

lms lieberman management services

August 9, 2013

Sharon L. Bohlmann
1331 Glacier Parkway
Algonquin, Illinois 60102

Dear Sharon:

We are very pleased that you will be accepting a position with Lieberman Management Services as the full time Assistant Property Manager, working out of the Dana Point Condominium Association.

This letter serves as a recap to discussions concerning your new position:

- In this position, you will be assigned to Ms. Lisette Ray, Onsite Property Manager for Dana Point Condominium Association.
- Your start date is Monday, August 26, 2013.
- Your employment will be subject to a 90 day probationary period.
- Your monthly salary is \$2733.33.

Details of LMS Policies and Procedures, along with benefits will be distributed to you at your New Employee Orientation.

If this confirms your understanding of the position, please sign and return a copy of this letter at your earliest convenience. *****Your employment at Lieberman Management Services, Inc. is contingent on the results of your background check and drug screen. *****

I would like to take the opportunity to congratulate you on your new position and extend a warm welcome to Lieberman Management Services, Inc.

Georgina Karalekas

Georgina Karalekas, MBA
Director of Human Resources

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ACKNOWLEDGEMENT

I have read and fully understand my employment at Lieberman Management Services.

Acceptance: Sharon Bohlmann Date: 8-9-13

Ms. Sharon Bohlmann