DANA POINT RESIDENT NOTICE:

NEW INTERCOM SYSTEM INFORMATION

The Association will be installing a new state of the art intercom system in the entry lobby.

The new intercom system, unlike the existing system,
UTILIZES YOUR HOME TELEPHONE.

Here's How It Works:

Your visitor will find your name and assigned code number on the directory on the new intercom entry system. The current list of names on the directory will remain the same.

When the visitor dials your code number, the entry system will automatically dial your home phone number. (*This is the reason the management office needs your home number*).

Answer the call and establish the identity of the visitor. You have plenty of time to converse with the visitor at the front door however, the call will automatically cut off after one minute and you will hear a beep tone 10 seconds before this happens.

If you want to allow your visitor to enter, simply dial or press "6" on your telephone. This will unlock the entrance to your building. You will hear a tone indicating the lock has been released. After hearing the tone, you may hang up your phone and greet your visitor.

If you are not sure that we have your proper home number please call the office. If you have changed your home phone number since you have moved in please call the office so we can reprogram the intercom system to ring in your home. We will update our database immediately!

Questions and Answers

I Don't Know The Visitor: To deny entry simply hang up!

I'm On My Phone: If you are on your phone when a visitor calls you from the lobby intercom, they will get a busy signal unless you have "call-waiting". If the visitor hears a busy signal a lobby sign will advise the visitor to wait a few minutes and try using the intercom again. *If you take a lot of visitors you may want to consider ordering call waiting from your local phone provider.*

I'm Not Home: If you are not home and you have an answering machine, the visitor may leave a message for your convenience.

I'M ON THE INTERNET: If you are on your computer accessing the Internet when a visitor calls you from the lobby intercom they too will get a busy signal unless your Internet service provider (i.e. AOL) features an "incoming call" audio or visual announcement.