

# **VIDYA VIJAY SAWANT**

Room no 1, Sawant Chawl,  
Nirdhast Mandal, Parksite,  
Vikhroli Mumbai-400079  
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## **Career objective**

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To be dedicating the best of my ability and joint professionally managed company, which provide immense opportunity for career growth and to develop with the organization to greater height.

## **Summary**

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- With a "Bachelor of Science in Information Technology degree" and around 3.3 Years of work experience as Process Associate having Extensive technical, analytical & problem solving skills.
- Possess good communication & interpersonal skills.

I wish to obtain a challenging position with opportunity for growth utilizing my experience.

## **Education**

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Bachelor of Science in Information Technology Degree from Mumbai University

<b>Qualification</b>	<b>Institute (University / Board)</b>	<b>Year of Passing</b>	<b>Marks</b>
B.Sc(I.T.)	S.K. SOMAIYA COLLEGE (Mumbai University)	2016	68.83%
H.S.C. (Science)	VIDYA BHAWAN COLLEGE (Maharashtra Board)	2013	68.83%
S.S.C.	VIDYA BHAWAN HIGH SCHOOL (Maharashtra Board)	2011	89.83%

## **Organizational Experience**

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**July/2016- Till Date: Organization: TATA Consultancy Services  
Designation: Process Associate. (BPO1)  
Process : Nielsen**

**Role:**

- Creating Graphical presentation in power point on the Analyzed data in Excel and Word Format to the Brands and Ads for International clients as per requirements.
- Making power point templates using Master slide.
- Coordinate with Clients for creating Power point presentation handling.
- Processing of collected data into excel tables using Quantum application tool.

## **Skills**

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**Databases** : MS SQL Server 2005/2008  
**Operating Systems** : Microsoft Windows  
**Programming Languages:** C++, C#, ASP.NET, HTML  
**Tools & Utilities** : Microsoft Office (Word, Excel, Power Point), Quantum,  
Microsoft Visual Studio

## **Personal details**

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**Permanent Address** : Room no 1, Sawant Chawl, Nirdhast Mandal, Parksite,  
Vikhroli, Mumbai-400079

**Languages known** : English, Hindi, Marathi  
**Nationality** : Indian  
**Religion** : Hindu  
**Mother tongue** : Marathi  
**Sex** : Female.  
**Marital Status** : Married.  
**Date of Birth** : 04<sup>th</sup> January 1996

**Declaration:**

I hereby declare that all the information given above is true to the best of my knowledge.

**VIDYA V. SAWANT**