

# TAIBA KHANAM

House no. 6, Noorani Colony, Kursoo Padshahi Bagh, 190008, Srinagar, Jammu & Kashmir  
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## PERSONAL INFORMATION

**Full Name:** Taiba Khanam

**Gender:** Female

**Date of Birth:** September 09, 1993

**Age:** 27

**Marital Status:** Single.

**Occupation:** Language Instructor

**Languages known:** English, Hindi and Kashmiri.

**Strengths:** Initiative, positive attitude, patient, responsible, risk bearer, maturity and stability.

## PROFESSIONAL SUMMARY

Passionate about working with youth and adult learners. Strong commitment to enhancing and supporting education. Outstanding communication and problem-solving skills. Demonstrated ability to deliver one-on-one service focused on learning and skills development. Foster positive learning environment by encouraging students to develop individual skills. Specializing in 1:1 instruction, team collaboration and relations with students, parents and support staff.

I have upgraded myself with 21st century teaching techniques, methodologies and classroom techniques. well aware of the child learning psychology. Energetic educator with proven skills in teaching Language and Humanities students diverse subjects. Keep classrooms organized and students on-task to facilitate effective learning. Diligent and adaptable in meeting individual student needs with warm, safe educational environments.

Talented Teacher with exceptional skill establishing cooperative, professional relationships with parents, staff and administration. Clear communicator adept at prioritizing students' success and taking holistic approach to development.

## EDUCATIONAL BACKGROUND

**Master of Education (M.Ed) (2020)**

Cluster University

**Bachelor of Education (B.Ed) (2017)**

University of Kashmir

**Bachelor of Arts (B.A) (2014)**

University of Kashmir

**Higher secondary Part Two (2011)**

JKBOSE

**Secondary school examination (2009)**

JKBOSE

## SKILLS

- ACT preparation
- Verbal and written communication
- Homework assistance
- Special education
- Student Individualized instruction
- progress reporting
- Elementary education
- Grammar and spelling instruction
- Child development
- MS Office
- Supervision
- Communications
- Team management
- TEFL/TESOL Instructor (120 hour Diploma)
- English Trainer
- Language Instructor
- Gender Education