

# Emilio A. Fuentes

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## Objective

I am an organized and self-motivated individual seeking a competitive and challenging environment where I can utilize my strengths and learn new skills.

## Experience

Orange County Fire Authority, Irvine

October 2017- April 2023

### Fire Inspector

- Manage relationships with partner agencies.
- Presented fire safety material to public.
- Interacted with public on daily basis.
- Member of Orange County Fire Prevention Officers.

Caliber Collision, Rancho Santa Margarita

November 2016-2017

### Parts Manager

- Manage the ordering, receiving, and distribution of parts.
- Reviewed and posted order invoices and credit memos.
- Communicated and mediated the needs and specifications of parts between the technicians and estimators.

Nekter Juice Bar, Huntington Beach

June 2014-December 2016

### Assistant Manager

- Successfully integrated new produce system to maximize efficiency.
- Organized and launched the corporate fundraising campaign.

## Skills

Proficient in:

- JavaScript
- HTML/CSS
- SQL

## Education

**Bachelor of Science in Kinesiology, Exercise Science**

2016

California State University, San Bernardino

- Dean's List
- Kinesiology Student's Association

**Associates Degree in Liberal Studies**

2014

Saddleback College, Mission Viejo

- Dean's List