

VIDYA VIJAY SAWANT

Room no 1, Sawant Chawl,
Nirdhast Mandal, Parksite,
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Career objective

To be dedicating the best of my ability and joint professionally managed company, which provide immense opportunity for career growth and to develop with the organization to greater height.

Summary

- With a "Bachelor of Science in information Technology degree" and around 3.3 Years of work experience as Process Associate having Extensive technical, analytical & problem solving skills.
- Possess good communication & interpersonal skills.

I wish to obtain a challenging position with opportunity for growth utilizing my experience.

Education

Bachelor of Science in Information Technology Degree from Mumbai University

Qualification	Institute (University / Board)	Year of Passing	Marks
B.SC(I.T.)	S.K. SOMAIYA COLLEGE (Mumbai University)	2016	68.83%
H.S.C. (Science)	VIDYA BHAWAN COLLEGE (Maharashtra Board)	2013	68.83%
S.S.C.	VIDYA BHAWAN HIGH SCHOOL (Maharashtra Board)	2011	89.83%

Organizational Experience

July/2016- **Till Date: Organization: TATA Consultancy Services**
Designation: Process Associate. (BPO1)
Process : Nielsen

Role:

- Creating Graphical presentation in power point on the Analyzed data in Excel and Word Format to the Brands and Ads for International clients as per requirements.
- Making power point templates using Master slide.
- Coordinate with Clients for creating Power point presentation handling.
- Processing of collected data into excel tables using Quantum application tool.

Skills

Databases : MS SQL Server 2005/2008
Operating Systems : Microsoft Windows
Programming Languages: C++, C#, ASP.NET, HTML
Tools & Utilities : Microsoft Office (Word, Excel, Power Point), Quantum,
Microsoft Visual Studio

Personal details

Permanent Address : Room no 1, Sawant Chawl, Nirdhast Mandal, Parksit, Vikhroli, Mumbai-400079
Languages known : English, Hindi, Marathi
Nationality : Indian
Religion : Hindu
Mother tongue : Marathi
Sex : Female.
Marital Status : Married.
Date of Birth : 04th January 1996

Declaration:

I hereby declare that all the information given above is true to the best of my knowledge.

VIDYA V. SAWANT