

The Dana Point Condominiums

Notice of Intent to Vacate

All residents occupying apartment at _____ Unit # _____ in The Dana Point Condominiums, hereby give notice of intent to vacate on or before the last day of _____, 20 _____. My reason for leaving The Dana Point Condominiums is:

_____.

As stated in the Lease, the Security Deposit is held as a damage deposit and returned only to those Tenants who have fulfilled all obligations and terms in the Lease. Deposit returns are mailed within 30 – 45 days after your move-out.

All utilities must remain in your name throughout the term of your Lease. Please call all utility companies for a “Final Reading” and advise them of your desired service disconnection date.

All items, equipment, carpet, and other unit items must be cleaned and returned in the satisfactory working condition. Any items not returned in original condition will be deducted from your Security Deposit, or owed to us if your Security Deposit is not sufficient to cover the charges. Please return the apartment in the same condition as it was presented to you at move-in.

Forwarding Address for return of Security Deposit:

Tenant Signature: _____

Date: _____

Tenant Signature: _____

Date: _____