

NDAGIJIMANA Samuel

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Objective

I am seeking to join the Mountain River Partners Internship Program to gain practical professional skills, particularly in leadership, communication, project management, and effective teamwork. I am currently studying Business Management through BYU-Pathway Worldwide and aim to expand my professional experience to complement my academic learning.

Education

Brigham Young University – Pathway Worldwide – Online

Applied Business Management (Currently Enrolled)

ALX Freelancer Academy – Online (2025)

Freelancing Skills: Digital Marketing, Translation, Copywriting, Transcription

ESAPAG Gitwe, Rwanda – Senior Secondary (S4–S6)

Accounting – 2018–2021

Groupe Scolaire, Rwanda – Lower Secondary (S1–S3)

General Secondary Education – 2015–2017

EP Karambi, Rwanda – Primary Education – 2008–2010

Professional Experience

Seed Business School – Business School Festival 2025 – Kigali, Rwanda

Event Coordinator / Staff

- Contacted and welcomed festival participants.
- Issued tickets and guided attendees.
- Supported business program activities for youth and students interested in learning business.

Precious Mental Link Company – Kigali, Rwanda

Stock & EBM Officer (2023 – Present)

- Managed stock and issued EBM.
- Used Excel and accounting software.
- Prepared financial reports and provided explanations.
- Communicated effectively with staff and clients in Kinyarwanda and English.

Freelancer – Fiverr & Upwork

Translator, Copywriter, Digital Marketing, Transcription (2023 – Present)

- Provided translation, transcription, digital marketing, and copywriting services to clients worldwide.
- Applied various online project management techniques to deliver high-quality results.

Wex24news.com – Online Media

Journalist / Content Creator

- Created and published news articles online.

Entrepreneurship

- Sold fruits and vegetables online, working with both individual and business clients.

Volunteer Experience

- **Dream 'n Dare Africa** – Supported youth programs and training in leadership, entrepreneurship, and ICT.

Skills

- Microsoft Excel, Accounting Software
- Stock management and financial reporting
- Communication & Professional Etiquette
- Translation & Copywriting (Kinyarwanda ↔ English)
- Digital Marketing & Social Media Management
- Leadership, Event Coordination, Youth Engagement

- Freelancing Skills (ALX Academy)
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Achievements

- Excellent scores in **PC 101 (78/100)** and **PC 102 (73/100)** at BYU-Pathway Worldwide.
 - Media training for youth at Kimisagara Youth Center.
 - Established small businesses and online income-generating projects.
 - Collaborated with **Dream 'n Dare Africa**, **Seed Business School**, and **ALX Freelancer Academy** to expand youth projects and professional skills.
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References

- **Dream 'n Dare Africa** – CEO Mr. Kim Impact, +231 779 035 559
- **Seed Business School** – Mr. Kayode Abass, +234 816 941 8325, Kayode@seedglobaleducation.com
- **Seed Business School** – CEO Mr. Sharang Dhaimade, sharang@seedglobaleducation.com
- **Precious Mental Link Company** – +250 791 776 399