



BUSINESS COMPANY PROFILE

2024

AGENSI PEKERJAAN FIVE SDN. BHD.

JTK SM 1073 LESEN C

Head Office:

79-1, JALAN 3/76D

DESA PANDAN 55100 KUALA LUMPUR

Tel: +603-92826566 / +603-92013699

Email: Apfive66@gmail.com

Sabah Branch:

LOT 7, 1ST FLOOR, SEDRO BUILDING, SIKUATI
89058 KUDAT, SABAH

Sarawak Branch:

No. 61B, 1ST FLOOR, TAMAN SRI JAYA, JALAN HOLLIS
95000 SRI AMAN, SARAWAK



About Company

Agensi Pekerjaan Five Sdn Bhd is a seasoned recruitment and employment agency in Malaysia boasting over two decades of experience in delivering cutting-edge executive search and selection services. Specializing in diverse sectors, we excel in aligning intricate HR needs with strategic staffing solutions, ensuring our clients receive top-tier personnel. Our knack for swiftly providing quality staffing solutions has positioned us as trusted global executive search firm. We take pride in not only matching skilled individuals with fitting roles but also in transforming lives through career opportunities for foreign workers. Our global network enables us to tap into a vast pool of talent, from unskilled labourers to seasoned professionals, offering comprehensive recruitment solutions for various industries. Trust and precision define our approach, making us a dependable partners for job seekers and employers alike.



Welcome Message

**DATUK SYED MEHDHAR BIN
SYED ABDULLAH
CHAIRMAN**

Dear Esteemed Clients and Partners,

I am honoured to represent our company as Chairman, bringing over 32 years of experience in handling and leading successful initiatives across various companies.

At Agensi Pekerjaan Five Sdn. Bhd., we have established ourselves as a reliable and trusted partner in managing foreign workers. With a strong emphasis on compliance, efficiency, and employee welfare, we have consistently delivered superior services that meet the needs of our clients.

As Chairman, I am proud to lead a dedicated team that is passionate about exceeding expectations and driving positive outcomes for our clients. Our collaborative approach, combined with a deep understanding of industry best practices, ensures that we deliver value and impact with every engagement.

Thank you for considering Agensi Pekerjaan Five Sdn. Bhd as your preferred partner. We look forward to the opportunity to collaborate with you and contribute to the success of your organization.

Warm Regards,

**DATUK SYED MEHDHAR BIN SYED ABDULLAH
CHAIRMAN**



Welcome Message

En. MOHD FADZLI BIN SARING
MANAGING DIRECTOR

Greetings from Agensi Pekerjaan Five Sdn. Bhd. It is my pleasure to showcase our rich legacy and expertise in managing foreign workers for over two decades.

For the past 20 years, Agensi Pekerjaan Five Sdn Bhd has been at the forefront of providing topnotch services and solutions in handling foreign workers for various industries. Our commitment to excellence and unwavering dedication to client satisfaction have been the cornerstone of our success in this field.

We believe in building enduring relationships with both our clients and the foreign workers we serve. Our focus on compliance, efficiency, and personalized service ensures that each client receives tailored solutions that meet their unique needs and objectives. Our 20 years of experience in handling foreign workers have equipped us with the tools and insights needed to navigate the complexities of today's global workforce landscape. Together, we can forge a path towards success, growth, and harmonious collaboration with international talent.

Thank you for considering Agensi Pekerjaan Five Sdn Bhd as your trusted partner in managing foreign workers. We look forward to the opportunity to serve you and contribute to your organization's prosperity and success.

Thank you with best regards,
En. MOHD FADZLI BIN SARING
MANAGING DIRECTOR



Welcome Message

Pn. NAJWA AKMAL BINTI ABD AZIZ
CO DIRECTOR

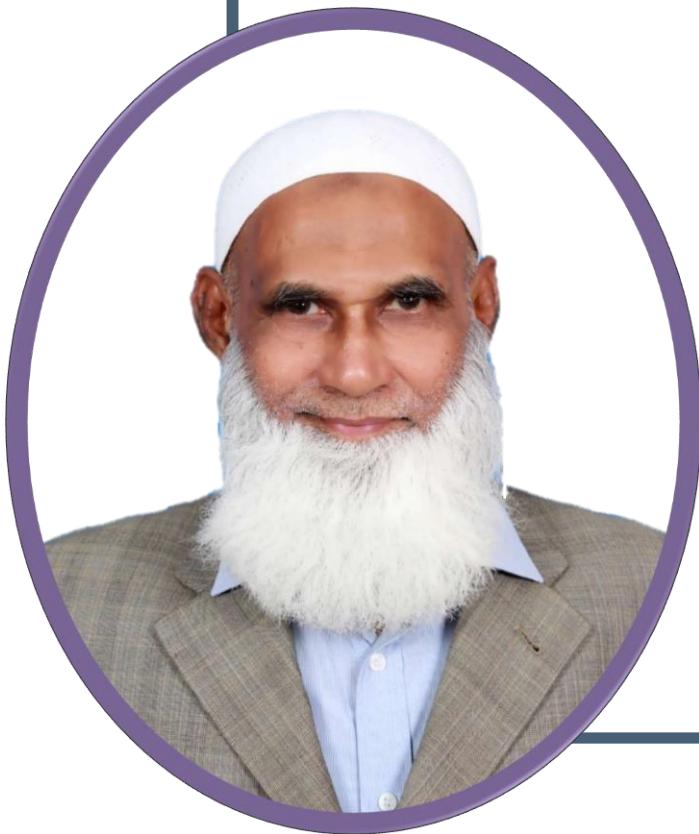
I would like to take an opportunity to introduce our company as one of the outstanding manpower recruiting companies operating in the Malaysia. I would like to convey the message to our valued client that as Agensi Pekerjaan Five Sdn Bhd assure you of quality services in order to meet desired demand of clients together with more than 20 years' experience.

We are always up-dated with the recent norms and regulations in the field of recruiting of our home country and the abroad where our valued clients are so that none of the people set unnecessary burden regarding the World. We aim always high to fulfill your aspirations in the field of foreign employment and satisfy your needs.

I hope you all will assist us to make this organization a leading, reputed and authorized recruiting agent of Malaysia in a near future.

Thank you.

Pn. NAJWA AKMAL BINTI ABD AZIZ
CO DIRECTOR



Welcome Message

**Mr. MOHAMMED AYNUL QUZZAT
(BAHAR)**
MARKETING DIRECTOR

Being trained and contain experiences in negotiating and dealing with supplier managers in foreign labour since 2000 in multiple sectors. A Malaysian Bangladeshi, an expert in the said dealings had gained trusts and loyalties from many of the said suppliers, having a good form and wide network.

A small brief piece of information I would like to share regarding my expertise as a marketing director is that I excel in marketing in a foreign labor company combining high-level strategic planning with hands-on management across recruitment, client relations, compliance, financial management, and team leadership. This role requires balancing profitability with ethical recruitment and labour practices, ensuring the company's growth while maintaining its reputation and regulatory compliance.

Thank you.

En. MOHAMMED AYNUL QUZZAT (BAHAR)
MARKETING DIRECTOR



Welcome Message

En. JORIS @ SATAFANUS BIN ANAIK
SABAH BRANCH MANAGER

As a Branch Manager at Agensi Pekerjaan Five Sdn. Bhd., it is my pivotal role in the growth and success of our Sabah branch operations. It is my duty to oversee daily operations, lead a dynamic team, and ensure that our exceptional support and services to foreign workers.

At Agensi Pekerjaan Five Sdn. Bhd. Sabah's Branch, we prioritize compassion, integrity, and excellence. We are providing our commitment to improving the quality of foreign workers through dedicated service and support to our clients.

Together, we can forge a path towards success, growth, and harmonious collaboration with international talent.

Thank you.

En. JORIS @ SATAFANUS BIN ANAIK
SABAH BRANCH MANAGER



Welcome Message

En. SAMUEL JORIUS RENDIE
SARAWAK BRANCH MANAGER

As Sarawak Branch Manager at Agensi Pekerjaan Five Sdn. Bhd., my goal is to monitor and drive the Sarawak branch operations to its exponential growth and success by promising a reliable, trustworthy, and secured service full of intergrity and guaranteed quality. We oversee daily operations, lead teams and foreign workers to harmonious growth, and provide support and services to foreign workers.

My role involves strategic planning, client relationship management, and continuous improvement of our recruitment processes. By staying abreast of industry trends and maintaining a robust network of contacts, I ensure that our branch consistently delivers high-quality services that exceed expectations.

We strive to improve and provide the utmost quality of foreign workers that are perfect and compatible with our clients' needs. Together, we forge a collaborative path of exponential growth with international talent creating a formidable success.

Thank you.

En. SAMUEL JORIUS RENDIE
SARAWAK BRANCH MANAGER



Welcome Message

En. ABU BAKAR BIN HUSSIN
ADVISOR

As the Advisor for Foreign Workers at Agensi Pekerjaan Five Sdn. Bhd, it is my privilege to extend a warm welcome to you. With a wealth of experience and expertise in managing foreign worker, our team is dedicated to providing top-notch services that meet your needs and exceed your expectations.

With a deep understanding of the nuances involved in managing foreign workers, we offer tailored solutions that are both efficient and effective. Our track record of success speaks to our ability to deliver results that drive business growth and success for our clients.

Thank you for considering Agensi Pekerjaan Five Sdn. Bhd as your partner in foreign worker management. We look forward to the opportunity to work with you and contribute to your continued success.

ABU BAKAR BIN HUSSIN
ADVISOR



Welcome Message

En. NORHAIZAL BIN ISMAIL
HUMAN RESOURCES MANAGER

It is with great pleasure and immense pride that I, as the Human Resources Manager of a leading company specializing in foreign worker management, extend my warm greetings to all of you. With over 15 years of experience in the industry, I am honoured to lead a team of dedicated professionals who are committed to excellence and setting new standards in foreign worker management.

With a focus on creating inclusive and supportive work environments, we strive to foster a culture of respect, diversity, and collaboration. Our holistic approach to human resources management is rooted in empathy, integrity, and a genuine commitment to the welfare of our workforce. As we continue to expand our services and capabilities, we remain dedicated to serving our clients with the highest level of professionalism and expertise.

Thank you for your continued trust and partnership. I am grateful for the opportunity to work alongside such talented and passionate individuals in the field of foreign worker management.

Thanks.

NORHAIZAL BIN ISMAIL
HUMAN RESOURCES MANAGER



Welcome Message

Pn. SARINA JUSOH
LEGAL ADVISOR

Our Legal Advisor is committed to providing exceptional legal services and solutions to individuals, businesses, and organizations. She has highly skilled and experienced legal professionals dedicated to delivering personalized, strategic, and effective legal counsel across a wide range of practice areas.

Her mission is to offer our clients top-tier legal advice and representation that is both practical and innovative. To ensure our Company builds lasting relationships based on trust, integrity, and exceptional client service, ensuring that our clients' needs are met with the utmost professionalism and expertise.

In terms of employment, she will deliver her best advising employers and employees on all aspects of employment law, including contracts, workplace disputes, and regulatory compliance.

Her focus on clients as top priority, and dedicated to providing responsive, accessible, and supportive legal services.

SARINA JUSOH
LEGAL ADVISOR



Company Mission

At Agensi Pekerjaan Five Sdn Bhd our mission is to facilitate the seamless integration of foreign workers into the workforce in full alignment with government procedures and regulations. With a deep commitment to upholding the highest standards of compliance and ethical practices, we strive to bridge the gap between employer needs and regulatory requirements in the management of foreign labour.

As we pursue our mission of aligning with government procedures and regulations, we remain committed to fostering positive relationships with regulatory bodies, advocating for fair and ethical practices, and promoting the welfare and rights of foreign workers in our care.



Our Mission

It is our mission to support our clients through their current and future business challenges. Our activities, aimed at finding a balance in the labour market serve to give our clients significance, which will support their business development via the growth of employment or improvement in the quality of their human resources.

Our Vision

A dedicated service gateway which continuously strive to become the preferred source for employment and human resource services. We are specific to serving our customers and the community with the highest level of service, knowledge, professionalism, honesty and integrity. Along with that we look for creating a tailored, transparent recruitment experience, encouraging honest feedback and continual improvement.

Our Values

We understand recruitment as a mission, with the individual as the most important element in the process. This is why we created a team that is fully committed to creating just such a vision as the common good. We believe that caring about the development and the good of an employee also serves to develop your company. We understand success as client satisfaction and long-term cooperation.



ORGANIZATION CHART



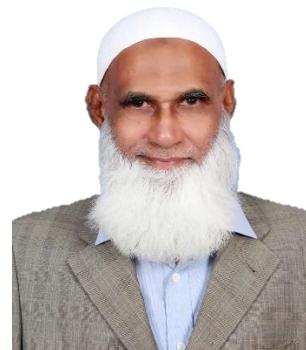
**DATUK SYED MEHDHAR
BIN SYED ABDULLAH**
CHAIRMAN



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ORGANIZATION CHART



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SABAH BRANCH MANAGER



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SARAWAK BRANCH MANAGER



En. ABU BAKAR BIN HUSSIN
ADVISOR



En. NORHAIZAL BIN ISMAIL
HUMAN RESOURCES MANAGER



Pn. SARINA JUSOH
LEGAL ADVISOR



Our Service

RECRUITMENT OF LOCAL AND FOREIGN WORKERS

Local workers

Local workers are recruited from all location of Malaysia. A variety of sources are used, including advertisements, banners, leaflets, industry contact, local agents and our own database. Advertisements are also placed in district manpower offices and other related locations.

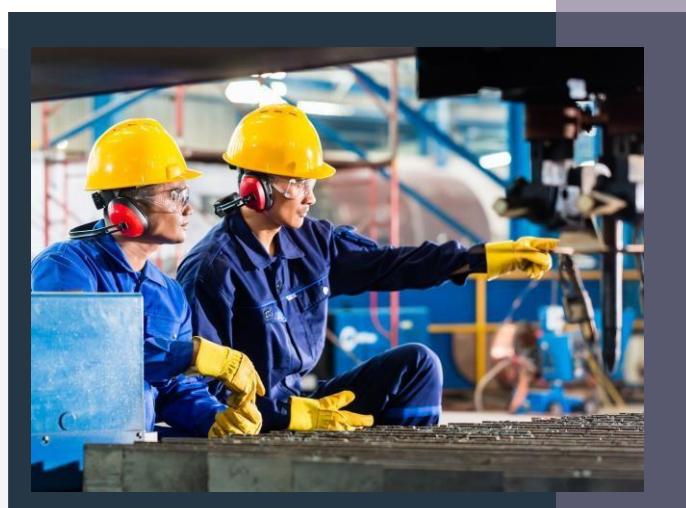
This is followed by interviews arranged in public halls throughout the state with the client's Human Resource Personnel to interview and shortlist the candidates.

Foreign workers

The client has to submit their request with specific details about the position and their requirements. With this specifications and criteria, the search begins.

Direct Passport & Permit Renewal Reminder and Assistance

1. Foreign workers passport & working permit renewal.
2. For existing clients, a reminder of worker permit renewal notice will be given 3 months before the expiry date.
3. Provide permit renewal quotation to clients.
4. Documentation for permit renewal (workers).
5. Submission of permit renewal documentation to immigration





Our Service

HOSTEL MANAGEMENT

- Provide satisfactory accommodation.
- Furnished with full facilities & basic equipment in the hostel.
- Wardens to monitor and ensure hostel's upkeep.
- Manage all the hostel bill payments for utilities and maintenance
- Conduct scheduled audit to ensure compliance.

Local workers

House with basic necessities are set for the local workers (from different states). A conducive living environment for these workers.

Foreign workers

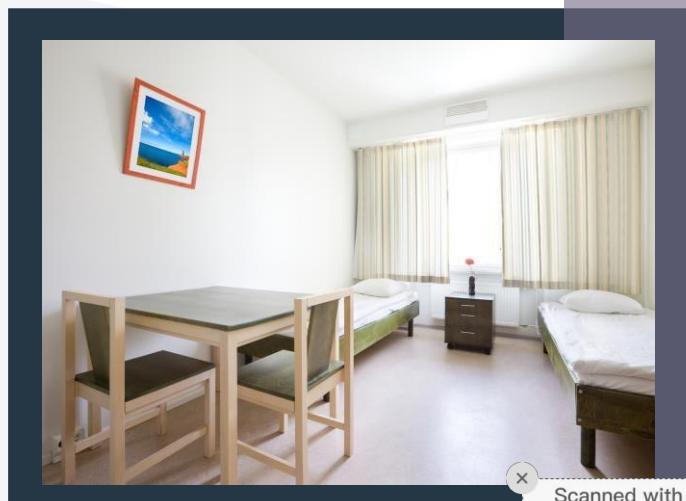
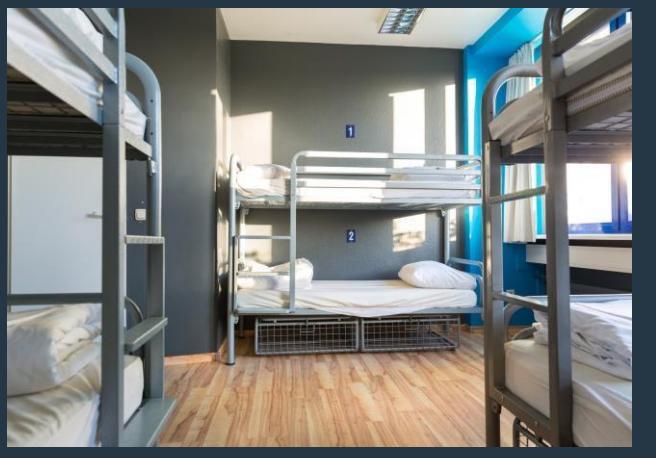
Hostel with basic necessities are set for foreign workers.

The basic facilities provided include.

- Double decker beds
- Mattresses and pillows
- Bedsheets, pillow cases and blankets
- Cupboards
- Sofas
- Dining Tables
- Ceiling fans
- Refrigerators
- Televisions
- Irons
- Hot and Coldwater dispensers
- Gas stoves
- Water boilers
- Rice cookers
- Basic cooking utensils
- Washing and bathing facilities
- Ceiling fans/wall fans/stand fans
- Fire extinguisher
- Smoke detector
- Shoe rack
- Basic cleaning utensils

A living area is set in each hostel with sofas and television to create a more comfortable living environment. In addition, kitchen for personal cooking and a drying area is also set to provide convenience for the workers. The hostels are strategically located with facilities such as grocery shops, food stalls, market and other facilities at walking distance.

The workers are required to abide by the rules and regulations set by the clients and Regatta. Wardens are required to monitor and ensure that high discipline is upheld amongst the workers at all time. Wardens and security guards are positioned 24-7 to ensure the safety and security of the workers.





Our Service

OUR FACILITIES

- Bus
- 24 hours emergency van
- Public phone
- Reload coupons
- Money transfer
- Logistics & shipping
- Self-laundry service



TRANSPORTATION SERVICE

Transportations (by bus or van) is arranged for both the local and foreign workers to transport them from their respective homes or hostels to theirs working premise. The transport service is scheduled based on the client's working hours or shifts. The transport services includes visits to the clinics, bank and others.



HOSTEL SECURITY

- 24 hours guard system
- Fully secured CCTV
- CCTV monitored by security guard and warden
- 24 hours warden





CREDENTIALS

Engineering

- Electrical Engineer
- Mechanical Engineer
- Electronic Engineer
- Civil Engineer



Information Technology

- Computer Engineer
- System Administrator
- Software Engineer
- Programmers
- System Analysts
- Network Administrators
- Data Entry Operators
- Computer Operators
- Computer Technicians
- Database Operators
- Data Entry Clerks



Air Conditioning (Window Type, Split Level & Central Unit)

- HVAC Engineers
- HVAC Foreman
- HVAC Supervisor
- HVAC Technician

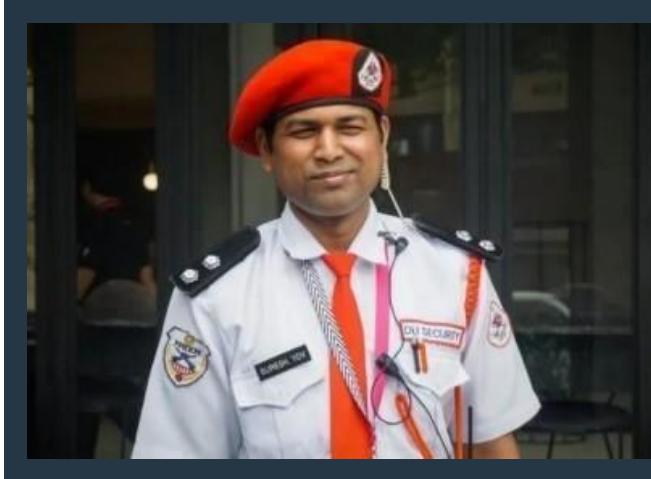




CREDENTIALS

Security Sector

- Ex-British Army
- Ex-Indian Army
- Ex-Nepalese Army
- Ex-Nepal Police
- Watch Man
- Security Officer
- Security Supervisor
- Civil Security Guard
- Body Guard & many more



Operators

- Bulldozer/Scrapper Operators
- Auto Mechanic/Diesel Machine Mechanic
- Heavy Duty Mechanics
- Wireless Technicians/Bar Benders



Garments And Textile

- Pattern Makers
- Cutting Masters
- Production Manager
- Supervisor
- Tailors
- Checker, Helpers





CREDENTIALS

Vehicle/Heavy Equipments Operator Auto Mechanic And Maintenance

- Light Vehicle Drivers
- Car/ Van / Mini-bus Drivers
- Heavy Equipment Operators
- Truck/Lorry/Trailer/Forklift/
CraneDrivers
- Motor/Grader/Dozer/Backhoe/R
oller



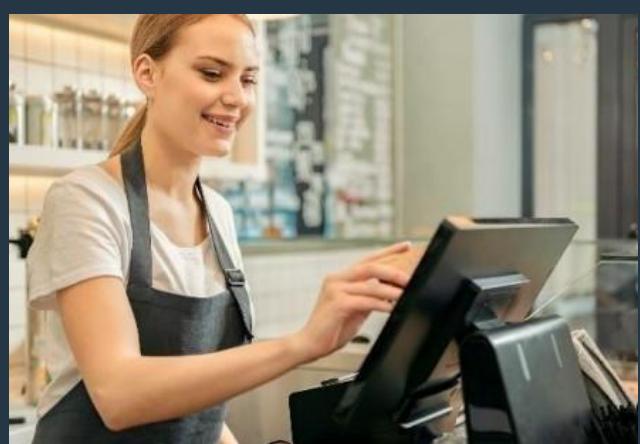
Building Structure Maintenance & Construction Group

- Electricians
- Plumber, Welders, Steel Fixer & Pipe
Fitters
- Carpenters (Finishing & Shuttering)
- Electronic Technicians
- Painters (Spray Wall)
- Mason- Construction Helpers
- Mason- Brick Layers
- Mason- Tile/ Marble Fitters



Supermarket

- Salesman
- Check out Cashiers
- Trolley Boys
- Shelves Rack Organizers
- Cleaners





CREDENTIALS

Hotel & Catering

- Manager & Assist Manager
- Public Relation officer & Restaurant Captain
- Cooks (Continental, Chinese, Indian & Arabic)
- Asst. Cook
- Waiters
- Stewards
- Fast Food Crew
- Food and Beverage Controllers
- Food and Beverage Manager
- Bakers
- Barmen
- Kitchen Helpers
- Dishwasher Men
- Laundry Man
- Pressman
- Janitors
- House Keepers, Room Makers



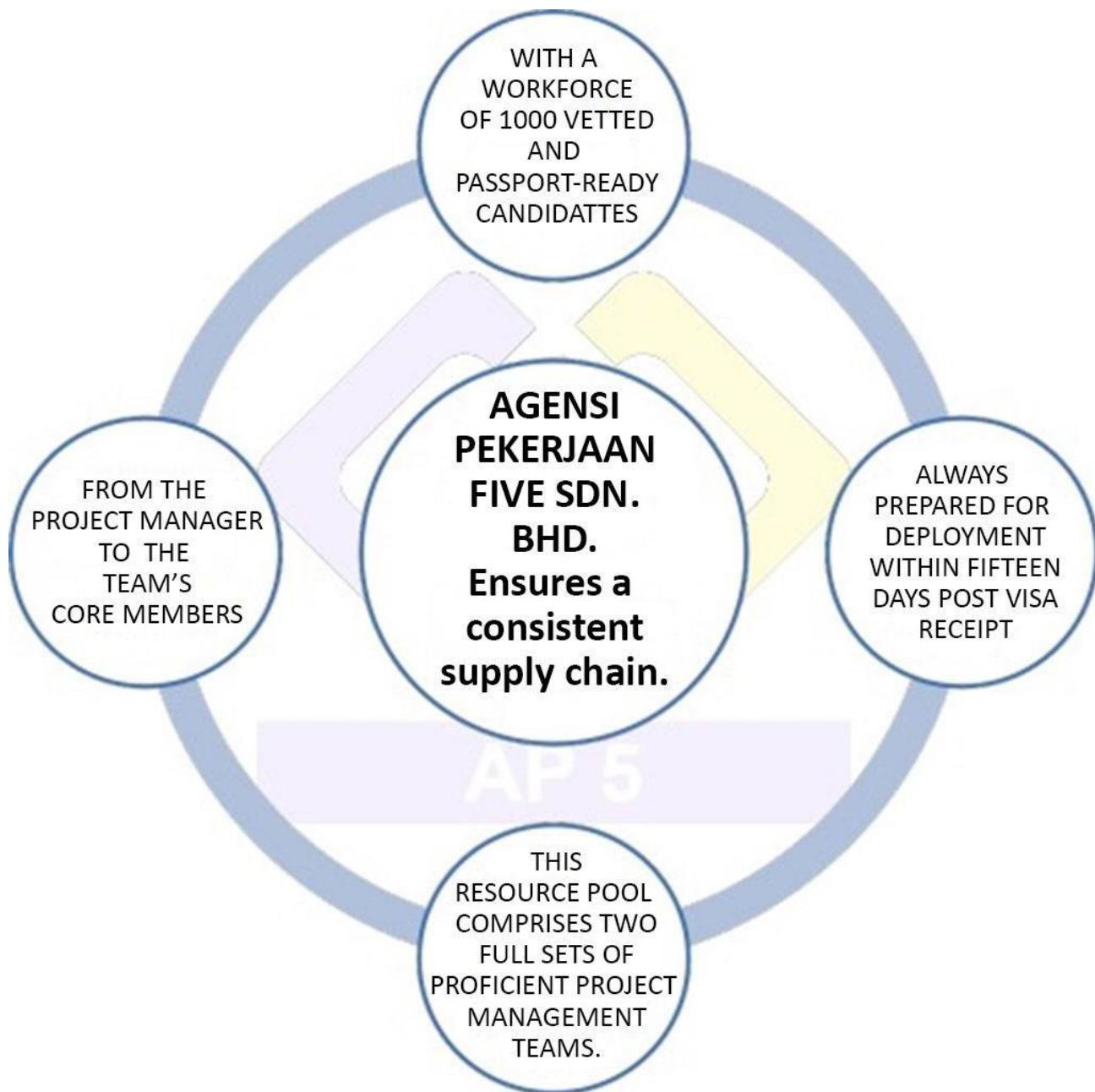
Official Personnel Management Group

- Officer Manager
- Assist Manager
- Manager–Marketing, Sales, Administration
- Accountants, Cashiers
- Secretaries, Storekeepers, Purchasers
- Clerks, Typists, Data Entry Operators
- Office Boys
- Tea Boys
- Bell Boys





STAFFING PROVISION





MALAYSIA'S ECONOMIC GROWTH AND LABOUR CHALLENGES

Malaysia, a developing Asian country with a strong presence in agri-business and international trade, has seen significant economic growth in recent years. However, one of the challenges facing the country is the insufficient availability of labour and semi-skilled workers to support its expanding industries.

As Malaysia transitions towards a more technology-based industrial economy, the demand for skilled and semi-skilled workers has increased. The shortage of labour in certain sectors has led to productivity constraints and hindered the full potential of economic growth. This issue is particularly pronounced in industries such as manufacturing, construction, and services, where there is a growing need for a skilled workforce to drive innovation and competitiveness.

Addressing the shortage of labour and semi-skilled workers is crucial for Malaysia to sustain its economic growth momentum and remain competitive in the global market. Efforts to invest in education and training programs, upskilling initiatives, and attracting foreign talent can help bridge the gap and ensure that Malaysia's industries have the necessary human capital to thrive in the evolving economic landscape.



SERVICES

EXECUTIVE SEARCH

Through executive search, we obtain candidates with high, professional qualifications and experience in a particular industry. Knowledge of our consultants and high standards of ethical business practise carried out under the Executive Search are capable of delivering high efficiency in the recruitment of a wide range of professions, from the highest level executives to a more diverse set of specialist and precise business posts.

SEARCH AND SELECTION

We are planning and conducting Search and Select for the mass recruitment projects aimed in medium and technical personnel. Searches are based on our database and advertising campaigns in the biggest job portals and newspapers. We recommend the top candidates from all the applications we receive.

ASSESSMENT CENTER

Our HR Consultants lead candidates through practical exercises which are directly related to the duties and responsibilities that the employee would perform in the vacant position. These preparations allow a deeper assessment of the true practical knowledge of postulants to examine areas of competence that are must haves for the effective implementation of the appropriate tasks.

PSYCHOLOGICAL TESTS

Our psychological can prepare a psychological review formulated on the basis of interviews and /or tests which assess the strong and weak facets of the candidates personality characteristics.

SKILLS TESTS

Depending on the requirement of the workplace, we conduct tests to assess the knowledge and professional skills of the candidates such as sales techniques, analytical, mathematical and language skills. These are developed or modified in consultation with the Employer's specific expectations of the position, with substantive support from specialists in the field.



OUR AIM AND COMMITMENT

1. To provide insight into the Malaysia Labor Market, with special reference to the availability of skilled Malaysia for effective employment.
2. To help find short term solutions to Employers facing shortage of Manpower for their Organizations.
3. To advise Employers on their responsibilities to their Foreign Workers.
4. To advise Consultancy and Services to Employers/clients on matters related to:-
5. To provide Consultancy and Services to Employers/clients on matters related to:
 - Labor, Immigration Act
 - Hiring and Maintaining Foreign Workers
 - Foreign Workers Management (Hostel, Transport)
 - Counseling workers
 - Application for various license, approvals, etc
6. To assist to all level and stages of preparing applications and obtaining approvals from the relevant authorities so as to enable you to employ/hire the said workers legally.
7. To assist interview, test and select those applicants who best meet your manpower specifications and are able to perform job- functions intelligently and diligently.
8. To assist in complying with all statutory requirements related to the employment of the said workers:
 - Medical tests
 - Extension of Work-Permit and Passport
 - Obtaining check out memo (C.O.M) for those workers intend to leaving Malaysia upon completion of Employment Contract or repatriation of unwanted workers.
 - Handling of claims or repatriations in event of accidents or death.



EMPLOYERS COMMITMENT:

- **LEVY AND EMPLOYMENT PAST COST:-**

For first year: to be paid in advance by Employer and in equal from the workers cannot be deduct from workers earnings.

For subsequent years: to be paid in by the employer cannot be deduct from the workers earnings.

Visa: the amount is based upon Nationally of the workers.

Bank Guarantee: The amount is based upon Nationally of the workers. To be paid by employer but not deductible from workers earnings.

- **SELECTION OF WORKERS:-**

The Consultant shall bear all costs incurred by one representative of the Employer (per 100 workers) to conduct interviews and selection of workers on a once only basis. This is on the understanding that:-

All workers selected by your representative shall be immediately processed for Medical Fitness. Passport and Eligibility to travel to Malaysia for Employment.

The employer shall obtain all necessary approvals to enable all selected workers to enter Malaysia within 30 days of receiving Calling Visa from JABATAN IMIGRESEN MALAYSIA.

The employer shall reimburse the Consultant for costs incurred for medical examination, passwords etc for any worker who not be processed by the employer to enter Malaysia within 30 days period.

- **FINANCIAL GUARANTEES TO KETUA PENGARAH IMIGRESEN MALAYSIA: by Employer**

- **APPROVALS FROM GOVERNMENT OF MALAYSIA:**

To be obtained by employer: We shall assist in preparation of relevant application and documentation's.

- **APPROVAL FROM THE WORKERS HOME GOVERNMENT.**

To be obtained by the Consultant.

- **MEDICAL EXAMINATIONS.**

The Initial Medical tests as required by the Government of Malaysia shall be conducted by the Consultant. Additional or subsequent Medical Test for subsequent years shall be at the expense of the employer.



EMPLOYERS COMMITMENT:

- **EMPLOYER'S OBLIGATION.**

Initial and subsequent levy and employment costs for the first year are to be borne by the employer upfront, without deductions from workers' earnings.

- **WORKER'S SELECTION.**

The Consultant shall cover expenses for one employer representative per 100 workers for conducting interviews and worker selection, as a one-time arrangement.

All selected workers must undergo immediate processing for medical fitness, passport issuance, and eligibility confirmation for travel to Malaysia.

The employer must secure all requisite approvals to facilitate the entry of selected workers into Malaysia within 30 days of obtaining the Calling Visa from JABATAN IMIGRESEN MALAYSIA.

Costs incurred for medical exams, passports, etc., for any worker not processed for entry into Malaysia within the stipulated 30-day period will be reimbursed by the employer to the Consultant.

Financial Assurances to KETUA PENGARAH IMIGRESEN MALAYSIA to be provided by the Employer.



SECTOR SERVICE

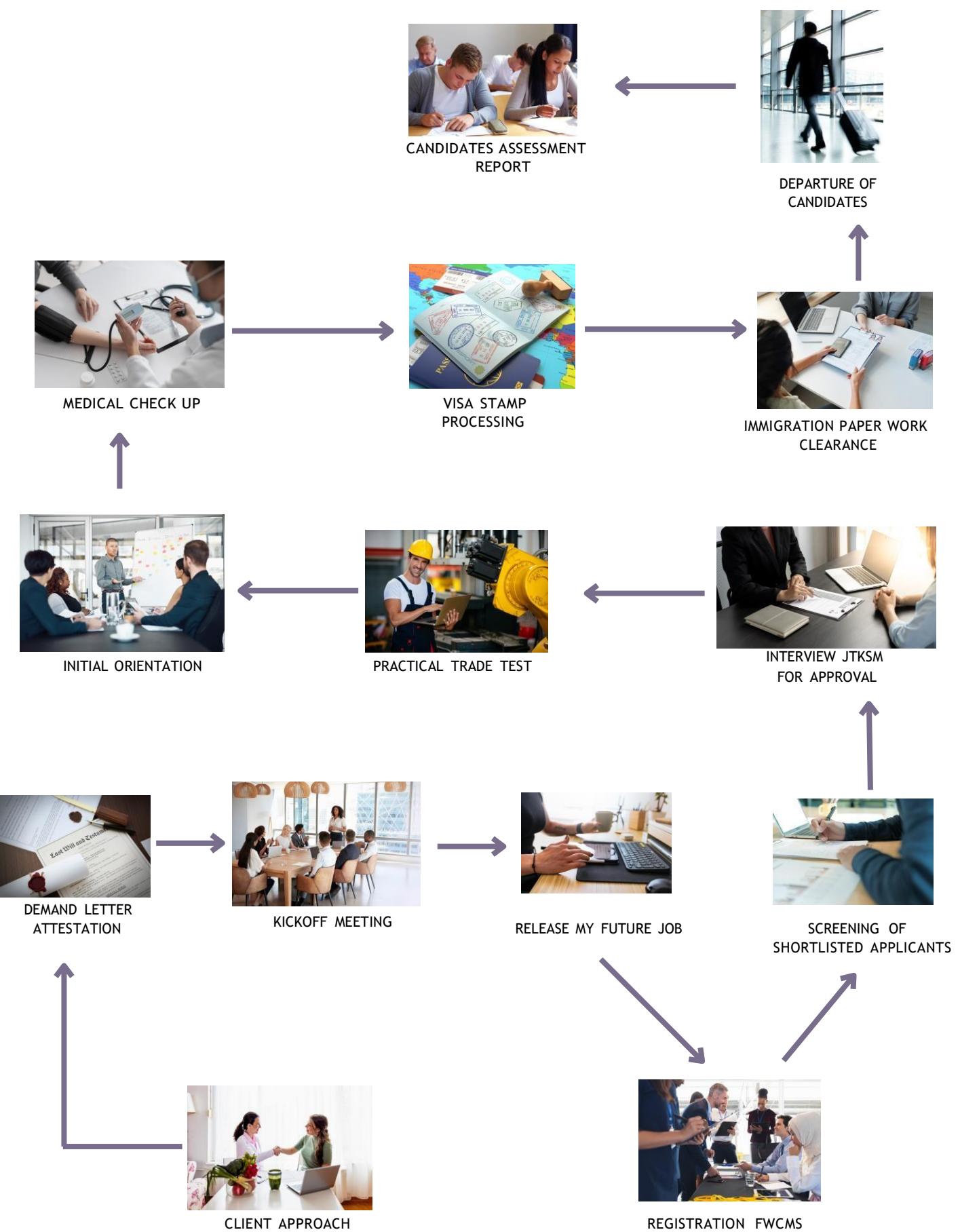
NO	SOURCE COUNTY	APPROVED SECTORS
1	CAMBODIA	MANUFACTURING INDUSTRY, SERVICE INDUSTRY, HOUSEMAID
2	INDIA	PLANTATION, SERVICE INDUSTRY
3	INDONESIA	PLANTATION, AGRICULTURE, HOUSEMAID, CONSTRUCTION INDUSTRY
4	PAKISTAN	PLANTATION, AGRICULTURE, CONSTRUCTION INDUSTRY, SERVICE SECTOR
5	LAOS	MANUFACTURING INDUSTRY, SERVICE INDUSTRY
6	MYANMAR	MANUFACTURING INDUSTRY, SERVICE INDUSTRY, CONSTRUCTION INDUSTRY
7	NEPAL	MANUFACTURING INDUSTRY, SERVICE INDUSTRY, CONSTRUCTION INDUSTRY
8	PHILIPPINES	CONSTRUCTION INDUSTRY, PLANTATION, AGRICULTURE, HOUSEMAID
9	THAILAND	MANUFACTURING INDUSTRY, SERVICE INDUSTRY, HOUSEMAID
10	TURKMENISTAN	CONSTRUCTION INDUSTRY, PLANTATION, AGRICULTURE
11	UZBEKISTAN	CONSTRUCTION INDUSTRY, AGRICULTURE
12	VIETNAM	PLANTATION, AGRICULTURE, MANUFACTURING INDUSTRY, SERVICE INDUSTRY, CONSTRUCTION INDUSTRY
13	BANGLADESH	MANUFACTURING INDUSTRY, SERVICE INDUSTRY, PLANTATION, CONSTRUCTION INDUSTRY



APPROVED SECTORS

NO	SECTOR	INDUSTRY	TYPE
1	MANUFACTURING	PRODUCTION	EXPORT ORIENTED
2	CONSTRUCTION	BUILDING	-
3	PLANTATION	AGRICULTURE	HORTICULTURE FOOD LIVESTOCK AQUACULTURE FLORI-CULTURE DEEP SEA FISHING
4	SERVICE	HOSPITALITY	RESTAURANTS CLEANING CARGO HANDLING WELFARE HOMES LAUNDRY ISLAND RESORTS

HEADING RECRUITMENT OPERATIONS





CERTIFICATE



SURAHANJAYA SYARIKAT MALAYSIA
COMPANIES COMMISSION OF MALAYSIA
(Agenzia di bilancio INTERFET)



COMPANIES ACT 2016 (ACT 777)

CERTIFICATE OF INCORPORATION ON CHANGE OF NAME OF COMPANY

This is to certify that

**AGENSI PEKERJAAN & PERKHIDMATAN FIVE C
SDN. BHD.
200001015853 (518460-V)**

which was, on the 29th day of June 2000, incorporated under the Companies Act 1965, as a private company, on the 29th day of November 2019 changed its name to

AGENSI PEKERJAAN FIVE SDN. BHD.

and that the company is a private company, and is a company limited by shares.

Dated at KUALA LUMPUR this 29th day of November 2019.



MY2211163686623
Scan to verify

DATUK NOR AZIZAH ABDUL AZIZ
REGISTRAR OF COMPANIES
MALAYSIA

A copy or extract issued pursuant to Section 601(2).

User Id: hanaltrading



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TEL : 03-2299 4400 FAX : 03-2299 4411



CERTIFICATE



FGV HOLDINGS BERHAD 800165-P

(Formerly known as Felda Global Ventures Holdings Berhad)

VENDOR REGISTRATION DECLARATION

REGISTRATION REFERENCE NO. : **NB-1002202200090-02**
VALIDITY PERIOD : **10/02/2022 - 10/02/2025**

It is hereby acknowledged that the vendors set out below have been registered with FGV HOLDINGS BERHAD and are eligible to participate in quotation / tender offers at FGV Group Companies.

NAME AND REGISTERED ADDRESS

AGENSI PEKERJAAN FIVE SDN. BHD. (Company No. : 518460-V)
NO.20-1B,JALAN M UP1/5 UKAY
PERDANA BUSINESS CENTRE

CATEGORY CODE IS AS FOLLOW :

<u>CATEGORY CODE</u>	<u>DESCRIPTION</u>	<u>GRADE</u>
04 Perkhidmatan	08 Lain lain Perkhidmatan	

Important:

Application for renewal of certificate shall be made at least 30 days before the expiry date of the certificate.



Issued Date: 10/02/2022



CERTIFICATE



KEMENTERIAN KEWANGAN MALAYSIA SIJIL AKUAN PENDAFTARAN SYARIKAT

NO. SIJIL : K10104119663153228
NO. RIJUJKAN PENDAFTARAN : 357-0002344278
TEMPOH SAI I LAKU : 21/02/2022 - 20/02/2025

Bahawa dengan ini diperakui syarikat :

AGENSI PEKERJAAN FIVE SDN. BHD. (518160-V)

66-2 JALAN 1/76D

DUSA PANDAN

W.P. KUALA LUMPUR

55100 KUALA LUMPUR

WILAYAH PERSEKUTUAN KUALA LUMPUR, MALAYSIA

Telah berdaftar dengan Kementerian Kewangan Malaysia dalam bidang bekalan/perkhidmatan di bawah sektor, bidang dan sub-bidang seperti di Lampiran A. Kelulusan ini adalah tertakluk kepada syarat-syarat seperti yang dinyatakan di Lampiran B. Individu yang diberi kuasa oleh syarikat bagi urusan perolehan Kerajaan adalah seperti berikut :

ENCIK MOHD FADZLI /& MOHD JAHAR BIN SARING 660401016729

PENGARAH

t.t

DATO' ZAMZURI BIN ABDUL AZIZ

Bahagian Perolehan Kerajaan

b.p. Ketua Setiausaha Perbendaharaan

Kementerian Kewangan Malaysia

Tarikh Berdaftar Dengan Kementerian Kewangan Malaysia : 21/02/2022

(Sijil ini adalah cetakan komputer dan tidak memerlukan tandatangan)

CERTIFICATE



JABATAN IMIGRESEN MALAYSIA

PENDAFTARAN UNTUK MENJALANKAN URUSAN
AGENSI PEMBANTU RUMAH ASING

KEBENARAN ADALAH DIBERI KEPADA

**AGENSI PEKERJAAN & PERKHIDMATAN FIVE C
SDN. BHD.**

**NO. 11-3, JALAN BELANGKAS
TAMAN MALURI, OFF JALAN KAMPUNG PANDAN
55100 KUALA LUMPUR.**

untuk menjalankan urusan agensi Pembantu Rumah Asing di Negeri W. Persekutuan (Kuala Lumpur) tertakluk kepada syarat-syarat yang ditetapkan.

Tempoh Pendaftaran : Sehingga 30 April 2008

No. Pendaftaran : IM. 101/HQ/J/857/4 (465)

Lesen J.T.R : 1604

Tarikh Pendaftaran : 19 Ogos 2004


**RAJA AZAHAR BIN RAJA ABDUL MANAP
KETUA PENGARAH IMIGRESEN
MALAYSIA**

CERTIFICATE



BORANG 4

Nº 002149

JTK 1604



**LESEN UNTUK MENJALANKAN URUSAN
AGENSI PEKERJAAN SWASTA**

AKTA AGENSI PEKERJAAN SWASTA, 1981

JABATAN TENAGA KERJA
KEMENTERIAN SUMBER MANUSIA

AGENSI PEKERJAAN & PERKHIDMATAN FIVE C SDN. BHD.

(13)

(Naung Syurikat & Alamat Berdaftar)

adalah dengan ini diberi jersi di-bawah perantukan peruntukan Akta Agensi Pekerjaan Swasta, 1981 untuk men slankar urusan agensi pekerjaan swasta di

NO. 11-3, JALAN BELANGKAS, TAMAN MALURI

OFF JALAN KAMPUNG PANDAN, 55100 KUALA LUMPUR

- (2) Lesen ini adalah dikeluarkan tertakluk kepada peruntukan-peruntukan Akta Agensi Pekerjaan Swasta, 1981 dan peraturan-peraturan yang dibuat di bawahnya.

(3) Lesen ini adalah sah selama tempoh dua belas bulan selepas ianya dikeluarkan dan akan habis tempoh pada **15 APRIL 2008**.




Dato' Ismail bin Hj. Abdul Rahim
Ketua Pengarah Tenaga Kerja
Semenanjung Malaysia

16 APRIL 2007

Tzikh-dikloverska

CATATAN—Lesen ini berdaftar dipamerkan pada setiap unit di teropong minihalaman di mana lesen ini berada.



CERTIFICATE

NO. SIRI
02257

JTKSM 1073



JABATAN TENAGA KERJA SEMENANJUNG MALAYSIA
KEMENTERIAN SUMBER MANUSIA

Department of Labour Peninsular Malaysia, Ministry of Human Resources

AKTA AGENSI PEKERJAAN SWASTA 1981

Private Employment Agencies Act 1981

LESEN C

Licence C

- (1) Lesen ini dikeluarkan di bawah seksyen 9A(1) Akta Agensi Pekerjaan Swasta 1981 untuk menjalankan urusan agensi pekerjaan swasta di:-
This license is issued under section 9A(1) of the Private Employment Agencies Act 1981 to conduct matters relating to private employment agencies at:-

AGENSI PEKERJAAN FIVE SDN. BHD.

200001015853 (518460-V)

Nama Agensi

Name of Agencies

Di alamat

at

**51-2, JALAN 3/76D, DESA PANDAN
55100 KUALA LUMPUR**

- (2) Pemegang lesen ini boleh menjalankan aktiviti merekrut bagi pencari kerja di dalam dan di luar Malaysia dan bukan pekerja warganegara di dalam Malaysia.
The holder of this license may carry out recruitment activities for a job seeker within and outside Malaysia and non-citizen employee within Malaysia

- (3) Lesen ini adalah sah selama tempoh tempoh 24 bulan dari **01 JANUARI 2024** sehingga **31 DISEMBER 2025**
*This licence is valid for a period of 24 months from **01 JANUARY 2024** until **31 DECEMBER 2025***



KAMAL BIN PARDI
Ketua Pengarah Tenaga Kerja
Semenanjung Malaysia
Director General of Labour
Peninsular Malaysia

CATATAN: Lesen ini hendaklah dipamerkan pada setiap masa di tempat yang mudah dilihat dalam premis sebagaimana yang dinyatakan dalam lesen.
NOTE: This license must be displayed at all times at a visible place in the premises as specified in the license.



CERTIFICATE

AKUAN PENDAFTARAN



LEMBAGA KEMAJUAN TANAH PERSEKUTUAN (FELDA)

AKUAN PENDAFTARAN VENDOR

NO PENDAFTARAN : F14-0500-01

TEMPOH SAH LAKU
AKUAN PENDAFTARAN : 25/01/2023 – 24/01/2026

Adalah dengan ini diperakui bahawa vendor yang dinyatakan di bawah ini telah berdaftar dengan Lembaga Kemajuan Tanah Persekutuan (FELDA) dan layak untuk menyertai tawaran sebut harga / tender di FELDA

NAMA DAN ALAMAT BERDAFTAR:

AGENSI PEKERJAAN FIVE SDN BHD
51-2, JALAN 3/76D DESA PANDAN
55100 KUALA LUMPUR

TEMPOH PENGGUNAAN SISTEM ePEROLEHAN:

25/01/2023 – 25/01/2024

Penting:

- i. Permohonan pembaharuan sijil sah laku akuan pendaftaran dan sistem ePerolehan hendaklah dibuat selewat-lewatnya 30 hari sebelum tarikh tamat tempoh perakuan sijil;
- ii. Kadar bayaran untuk menggunakan sistem ePerolehan tertakluk kepada kadar yang telah ditetapkan oleh penyedia perkhidmatan sistem.



Ini adalah cetakan komputer. Tidak memerlukan tanda tangan.





CERTIFICATE



FELCRA Berhad

(432483 U)

AKUAN PENDAFTARAN KONTRAKTOR/PEMBEKAL

NO. RUJUKAN : 0550/2023

NO. PENDAFTARAN : 3402 (W)

TARIKH DAFTAR : 27/10/2023

TAMAT TEMPOH : 26/10/2025
(TEMPOH SAHLAKU 2 TAHUN)

BAYARAN PENDAFTARAN	
BARU	: RM20.00
PEMBAHARUAN	: RM10.00/1 TAHUN

Adalah dengan ini diperakui bahawa kontraktor/pembekal yang dinyatakan di bawah telah berdaftar dengan Bahagian Perolehan FELCRA Berhad untuk menyertai tawaran kerja, bekalan dan perkhidmatan.

NAMA DAN ALAMAT BERDAFTAR

AGENSI PEKERJAAN FIVE SDN BHD
51-2, JALAN 3/76 D
DESA PANDAN
55100 KUALA LUMPUR

518460-V

KOD BIDANG KERJA/ BEKALAN / PERKHIDMATAN SEPERTI BERIKUT :

PENDAFTARAN KELAYAKAN

KEMENTERIAN KEWANGAN

*Perakuan ini hendaklah diperbaharui selewat-lewatnya 60 hari sebelum tarikh tamat tempoh akuan pendaftaran ini.

SYAFIQ IZWAN BIN AHMAD KAMAL
PENGURUS KANAN PEROLEHAN
IBU PEJABAT FELCRA BERHAD



CERTIFICATE



EMBASSY OF THE REPUBLIC OF INDONESIA
KUALA LUMPUR



0219.IE-KL.APS.2024

Registration Certificate

Labor Attaché of The Republic of Indonesia in Kuala Lumpur is hereby stated the Company mentioned below is registered at the Embassy of The Republic of Indonesia in Kuala Lumpur for the placement of Indonesian Migrant Workers in Malaysia pursuant to the laws and regulations of the Republic of Indonesia.

Name of Director : MOHD FADZLI @ MOHD JAHAR BIN SARING

Date of Establishment : 29 Jun 2000

Malaysian Registry of Company : 518460-V

Address : 51-2, JALAN 3/76D, DESA PANDAN

Sector : Domestic

This Certificate is valid within 1 (one) year from the date of issue.

Kuala Lumpur, 2024-07-23 12:17:22



E
LABOR ATTACHE



Dokumen ini ditandatangani secara elektronik melalui Aplikasi TNDE menggunakan sertifikat elektronik yang diterbitkan oleh BSrE.

1. The Registration Certificate is valid for a period of twelve months after the date of issuance and is strictly non-transferable.
2. The Registration Certificate is subject to suspension and/or revocation by the Indonesia Missions in Malaysia if the employment agency is found to violate provisions of the Indonesian and/or Malaysia regulations.
3. In case of suspension or revocation of the registration Certificate, the employment agency remains obligated to fulfill its responsibilities regarding the Indonesian Migrant Worker(s) whom the Company/Agency has recruited.
4. Renewal application of Registration Certificate shall be submitted to the Embassy not later than 45 (forty-five) days before the expiration date.
5. The additional of agency branch offices should be report to the Embassy.

ATTACHMENT

Registration Certificate Number : 0219.IE-KL.APS.2024

Company : AGENSI PEKERJAAN FIVE SDN.BHD.

Branch(es)



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