

# Fast Retail Corp

Office Furniture & Supplies  
321 Retail Row, Shopping Center  
Boston, MA 02108  
Phone: (617) 555-4321  
Email: sales@fastretailcorp.com

# INVOICE

Invoice #: FRC-96543  
Date: 05/10/2024  
Due Date: 05/20/2024  
Purchase Order: NCI-PO-5789  
Customer ID: NCI-2022

### BILL TO

National College of Ireland  
Accounts Payable Department  
1 Mayor Street  
Dublin 1, D01 K6W2  
Ireland  
Phone: +353 1 4498500

### SHIP TO

National College of Ireland  
Administration Office  
1 Mayor Street  
Dublin 1, D01 K6W2  
Ireland  
Attn: Facilities Manager

Description	Quantity	Unit Price	Amount
Executive Office Desk - Mahogany	2	\$875.00	\$1,750.00
Ergonomic Office Chair - Premium	4	\$349.99	\$1,399.96
Filing Cabinet - 3-Drawer	3	\$199.99	\$599.97
Meeting Room Table - Conference Size	1	\$1,250.00	\$1,250.00
Breakroom Supplies Bundle	2	\$120.50	\$241.00
Delivery & Installation Service	1	\$450.00	\$450.00

Subtotal:	\$5,690.93
Discount (5%):	-\$284.55
Shipping & Handling:	\$125.00
Tax (6.25%):	\$339.96
<b>Total Due:</b>	<b>\$5,871.34</b>

**Payment Terms:** 2/10 Net 30 - 2% discount if paid within 10 days, otherwise full amount due within 30 days  
**Payment Method:** Check or bank transfer  
**Bank Details:** First National Bank, Account #87654321, Routing #012345678  
**Notes:** This order includes free maintenance for the first 12 months. Extended warranty options available upon request.