

# RAJEEV TIWARI

**Assistant  
Manager**

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R 114/8 Old Police Colony Kothi Road Satna 485001  
(M.P.)

8770502399  
ashuashurajeev22@gmail.com

## Skills

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Active Listener, Presentation, Employee Training ,Highly Observant, Leadership ,Decision Making Capability ,Responsibility ,Likability , Operational improvements ,Motivational Leader, Devotion for work, Indeed Conversations

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## Experience

### **TATA MOTORS /Assistant Manager**

June 2017 - July 2019, SATNA

Worked as the Assistant Manager corresponding guided the team leader by focusing on encouragement of sales staff and aimed satisfying service to customer. Recruited,Interviewed and hired individuals and made staffing decisions.Addressed problems with customer and promoted quick and successful resolution

### **sixapril.com / Manager Content Writer (Intern)**

September 2015 - February 2016 DELHI

Taken the responsibility for the Team leader of the content writers and provided the best blogs and Articles. In which our firm used to take the contracts from the different Institutions , and for that me and my team always tried to focus on the need of the customers and given best effort to provide the satisfying service in limited time. And completed more than 50 projects.

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## Education

- BANARAS HINDU UNIVERSITY / B.A. HONS (SOCIOLOGY)  
June 2013-May 2016 / Varanasi  
**CGPA- 7.8**
- BANARAS HINDU UNIVERSITY / UGDCA (Diploma)Computer  
June 2013-May 2016 / Varanasi  
**CGPA- 8.0**
- ISC Board (CKMS)/ 12th ,Commerce  
June 2013-Feb 2013 / Satna  
**Percentage- 71**
- M.A. Sociology - M.P. Bhoj University Bhopal**  
**June 2017- July 2019**  
**Percentage- 65**

Date

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