

MEETING REPORT

Team Name: ____Hotel Management System____

Date of Meeting: ____24/03/2025____

Start Time: ____17:00____ End Time: ____20:00____

Meeting Location: ____Tirana____

Moderator:____Shpëtim Shabanaj____

Recorder: _____=_____

Other __Members__ Present:_____All __Members_____

Members Absent: _____---_____

Topics Discussed: Had a discussion for last week presentation and possible
enhancements of functional requirements.

Each member presented his work on use case table, based on requirement that he
had been assigned.

We offered suggestions to each other work for possible enhancements.

Decisions Made:

***We solved all issues from week 4 review.**

***Each member presented his work.**

Tasks Assigned:

Member	Requirements
Shpetim Shabanaj	<ul style="list-style-type: none">• Payment Processing• Electronic Health Records Update /Medical Profile Management• Surgery Planning• Nurse task assignment• Visitor Management
Artjol Zaimi	<ul style="list-style-type: none">• Log in• Room Cleaning Management• Appointment Scheduling• Pharmacy & Stock Management (Collaboration)• HR Management
Arjan Muka	<ul style="list-style-type: none">• Inpatient & Bed Management• Lab Test Ordering & Upload• Vaccination Management• Procurement Management (Collaboration)• Permission Granting
Nikola Rigo	<ul style="list-style-type: none">• Medical Prescription & Viewing• Radiology Ordering & Viewing• Medication Administration for patients• Procurement And Inventory Management(Collaboration)• Financial Management
Eglis Braho	<ul style="list-style-type: none">• Ambulance Management• Emergency Handling & Alerts• Library & Literature Management• Resource Allocation• Pharmacy & Stock Management (Collaboration)
Arlin Bashllari	<ul style="list-style-type: none">• Appointment Cancellation• Medical Staff Timetable• Report Generation• Library & Literature Search

Marin Tartaraj	<ul style="list-style-type: none">• Registration• Profile Management• Staff Scheduling• Supplier Management
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Time, Place, and Agenda for Next Meeting: TBD