



Shrabony Akter

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CAREER OBJECTIVE

To work as a Research Professional of any reputed local or international organization with immense responsibility so that my knowledge, communication skill, situational and influential leadership style, interpersonal skills, proactive nature, and volunteer and working experience can be solely utilized for the growth of the organization and make my professional career to grow effectively.

WORK EXPERIENCE

Research Assistant

Centre for Governance Studies

May 15, 2022– Present

Key responsibilities included:

1. Project Coordination
2. Communications and Knowledge Management
3. Preparation of reports
4. Data collection and transcriptions
5. Preparation of data collection tools
6. Survey & Data analysis
7. Monitoring project activities through Field Visits and KPIs
8. Organizing events (Meet the Ambassador- FES, Bay of Bengal Conversation)
9. Partner Management and Coordination

Volunteer

MOVE Foundation

2019

Participant

Bangladesh Youth Society

2018

Volunteer

Bangladesh Red Crescent

2015- Present

Participant

VDP (Village Training Programme)

Key responsibilities included:

Participated in VDP (Village Training Programme) organized by Bangladesh Ansar Academy and stood first there.

Member & Volunteer

Bangladesh Youth Society

Key responsibilities included:

I am a member and volunteer of the Bangladesh Youth Society. I participated in their workshop and completed the training program and our project successfully.

General Member

Bangladesh Youth Society

Key responsibilities included: I am a general member of Dhaka University Model United Nations Association and participated in some of their workshops.

ACADEMIC RESULTS

Master of Social Sciences

Department of International Relations, University of Dhaka

Session: 2021

Result: Yet to be published

Bachelor of Social Sciences

Department of International Relations, University of Dhaka

Session: 2017 - 2020

Result: 3.20/4.00

Higher Secondary Certificate (HSC)

Rampal College

Session: 2016

Background: Science

Result: G.P.A. 4.92/5.00

Board: Dhaka

Secondary School Certificate (SSC)

Rampal N.B.M High School

Session: 2014

Background: Science

Result: G.P.A 4.88/5.00

Board: Dhaka

KEY PROJECTS

- **Confronting Misinformation in Bangladesh**

Role: Project Coordinator

Project Description URL: <https://tinyurl.com/rfj9vnem>
<https://tinyurl.com/d2udz5zj>

- **Promoting the Freedom of Speech against the Strictest Legal and Illicit Restraints**

Role: Project Coordinator

Project Description URL: <https://tinyurl.com/ycxsx7bn>
<https://cgs-bd.com/article/4738/Promoting-the-Freedom-of-Speech-against-the-Strictest-Legal-and-Illicit-Restraints>

SKILLS

Professional Strength:

- Report Writing Skills, Research & Analysis
- Strong analytical, presentation, and interpersonal Skills
- Ability to do multi-task & work under pressure
- Quick learner, proactive, team player, and good listener
- Understanding the Policy & Procedure
- Interpersonal & Communication Skills

Computer and Application Software-

- Microsoft Word
- Microsoft Excel Microsoft Office
- Zoom
- Google Docs
- Google Drive

Language Skills-

- **Bengali-** Native
- **English-** Intermediate

- **French-** Beginner

PUBLICATIONS

- Akter, Shrabony. (May 25th, 2022). ‘Water Policy of China: A Natural Weapon’. Website, Centre for Governance Studies. Retrieved from: <https://cgs-bd.com/article/9020/Water-Policy-of-China--A-Natural-Weapon>
- Akter, Shrabony. (October 25th, 2022). ‘Water diplomacy between Bangladesh and India’. Daily Asian Age Retrieved from: <https://dailyasianage.com/news/296030/water-diplomacy-between-bangladesh-and-india>

PERSONAL DETAILS

Father’s name: Mr. Abdur Rahman Sarkar (Ijjahan)
 Mother’s name: Ms. Hasi Begum
 Date of Birth: 29-07-1998
 Gender: Female
 Nationality: Bangladeshi (by birth)
 Religion: Islam
 Permanent Address: Chhoto Shalghar, Debidwar, Cumilla, Bangladesh.
 Blood Group: O+
 Marital Status: Single

INTERESTS

- Books
- Traveling
- Music
- Movies

REFERENCES

1. Md. Anwarul Azim

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 University of Dhaka
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2. Mahtab Uddin Chowdhury

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 Centre for Governance Studies
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