

AADHITHYAN RK

Amman Nagar, Union Office back side,
Sankarapuram, Kallakurichi – 606401.

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SYSTEM ADMINISTRATOR

PERSONAL SUMMARY

A Successful Windows Administrator with extensive analytical experience of investigating and diagnosing network problems and knowledge of IT operating systems, especially Windows. Multi-talented with good all-round technical skills and the ability to develop and maintain close working relationships with other support and development teams.

Looking for a career advancement opportunity with company that will challenge my Problem-solving skills and allow me to develop my knowledge & potential.

WORK EXPERIENCE

Company: Pharmaspectra Informatics Pvt Ltd formerly Med'Meme, Chennai.

Role: System Administrator

Period: Feb 2017 to Present

Responsibilities:

Windows Env.

- Working with AD OU user, Groups & GPO creation and Maintained the structure.
- DNS: Configure Forward & Reverse lookup zone, create A-Record for web apps and hosts.
- DHCP: creating and configure scopes, set auto assigning the IP address and create a reservation in DHCP.
- File Server: Implementing folder structure as per the organization environment, apply advanced security permission create security groups separate the rights and centralized with AD groups.
- Installing and configure client net access and troubleshooting Hardware firewall.
- Install, configure, monitoring and troubleshoot Kaspersky Endpoint console server.
- Monitoring Servers, Networks and client PC's (CPU, Memory, Disk and Network Utilization) using network monitoring tool (PRTG & OCS Inventory) given up to 99.8% UP time.
- Configuring and troubleshooting of Printers, Scanners and Projector.
- User Maintenance and Preparing attendance reports using **NetXs Control, Aswin Pro** (Third Party tools).

LINUX Env.

- Installing and configure VMWare ESXi server create virtual machines take a snapshot, backup using scripts by schedule
- Mail Server: DOVECOT open-source mail server in Linux platform, user & group creation, forwarding mails, backup and restore. Mail Using client application and Configured WEBMAIL (using Round cube) & MX record creation in public DNS.
- Install & configure for the Samba server and provide user credentials with several rights.
- Web Server: using NGINX and Apache Tomcat running for applications web hosting.

MS-Licenses:

- Maintain licenses of OEM, OLP & o365.
- Create account and assign license for o365.
- Create document related licenses and update frequently.

Documentation: implementing and maintaining Media-Wiki, centralized all kind of organization

Company: Pharmaspectra Informatics Pvt Ltd formerly Med'Meme, Chennai.

Role: Data Research Specialist

Period: Feb 2015 to Feb 2017

Responsibilities:

- Surfing Information's about scientist and Doctors based on Client Requirements.
- Assigning Work for Agent.
- Allocate and Upload Data in Local Server.
- Create and Maintaining New Database for our New and Existing Clients.
- Data Maintaining with Modify Tool Centralized all kind of organization Data in individual Server.
- Solving errors and queries from Agent.

TECHNICAL SKILLS

Windows Server

- Install, Upgrade and implement Windows 2008 & 2012 Server.
- Managing and Troubleshooting Users, Groups and computers in AD, DNS, DHCP and Print Server.
- Backup and Restore Active directory using system state or third-party application.
- Create and Apply GPO for users and computers.
- Configure Domain Controller, domain, child domain and additional domain

Linux Server

- Linux (CentOS & Debian) OS installation, create partition and software install / upgrade.
- Basic and relevant service troubleshooting in Linux environment.

AWS Server

- Knowledge in VPC, subnets(private/public), routes, NAT and gateways.
- Create instances and provide dedicated access in EC2.

- IAM, Storage - worked with s3, EBS, EFS storages and Route53.
- VPN - VPN peering, connects AWS to the on-premise network using site-to-site.

KEY SKILLS AND COMPETENCIES

- Ability to work in groups as well as individually.
- A fast learner and quick in adapting to the latest technologies.
- High patience level, self-confidence and hard working.
- Enthusiastic and able to interact with departments and personnel at all levels.
- Knowledge of installation, troubleshooting, and configuration of PCs and software.
- Ability to work to rigorous deadlines and stay within quoted budgets.

ACADEMIC QUALIFICATION

Bachelor of Electrical and Communication Engineering

2010 - 2014

CK College of Engineering and Technology, Cuddalore with 60%

HSC

2009 - 2010

Oxford Matriculation Higher Secondary School, Sankarapuram with 66%

SSLC

2007 - 2008

Saraswathi Matriculation Higher Secondary School, Attur with 61%

CERTIFICATIONS

- AWS – SYS OPS ASSOCIATE.
- CCNA Certification

PERSONAL DETAILS

Father Name	: KirshnaMurthi R
Mother Name	: Selvi K
Marital Status	: Single
Date of Birth	: May 30, 1993
Passport No	: N5006180
Nationality	: Indian
Current Location	: Chennai
Native Location	: Kallakurichi
Language	: Tamil & English

Place: Kallakurichi

Date:

(AADHITHYAN RK)