

Personal Details

Contact details :

+918828396017

EMAIL ID :

healer9619@gmail.com

Extra Curricular Activities

- An active participant in the Debate competitions at school & college level.
- Won several prizes in the Quiz competitions & dance competitions.
- national-level Olympiad winner.
- self-published poet on hello poetry

POOJA SINGH

WORK EXPERIENCE:

Hexaware Technologies [IT service management company]

Dec 2019-May 2020

Customer Support Executive[Email process]

Handle customer inquiries, complaints, and provided information related to services.

CAREER OBJECTIVE :

Seeking job where there is scope for the enhancement of personal and professional skills, thereby contributing to organizational growth and success.

PERSONALITY TRAITS :

****Good knowledge of computer.**

****Good public speaking.**

**** Excellent communication skills.**

**** Aim to achieve set goals and targets in life and employment.**

EDUCATIONAL INFORMATION:

**** Completed SSC from oxford public school**

**** Completed HSC from Thakur vidya mandir junior college.**