







WEEKLY STATUS REPORT

TEAM:	Nangka (Group 9)	DATE:	September 15, 2025
WEEK:	2nd	VENUE:	Barangay Nangka, Marikina
ATTENDEES:			
NAME		SIGNATURE	
1. Albuera, Jeremy G.			
2. Ibarra, Ivell Jay R.			
3. Onnagan, Sebastian B.			
4. Pierre, Shobe R.			
5. Tranquena, Joshua B.			
6. Zambrona, Raph Kenneth M.			
AGENDAS:			
<ul style="list-style-type: none">● Inquire for LGU's● Letter for Beneficiary● Brainstorm and setting Goals● Interview● Present the goals to Beneficiary			
DISCUSSIONS:			

During this week, the team concentrated on establishing coordination with the Local Government Unit (LGU) and identifying the barangay Persons with Disabilities (PWD) sector as the primary beneficiaries of the project. Initial activities included formally inquiring with the LGU to confirm the scope of partnership and to secure support for the planned initiatives. A formal letter was subsequently prepared and transmitted to the beneficiaries to communicate the project's objectives and to invite their participation.

A structured brainstorming session followed to define specific goals that align with the identified needs of the PWD community. To further refine these objectives, an interview was conducted with PWD representatives, allowing them to share their perspectives and recommend actionable measures that the project could undertake. Their insights provided critical input for shaping the final set of activities.

In addition, the group created a conceptual framework to guide the implementation of the project. This framework served as a visual and structural representation of the processes and relationships among the different components, ensuring that the objectives remain clear and aligned with the needs of the beneficiaries.

The week concluded with a formal presentation of the agreed-upon goals to the beneficiaries, ensuring transparency and validating that the proposed plans accurately reflect their priorities. These coordinated efforts established a strong foundation for sustained collaboration and set a clear direction for the succeeding phases of project implementation.

● Initial Presentation & Documentation

PREPARED BY: REVIEWED BY:

Jeremy G. Albuera Sebastian B. Onnagan
Documentation Leader QA LEADER

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CHECKED BY: APPROVED BY:

Shobe R.Pierre Ernanie M. Carlos Jr.,MIT
PROJ. LEADER ADVISER

Attachments:



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