
DEPARTMENT OF TRAINING & PLACEMENT
KALINGA INSTITUTE OF INDUSTRIAL TECHNOLOGY (KIIT)
DEEMED TO BE UNIVERSITY, BHUBANESWAR (ODISHA)

No. KIIT-DU/T&P/25/587

Date : 14th July'2025

Kind Attenⁿ : 2026 Graduating B.Tech (All Branches) Students

This is to inform all the above students that **Binocs** will be conducting an Internship cum performance based PPO Recruitment Drive in **Virtually** very shortly.

Eligible students would have received the Job Notification through Superset & are directed to **APPLY** on or before **15th July'2025 by 10.00 AM** to participate for the same.

Profile Offered	:	Business Operations Analyst Intern
Eligibility Criteria	:	6.00 or above CGPA in B.Tech
	:	No Backlogs
Process	:	Short Listing
	:	Interview
Job Location	:	Bengaluru
Stipend	:	Rs.25,000 - 30,000 Per Month
Duration	:	6 Months (can be extended to 12 months based on performance)
CTC	:	Rs.8.50 LPA (Rs.6.50 L fixed + Rs.2.00 L ESOPs) post conversion to PPO

Prof. (Dr.) Prachet Bhuyan
Professor & Dean (T&P), KIIT-DU

- NB: 1.The Company will be short listing from the registered students list.
2.Find below the Job Description for your reference.

Job Description

Key Responsibilities:

- Support daily operational tasks across departments such as Sales, Finance, HR, or Customer Success
- Maintain and update reports, dashboards, and documentation
- Monitor key business metrics and prepare regular reports for leadership
- Coordinate with internal teams to ensure timely execution of operational processes
- Assist in process improvements to enhance efficiency and productivity
- Take ownership of assigned projects and follow through to completion
- Perform data entry, validation, and analysis for business insights

Skills :

- Strong analytical and problem-solving skills
- Proficiency in Excel/Google Sheets; familiarity with tools like Notion, Jira, or SQL is a plus
- Excellent written and verbal communication skills
- Attention to detail and ability to multitask in a fast-paced environment
- Eagerness to learn and grow in a dynamic work environment

What You'll Gain:

- Hands-on exposure to business operations in a high-growth environment
- Cross-functional collaboration experience
- Opportunity to work closely with leadership and contribute to decision-making
- Room to take initiative and grow quickly

Preferred (not mandatory):

- Internship or project experience in operations, analytics, or coordination roles
- Startup exposure or understanding of fast-paced work cultures

About Us:

- Binocs.co empowers institutional lenders with next-generation loan management software, streamlining the entire loan lifecycle and facilitating seamless interaction among stakeholders.
- Team: Binocs.co is led by a passionate team with extensive experience in financial technology, lending, AI, and software development.
- Investors: Our journey is backed by renowned investors who share our vision for transforming the loan management landscape: Beenext, Arkam Ventures, Accel, Saison Capital, Blume Ventures, Premji Invest, and Better Capital.

About the Role:

We are looking for a highly motivated and detail-oriented individual to join our Business Operations team. As a Business Ops Associate, you'll play a critical role in ensuring smooth execution of day-to-day processes, identifying operational inefficiencies, and supporting cross-functional teams.