

# Shivam

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## CAREER OBJECTIVE

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Recent BCA graduate eager to apply technical skills in software development. Committed to contributing to innovative projects and solving real-world problems. Looking to grow within a dynamic team.

## PROFESSIONAL EXPERIENCE

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### **TATA MOTORS Goldrush, Lucknow, UP.**

*EDP (Billing Executive), Oct 2023 – Aug 2024.*

- Generate accurate and timely invoices in Oracle CRMDMS Software for vehicle's spare parts, or services provided by Tata Motors.
- Manage electronic data processing tasks related to billing systems and databases.
- Generate and analyze reports on billing trends, outstanding payments, and financial data relevant to Tata Motors.

## EDUCATION

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### **UNIVERSITY of LUCKNOW (Uttar Pradesh)**

- Completed **Bachelor of Computer Applications** from **Sitapur Shiksha Sansthan Group of Institutions**, Sitapur (UP).

### **UP BOARD ALLAHABAD,**

- Intermediate from H.R.A. Inter College Sitapur in 2021 with 70.1%
- High School from Sevashram Inter College Kajikamalpur Sitapur in 2018 with 64.5%.

## PROFESSIONAL SKILLS

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- HTML, CSS & JS
- Proficient in Microsoft Office & ADCA.
- Proficient in ORACLE CRMDMS TATA MOTORS Software.

## PROJECT

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- Portfolio website

## SKILLS

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- **Technical Skills:** HTML & CSS
- **Soft Skills:** Attention to detail, problem-solving, communication and teamwork.

## EXTRA CURRICULAR ACTIVITIES

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- Participates in the CRICKET and RACING Games.

## HOBBIES

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- Playing Cricket.
- Cooking

## PERSONAL DETAILS

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Father's Name	: Mr. Uma Shankar Rathore
Date of Birth	: 17- Feb-2002
Marital Status	: Single
Language Known	: Hindi & English

PLACE  
Lucknow UP

SHIVAM