

# Venkat Praneeth

I am a fresher looking for the opportunities to work and to gain hands-on experience and also actively seeking opportunities to contribute to a dynamic and innovative organization. I am eager to apply my knowledge and skills to make a positive impact in the business world.

## Education

Vellore Institute of Technology, Vellore  
Bachelor in Business Administration  
Sep. 2020 – May. 2023  
CGPA: 8.09

Vijayam Junior College, Chittoor  
Intermediate  
June 2018 – Jun. 2020  
CGPA: 9.25

## Work Experience

**The Chittoor District Co-operative Central Bank Ltd. - Summer Internship**  
**May. 2022 - June. 2022**

Having worked in three key domains, namely the Human Resources, Sales, and Finance departments, I gained valuable insights into the daily operations of each functional area. This experience provided me with a comprehensive understanding of the inner workings of these departments and their day-to-day functions.

**Impact of Employee Empowerment on Job Satisfaction - Project**  
**Jan. 2023 - Apr. 2023**

Here, I gained valuable insights into the organizational strategies for empowering employees. This experience deepened my understanding of how these empowerment initiatives directly contribute to and influence overall job satisfaction within the company.

## Extracurriculars

**Leadership Roles:** Served as a student representative to ensure a seamless recruitment process, serving as the primary liaison for more than 10 companies in 2022.

**Volunteer Experience:** Coordinated and supervised successful educational events and demonstrating a commitment to improving educational opportunities and access for all.

## Awards & Honors

As a representative of my college during my Class XII, I attended the Inter State Junior Red Cross Training Camp held at Punjabi Dharamshala, Kurukshetra (Haryana), organized by the Indian Red Cross Society. During the camp, I actively participated in a competition called Lucky Star and secured the second position among all participants.

## Skills

**Microsoft Office:** Proficient in MS Word, Excel, and PowerPoint.

**Time Management:** Excellent organizational and time-management skills.

**Teamwork:** Proven ability to work collaboratively in a team environment.

**Communication:** Strong verbal and written communication skills.