

March 20, 2013

Ronald E Klimas or Denise Klimas  
(Re:1505 E Central Rd 113B)  
13122 Wood Duck Dr  
Plainfield, IL 60585                            0554

**RE: THE DANA POINT CONDOMINIUM  
ASSOCIATION**

Dear Ronald E Klimas or Denise Klimas:

We received an assessment payment at our office from your old management company. Our records indicate that you have signed up for the e-Debit program which automatically withdraws your assessments from the designated checking account. Please review your on-line bill pay and correct/cancel any duplicate payments. All future assessment payments and coupon slips directly to the Bank Lockbox Processing Center at the following address to avoid delays in payment processing:

**Lieberman Management Services, Inc.  
P. O. Box 5723  
Carol Stream, IL 60197-5723**

In order to ensure prompt payment processing and avoid late fees, please note the following:

1. Payments must be made payable to your Association, not to Lieberman Management Services, Inc.
2. Your full account number, including the hyphen, should be clearly indicated on your payment (0554-C113-01).
3. If you own multiple units or garages, a separate check for each account is necessary.

Should you have any questions, please contact our Resident Services Department at 847-459-0000 or 312-202-9300.

We appreciate your cooperation.

Sincerely,

LIEBERMAN MANAGEMENT SERVICES INC. as  
Agent

Lisette Ray