<u>Name:</u> Lisette Ray	<u>Date Entered:</u> 07/01/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY997QAR	<u>Est. Comp. Date:</u> 07/08/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 07/01/2013	

**Service Request:**

Please repair blinds for 1505 3rd floor laundry room. Someone broke the pull cord on the left side. Please advise if repair is not possible.

Vendor: 0554 - THE DANA POINT  
CONDO MAINTENANCE  
(PASSED)

**Work Performed:**  
Juan completed

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 07/01/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-AMDK997RCX	<u>Est. Comp. Date:</u> 07/08/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u>	

**Service Request:**

1605 building

- please remove all bugs from outer C-wing stairwell lights on first floor.
- wipe hand print from C-wing 1st floor hall outside #117C/#119 and smudges outside #117/lobby
- lobby glass near camera shoiuld be cleaned - showing streaks
- remove carpet from all c-wing trash chute rooms
- #313B wipe frame and door to remove black smudges

Vendor: 0554 - OPPORTUNITY  
FRANCHISING, INC. (NEW  
PROPERTY EXPIRES  
12/31/13)

**Work Performed:**

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 07/01/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-AMDK997RH4	<u>Est. Comp. Date:</u> 07/08/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u>	

**Service Request:**

1605 building -

- Secure knob plate on C-wing /elevator electric closet
- replace light out in locker room 1-2A
- Check leaking lobby above coach(repair drywall)
- remove items from electric rooms B-wing 1st floor
- 4th floor storage room locks please check - owner report not working
- repair knob on A-wing garage core stairwell

Vendor: 0554 - THE DANA POINT  
CONDO MAINTENANCE  
(PASSED)

**Work Performed:**

**Community THE DANA POINT CONDOMINIUM ASSOCIATION**

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 07/01/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-AMDK997RLD	<u>Est. Comp. Date:</u> 07/08/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u>	

Service Request:

1605 Building

- Re-seal outer door in 1-A6 storage B-wing where rodents can enter.
- Broken walkway paver block - replace near C-wing by emergency lane also near C-wing stair door.
- Repair drywall damage 4th floor C-wing near core stairwell on ceiling - check for leak and repair.
- Replace missing light cover on 4th floor B- core stairwell.
- Light on in 4th floor A5 storage room - needs to be turned off.
- Oil 4th floor A-wing outer stair well door closer hinges.
- Repair gouge in B 3rd floor by electric closet across from fire extinguisher closet.

Vendor: 0554 - THE DANA POINT  
CONDO MAINTENANCE  
(PASSED)

Work Performed:

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 07/01/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-AMDK997RR4	<u>Est. Comp. Date:</u> 07/08/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u>	

Service Request:

1605 building - Repair yellow stripe on all concrete stair transitions outside by garage entrances.

Vendor: 0554 - THE DANA POINT  
CONDO MAINTENANCE  
(PASSED)

Work Performed:

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 07/01/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK997RSD	<u>Est. Comp. Date:</u> 07/08/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 07/03/2013	<u>Vendor:</u> THE CARE OF TREES

Service Request:

1605 Building - Please remove broken tree limbs from courtyard east middle of field.

Work Performed:

<u>Name:</u> Lisette Ray	<u>Date Entered:</u> 07/02/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY998Q52	<u>Est. Comp. Date:</u> 07/09/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 07/02/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:

Please inspect and repair the hallway light fixture near #308 at 1505, cleaning crew has changed bulb and it does not work. A new bulb may be needed when repairing.

Work Performed:  
Owner will re-set breaker for light fixture  
1505-308A

**Community THE DANA POINT CONDOMINIUM ASSOCIATION**

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<u>Name:</u> x x	<u>Date Entered:</u> 07/03/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-BHOD999GME	<u>Est. Comp. Date:</u> 07/10/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 07/09/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<b>Service Request:</b>		
Owner calling from 847-212-3166 to report that the pump in A wing #2 spot was running with no water in the well. He stopped it for now but someone will need to check it so it does not burn out.		

<u>Name:</u> Lisette Ray	<u>Date Entered:</u> 07/03/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY999M5Y	<u>Est. Comp. Date:</u> 07/10/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 07/03/2013	<u>Vendor:</u> FAMILY PRIDE LLC
<b>Service Request:</b>		
Owner reports washer #2 at 1405 out of order, please repair and reimburse \$1.00 to owner.		

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 07/08/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK99EK8U	<u>Est. Comp. Date:</u> 07/15/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 07/08/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<b>Service Request:</b>		
1405 building - water in the B-wing stairwell to garage and also on the second floor B-wing North side parking lot door handle is off.		

<u>Name:</u> Lisette Ray	<u>Date Entered:</u> 07/08/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-LRAY99EPF3	<u>Est. Comp. Date:</u> 07/15/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u>	<u>Vendor:</u> CAPPS PLUMBING & SEWER, INC.
<b>Service Request:</b>		
1615 E.Central Rd. building north parking lot is backing up with water into sewer, please clear and camera the line to ensure there are no further issues.		

**Community THE DANA POINT CONDOMINIUM ASSOCIATION**

<u>Name:</u> Lisette Ray	<u>Date Entered:</u> 07/09/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY99FRR4	<u>Est. Comp. Date:</u> 07/16/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 07/10/2013	

**Service Request:**

Please replace broken umbrella from patio with new one from storage. Check if any others are broken and advise if we need more umbrellas.

Vendor: 0554 - THE DANA POINT  
CONDO MAINTENANCE  
(PASSED)

Work Performed:  
Juan and Manuel replaced umbrella

<u>Name:</u> Lisette Ray	<u>Date Entered:</u> 07/10/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-LRAY99GLFZ	<u>Est. Comp. Date:</u> 07/17/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u>	

**Service Request:**

Please inspect ground floor between 1415 #115B and garage pedestrian ramp, sighting of large grey animal like a possum coming from garage area to under the walkway where it is denned. If you can locate the hole, please cover it up with wire or cement to prevent animal from entering. Advise if exterminator is needed or if you can identify what kind of animal it is.

Vendor: 0554 - THE DANA POINT  
CONDO MAINTENANCE  
(PASSED)

Work Performed:

<u>Name:</u> Lisette Ray	<u>Date Entered:</u> 07/12/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY99JMPY	<u>Est. Comp. Date:</u> 07/19/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 07/22/2013	

**Service Request:**

1605 4th floor in c wing stairwell is very dirty, have black tar/grease on floor. Also in garbage room. Please clean and remove black grease/tar from stairs.

Vendor: 0554 - OPPORTUNITY  
FRANCHISING, INC. (NEW  
PROPERTY EXPIRES

Work Performed:  
12/31/13)

<u>Name:</u> Lisette Ray	<u>Date Entered:</u> 07/12/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-LRAY99JRBX	<u>Est. Comp. Date:</u> 07/19/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u>	

**Service Request:**

Please repair the 1605 building storage room door knob and lock to 4A-3. Owners cannot get in since knob is broken.

Vendor: 0554 - THE DANA POINT  
CONDO MAINTENANCE  
(PASSED)

Work Performed:

## Community THE DANA POINT CONDOMINIUM ASSOCIATION

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Name: Lisette Ray      Date Entered: 07/12/2013      Status: Open  
W/O #: 0554-LRAY99JSR4      Est. Comp. Date: 07/19/2013      Billed To: N/A  
Address: THE DANA POINT  
CONDOMINIUM  
ASSOCIATION Common Area      Vendor: COLLEY ELEVATOR  
Service Request:

Owner reported 1615 East elevator, on right side when looking at them, has been stuck on the 4th floor. Please repair and put back in service. NO overtime is authorized.

Work Performed:

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Name: Lisette Ray      Date Entered: 07/15/2013      Status: Open  
W/O #: 0554-LRAY99MMQJ      Est. Comp. Date: 07/22/2013      Billed To: To Be Determined  
Address: THE DANA POINT  
CONDOMINIUM  
ASSOCIATION Common Area      Vendor: 0554 - THE DANA POINT  
CONDO MAINTENANCE  
(PASSED)

Service Request:

Please inspect pipe above 1515 A wing garage space #9A, pipe leaked onto car and etched glass of passenger rear window. Advise what kind of pipe it is and if it can be covered to prevent this from occurring again.

Work Performed:

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Name: Resident Services      Date Entered: 07/15/2013      Status: Open  
W/O #: 0554-MSZK99MSQS      Est. Comp. Date: 07/22/2013      Billed To: N/A  
Address: THE DANA POINT  
CONDOMINIUM  
ASSOCIATION Common Area      Vendor: 0554 - THE DANA POINT  
CONDO MAINTENANCE  
(PASSED)

Service Request:

Air conditioner is not working in the B hallway, this has been going on fro a few days  
1415 E Central Rd 312B

Work Performed:

Please inspect and address.

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Name: Lisette Ray      Date Entered: 07/16/2013      Status: Open  
W/O #: 0554-LRAY99NLVR      Est. Comp. Date: 07/23/2013      Billed To: N/A  
Address: THE DANA POINT  
CONDOMINIUM  
ASSOCIATION Common Area      Vendor: 0554 - THE DANA POINT  
CONDO MAINTENANCE  
(PASSED)

Service Request:

Please inspect and re-secure all stop signs in the community. Signs are loose in current post holes and are all crooked. Please advise if additional contractor is needed.

Work Performed:

## Community THE DANA POINT CONDOMINIUM ASSOCIATION

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Name: Lisette Ray      Date Entered: 07/17/2013      Status: Open  
W/O #: 0554-LRAY99PQFT      Est. Comp. Date: 07/24/2013      Billed To: N/A  
Address: THE DANA POINT CONDOMINIUM ASSOCIATION Common Area      Date Completed:  
Service Request:  
Please measure the diameter of the elevator emergency call buttons. Please order a collar for each elevator to prevent someone from accidentally pushing it by accident and install when delivered.

Vendor: 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)  
Work Performed:

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Name: Lisette Ray      Date Entered: 07/17/2013      Status: Open  
W/O #: 0554-LRAY99PS4F      Est. Comp. Date: 07/24/2013      Billed To: N/A  
Address: THE DANA POINT CONDOMINIUM ASSOCIATION Common Area      Date Completed:  
Service Request:  
Please increase watering times to 10 minutes daily due to high heat when no rain is forecasted on all entrance sign, building entrance annuals. Please also water 3 new bushes at 1505 on the west side along the walkway path to the parking lot.

Vendor: 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)  
Work Performed:

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Name: resident services      Date Entered: 07/18/2013      Status: Open  
W/O #: 0554-CBRT99QHLV      Est. Comp. Date: 07/25/2013      Billed To: THE DANA POINT CONDOMINIUM ASSOCIATION  
Address: THE DANA POINT CONDOMINIUM ASSOCIATION Common Area      Date Completed:  
Service Request:  
Owner, Frank Soprano 847-749-4315, the 1515 B wing garage door is stuck shut. Homeowners cannot go out to get to work. Called Sam and he is on his way over there right now.

Vendor: 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)  
Work Performed:

Sam please go over and find out what is going on. Thank you

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Name: Arlington Heights Fire Dept      Date Entered: 07/18/2013      Status: Open  
W/O #: 0554-JPAO99QLNW      Est. Comp. Date: 07/25/2013      Billed To: THE DANA POINT CONDOMINIUM ASSOCIATION  
Address: THE DANA POINT CONDOMINIUM ASSOCIATION Common Area      Date Completed:  
Service Request:

Vendor: SENTRY SECURITY SERVICES  
Work Performed:

Unicom call at 5:36am - fire department - trouble signal received from Dana Pt (out of service) and they note an error on their end - they advised to ensure the alarm is reset. - location 1415 e central

**Community THE DANA POINT CONDOMINIUM ASSOCIATION**

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<u>Name:</u> Lisette Ray	<u>Date Entered:</u> 07/18/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-LRAY99QLXZ	<u>Est. Comp. Date:</u> 07/25/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 07/18/2013	

**Service Request:**

Please set up the 1515 meeting room with the long tables only for a board meeting tonight. Please advise if the A/C is working in this room. If it is not, please set up the 1415 building social room as the meeting will be moved for tonight. Thanks.

Vendor: 0554 - THE DANA POINT  
CONDOS MAINTENANCE  
(PASSED)

**Work Performed:**

<u>Name:</u> Jerry Fitzpatrick	<u>Date Entered:</u> 07/18/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-JFIK99QPF2	<u>Est. Comp. Date:</u> 07/25/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u>	

**Service Request:**

Bldg 1415 - 4th floor - Wing C: garbage room light no shutting off

Vendor: 0554 - THE DANA POINT  
CONDOS MAINTENANCE  
(PASSED)

**Work Performed:**

<u>Name:</u> Jerry Fitzpatrick	<u>Date Entered:</u> 07/19/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-JFIK99RJQA	<u>Est. Comp. Date:</u> 07/26/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 07/24/2013	

**Service Request:**

Please change air filters on all building unit A/Cs during the week of 07/22/2013

Vendor: 0554 - THE DANA POINT  
CONDOS MAINTENANCE  
(PASSED)

**Work Performed:**

<u>Name:</u> Jerry Fitzpatrick	<u>Date Entered:</u> 07/19/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-JFIK99RSDW	<u>Est. Comp. Date:</u> 07/26/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u>	

**Service Request:**

Please distribute to all units in buildings 1605 & 1615 on Monday July 22, 2013

Vendor: 0554 - THE DANA POINT  
CONDOS MAINTENANCE  
(PASSED)

**Work Performed:**

**Community THE DANA POINT CONDOMINIUM ASSOCIATION**

<u>Name:</u> Jerry Fitzpatrick	<u>Date Entered:</u> 07/19/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-JFIK99RSG9	<u>Est. Comp. Date:</u> 07/26/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 07/19/2013	<u>Vendor:</u> FAMILY PRIDE LLC

**Service Request:**

Bldg 1605-Washer #6 out of service. Family Pride on site & fixed

**Work Performed:**

<u>Name:</u> Jerry Fitzpatrick	<u>Date Entered:</u> 07/19/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-JFIK99RTGC	<u>Est. Comp. Date:</u> 07/26/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 07/22/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

**Service Request:**

Please distribute to all building bulletin boards.

**Work Performed:**

<u>Name:</u> x x	<u>Date Entered:</u> 07/22/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-BHOD99UH5Y	<u>Est. Comp. Date:</u> 07/29/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 07/20/2013	<u>Vendor:</u> WASTE MANAGEMENT NORTH

**Service Request:**

Re: 5919 Central at The Dana Point, George Pierce is the caller at 847-814-7749.  
Poole garbage has not been removed. Loaded to the rim w/garbage.

**Work Performed:**

VENDOR: PLEASE INSPECT AND ADDRESS

<u>Name:</u> Michael Gasior	<u>Date Entered:</u> 07/22/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-MGAR99UJGX	<u>Est. Comp. Date:</u> 07/23/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u>	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

**Service Request:**

As per our conversation, please perform the following:

clear all drains at garage door entrances today. We had a stream of water come into the some of the garages. Perhaps when garage was cleaned last week, these drains collected more debris.

check all garages this morning and if there are puddles of standing water, water should be swept.

**Community THE DANA POINT CONDOMINIUM ASSOCIATION**

<u>Name:</u> Jerry Fitzpatrick	<u>Date Entered:</u> 07/22/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-JFIK99ULCR	<u>Est. Comp. Date:</u> 07/29/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 07/23/2013	
<u>Service Request:</u>		<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
Bldg 1505-A wing: Please check floor mat for dampness and possible cleaning		<u>Work Performed:</u>

<u>Name:</u> Jerry Fitzpatrick	<u>Date Entered:</u> 07/23/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-JFIK99VKL8	<u>Est. Comp. Date:</u> 07/30/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 07/23/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u>		<u>Work Performed:</u>
Please make 10 duplicate copies of attached key. Return 9 to the office and deliver 1 under door to Bldg 1605 Unit 222C		5 made. Mtce needs more blanks per Sam

<u>Name:</u> Lisette Ray	<u>Date Entered:</u> 07/23/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY99VLRX	<u>Est. Comp. Date:</u> 07/30/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 07/25/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u>		<u>Work Performed:</u>
Space #6 in B wing 1405 garage is leaking on outer wall, please inspect and advise where water is coming from since there is no plumbing lines in the area.		

<u>Name:</u> Jerry Fitzpatrick	<u>Date Entered:</u> 07/23/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-JFIK99VM98	<u>Est. Comp. Date:</u> 07/30/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 07/23/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u>		<u>Work Performed:</u>
Please spray pool gate for wasps		

**Community THE DANA POINT CONDOMINIUM ASSOCIATION**

<u>Name:</u> Jerry Fitzpatrick	<u>Date Entered:</u> 07/23/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-JFIK99VNBS	<u>Est. Comp. Date:</u> 07/30/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area		<u>Vendor:</u> COLLEY ELEVATOR

Service Request:

Bldg 1615: 2 lights burned out in the elevator. Colley Elevator called & will set appt

Work Performed:

<u>Name:</u> Jerry Fitzpatrick	<u>Date Entered:</u> 07/23/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-JFIK99VNS9	<u>Est. Comp. Date:</u> 07/30/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area		<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:

Per Sam-Mtce: WO for Bldg 1515 B wing garage fan

Work Performed:

<u>Name:</u> Jerry Fitzpatrick	<u>Date Entered:</u> 07/23/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-JFIK99VPXX	<u>Est. Comp. Date:</u> 07/30/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area		<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:

Bldg 1605 B wing - Please check A/C. 4th floor very warm

Work Performed:

<u>Name:</u> Jerry Fitzpatrick	<u>Date Entered:</u> 07/23/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-JFIK99VSHD	<u>Est. Comp. Date:</u> 07/30/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area		<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:

All Bldgs: Please change all elevator light bulbs to 50 watt and please continue to use.  
Any greater wattage causes the socket to burn out.

Work Performed:

**Community THE DANA POINT CONDOMINIUM ASSOCIATION**

<u>Name:</u> Jerry Fitzpatrick	<u>Date Entered:</u> 07/23/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-JFIK99VSSM	<u>Est. Comp. Date:</u> 07/30/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 07/24/2013	
<u>Service Request:</u>		<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
1405: Please take elevator pads down		<u>Work Performed:</u>

<u>Name:</u> Jerry Fitzpatrick	<u>Date Entered:</u> 07/24/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-JFIK99WRPQ	<u>Est. Comp. Date:</u> 07/31/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u>	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u>		<u>Work Performed:</u>
Bldg 1605-B wing: roof leaking around A/A duct per Sam-Mtce. Will have Peterson Roofing repair		

<u>Name:</u> Lisette Ray	<u>Date Entered:</u> 07/25/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-LRAY99XKYN	<u>Est. Comp. Date:</u> 08/01/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u>	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u>		<u>Work Performed:</u>
Please water new yews 2 times per week at 1605 #110 and 1615 #106 where new bushes were planted.		

<u>Name:</u> Jerry Fitzpatrick	<u>Date Entered:</u> 07/25/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-JFIK99XSRE	<u>Est. Comp. Date:</u> 08/01/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 07/29/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u>		<u>Work Performed:</u>
Pool area: please fix spigot to hose cart and add 50' more feet of hose. Purchase new if necessary		

**Community THE DANA POINT CONDOMINIUM ASSOCIATION**

<u>Name:</u> jerry Fitzpatrick	<u>Date Entered:</u> 07/25/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-JFIK99XSSN	<u>Est. Comp. Date:</u> 08/01/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 07/29/2013	
<u>Service Request:</u>		<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
Pool area: Please fix 2 broken tables		<u>Work Performed:</u>

<u>Name:</u> Jerry Fitzpatrick	<u>Date Entered:</u> 07/25/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-JFIK99XSTD	<u>Est. Comp. Date:</u> 08/01/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u>	
<u>Service Request:</u>		<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
Mgmt Offc: please fix handle on closet door		<u>Work Performed:</u>

<u>Name:</u> Jerry Fitzpatrick	<u>Date Entered:</u> 07/26/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-JFIK99YNGU	<u>Est. Comp. Date:</u> 08/02/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u>	
<u>Service Request:</u>		<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
Bldg 1615: carpet damp between Units 111B & 113B		<u>Work Performed:</u>

<u>Name:</u> Lisette Ray	<u>Date Entered:</u> 07/26/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY99YSPE	<u>Est. Comp. Date:</u> 08/02/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 07/26/2013	
<u>Service Request:</u>		<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
Please repair broken wheel on compactor dumpster at 1415.		<u>Work Performed:</u>

**Community THE DANA POINT CONDOMINIUM ASSOCIATION**

<u>Name:</u> Jerry Fitzpatrick	<u>Date Entered:</u> 07/29/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-JFIK9A3KRX	<u>Est. Comp. Date:</u> 08/05/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u>	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:

Please make sure all the drains at the garage doors are cleared as we are expecting heavy rain

Please replace bulb 1415 B wing stairway leading to basement

<u>Name:</u> Jerry Fitzpatrick	<u>Date Entered:</u> 07/29/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-JFIK9A3MP7	<u>Est. Comp. Date:</u> 08/05/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u>	<u>Vendor:</u> COMCAST

Service Request:

Bldg 1415 Unit 108A: Comcast wiring needs to be covered

Work Performed:

<u>Name:</u> Jerry Fitzpatrick	<u>Date Entered:</u> 07/29/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-JFIK9A3MYW	<u>Est. Comp. Date:</u> 08/05/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u>	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:

Bldg 1415 West Parking Lot: Please fill pot hole by storm drain.

Work Performed:

<u>Name:</u> Jerry Fitzpatrick	<u>Date Entered:</u> 07/29/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-JFIK9A3N3Q	<u>Est. Comp. Date:</u> 08/05/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u>	<u>Vendor:</u> BRICKMAN GROUP-ELK GROVE

Service Request:

Bldg 1415 A wing: Please trim dead branches on bushes at the top of parking garage ramp

Work Performed:

**Community THE DANA POINT CONDOMINIUM ASSOCIATION**

Name: Jerry Fitzpatrick      Date Entered: 07/29/2013      Status: Open  
W/O #: 0554-JFIK9A3NU2      Est. Comp. Date: 08/05/2013      Billed To: N/A  
Address: THE DANA POINT  
CONDOMINIUM  
ASSOCIATION Common Area      Date Completed:  
Service Request:  
Bldg 1415: Please change carpet in right elevator, mat is stained and door squeaks

Vendor: 0554 - THE DANA POINT  
CONDO MAINTENANCE  
(PASSED)  
Work Performed:

Name: Jerry Fitzpatrick      Date Entered: 07/29/2013      Status: Open  
W/O #: 0554-JFIK9A3NWK      Est. Comp. Date: 08/05/2013      Billed To: To Be Determined  
Address: THE DANA POINT  
CONDOMINIUM  
ASSOCIATION Common Area      Date Completed:  
Service Request:  
Bldg 1415: Please touch up B wing door plate and also wall where dry wall is cracked

Vendor: 0554 - THE DANA POINT  
CONDO MAINTENANCE  
(PASSED)  
Work Performed:

Name: Jerry Fitzpatrick      Date Entered: 07/29/2013      Status: Open  
W/O #: 0554-JFIK9A3NYF      Est. Comp. Date: 08/05/2013      Billed To: THE DANA POINT  
Address: THE DANA POINT  
CONDOMINIUM  
ASSOCIATION Common Area      Date Completed:  
Service Request:  
Bldg 1415 Garbage room: Please switch light to auto/motion detection

Vendor: 0554 - THE DANA POINT  
CONDO MAINTENANCE  
(PASSED)  
Work Performed:

Name: Jerry Fitzpatrick      Date Entered: 07/29/2013      Status: Open  
W/O #: 0554-JFIK9A3P47      Est. Comp. Date: 08/05/2013      Billed To: N/A  
Address: THE DANA POINT  
CONDOMINIUM  
ASSOCIATION Common Area      Date Completed:  
Service Request:  
Bldg 1415: Please pull all old notices from all bulletin boards expired (2 weeks) or completed

Vendor: 0554 - THE DANA POINT  
CONDO MAINTENANCE  
(PASSED)  
Work Performed:

**Community THE DANA POINT CONDOMINIUM ASSOCIATION**

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Name: Jerry Fitzpatrick      Date Entered: 07/29/2013      Status: Open  
W/O #: 0554-JFIK9A3RP8      Est. Comp. Date: 08/05/2013      Billed To: N/A  
Address: THE DANA POINT  
CONDOMINIUM  
ASSOCIATION Common Area      Vendor: 0554 - THE DANA POINT  
CONDO MAINTENANCE  
(PASSED)  
Service Request:  
Please put up July Board Meeting minutes up on building bulletin boards  
Work Performed:

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Name: Jerry Fitzpatrick      Date Entered: 07/30/2013      Status: Open  
W/O #: 0554-JFIK9A4S79      Est. Comp. Date: 08/06/2013      Billed To: To Be Determined  
Address: THE DANA POINT  
CONDOMINIUM  
ASSOCIATION Common Area      Vendor: 0554 - OPPORTUNITY  
FRANCHISING, INC. (NEW  
PROPERTY EXPIRES  
Service Request:  
Bldg 1615-please clean social room  
Work Performed: 12/31/13)

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Name: Jerry Fitzpatrick      Date Entered: 07/31/2013      Status: Open  
W/O #: 0554-JFIK9A5JZL      Est. Comp. Date: 08/07/2013      Billed To: To Be Determined  
Address: THE DANA POINT  
CONDOMINIUM  
ASSOCIATION Common Area      Vendor: 0554 - THE DANA POINT  
CONDO MAINTENANCE  
(PASSED)  
Service Request:  
Please check garage drain at 1415 & pipes at 1515 over space 9A  
Work Performed:

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Name: Jerry Fitzpatrick      Date Entered: 07/31/2013      Status: Open  
W/O #: 0554-JFIK9A5TGN      Est. Comp. Date: 08/07/2013      Billed To: N/A  
Address: THE DANA POINT  
CONDOMINIUM  
ASSOCIATION Common Area      Vendor: 0554 - THE DANA POINT  
CONDO MAINTENANCE  
(PASSED)  
Service Request:  
Bldg 1405 A wing: Please check loud noise coming from garage door motor  
Work Performed:

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Community THE DANA POINT CONDOMINIUM ASSOCIATION

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<u>Name:</u> resident services	<u>Date Entered:</u> 07/31/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-WORE9A5UZK	<u>Est. Comp. Date:</u> 08/07/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area		<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> home owner calling to advise there is a key broken off in the main door 1505		<u>Work Performed:</u>

VENDOR PLEASE ASSESS AND ADDRESS

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THE DANA POINT CONDOMINIUM ASSOCIATION

173 Work Orders

July 2013