

MERLIN MATHEW
8547515645
merlindotmathew@gmail.com

OBJECTIVE :

A Commerce Graduate aspiring for a challenging position in your esteemed organization, to add values to my profile as well as to the company by future of my hard work, knowledge and skills.

PERSONAL STRENGTH AND SKILLS :

- Good communication with the ability to develop, maintain and strengthen relationship across all levels
- Curiosity to learn things quickly, self-motivation and quick learner
- Highly adaptable to varying environment

COMPUTER KNOWLEDGE :

- Knowledge in MS Office
- Specialized in Tally ERP 9.0, Accounting Software
- Specialized in GST (Goods & Service Tax)

| Courses | Institution | Board / University | Year of Passing |
|------------------------------|---|--------------------|-----------------|
| B.Com (Computer Application) | Mar Kuriakose Arts & Science College, Puthuvely | M.G. University | October 2018 |
| Plus Two (Commerce) | VBSN HSS Njeezhoor | State Board | March 2014 |

ACADEMIC CHRONICLE :

| Courses | Institution | Board / University | Year of Passing |
|---------|-------------------------|--------------------|-----------------|
| SSLC | St. Anne's HSS Kurianad | State Board | March 2012 |

ACADEMIC PROJECT :

- DA Study on lending and deposit scheme of Kizhathadiyoor Service Co-operative Bank (B.Com).

PERSONAL DETAILS :

Present Address : Panachikel (H)
Vakkad P.O. – 686636
Kottayma Dist., Kerala

Gender : Female

Date of Birth : 07.03.1997

Religion : Christian

Nationality : Indian

Father's Name : Mathew Abraham

Mother's Name : Jessy Mathew

Marital Status : Single

LANGUAGES KNOWN :

| Languages | Read | Write | Speak |
|-----------|------|-------|-------|
| Malayalam | ✓ | ✓ | ✓ |
| English | ✓ | ✓ | ✓ |

DECLARATION

I hereby declare that the above furnished information is true and correct to the best of my knowledge and belief. I also disclose that any information given when found to be invalid my representation could be cancelled.

Place :

Date :

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