

SHIVANI SARASWAT

@ shivaninbj51@gmail.com

+91 9528055236

BAREILLY 262406

- I have experience in data feeding.
- I have good skills in ms excel and ms word.
- Hobbies:- singing, planting, reading fiction, and non-fiction's books.

EXPERIENCE

SKILLS

- Marketing
- Communication skills
- Knowledge of [MS EXCEL, MS WORD, DATA ENTRY]

EDUCATION

2022

Bachelor Of Science, BIOLOGY

Mahatma Jyotiba Phule Rohilkhand University, Bareilly, UP

CERTIFICATIONS

- ADVANCED DIPLOMA IN COMPUTER APPLICATION (1 YEAR COURSE) FROM NEW STEP COMPUTER ENGINEERING COLLEGE NAWABGANJ, BAREILLY.
- COURSE ON COMPUTER CONCEPT(1 YEAR COURSE), FROM NATIONAL INSTITUTE OF ELECTRONICS AND INFORMATION TECHNOLOGY, BAREILLY.