



Republic of the Philippines  
**CAVITE STATE UNIVERSITY**  
Don Severino delas Alas Campus  
Indang, Cavite

**COLLEGE OF ENGINEERING AND INFORMATION TECHNOLOGY**  
**Department of Information Technology**

Dear Sir/Ma'am:

Good day! We are 4th-year Bachelor of Science in Information Technology students from Cavite State University - Main Campus, currently enrolled in ITEC 116 - System Integration and Architecture 2. As part of our course requirement, we are tasked to design and develop a real-world Enterprise Resource Planning (ERP) System in partnership with a local business enterprise. With this, we would like to humbly request your kind consideration in allowing us to collaborate with Puswelo Café as our partner establishment. We believe that this project can be mutually beneficial in providing your café with a cost-free, customized ERP solution while giving us the opportunity to apply our academic learning in a real-world setting.

This Proposed ERP System provides the following key features:

- Inventory Management - Track and monitor stock levels efficiently.
- Procurement & Supply Chain - Simplify purchasing, approvals, and supplier coordination.
- Finance & Accounting - Automate bookkeeping and generate financial reports.
- Customer Service - Organize inquiries and customer feedback.
- E-Commerce Integration - Sync online sales and customer data.
- Human Resources - Manage employee records, attendance, and payroll.
- Business Intelligence - Generate insights through reports and analytics.

What We Can Offer?

- ✓ Free system implementation for academic purposes
- ✓ 30 days of maintenance support after deployment
- ✓ Troubleshooting and updates
- ✓ Staff training and orientation for smooth system adoption

We kindly request a brief meeting with your management team to better understand your operations. This will foster us in tailoring the system befitting your café's specific needs. We would be thankful for the opportunity to collaborate, at no cost to you, with full professionalism and respect for your business. Should you be interested in collaborating, please feel free to reach us at 0991 542 7882 or [main.markanthony.dano@cvsu.edu.ph](mailto:main.markanthony.dano@cvsu.edu.ph) at your most convenient time. Thank you very much for your kind attention and consideration. We look forward to your favorable response.

Respectfully yours,

**Hazel Ann Abutin**  
*Researcher*

**Jhenidell Benito**  
*Researcher*

**Kyle Cabal**  
*Researcher*

**Jhay-el Custodio**  
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**Renoel Ocampo**  
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**Alejandro Zamora**  
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