

# **CURRICULUM VITAE**

**MUKESH SINGH**



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## **CAREER OBJECTIVE:-**

To gain success in life & be a part of an organization which is progressive towards success. To achieve a strong position in Hospitality industry with challenging tasks and collaborating team work, which would enable me to achieve satisfaction, stability and advance in my career while utilizing my potential.

## **ACADMIC QUALIFICATION:-**

- 10<sup>th</sup> passed from Uttarakhand Board.
- 10+2 passed from Uttarakhand Board.
- Graduation from Kumaon University Nainital.

## **WORK EXPERIENCE:-**

- 1 Year Experience in Hotel Industry as a Front Office Associate.
- 1 Year Experience in ANR Hospitality as a Front Office Supervisor & Reservation Department.
- 2 Year Experience in Hotel The Claire as a Front Office Executive.
- 1 Year Experience in Alcott Town Planners Pvt Ltd as a Front Office Executive.
- Currently Working in GVS Hotels Pvt Ltd Gurugram as a Front Office Manager.

Poses the knowledge of:-

Hotels Software System : Opera, Hotsoft,  
Operating system : Window7, Window8.  
Package : Ms office (2007, 2010), Advance excel  
(2007,2010)

### **STRENGTH:-**

- Positive attitude,
- Punctuality,
- Complete task on time,
- Active listener,
- Time Management.

### **PERSONAL DETAILS:-**

Father's Name : Sh. Pan Singh  
D.O.B : 1st-July-1996  
Sex : Male  
Religion : Hindu  
Nationality : Indian  
Language Know : Hindi, English  
Marital Status : Single  
Hobbies : Reading books and Surfing on Net, Listening Music.

### **DECLARATION:-**

I hereby declare that all the above said information's are correct and true to the best of my knowledge and belief.

PLACE:

DATE:

(MUKESH SINGH)

