

Active Counseling Class

1. Imperative Sentences (Order/Request/Command)

Active Voice:

- **Order:** Base verb + (object)
Example: **Close the door.**
- **Request:** Please + base verb + (object)
Example: **Please pass the salt.**

Passive Voice:

- **Order:** Let + object + be + past participle (V3)
Example: **Let the door be closed.**
- **Request:** Let + object + be + past participle (V3)
Example: **Let the salt be passed.**

2. Exclamatory Sentences

Active Voice:

- **Structure:** What/How + subject + verb (rest of the sentence)
Example: **What a beautiful painting you made!**

Passive Voice:

- **Structure:** What/How + object + is/am/are/was/were + past participle (rest of the sentence)
Example: **What a beautiful painting was made by you!**

3. Suggestion Sentences

Active Voice:

- **Positive Suggestion:** Subject + should + base verb
Example: You should read this book.
- **Negative Suggestion:** Subject + should not + base verb
Example: You should not eat junk food.

Passive Voice:

- **Positive Suggestion:** Subject + should + be + past participle
Example: This book should be read by you.
- **Negative Suggestion:** Subject + should not + be + past participle
Example: Junk food should not be eaten by you.

4. Asking for Permission/Polite Requests

Active Voice:

- **Structure:** Can/Could/May + subject + base verb?
Example: Can you help me? / May I open the window?

Passive Voice:

- **Structure:** Can/Could/May + object + be + past participle?
Example: Can help be given by you? / May the window be opened by me?

5. Advice Sentences

Active Voice:

- **Structure:** Subject + ought to/should + base verb
Example: You ought to see a doctor.

Passive Voice:

- **Structure:** Subject + ought to/should + be + past participle
Example: A doctor ought to be seen by you.

6. Prohibition Sentences

Active Voice:

- **Structure:** Do not + base verb
Example: Do not enter the room.

Passive Voice:

- **Structure:** Let + object + not + be + past participle
Example: Let the room not be entered.

7. Offers/Invitations

Active Voice:

- **Structure:** Would you like + to + base verb?
Example: Would you like to join us for dinner?

Passive Voice:

- **Structure:** Would you like + object + to be + past participle?
Example: Would you like dinner to be prepared for you?

8. Expressing Ability

Active Voice:

- **Structure:** Subject + can + base verb
Example: She can solve this problem.

Passive Voice:

- **Structure:** Subject + can + be + past participle
Example: This problem can be solved by her.

9. Expressing Necessity

Active Voice:

- **Structure:** Subject + must + base verb
Example: You must submit the report.

Passive Voice:

- **Structure:** Subject + must + be + past participle
Example: The report must be submitted by you.