

POORNIMA B V

No.45 Kothnur Main Road JP Nagar 8th Phase | Bengaluru | Karnataka – 560076
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Career Objective

To work in a stable and dynamic organization where I can effectively apply my skills and knowledge, continuously learn, and contribute to the organization's growth while advancing my professional career.

Educational Qualifications

- **Bachelor of Commerce – Government First Grade College** Bukkapattana, Sira, Tumkur.
55.09% | 2020.
- **Pre-University Course – Commerce – Vidyaranya PU College** Bukkapattana, Sira.
63.66% | 2017.
- **SSLC – Oxford High School** Bukkapattana, Sira.
59.36% | 2015.

Computer Proficiency

- Tally ERP 9.0
- MS Office: Word, Excel, PowerPoint
- Basic computer operations

Soft Skills

- Leadership, Smart Working, Creative Thinking, Good Communication.
- Time Management, Teamwork, Problem Solving, Adaptability.
- Customer Handling, Attention to Detail, Integrity.

Languages Known

English, Kannada

Personal Details

- Date of Birth: 05th November 1999
- Gender: Female
- Nationality: Indian
- Marital Status: Married
- Hobbies: Listening to music, Reading books
- Address: No. 45, Kothnur Main Road, JP Nagar 8th Phase, Bengaluru – 560076

Declaration

I hereby declare that the above information is true and correct to the best of my knowledge and belief.

Place: Bengaluru

Signature: Poornima B V