

Resume

Babita Thapa

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Success is no accident. It's a blend of smart ideas, passion, hardwork, perseverance, learning and studying.

Objective: To be a facilitator/teacher in your esteemed organization where I can impart my knowledge in the best way possible through innovative teaching strategies, magnify the students' skills and thinking ability, contribute to their overall development, and enhance my personal and professional growth.

Educational Qualifications :-

Year	Exam	School/College	Board/ University	Percentage / Grade
2016 - 18	Bachelor of Education (B. Ed)	K.J. Somaiya Comprehensive College of Education, Training and Research	University of Mumbai	B
2014-16	Master of Commerce (M.Com)	Ramniranjan Jhunhunwala College	University of Mumbai	A
2011-14	Bachelor of Commerce (B.Com)	Ramniranjan Jhunhunwala College	University of Mumbai	C
2009-11	Higher Secondary Certificate (HSC)	SNDT Women's College of Commerce, Arts & Science	Maharashtra Board	55.57%
2009 Batch	State Secondary Certificate (SSC)	Smt. M. D. Bhatia English Medium School	Maharashtra Board	57.69%

Computer Literacy :-

- ☐ MS CIT passed with distinction
- ☐ English Typing 30 Words Per Minute with Grade - B

Strengths :-

- ☐ Optimism
- ☐ Rapport Building
- ☐ Leadership Skills
- ☐ Ability to excel in a fast-paced, multi-task, team environment
- ☐ Excellent communication skills
- ☐ Excellent intrapersonal and interpersonal Skills

Internship:-

Organisation	Duration	Title
IES Bandra Jr. College & School	6 th Feb 2017 to 3 rd March 2017	Observation of teachers teaching – Shadow teaching
K.J. Somaiya College of Arts & Commerce	10 th July 2017 to 15 th Sept 2017	Teacher Trainee
D.J.Doshi Gurukul Jr. College & School	20 th November 2017 to 15 th Jan, 2018	Teacher Trainee

Social Responsibility:-

- ☐ Community work at Mankhurd on '**Life Skills Intervention and Awareness Program**' from 25th November 2016 to 30th November 2016 (1 week)
- ☐ Literacy Awareness Drive (**Conducted Diagnostic Test and Remedial Class for the students**) at Amrut Nagar (1 week)

Work Experience:-

- ☐ Currently working at Podar International School –Powai (Academic Year 2019) (Subjects - History and Geography)
- ☐ Taught at Sharda Education Society's Anand Vishwa Gurukul Jr. College (Academic Year 2018-2019) (Subjects- Organisation of Commerce and Management, Book Keeping and Accountancy)
- ☐ Worked as a Receptionist in TOPSGROUP for 2 years from 2014-16

Responsibility Headed:-

- ☐ Part of the Exam Committee
- ☐ Been in the Core Committee in College Cultural Programmes both as a student and as a teacher
- ☐ Responsible for data mining and analysis
- ☐ Initiator of the Student Career Guidance Cell and Orientation Committee (have organized workshops on Legal Literacy, UPSC and MPSC, NDA, Career Avenues for Arts Students, Para Medical opportunities India and Beyond)

Achievements:-

- ☐ First in 100mt. running race
- ☐ First in 400mt running race
- ☐ First in Debate Competition and Oratory Skills
- ☐ First in Story Telling Competition
- ☐ Second in Advertisement Making Competition

Personal Dossier:-

Father Name: *Late.* Puran Bahadur Thapa
Mother's Name: Manju Thapa
Siblings: 3
Languages Known: English, Hindi, Marathi and Nepali
Hobbies: Travelling, health fitness, listening to music & swimming
Marital Status: Single

References:-

- ☐ Ms. Sonal Punjabi (Facilitator)
Colleague at Podar International School – Powai
- ☐ Ms. Sabitha Sankaran (Lecturer)
Colleague at Anand Vishwa Gurukul Jr. College
- ☐ Assistant Prof. Usha Sharma
K.J. Somaiya Comprehensive College of Education, Training and Research, Vidyavihar

Date:

Place: Mumbai.