



Consolidated Meeting Agendas

Meeting 1:

Getting to know the requirements of the client and discussing the potential aspects and functionalities of the product.

- Students requirements
- Provision of study material
- Tutors' functionalities

Meeting 2:

Showing a rough idea, discussing and updating the following:

- Functionalities of tutor added
- Glitch in student and tutor login discussed
- Use case diagram modified

Meeting 3:

Addition of advanced features, such as:

- e-library which enables the feature of dynamic shelves for online study material and books.
- Integrating hyperlinks for social media platforms on the main login page.

Meeting 4:

The product has been kept under testing phase for certain time, and will be handed over to the client upon completion of the same, keeping a scope for adding more advanced features.

LearningJam



Location: CCD, MV-1, Delhi



Date: 09 November 2018



Time: 1.30 PM

| Date and time | Attendee(s) | Mode and location | Status |
|------------------|---|--------------------------------|--|
| 28 October 2018 | Shivank | In person, Freaking beans cafe | Requirements noted |
| 3 November 2018 | Shivank, Sheena, Shubhra, Shreya, Rishika | Skype | Glitches detected and more functionalities required, noted |
| 6 November 2018 | Shivank | Telephonic | Additional features discussed |
| 10 November 2018 | Shivank | In person, CCD | Final product verbally approved, testing pending |

CLIENT APPROVAL: _____

PROJECT TEAM APPROVAL: _____