

CURRICULUM VITAE

MUKESH SINGH



Address:-

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Uttarakhand, Pin- 263628

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CAREER OBJECTIVE:-

To gain success in life & be a part of an organization which is progressive towards success.To achieve a strong position in Hospitality industry with challenging tasks and collaborating team work, which would enable me to achieve satisfaction, stability and advance in my career while utilizing my potential.

ACADMIC QUALIFICATION:-

- 10th passed from Uttarakhand Board.
- 10+2 passed from Uttarakhand Board.
- Graduation from KumaonUniversity Nainital.

WORK EXPERIENCE:-

- 1 Year Experience in Hotel Industry as a Front Office Associate.
- 1 Year Experience in ANR Hospitality as a Front Office Supervisor & Reservation Department.
- 2 Year Experience in Hotel The Claire as a Front Office Executive.
- 1 Year Experience in Alcott Town Planners Pvt Ltd as a Front Office Executive.
- Currently Working in GVS Hotels Pvt Ltd Gurugram as a Front Office Manager.

Posses the knowledge of:-

Hotels Software System	:	Opera, Hotsoft,
Operating system	:	Window7, Window8.
Package	:	Ms office (2007, 2010), Advance excel (2007,2010)

STRENGTH:-

- Positive attitude,
- Punctuality,
- Complete task on time,
- Active listener,
- Time Management.

PERSONAL DETAILS:-

Father's Name	:	Sh. Pan Singh
D.O.B	:	1st-July-1996
Sex	:	Male
Religion	:	Hindu
Nationality	:	Indian
Language Know	:	Hindi, English
Martial Status	:	Single
Hobbies	:	Reading books and Surfing on Net, Listening Music.

DECLARATION:-

I hereby declare that all the above said information's are correct and true to the best of my knowledge and belief.

PLACE:

DATE:

(MUKESH SINGH)

