

Jagruti Chhetija

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EDUCATION

METAS ADVENTIST COLLEGE , SURAT	2021 to 2023
BBA[Bachelor of Business Administration]	GPA: 7.8
Relevant coursework: Specialization in Finance	
RYAN INTERNATIONAL SCHOOL , SURAT	2020 TO 2021
12TH COMMERCE	GPA: 8.2
RYAN INTERNATIONAL SCHOOL , SURAT	2018 TO 2019
10TH	GPA: 8.5

SKILLS

Functional : 1. Team work, 2. Communication Skills, 3. Building network

PROFESSIONAL EXPERIENCE

Agile capital services - surat	1.9.2022-2.2.2023
Sales and Marketing Executive	
<ul style="list-style-type: none">1. Collaborated with multiple teams to implements company standards and practices like quick decisions.2. Coordinated Projects Management Activities, Road Maps with allotted time.3. Built strong relationships throughout the organization and understanding of Business process and Customer Journey4. Worked with 3 teams - Development team, Project Managers , Marketing team	
LP Savani international school - surat	1.6.23-1.12.23
Teacher	
<ul style="list-style-type: none">1. Management of Time2. Relationship with boss / Tackling the students and supervisors3. Relating with students and their problems	

PROJECTS

Enterperneurship Development Cell	1.5.22-1.6.22
<ul style="list-style-type: none">1. Live projects and programs2. Virtual Meetings	
Workshops	15 days
<ul style="list-style-type: none">1. Financial planning and Development2. venture Capital	
Club Member	30 days
<ul style="list-style-type: none">1. Vivacity Club2. Media and publication Group	