

lms lieberman management services

Work Order Report

Prepared for Community

THE DANA POINT CONDOMINIUM ASSOCIATION

Reporting Period

March 2013

Issue Date

4/2/2013

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> Steven Thomas	<u>Date Entered:</u> 03/11/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-MBUR95PKT3	<u>Est. Comp. Date:</u> 03/18/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1405 E Central Rd 113B Arlington Hghts, IL 60005	<u>Date Completed:</u> 03/12/2013	

Service Request:

Steve called because the kitchen sink is backing up and he has removed the pipes in his unit but they are all clean so he thinks it might be something outside of his unit causing the problem. Appointment for Tuesday, March 11, 2013 at 3:30 PM.

Vendor: 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Work Performed:
Juan cleared the drain line

<u>Name:</u> Lorraine Wagner	<u>Date Entered:</u> 03/18/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-LRAY95WTAK	<u>Est. Comp. Date:</u> 03/25/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1405 E Central Rd 207A Arlington Hghts, IL 60005	<u>Date Completed:</u>	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:

New tenant requests move in for Saturday March 23, 2013. Please put up elevator pads for this day.

Work Performed:

<u>Name:</u> Kristen Gulliford	<u>Date Entered:</u> 03/21/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-AMDK95ZK6S	<u>Est. Comp. Date:</u> 03/28/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1405 E Central Rd 207A Arlington Hghts, IL 60005	<u>Date Completed:</u>	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:

PLEASE ENTER NEW TENANT NAME OF "GULLIFORD" TO TELECOM AND ADD # 773-480-8771. THANK YOU.

Work Performed:

<u>Name:</u> Tihomir Georgiev	<u>Date Entered:</u> 03/15/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-LRAY95TSNT	<u>Est. Comp. Date:</u> 03/22/2013	<u>Billed To:</u> N/A
<u>Address:</u> 1405 E Central Rd 213B Arlington Hghts, IL 60005	<u>Date Completed:</u>	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:

owner calling to make appointment for inspection of balcony where decoration was hung. Advised can make it today. Please inspect balcony where wreath was hung to see if there is any damage to the brick.

Work Performed:

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> Lynn Owen	<u>Date Entered:</u> 03/26/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-LRAY966LV9	<u>Est. Comp. Date:</u> 04/02/2013	<u>Billed To:</u> Homeowner
<u>Address:</u> 1405 E Central Rd 307A Arlington Hghts, IL 60005	<u>Date Completed:</u>	
		<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u>		
Owner requested maintenance to inspect electric problem in kitchen. Please inspect and advise if this is an owner responsibility.		

<u>Name:</u> Charles VanBoxtaele	<u>Date Entered:</u> 03/18/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-AMDK95WS7Z	<u>Est. Comp. Date:</u> 03/25/2013	<u>Billed To:</u> N/A
<u>Address:</u> 1405 E Central Rd 311B Arlington Hghts, IL 60005	<u>Date Completed:</u>	
		<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u>		
Mr. came into the office to inform us that his tub is no longer draining. Will need to set an appointment with #313 at same time and will call owner back as soon as we can get a hold of #313. Owner in #311 made appointment for Wednesday at 3:00PM.		

<u>Name:</u> Thomas Many	<u>Date Entered:</u> 03/11/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-LRAY95PLH7	<u>Est. Comp. Date:</u> 03/18/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1405 E Central Rd 318C Arlington Hghts, IL 60005	<u>Date Completed:</u>	
		<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u>		
Owner stopped by office to report ticking sound in unit from time to time, found water in electrical box in kitchen. Noise and leak does not happen all the time. Please inspect and advise where leak is originating and who is responsible for repairs.		

<u>Name:</u> Elizabeth Drake	<u>Date Entered:</u> 03/22/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-AMDK962JWD	<u>Est. Comp. Date:</u> 03/29/2013	<u>Billed To:</u> N/A
<u>Address:</u> 1405 E Central Rd 319C Arlington Hghts, IL 60005	<u>Date Completed:</u>	
		<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u>		
Mrs called to let us know that she has water damage on her ceiling in the bathroom. Please advise.		

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> Andrea Sherva	<u>Date Entered:</u> 03/11/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY95PS34	<u>Est. Comp. Date:</u> 03/18/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1405 E Central Rd 411B Arlington Hghts, IL 60005	<u>Date Completed:</u> 03/15/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:
New owner move in on Saturday and Sunday March 16 - 17. Please pad elevator.
Owner does not need pads for Friday.

Work Performed:
Juan padded elevator

<u>Name:</u> Andrea Sherva	<u>Date Entered:</u> 03/14/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY95SQU3	<u>Est. Comp. Date:</u> 03/21/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1405 E Central Rd 411B Arlington Hghts, IL 60005	<u>Date Completed:</u> 03/15/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:
Please program new resident in intercom - Gail Sherva (847) 507-8964 at 1405 building.

Work Performed:
Juan completed

<u>Name:</u> Peter Brice	<u>Date Entered:</u> 03/25/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-AMDK965RTC	<u>Est. Comp. Date:</u> 04/01/2013	<u>Billed To:</u> N/A
<u>Address:</u> 1405 E Central Rd 419C Arlington Hghts, IL 60005	<u>Date Completed:</u>	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:
APPOINTMENT SET FOR TUESDAY, MARCH 26 AT 10:00 AM TO LOOK FOR LEAK.

Work Performed:

<u>Name:</u> Deborah Whiteside	<u>Date Entered:</u> 03/05/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY95HL9X	<u>Est. Comp. Date:</u> 03/12/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1415 E Central Rd 103A Arlington Hghts, IL 60005	<u>Date Completed:</u> 03/06/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:
Please go to the unit and inspect the dry wall damage as a result of a leak on Wednesday, March 6, 2013 at 1:00 PM. Owner will be home to allow unit entry.
Please advise PM and office of estimated repair time so an additional appointment can be made with owner for unit entry.

Work Performed:
Sam indicated damage was allowed to continue for an extended period, adjacent and behind a (poorly installed) tile wall. Repair will take the better parts of two days. tile replacements may be problematic. Sam explained this to owner.

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Name: Deborah Whiteside Date Entered: 03/15/2013 Status: Completed
W/O #: 0554-LRAY95TQDD Est. Comp. Date: 03/22/2013 Billed To: To Be Determined
Address: 1415 E Central Rd 103A
Arlington Hghts, IL 60005 Date Completed: 03/22/2013

Service Request:
Please repair dry wall as inspected on Thursday and Friday March 21 - 22 at 9:30 AM.

Vendor: 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
Work Performed: Maintenance dept completed

Name: Michael Gasparro Date Entered: 03/06/2013 Status: Open
W/O #: 0554-AMDK95JUT5 Est. Comp. Date: 03/13/2013 Billed To: N/A
Address: 1415 E Central Rd 205A
Arlington Hghts, IL 60005 Date Completed:

Service Request:
CAN WE PLEASE PLACE PADS IN ELEVATOR FOR A MOVE ON
3.7.13....FIRST THING IN THE MORNING. SORRY FOR THE SHORT NOTICE.

Vendor: 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
Work Performed:

Name: Kimberly Clark Date Entered: 03/28/2013 Status: Open
W/O #: 0554-AMDK968RJ7 Est. Comp. Date: 04/04/2013 Billed To: N/A
Address: 1415 E Central Rd 213B
Arlington Hghts, IL 60005 Date Completed:

Service Request:
bathroom tub and sink is clogged. APPOINTMENT MADE FOR MONDAY, APRIL
1, 2013 @ 3:30 PM. Appointment rescheduled for Tuesday 4/2 at 1:00 PM. neighbor
will be home as well for both units.

Vendor: 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
Work Performed:

Name: Sandy Cartwright Date Entered: 03/26/2013 Status: Open
W/O #: 0554-AMDK966PJB Est. Comp. Date: 04/02/2013 Billed To: THE DANA POINT CONDOMINIUM ASSOCIATION
Address: 1415 E Central Rd 308A
Arlington Hghts, IL 60005 Date Completed:

Service Request:
pad elevator for a delivery

Vendor: 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
Work Performed:

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<u>Name:</u> Ardit Ritter	<u>Date Entered:</u> 03/19/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-LRAY95XQ9P	<u>Est. Comp. Date:</u> 03/26/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1415 E Central Rd 312B Arlington Hghts, IL 60005	<u>Date Completed:</u>	

Service Request:

Owner reports toilet is going down very slowly, please inspect and advise if this is an owner issue.

Vendor: 0554 - THE DANA POINT CONDO MAINTENANCE
(PASSED)

Work Performed:

<u>Name:</u> Lynn Raymond	<u>Date Entered:</u> 02/28/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY95CUPG	<u>Est. Comp. Date:</u> 03/07/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1415 E Central Rd 405A Arlington Hghts, IL 60005	<u>Date Completed:</u> 03/01/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE

Service Request:

Please update intercom with new name - Ehlers at program #262-844-6978.

Vendor: 0554 - THE DANA POINT CONDO MAINTENANCE
(PASSED)

Work Performed:

Juan updated intercom

<u>Name:</u> John Stafford	<u>Date Entered:</u> 02/25/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY959SH3	<u>Est. Comp. Date:</u> 03/04/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1415 E Central Rd 418C Arlington Hghts, IL 60005	<u>Date Completed:</u> 03/05/2013	<u>Vendor:</u> COLLEY ELEVATOR

Service Request:

Owner Mrs. calling, was stuck in elevator nearest to C wing twice and outer door is not shutting properly. Owner can see the inner doors when shut thorugh outer doors.

Work Performed:

<u>Name:</u> Ewa Szamreta	<u>Date Entered:</u> 03/11/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-KMAA95Q7FE	<u>Est. Comp. Date:</u> 03/18/2013	<u>Billed To:</u> N/A
<u>Address:</u> 1505 E Central Rd 104A Arlington Hghts, IL 60005	<u>Date Completed:</u> 03/11/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE

Service Request:

Owner calling to say toilet overflowing, thinks it may be a sewer back up.

Work Performed:

Juan rodded toilet to repair

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<u>Name:</u> Ronald Klimas	<u>Date Entered:</u> 03/29/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-AMDK969RTB	<u>Est. Comp. Date:</u> 04/05/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1505 E Central Rd 113B Arlington Hghts, IL 60005	<u>Date Completed:</u>	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:

would like phone number changed in the intercom system to 847-912-1803. Thank you

<u>Name:</u> Jamie Richer	<u>Date Entered:</u> 03/24/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-DCON965LXU	<u>Est. Comp. Date:</u> 03/29/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1505 E Central Rd 205A Arlington Hghts, IL 60005	<u>Date Completed:</u>	<u>Vendor:</u> BRICKMAN GROUP-ELK GROVE

Service Request:

Owner stated there are 3 shrubs that have fallen apart on the walkway to the side of the building. Lucy can be reached at 847-322-3665 and is in unit 205A at 1505 E Central.

Work Performed:

<u>Name:</u> US Bank National Association	<u>Date Entered:</u> 03/29/2013	<u>Status:</u> Cancelled
<u>W/O #:</u> 0554-LRAY969KNY	<u>Est. Comp. Date:</u> 04/05/2013	<u>Billed To:</u> N/A
<u>Address:</u> 1505 E Central Rd 212B Arlington Hghts, IL 60005	<u>Date Completed:</u> 04/01/2013	<u>Vendor:</u> LMS ACCT DEPT- SPA-KRISTINE TORRES

Service Request:

Please correct new ledger to transfer #25.00 key payment received on 3/15/13 posted to prior owner ledger.

Work Performed:

<u>Name:</u> Mark Splendorio	<u>Date Entered:</u> 03/08/2013	<u>Status:</u> Cancelled
<u>W/O #:</u> 0554-LRAY95LMVU	<u>Est. Comp. Date:</u> 03/15/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1505 E Central Rd 311B Arlington Hghts, IL 60005	<u>Date Completed:</u> 03/15/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:

Please inspect and advise crack in dry wall and closet, owner thinks it is from settling. Owner will be available at 1:00 PM on Monday, March 11. Owner called to cancel appointment for MOnday, rescheduled for Friday, March 15, 2012 at 1PM. Please also inspect unit #313 at same time.

Work Performed:
Owner refused entry to maintenance at agreed appointment time.

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<u>Name:</u> Mark Splendorio	<u>Date Entered:</u> 03/11/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-BHOD95PKUU	<u>Est. Comp. Date:</u> 03/18/2013	<u>Billed To:</u> N/A
<u>Address:</u> 1505 E Central Rd 311B Arlington Hghts, IL 60005	<u>Date Completed:</u> 03/12/2013	

Service Request:

Caller Shirley Ruehle at 1505 E. Central in Dana Point, unit 311-B. Stated she is cancelling her appointment with janitor to look at the crack in her wall. It was supposed to be for Monday. Left call back number of 847-640-7731.

VENDOR: OWNER WANT TO CANCEL APPOINTMENT

<u>Name:</u> Mark Splendorio	<u>Date Entered:</u> 03/19/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-LRAY95XRFK	<u>Est. Comp. Date:</u> 03/26/2013	<u>Billed To:</u> N/A
<u>Address:</u> 1505 E Central Rd 311B Arlington Hghts, IL 60005	<u>Date Completed:</u>	

Service Request:

Owner Shirley calling to arrange an appointment for unit crack repair in bedroom in bedroom and bathroom sink and tub are clogged for Friday, March 22, after 1:30 PM to repair both issues. Owner the front door and authorizes maintenance to enter.

<u>Name:</u> Vincent Levin	<u>Date Entered:</u> 03/20/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-AMDK95YMJ5	<u>Est. Comp. Date:</u> 03/27/2013	<u>Billed To:</u> N/A
<u>Address:</u> 1505 E Central Rd 313B Arlington Hghts, IL 60005	<u>Date Completed:</u>	

Service Request:

Tub is a slow drain. Appt has been made with neighbor at #313 as they are having problems as well. Mr. Levin has given us permission to use the key we have in the office to access his unit. Appt set for FRIDAY, MARCH 22 @ 3 PM.

<u>Name:</u> Julius Nikolai	<u>Date Entered:</u> 03/27/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-AMDK967NZL	<u>Est. Comp. Date:</u> 04/03/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1505 E Central Rd 315B Arlington Hghts, IL 60005	<u>Date Completed:</u>	

Service Request:

1505 Building PAD ELEVATOR FOR FRIDAY, March 29, 2013 for a refrigerator delivery.

Vendor: 0554 - THE DANA POINT CONDO MAINTENANCE
(PASSED)

Work Performed:

Vendor: 0554 - THE DANA POINT CONDO MAINTENANCE
(PASSED)

Work Performed:

Vendor: 0554 - THE DANA POINT CONDO MAINTENANCE
(PASSED)

Work Performed:

Billed To: THE DANA POINT CONDOMINIUM ASSOCIATION

Vendor: 0554 - THE DANA POINT CONDO MAINTENANCE
(PASSED)

Work Performed:

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> Marilyn Courier	<u>Date Entered:</u> 03/06/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-CBRT95JRQA	<u>Est. Comp. Date:</u> 03/13/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1505 E Central Rd 405A Arlington Hghts, IL 60005	<u>Date Completed:</u> 03/12/2013	<u>Vendor:</u> KC FITNESS SERVICE

Service Request:

The Treadmill at Dana Point next to the window makes a loud noise when you start to run. The walk is OK but the run is not.

Work Performed:

Vendor inspected and found no abnormal noise during run operation.

Thanks,

Marilyn Courier

<u>Name:</u> Benjamin Mule	<u>Date Entered:</u> 03/14/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-ABOO95SKDM	<u>Est. Comp. Date:</u> 03/21/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1505 E Central Rd 411B Arlington Hghts, IL 60005	<u>Date Completed:</u>	<u>Vendor:</u> 0554 - ANDERSON LOCK COMPANY (NEW PROPERTY EXPIRES 12/31/13)

Service Request:

Daniel calling to state that he is having issues with his lock on the door and would like to have someone take a look at it. Daniel states that he is willing to pay out of pocket for it but would like a vendor sent by the assoc. 781.366.1877

Work Performed:

<u>Name:</u> Guillermina Beltran	<u>Date Entered:</u> 03/11/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-LRAY95PL8U	<u>Est. Comp. Date:</u> 03/18/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1515 E Central Rd 252A Arlington Hghts, IL 60005	<u>Date Completed:</u> 03/11/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:

Owner Mrs. calling to report hallway has wet carpet. Thinks it may be from roof, please inspect and advise.

Work Performed:
Roof leak identified. Work order issued to Peterson roofing.

<u>Name:</u> Shirley Kalergis	<u>Date Entered:</u> 03/08/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-JBYE95LRJA	<u>Est. Comp. Date:</u> 03/15/2013	<u>Billed To:</u> N/A
<u>Address:</u> 1515 E Central Rd 353A Arlington Hghts, IL 60005	<u>Date Completed:</u> 03/08/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:

Owner is calling to say that her tenant called her to say that the toilet was clogged. Kim Hash is the tenant and she is in the unit now. Her #'s are 847-749-4129 or 224-800-4821.

Work Performed:
Sam cleared the line

MAINTENANCE: Please inspect & unclog toilet in unit. Tenant, Kim Hash is there. Her # if you need to call her is: 847-749-4129 or 224-800-4821. Thanks.

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<u>Name:</u> E Bruce Jackson	<u>Date Entered:</u> 03/11/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-JBYE95PQ83	<u>Est. Comp. Date:</u> 03/18/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1515 E Central Rd 359B Arlington Hghts, IL 60005	<u>Date Completed:</u> 03/12/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:

Owner is calling to say that she's having a desk delivered tomorrow btwn 8am and 5pm and needs the elevator pads put up.

Work Performed:
Sam padded elevator

MAINTENANCE: Please put up elevator pads for a desk delivery tomorrow, 3/12 btwn 8am and 5pm. Thanks.

<u>Name:</u> Marlene Winters	<u>Date Entered:</u> 03/26/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-AMDK966PAE	<u>Est. Comp. Date:</u> 04/02/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1515 E Central Rd 460B Arlington Hghts, IL 60005	<u>Date Completed:</u>	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:

PADS NEEDED ON ELEVATOR ON APRIL 4TH FOR A DELIVERY.

Work Performed:

<u>Name:</u> Su Chang Lim	<u>Date Entered:</u> 03/11/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY95PKKA	<u>Est. Comp. Date:</u> 03/18/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1515 E Central Rd 466B Arlington Hghts, IL 60005	<u>Date Completed:</u> 03/11/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:

Owners father stopped by to report a small hot water leak. Please coordinate with owner and advise if repair is owner's responsibility.

Work Performed:
Juan advised owner that this would be their responsibility to have repaired.

<u>Name:</u> Jan Acquafredda	<u>Date Entered:</u> 03/29/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-KVGR969U4D	<u>Est. Comp. Date:</u> 04/05/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1605 E Central Rd 118C Arlington Hghts, IL 60005	<u>Date Completed:</u>	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:

Owner Mr calling to state the main out side his unit door slams and it is very loud and it just needs to have the tension fixed as to not slam shut. Owner stated that the door is fine but the thing that stops the door from slamming is broken.

Work Performed:

Vendor Please inspect and address

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<u>Name:</u> Mladenka Andric	<u>Date Entered:</u> 03/04/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK95GL4P	<u>Est. Comp. Date:</u> 03/11/2013	<u>Billed To:</u> N/A
<u>Address:</u> 1605 E Central Rd 316B Arlington Hghts, IL 60005	<u>Date Completed:</u> 03/04/2013	

Service Request:
Mr. Indicated that he believes his tub is backing up. Can you please advise

Vendor: 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
Work Performed: Sam, Juan and Manuel completed.

<u>Name:</u> Rosann Casella	<u>Date Entered:</u> 03/22/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-AMDK962JUT	<u>Est. Comp. Date:</u> 03/29/2013	<u>Billed To:</u> N/A
<u>Address:</u> 1605 E Central Rd 322C Arlington Hghts, IL 60005	<u>Date Completed:</u>	

Service Request:
Mrs. Indicated that she is hearing water in the walls. Can you please check and advise.
Thank you.

Vendor: 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
Work Performed:

<u>Name:</u> Fifth Third Mortgage Co	<u>Date Entered:</u> 03/20/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-AMDK95YTKK	<u>Est. Comp. Date:</u> 03/27/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1615 E Central Rd 103A Arlington Hghts, IL 60005	<u>Date Completed:</u>	

Service Request:
PLEASE ENTER NEW RESIDENT NAME AND NUMBER..."RADON"
847-338-0901. THANK YOU

Vendor: 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
Work Performed:

<u>Name:</u> Dean Bartello	<u>Date Entered:</u> 03/07/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-LRAY95KNRY	<u>Est. Comp. Date:</u> 03/14/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1615 E Central Rd 115B Arlington Hghts, IL 60005	<u>Date Completed:</u>	

Service Request:
Owner calling spilled a gallon of milk in B wing garage in the garage near the door to the lobby. Go down through elevator and turn left toward garage, then open door and spill is there. Please clean.

Vendor: 0554 - OPPORTUNITY FRANCHISING, INC. (NEW PROPERTY EXPIRES 12/31/13)
Work Performed:

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> Dean Bartello	<u>Date Entered:</u> 03/08/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-ATHL95LKTA	<u>Est. Comp. Date:</u> 03/15/2013	<u>Billed To:</u> N/A
<u>Address:</u> 1615 E Central Rd 115B Arlington Hghts, IL 60005	<u>Date Completed:</u> 03/08/2013	
Service Request:		
Vincent, tenant, states that he spilled some milk in the B wing of the parking lot 3 days ago and it is a very foul smell and it has not been addressed or cleaned. Cleaning company states it was cleaned. Please check to see if anything remains to be cleaned.		
Vendor: 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)		
Work Performed: Juan checked and indicated that everything was cleaned and there was no odor.		

<u>Name:</u> Jocelyn Sprenger	<u>Date Entered:</u> 03/11/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY95PQL	<u>Est. Comp. Date:</u> 03/18/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1615 E Central Rd 119C Arlington Hghts, IL 60005	<u>Date Completed:</u> 03/14/2013	
Service Request:		
Water Shut off request for kitchen and bathroom for Thursday, March 14, 2013. from 9:00 AM to 1:00 PM.		
Vendor: 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)		
Work Performed: Juan completed		

<u>Name:</u> Renata Wieczorek	<u>Date Entered:</u> 03/07/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-FALZ95KL2D	<u>Est. Comp. Date:</u> 03/14/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1615 E Central Rd 201A Arlington Hghts, IL 60005	<u>Date Completed:</u>	
Service Request:		
Homeowner Mrs 773-297-3390 is calling to report the intercom is not working. Owner states her guest can not ring to her unit and she has to go downstairs to open the door for her guest. Owner states the guest end up calling her cell phone to let her know they are downstairs.		
Vendor: 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)		
Work Performed:		

<u>Name:</u> Eric Stelter	<u>Date Entered:</u> 03/08/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-FALZ95LNVV	<u>Est. Comp. Date:</u> 03/15/2013	<u>Billed To:</u> N/A
<u>Address:</u> 1615 E Central Rd 205A Arlington Hghts, IL 60005	<u>Date Completed:</u> 03/11/2013	
Service Request:		
Homeowner Mr 847-981-8635 is calling to advise he called on Thursday to report a clog in the bathtub. Owner advised he has his neighbors key in case access is needed. Appointment set for Monday at 10:15 AM. Homeowner can be reached at 847-981-8635		
Vendor: 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)		
Work Performed: Juan and Manuel cleared the tub drains		

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> Paula Poplawski	<u>Date Entered:</u> 03/23/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-JCLK965QTH	<u>Est. Comp. Date:</u> 04/01/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1615 E Central Rd 305A Arlington Hghts, IL 60005	<u>Date Completed:</u>	<u>Vendor:</u> COLLEY ELEVATOR

Service Request:

Owner called in to report that the west elevator isn't moving. This is not the only elevator in building.

Vendor please inspect and fix the west elevator iat 1615 E. Central Rd.

<u>Name:</u> Sophia Barnas	<u>Date Entered:</u> 03/22/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-LRAY962N8U	<u>Est. Comp. Date:</u> 03/29/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1615 E Central Rd 308A Arlington Hghts, IL 60005	<u>Date Completed:</u>	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:

Owner needs number programmed into intercom, please use number #847-436-0381, Barnas.

Work Performed:

<u>Name:</u> Marion Hilgers	<u>Date Entered:</u> 03/11/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY95PL7F	<u>Est. Comp. Date:</u> 03/18/2013	<u>Billed To:</u> N/A
<u>Address:</u> 1615 E Central Rd 319C Arlington Hghts, IL 60005	<u>Date Completed:</u> 03/11/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:

Mrs. calling a piece of her mail fell in the elevator pit of 1615 on Sunday. Please retrieve and deliver it back to her.

Work Performed:
Juan retrieved mail and returned it to resident

<u>Name:</u> Marion Hilgers	<u>Date Entered:</u> 03/25/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-LRAY965JYP	<u>Est. Comp. Date:</u> 04/01/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> 1615 E Central Rd 319C Arlington Hghts, IL 60005	<u>Date Completed:</u>	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:

Owner called regarding building antenna, bedroom TV is missing channel 7, states no signal. Please inspect and advise.

Work Performed:

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> Donald Less	<u>Date Entered:</u> 03/22/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-AMDK962JXW	<u>Est. Comp. Date:</u> 03/29/2013	<u>Billed To:</u> N/A
<u>Address:</u> 1615 E Central Rd 321C Arlington Hghts, IL 60005	<u>Date Completed:</u>	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:

Mrs. called to ask that we please check the intercom system as she believes the number in the system is incorrect. Thank you.

<u>Name:</u> Donald Less	<u>Date Entered:</u> 03/29/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-LRAY969Q4S	<u>Est. Comp. Date:</u> 04/05/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> 1615 E Central Rd 321C Arlington Hghts, IL 60005	<u>Date Completed:</u>	<u>Vendor:</u> FAMILY PRIDE LLC

Service Request:

Owner Mrs. calling regarding laundry room dryer #5 at 1615 building, did not heat up and dry clothes. Please inspect and repair.

<u>Name:</u> Dariusz Franczyk	<u>Date Entered:</u> 03/20/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK95YML2	<u>Est. Comp. Date:</u> 03/27/2013	<u>Billed To:</u> N/A
<u>Address:</u> 1615 E Central Rd 415B Arlington Hghts, IL 60005	<u>Date Completed:</u> 03/22/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:

Sam to test drains on March 20 @ 10 am. W/O requested by Sam.

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 02/20/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK954N2E	<u>Est. Comp. Date:</u> 02/27/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 03/05/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:

Can you please have keys (10) made for the 1505-1515 building. Thank you.

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 02/25/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK959MUE	<u>Est. Comp. Date:</u> 03/04/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 03/01/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:
1615 Building - Please clean off Silly String off the 4th floor A-Wing door near riser / outer stairwell #407A. Thank you.

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 02/25/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK959N7A	<u>Est. Comp. Date:</u> 03/04/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 03/06/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:
1615 Building- Please clean /repaint wall near second elevator on 4th floor. Thank you.

Work Performed:
Juan painted wall

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 02/25/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK959NAA	<u>Est. Comp. Date:</u> 03/04/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 03/04/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:
1615 Building - Please repair large crack in 4th floor C-Wing hall near end (421C-419C). Thank you.

Work Performed:
Sam completed

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 02/25/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK959NJF	<u>Est. Comp. Date:</u> 03/04/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 03/01/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:
1615 Building - Paint hallway scrapes near #412-411. Thank you

Work Performed:
Manuel completed

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 02/25/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK959TJW	<u>Est. Comp. Date:</u> 03/04/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 03/01/2013	
<u>Service Request:</u>		
1615 Building - Please oil 2nd floor A-Wing door to stairs near #208.		<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
		<u>Work Performed:</u> Juan installed a new door closer and a new latch

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 02/25/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK959TN5	<u>Est. Comp. Date:</u> 03/04/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 03/06/2013	
<u>Service Request:</u>		<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
1615 Building - Extinguisher door in A-wing on the 2nd floor is NOT Locked Exiting case is NOT locked either. Please advise.		<u>Work Performed:</u> Juan installed a new lock set on door and locked fire extinguisher.

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 02/25/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK959TQJ	<u>Est. Comp. Date:</u> 03/04/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 03/04/2013	
<u>Service Request:</u>		<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
1615 Building - Please touch up 2nd floor C-wing stairs and multiple scratches in hallway area.		<u>Work Performed:</u> Sam repaired, repainted two stairwell walls.

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 02/25/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK959TVM	<u>Est. Comp. Date:</u> 03/04/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 03/01/2013	
<u>Service Request:</u>		<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
1615 Building - Please oil 2nd floor B-wing stair door near 215B		<u>Work Performed:</u> Juan installed a new door closer

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 02/25/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK959U4L	<u>Est. Comp. Date:</u> 03/04/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 03/04/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> 1615 Building - Repair door frame around door to outside C-Wing. Thank you		<u>Work Performed:</u> Sam Completed

<u>Name:</u> Lisette Ray	<u>Date Entered:</u> 03/04/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY95GQMF	<u>Est. Comp. Date:</u> 03/11/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 03/04/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> 1405 C wing door to exterior near center of building, lock cylinder is loose and turns completely around in one direction but in the opposite directions, it opens the door with key. Please inspect and repair lock.		<u>Work Performed:</u> Manuel completed

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 03/04/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-AMDK95GRR8	<u>Est. Comp. Date:</u> 03/11/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u>	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> 1615 Building - repair wall near 115B after plumbing repair per Sam		<u>Work Performed:</u>

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 03/04/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK95GS8D	<u>Est. Comp. Date:</u> 03/11/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 03/07/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> 1505 - Install temporary repair on exterior lighting. per Sam		<u>Work Performed:</u> Juan and Sam made temporary repair

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 03/04/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-AMDK95GS9X	<u>Est. Comp. Date:</u> 03/11/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area		<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> CLUBHOUSE AREA - check sloped roof over entrance door for leaks - there are several nail pops in a row.		

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 03/04/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-AMDK95GSB8	<u>Est. Comp. Date:</u> 03/11/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area		<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> CLUBHOUSE AREA - One Exterior of windows to office near door - please tuck in falling caulk from now and re-caulk in spring.		

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 03/04/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-AMDK95GSCN	<u>Est. Comp. Date:</u> 03/11/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area		<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> 1605 Building - Elevator #1 floor bubbled: Please advise.		

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 03/04/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK95GSE3	<u>Est. Comp. Date:</u> 03/11/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area		<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> 1605 Building - Inspect roof where 4th floor lobby picture is for possible leak. Paint is bubbling over picture. Sam indicated that it is old damage. He repaired		

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 03/04/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK95GSFM	<u>Est. Comp. Date:</u> 03/11/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 03/05/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> 1605 Building - replace missing chain for extinguisher case 4th floor A-wing door. Thank you		
<u>Work Performed:</u> Manual completed		

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 03/04/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK95GSGL	<u>Est. Comp. Date:</u> 03/11/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 03/05/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> 1605 Building - repair broken falling tile trim in lobby on wall at B entrance to social room.		
<u>Work Performed:</u> Juan repaired tile trim		

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 03/04/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-AMDK95GSPE	<u>Est. Comp. Date:</u> 03/11/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u>	<u>Vendor:</u> 0554 - OPPORTUNITY FRANCHISING, INC. (NEW PROPERTY EXPIRES <u>Work Performed:</u> 12/31/13)
<u>Service Request:</u> 1605 Building - Check B-wing stairwell near lobby. Smell is VERY BAD.		

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 03/04/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK95GSTK	<u>Est. Comp. Date:</u> 03/11/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 03/05/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> 1605 Building - please re-secure thermostat cover 4th floor B-wing near #409 - it seems to have come loose.		
<u>Work Performed:</u> Juan repaired thermostat cover		

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 03/04/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK95GT3Q	<u>Est. Comp. Date:</u> 03/11/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area		<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> 1605 Building - adjust /repair door closer to 4th floor B-wing stairwell near #415B and C-wing stairwell near lobby.		
<u>Work Performed:</u> Juan completed		

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 03/04/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-AMDK95GT6T	<u>Est. Comp. Date:</u> 03/11/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area		<u>Vendor:</u> 0554 - OPPORTUNITY FRANCHISING, INC. (NEW PROPERTY EXPIRES
<u>Service Request:</u> 1605 Building - GARBAGE ROOMS ON ALL FLOORS. Please clean cob webs from garbage room floors and corners of room.		
<u>Work Performed:</u> 12/31/13)		

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 03/04/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK95GT9C	<u>Est. Comp. Date:</u> 03/11/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area		<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> 1605 building - fire extinguishers do not have door breakers on them on the 4th floor C-wing and 3rd floor B-wing with handle.		
<u>Work Performed:</u> Manuel installed breakers		

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 03/04/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-AMDK95GTP	<u>Est. Comp. Date:</u> 03/11/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area		<u>Vendor:</u> 0554 - OPPORTUNITY FRANCHISING, INC. (NEW PROPERTY EXPIRES
<u>Service Request:</u> 1605 building - CHUTE ROOM - Please clean chute and surrounding wall and floors. Very dirty.		
<u>Work Performed:</u> 12/31/13)		

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 03/04/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK95GTNB	<u>Est. Comp. Date:</u> 03/11/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 03/06/2013	

Service Request:

1605 Building - Oil closer and hinges on 3rd floor B-wing door to lobby
 - A- wing door to lobby squeaks and does not close properly.
 - A- wing 3rd floor to stairwell also near 307 does not close properly.
 - A- wing 2nd floor A -wing stairwell near 207 does not close properly.

Vendor: 0554 - THE DANA POINT
CONDO MAINTENANCE
(PASSED)

Work Performed:
Juan completed

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 03/04/2013	<u>Status:</u> Cancelled
<u>W/O #:</u> 0554-AMDK95GTWE	<u>Est. Comp. Date:</u> 03/11/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u>	

Service Request:

1605 Building - First space in garage B-wing please check to see if we can stop
ponding water.

Vendor: 0554 - THE DANA POINT
CONDO MAINTENANCE
(PASSED)

Work Performed:

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 03/04/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK95GTXG	<u>Est. Comp. Date:</u> 03/11/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 03/06/2013	

Service Request:

1605 building - Please adjust the following doors.
 - A- wing lobby door 2nd floor
 - B-wing door to stairs near 215
 - C- Wing second floor stairs near lobby.

Vendor: 0554 - THE DANA POINT
CONDO MAINTENANCE
(PASSED)

Work Performed:
Juan repaired A-B wing and installed a new
door closer on second floor door C-wing

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 03/04/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-AMDK95GU5L	<u>Est. Comp. Date:</u> 03/11/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u>	

Service Request:

1605 Builing - Please remove scent station from chute room.

Vendor: 0554 - THE DANA POINT
CONDO MAINTENANCE
(PASSED)

Work Performed:

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 03/05/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK95HMQA	<u>Est. Comp. Date:</u> 03/12/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 03/18/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> 1605 building - please repair large gouged wall and chipped paint in second floor C-wing stairwell to outside.		<u>Work Performed:</u> Sam repaired

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 03/05/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK95HMTS	<u>Est. Comp. Date:</u> 03/12/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 03/06/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> 1605 building - please replace stained ceiling tile over hall light near #1119c		<u>Work Performed:</u> Manual replaced ceiling tile

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 03/05/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK95HN25	<u>Est. Comp. Date:</u> 03/12/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 03/14/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> 1605 Building - touch up paint in C-wing first floor under light and scuff near 118C to lobby door.		<u>Work Performed:</u> Sam completed

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 03/05/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK95HN92	<u>Est. Comp. Date:</u> 03/12/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 03/13/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> 1605 Building - Oil door / hinges on first floor C-wing door to stairwell / garbage (Bad). Door does not close.		<u>Work Performed:</u> Juan installed a new door closer

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 03/05/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-AMDK95HNC7	<u>Est. Comp. Date:</u> 03/12/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u>	<u>Vendor:</u> 0554 - OPPORTUNITY FRANCHISING, INC. (NEW PROPERTY EXPIRES 12/31/13)
<u>Service Request:</u>		
1605 building - Artificial plants in lobby are extremely dusty. Can these please be cleaned.		

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 03/05/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK95HNDW	<u>Est. Comp. Date:</u> 03/12/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 03/06/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u>		
1605 Building - large gouge in hallway first floor under light near lobby A-wing - please repair		
<u>Work Performed:</u> Sam repaired wall, painted wall corner to door		

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 03/05/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-AMDK95HNFY	<u>Est. Comp. Date:</u> 03/12/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u>	<u>Vendor:</u> 0554 - WALTER ALARM SERVICES, INC (NEW PROPERTY EXPIRES 12/31/13)
<u>Service Request:</u>		
1605 Building - During your inspection of fire hoses it seems that the hoses in the garage were either not inspected or not re-tagged. The tags on the still remain with the 2007 dates on them. Can you please come and reinspect to verify.		

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 03/05/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK95HNLY	<u>Est. Comp. Date:</u> 03/12/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 03/04/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u>		
1605 Building - please reverse lock on A-wing and repair. thank you		
<u>Work Performed:</u> Juan reversed the lock		

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 03/06/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-AMDK95JN9V	<u>Est. Comp. Date:</u> 03/13/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 03/06/2013	
<u>Service Request:</u> 1605 Janitorial room - Rebuild lock set for door entry, per Sam		<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
		<u>Work Performed:</u> Sam replaced pins, springs and drivers

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 03/06/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-AMDK95JNB7	<u>Est. Comp. Date:</u> 03/13/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u>	
<u>Service Request:</u> 1605 building - replace circuit breaker in compactor room. per Sam		<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
		<u>Work Performed:</u>

<u>Name:</u> Lisette Ray	<u>Date Entered:</u> 03/11/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY95PK6M	<u>Est. Comp. Date:</u> 03/18/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 03/11/2013	<u>Vendor:</u> FAMILY PRIDE LLC
<u>Service Request:</u> 1515 building washer #1 and #3 are both out of service Please repair. 1405 Dryer #1 out of balance, and wobbly.		<u>Work Performed:</u> Family Pride was out to service machines.

<u>Name:</u> resident services	<u>Date Entered:</u> 03/11/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-JBYE95PP8M	<u>Est. Comp. Date:</u> 03/18/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 03/12/2013	
<u>Service Request:</u> Owner from 1405 building, unit 319C is calling to say that the garage door in the 1405 building on the south side is not closing again. She said that this has been an issue for months. She's just concerned from a security perspective, as anyone could get in.		<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
		<u>Work Performed:</u>

MAINTENANCE: Please inspect and fix south side garage door in 1405 building, as it's not closing again. Thanks.

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> Lisette Ray	<u>Date Entered:</u> 03/11/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-LRAY95PQA4	<u>Est. Comp. Date:</u> 03/18/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u>	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:

Multiple roof leaks, please inspect and advise of necessary repairs. Minor repairs approved up to \$1,000.

Leak locations:

1615 #115B over bathroom,
1515 #417C over kitchen
1515 #451A over kitchen
1505 #408A over bathroom.

Please advise when technician is able to repair, currently leaking into hall and units causing damage.

<u>Name:</u> Lisette Ray	<u>Date Entered:</u> 03/11/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY95PRM3	<u>Est. Comp. Date:</u> 03/18/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 03/12/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:

Please place warning sticker on white car, license plate #R927HBU in the 1405 north lot, car has not moved in 3 weeks and does not have a Dana Point sticker on it.

Work Performed:
Sam placed ticket on vehicle.

<u>Name:</u> Lisette Ray	<u>Date Entered:</u> 03/11/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY95PRYN	<u>Est. Comp. Date:</u> 03/18/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 03/18/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:

1405 Social Room - Electric sockets on right side of room when entering are not working, please inspect and repair.

Work Performed:
Juan restored power to outlets

<u>Name:</u> Lisette Ray	<u>Date Entered:</u> 03/12/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY95QQUK	<u>Est. Comp. Date:</u> 03/19/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 03/11/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)

Service Request:

Please change the burnt lights in 1415 b wing garage over space #25.

Work Performed:
Lights were on when checked by maintenance.

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> Lisette Ray	<u>Date Entered:</u> 03/12/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY95QQV5	<u>Est. Comp. Date:</u> 03/19/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 03/12/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> 1405 B wing garage, light near garage door overhead is hanging by wires. Please repair.		<u>Work Performed:</u> Juan repaired exit sign

<u>Name:</u> Lisette Ray	<u>Date Entered:</u> 03/12/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY95QQVT	<u>Est. Comp. Date:</u> 03/19/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 03/08/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> Please repair 2 street lamps in 1505 lot that are out.		<u>Work Performed:</u> Sam completed - ballasts failing in two fixtures tripping breaker on start up

<u>Name:</u> Lisette Ray	<u>Date Entered:</u> 03/12/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-LRAY95QQWK	<u>Est. Comp. Date:</u> 03/19/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u>	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> Please sticker the 3 out of state vehicles in the parking lot between 1615 and 1505, 2 Michigan and 1 Nevada. Please record plate numbers and leave sticker for towing warning.		<u>Work Performed:</u>

<u>Name:</u> Lisette Ray	<u>Date Entered:</u> 03/12/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY95QTBT	<u>Est. Comp. Date:</u> 03/19/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 03/13/2013	<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> Please remove the minutes from the meeting posted in the buildings.		<u>Work Performed:</u> Manuel removed all postings

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> Lisette Ray	<u>Date Entered:</u> 03/14/2013	<u>Status:</u> Completed
<u>W/O #:</u> 0554-LRAY95SRBU	<u>Est. Comp. Date:</u> 03/21/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u> 03/14/2013	
<u>Service Request:</u>		<u>Vendor:</u> 0554 - THE DANA POINT CONDО MAINTENANCE (PASSED)
1605 building, Owner reported elevator on left when facing elevator doors did not open all the way and seems askew. Please inspect and advise if elevator company is needed.		
<u>Work Performed:</u> Sam indicated that door just closes extremely slow, otherwise, operates just fine		

<u>Name:</u> X X	<u>Date Entered:</u> 03/14/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-BHOD95STXF	<u>Est. Comp. Date:</u> 03/21/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u>	<u>Vendor:</u> OVERHEAD DOOR SOLUTIONS, INC.
<u>Service Request:</u>	<u>Work Performed:</u>	
Owner stated the garage door will not close and would like something done. Owner stated it is on the A wing of 1605.		

VENDOR: PLEASE INSPECT AND ADDRESS

<u>Name:</u> Lisette Ray	<u>Date Entered:</u> 03/18/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-LRAY95WJV2	<u>Est. Comp. Date:</u> 03/25/2013	<u>Billed To:</u> THE DANA POINT CONDOMINIUM ASSOCIATION
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u>	<u>Vendor:</u> FAMILY PRIDE LLC
<u>Service Request:</u>	<u>Work Performed:</u>	
Please repair washer #3 in the 1405 building. Owner used machine and machine stopped full of soapy water, did not spin. Was using other machines at same time and the others had completed all cycles. This has happened previously.		

<u>Name:</u> Lisette Ray	<u>Date Entered:</u> 03/18/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-LRAY95WSAB	<u>Est. Comp. Date:</u> 03/25/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area	<u>Date Completed:</u>	<u>Vendor:</u> 0554 - OPPORTUNITY FRANCHISING, INC. (NEW PROPERTY EXPIRES 12/31/13)
<u>Service Request:</u>	<u>Work Performed:</u>	
Please change the bulb in the hallway light outside 1505 #107A. Light in hallway is out.		

Community THE DANA POINT CONDOMINIUM ASSOCIATION

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 03/19/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-AMDK95XLQY	<u>Est. Comp. Date:</u> 03/26/2013	<u>Billed To:</u> To Be Determined
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area		<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> 1415 Second floor drywall repair from previous leak per Sam		

<u>Name:</u> Lisette Ray	<u>Date Entered:</u> 03/20/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-LRAY95YS5P	<u>Est. Comp. Date:</u> 03/27/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area		<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> Door on 3rd floor at the end of the hall near #322 is stuck and cannot be opened. Please inspect and repair.		

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 03/21/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-AMDK95ZRE7	<u>Est. Comp. Date:</u> 03/28/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area		<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> 1605 trash compactor drawing to many amps and tripping circuits. Sam put new breaker. Need to call Vendor (Trinity Compaction)		

<u>Name:</u> AnnMarie Detrick	<u>Date Entered:</u> 03/22/2013	<u>Status:</u> Open
<u>W/O #:</u> 0554-AMDK962JM4	<u>Est. Comp. Date:</u> 03/29/2013	<u>Billed To:</u> N/A
<u>Address:</u> THE DANA POINT CONDOMINIUM ASSOCIATION Common Area		<u>Vendor:</u> 0554 - THE DANA POINT CONDO MAINTENANCE (PASSED)
<u>Service Request:</u> PLEASE FIX THE FAN IN LISETTES OFFICE AS SHE WOULD LIKE TO USE IT. THANK YOU.		

Community THE DANA POINT CONDOMINIUM ASSOCIATION

Name: AnnMarie Detrick **Date Entered:** 03/25/2013 **Status:** Open
W/O #: 0554-AMDK965RZK **Est. Comp. Date:** 04/01/2013 **Billed To:** N/A
Address: THE DANA POINT
CONDOMINIUM
ASSOCIATION Common Area **Vendor:** 0554 - THE DANA POINT
CONDO MAINTENANCE
(PASSED)
Service Request:
1405 building - check lobby north side , crack and falling plaster along entire brick wall, same on east side of lobby. Can this be repaired??

Work Performed:

Name: AnnMarie Detrick **Date Entered:** 03/25/2013 **Status:** Open
W/O #: 0554-AMDK965S3W **Est. Comp. Date:** 04/01/2013 **Billed To:** N/A
Address: THE DANA POINT
CONDOMINIUM
ASSOCIATION Common Area **Vendor:** 0554 - THE DANA POINT
CONDO MAINTENANCE
(PASSED)
Service Request:
1405 building - replace cover on the 4th floor a-wing near lobby.

Work Performed:

Name: AnnMarie Detrick **Date Entered:** 03/25/2013 **Status:** Open
W/O #: 0554-AMDK965S4V **Est. Comp. Date:** 04/01/2013 **Billed To:** N/A
Address: THE DANA POINT
CONDOMINIUM
ASSOCIATION Common Area **Vendor:** 0554 - THE DANA POINT
CONDO MAINTENANCE
(PASSED)
Service Request:
1405 building - 4 th floor fire extinguisher seal is broken. Please check and secure cabinet.

Work Performed:

Name: AnnMarie Detrick **Date Entered:** 03/25/2013 **Status:** Open
W/O #: 0554-AMDK965S5Y **Est. Comp. Date:** 04/01/2013 **Billed To:** N/A
Address: THE DANA POINT
CONDOMINIUM
ASSOCIATION Common Area **Vendor:** 0554 - THE DANA POINT
CONDO MAINTENANCE
(PASSED)
Service Request:
1405 building - exit light at the 4th floor A-wing near lobby is out. Please repair.

Work Performed:

Community THE DANA POINT CONDOMINIUM ASSOCIATION

Name: AnnMarie Detrick Date Entered: 03/25/2013 Status: Open
W/O #: 0554-AMDK965S8N Est. Comp. Date: 04/01/2013 Billed To: N/A
Address: THE DANA POINT
CONDOMINIUM
ASSOCIATION Common Area Vendor: 0554 - THE DANA POINT
CONDO MAINTENANCE
(PASSED)
Service Request:
1405 building - light out on the 4th floor near B-wing 413B Work Performed:

Name: AnnMarie Detrick Date Entered: 03/25/2013 Status: Open
W/O #: 0554-AMDK965S9A Est. Comp. Date: 04/01/2013 Billed To: N/A
Address: THE DANA POINT
CONDOMINIUM
ASSOCIATION Common Area Vendor: 0554 - THE DANA POINT
CONDO MAINTENANCE
(PASSED)
Service Request:
1405 building - 3rd floor C-wing stairwell at end - touch up primer spots and gouges in wall and adjust door closer (very slow) Work Performed:

Name: AnnMarie Detrick Date Entered: 03/25/2013 Status: Open
W/O #: 0554-AMDK965SA8 Est. Comp. Date: 04/01/2013 Billed To: N/A
Address: THE DANA POINT
CONDOMINIUM
ASSOCIATION Common Area Vendor: 0554 - THE DANA POINT
CONDO MAINTENANCE
(PASSED)
Service Request:
1405 building - please tighten screws on the 3rd floor A-wing stairs near 308. Work Performed:

Name: AnnMarie Detrick Date Entered: 03/25/2013 Status: Open
W/O #: 0554-AMDK965SB2 Est. Comp. Date: 04/01/2013 Billed To: N/A
Address: THE DANA POINT
CONDOMINIUM
ASSOCIATION Common Area Vendor: 0554 - THE DANA POINT
CONDO MAINTENANCE
(PASSED)
Service Request:
1405 building - please tighten door closer on second floor B-wing to lobby. Work Performed:

Community THE DANA POINT CONDOMINIUM ASSOCIATION

Name: AnnMarie Detrick **Date Entered:** 03/25/2013 **Status:** Open
W/O #: 0554-AMDK965SCE **Est. Comp. Date:** 04/01/2013 **Billed To:** N/A
Address: THE DANA POINT
CONDOMINIUM
ASSOCIATION Common Area **Vendor:** 0554 - THE DANA POINT
CONDO MAINTENANCE
(PASSED)
Service Request:
1405 building - Please touch up paint on the second floor B-wing outside 211 near
floor molding.

Name: AnnMarie Detrick **Date Entered:** 03/25/2013 **Status:** Open
W/O #: 0554-AMDK965SDD **Est. Comp. Date:** 04/01/2013 **Billed To:** N/A
Address: THE DANA POINT
CONDOMINIUM
ASSOCIATION Common Area **Vendor:** 0554 - THE DANA POINT
CONDO MAINTENANCE
(PASSED)
Service Request:
1405 building- Please touch up large crack in hallway near second floor B-wing lobby
door.

Name: AnnMarie Detrick **Date Entered:** 03/25/2013 **Status:** Open
W/O #: 0554-AMDK965SE5 **Est. Comp. Date:** 04/01/2013 **Billed To:** N/A
Address: THE DANA POINT
CONDOMINIUM
ASSOCIATION Common Area **Vendor:** 0554 - THE DANA POINT
CONDO MAINTENANCE
(PASSED)
Service Request:
1405 building- please clean out all bugs from light on the first floor C-wing exit and
the first A-wing

Name: AnnMarie Detrick **Date Entered:** 03/25/2013 **Status:** Open
W/O #: 0554-AMDK965SF4 **Est. Comp. Date:** 04/01/2013 **Billed To:** N/A
Address: THE DANA POINT
CONDOMINIUM
ASSOCIATION Common Area **Vendor:** 0554 - THE DANA POINT
CONDO MAINTENANCE
(PASSED)
Service Request:
1405 building- why is there a shopping cart in the first floor C-wing stairwell near
lobby?

Community THE DANA POINT CONDOMINIUM ASSOCIATION

Name: AnnMarie Detrick **Date Entered:** 03/25/2013 **Status:** Open
W/O #: 0554-AMDK965SFX **Est. Comp. Date:** 04/01/2013 **Billed To:** N/A
Address: THE DANA POINT
CONDOMINIUM
ASSOCIATION Common Area **Vendor:** 0554 - THE DANA POINT
CONDO MAINTENANCE
(PASSED)
Service Request:
1405 building- touch up hallway near lobby - gouges and scratches on first floor C-wing.

Name: AnnMarie Detrick **Date Entered:** 03/25/2013 **Status:** Open
W/O #: 0554-AMDK965SGT **Est. Comp. Date:** 04/01/2013 **Billed To:** N/A
Address: THE DANA POINT
CONDOMINIUM
ASSOCIATION Common Area **Vendor:** 0554 - THE DANA POINT
CONDO MAINTENANCE
(PASSED)
Service Request:
1405 building - first floor B-wing - please hammer hinge pin on stair door to exit, tighten door closer (door not latching)

Name: AnnMarie Detrick **Date Entered:** 03/25/2013 **Status:** Open
W/O #: 0554-AMDK965SHR **Est. Comp. Date:** 04/01/2013 **Billed To:** N/A
Address: THE DANA POINT
CONDOMINIUM
ASSOCIATION Common Area **Vendor:** 0554 - THE DANA POINT
CONDO MAINTENANCE
(PASSED)
Service Request:
1405 building - please fill in small pot hole in north lot, B-near curb out entrance to lot

Name: AnnMarie Detrick **Date Entered:** 03/25/2013 **Status:** Open
W/O #: 0554-AMDK965SMH **Est. Comp. Date:** 04/01/2013 **Billed To:** N/A
Address: THE DANA POINT
CONDOMINIUM
ASSOCIATION Common Area **Vendor:** 0554 - THE DANA POINT
CONDO MAINTENANCE
(PASSED)
Service Request:
Clubhouse - please repair hose box on pool deck.

Community THE DANA POINT CONDOMINIUM ASSOCIATION

Name: AnnMarie Detrick Date Entered: 03/28/2013 Status: Open
W/O #: 0554-AMDK968RVE Est. Comp. Date: 04/04/2013 Billed To: N/A
Address: THE DANA POINT
CONDOMINIUM
ASSOCIATION Common Area Vendor: 0554 - THE DANA POINT
CONDO MAINTENANCE
(PASSED)
Service Request:
Paint the hallway in the clubhouse to re-fresh for the summer time fun.
Work Performed:

Name: AnnMarie Detrick Date Entered: 03/28/2013 Status: Open
W/O #: 0554-AMDK968RXB Est. Comp. Date: 04/04/2013 Billed To: N/A
Address: THE DANA POINT
CONDOMINIUM
ASSOCIATION Common Area Vendor: 0554 - THE DANA POINT
CONDO MAINTENANCE
(PASSED)
Service Request:
Please repair corner of fence near the deep end of the pool. Fencing is pulled away
from the pole. Per the picture I showed you.
Work Performed:

Name: AnnMarie Detrick Date Entered: 03/29/2013 Status: Open
W/O #: 0554-AMDK969RUC Est. Comp. Date: 04/05/2013 Billed To: N/A
Address: THE DANA POINT
CONDOMINIUM
ASSOCIATION Common Area Vendor: 0554 - THE DANA POINT
CONDO MAINTENANCE
(PASSED)
Service Request:
1515 near East garage - The Post light is not working. Can you please look at this and
advise. Thank you.
Work Performed:

Name: AnnMarie Detrick Date Entered: 03/29/2013 Status: Open
W/O #: 0554-AMDK969TFE Est. Comp. Date: 04/05/2013 Billed To: N/A
Address: THE DANA POINT
CONDOMINIUM
ASSOCIATION Common Area Vendor: 0554 - THE DANA POINT
CONDO MAINTENANCE
(PASSED)
Service Request:
1515 building - Walter from Family Pride indicated that the sink and the washer near
sink does not have any cold water.
Work Performed:
