

MEETING REPORT

Team Name: ____Hotel Management System____

Date of Meeting: ____17/03/2025____

Start Time: ____17:30____ End Time: ____20:00____

Meeting Location: ____Tirana____

Moderator:____Shpëtim Shabanaj____

Recorder: _____=_____

Other__Members__Present:_____All__Members_____

Members Absent: _____---_____

Topics Discussed: Had a discussion for last week presentation and possible
enhancements of functional requirements.

Solved issues related functional requirements : added financial manager,
inventory manager, procurement manager and respective requirements,
expenditure management, added requirement for adding literature to online

booking system.

Decisions Made: *We solved all issues from week 3 review. *We decided to add some new actors and some new requirements.

Tasks Assigned: While all members participated into general brain-storming and discussion, Nikola Rigo solved issues regarding financial management, Eglis Braho solved issue regarding inventory management, Arjan Muka solved issue regarding procurement management, Shpëtim Shabanaj solved issues regarding merging requirements, overviewing all functional requirements for necessary adjustments, Artjol Zaimi made an overview on non-functional requirements, Arlin Bashllari and Marin Tartaraj added new users and stakeholders to their respective table.

Time, Place, and Agenda for Next Meeting: TBD