

# **COVER LETTER**

Avinash Bhimarao Patil  
Sanchita Apartment ,88/89  
Sector 17, Near Abhyuday Bank,  
Airoli, New Mumbai,

Dear HR Manager,

I would like to express my interest for an Engineering position in your Organization.

I am graduated from **Pune University** with **B.E in Electrical Engineering** & I have also completed the **Diploma in Electrical** (D.E.E). I have the ability to bring my hands on experience & academic training to this executive level engineer position.

I have total **7 Years and 1 Months** experience in **Electrical & Electronics manufacturing field as QA QC ENGINEER and also NPD Testing ENGINEER**. I am confident that I can research, design, test various electrical & electronics equipments & utilize my experience for development of Organization. I have hands on experience of working in **SAP & ERP** module. And also familiar with updated **SAP version ECC 6.0 & GUI 7.02 (SAP QM/SAP PP)**.

If you would like to meet with me to discuss this position, please contact me at (+91 9987276046 / [patil.avinash59@gmail.com](mailto:patil.avinash59@gmail.com)).

Thank you for your time & consideration.

Sincerely,  
Avinash B Patil.

# AVINASH B.PATIL

Sanchita Apartment, 88/89  
Near Abhyuday Bank  
Airoli . Sector 17,  
Navi Mumbai. MAHARASHTRA.  
**Phone: 7666349535**  
**9987276046**

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## Curriculum Vitae

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### **OBJECTIVE:**

To gain a dynamic & challenging role in the area of Engineering , that will offer the best opportunity for further development of my abilities, skill & knowledge in an established firm with long term career growth possibilities.

### **QUALIFICATION:**

#### ➤ **Educational qualification :**

- Course : Bachelor of Engg. (B.E.)
- Branch : **Electrical Engineering**
- Institute : SND College of Engg & Rc Center, Yeola, Nashik
- University : Pune University.
- Percentage : 73.33%
- Year of Passing : 2012

Examination	University/Board	Place	Year of Passing	Percentage
D.E.E	MSBTE	KOLHAPUR	2009	75.88%
S.S.C	KOLHAPUR	KOLHAPUR	2006	75.86%

### **INDUSTRIAL EXPERIENCE:**

- **Company – METAL POWER ANALYTICAL (I) PVT LTD.**  
(ISO 9001:2015 )
- **Period -** Oct 2016 to Present.
- **Position -** Quality Executive .
- **Company Profile :** Manufacturing Company of Electrical and Electronic Product like Analytical Spectrometer(OES), Sample Preparation Machine-AC Drives, AFVS Drives, Integrated Safety Panel., Hydrogen-scan .

### **Responsibility & Duties:**

1. Responsible for Quality Inspection of Optical Emission Spectrometer as per mentioned in Standards criteria (Final Stage) as well as in process inspection of the products and maintained the inspection reports.
2. Carrying out Routine Tests on daily manufacturing lot and Type Test as per the requirements of Type Test compliance w.r.t product specification .
3. Responsible for the Inward Quality Checking as per there sampling plan and maintain the COCs and raw material Certificates. Preparation of **FAIR** first article inspection report whenever necessary.
4. Responsible for the **Supplier / Vendor audit for Inspection and maintaining the record** in periodic interval, preparation for the Vendor Quality Rating VQR.
5. Involving in Testing and Validation of **New Product Development (NPD)** w.r.t NPD QUALITY to establish **CTQ** which are most important for **QFD-QUALITY Function Deployment** .
6. Responsible & Co-ordinate with team of **TUV North surveillance audit of the ISO 9001:2015 i.e QMS** and preparation for the same .
7. Preparation and maintaining the records of **RCA & CAPA , FTR** for In process, FQC, Customer complaints etc.
8. Responsible for making Work Instruction & SOP of the various process and maintain there documents .
9. Responsible for arranging the Training programs for workers as well as Staff members in factory for **Continual improvement** .
10. Preparation for the Product Testing by **NABL & ERTL** as per there standard for Product Compliance Certification..
11. Analysis of the Customer complaints and solve there problems to improve Customer Satisfaction with respect to product quality.
12. Hands on experience in checking the **in house machining parts** and also inspection of **Casting parts specially in Mechanical** which by Vendor site.
13. Responsible for carrying out the **Calibration Activity for Electrical and Mechanical** Instruments by the Calibration Agency.

- **Company – Shanti Instruments Pvt. Ltd. (ISO 9001:2008)**
- **Period -** May 2013 to May 2016.
- **Position -** Quality Assurance Engineer.
- **Company Profile –** Manufacturing of Electrical Measuring Instruments like Ammeter, Voltmeter, Current Transformer, Insulation Tester, Earth Tester.

### **Responsibility & Duties:**

1. Responsible for Quality Inspection as per **Routine Test** mentioned in criteria (Final Stage) of the products as per the mention Indian Standard (IS). (**IS 2992:1987, IS 9223:1989, IS 1248:2003, IS 2705:2003**)
2. Daily In-process Inspection for all production line & maintain the Special Process Reports.
3. Responsible for the **UL Audit (UL 96, E-236986)** And also maintain the reports of **NABL, ERTL, TYPE TEST** etc.
4. Arranging the meetings with Engineering & Product Development Dept to discuss the reports handled by QA Department.
5. Responsible for the Inward Quality Checking as per there sampling plan and maintain the COCs of Molding Material.
6. Carrying Out In House Calibration of **YOKOGAWA Make AC & DC Current Voltage Standard Sources** as per Yearly Schedule. And Arranging the Calibration Of Mechanical Equipments from Third Party Agencies & Responsible for Maintain there Calibration Report for the same.
7. Working on **SAP** for QA, QP, QM module **QA, QP, QM module** code.
8. Working on Quality tools like Fishbone Analysis, Pareto Analysis etc.
9. Preparing Failure Modes Effect Analysis (**FMEA**).
10. Maintaining monthly Demerit Index Report for continual Improvement.
11. Giving **CAPA** report to the Customer for continual improvement.
12. Task at work include support of Quality Manager & Team Members during the Quality control & implementation of new process, material etc.
13. Analyze and solve problems using **PDCA** Cycle.
14. Analysis of customer complaints & improve customer satisfaction with respect to product quality.
15. Carrying out **5S** for continual improvement.
16. Preparing Standard Operating Process (**SOP**).
17. Monthly attending the meeting with Purchase, Production & Service Department.

- **Company – Sharda Electronics & Co. (ISO 9001:2008)**
- **Period - 11/07/2012 to 26/12/2012**  
**( TRAINING /APPRENTICE PROGRAME)**
- **Position - Testing Engineer. (Electrical Engg )**

### **Responsibility & Duties:**

1. Responsible for Testing and QC of Finished Product as per criteria driven by Quality.
2. Preparation for In-House testing on Daily basis and Inspection for all production line & maintain the Special Process Reports.
3. Maintain the testing reports on production line and generate there accuracy reports of finished products.
4. Arranging the meetings with Engineering & Product Development Dept to discuss the reports handled by QA Department.
5. Analysis of customer complaints & improve customer satisfaction with respect to product quality.
6. Preparation for Preparing Failure Modes Effect Analysis (FMEA), PPAP , as per the Customer requirements.
7. Analysis of defects observed at daily production and verify the rejection reason to avoid the recurrence of defects.

### **SAP EXPERIENCE:**

#### **Experience In SAP QM Module**

1. Working in SAP version ECC 6.0 & GUI 7.02.
2. Working on QA , QM and QP module.

### **IT FORTE:**

- Proficient in Microsoft Word and excel.
- Power point
- SAP version ECC 6.0 and GUI 7.02

**Strength:**

- Quick Learner.
- Analytic Thinker.
- Positive Attitude.
- Patience & Ambitious to put heart mind to achieve clear cut goals.

**PERSONAL DETAILS:**

Name	:	Avinash Bhimarao Patil
Father's name	:	Bhimarao Krishna Patil
Date of birth	:	23rd Dec 1990
Gender	:	Male
Nationality	:	Indian
Languages known	:	Marathi, Hindi & English

**Declaration:**

I consider myself familiar with Electrical Engineering Aspects. I am also confident of my ability to complete a project of any level of complexity with firm faith in teamwork.

I **AVINASH B.PATIL** hereby declare that the information furnished above is true to the best of my knowledge and belief.

Place : Mumbai

**(AVINASH B.PATIL)**