

# RESUME

**PUNYASHREE NS**

**EMAIL: [punyashree1199@gmail.com](mailto:punyashree1199@gmail.com)**

**Number: +91-9901968857**

## CAREER OBJECTIVE:

Seeking challenging career with a growth oriented organization preferably in the domain of Software Programming & Web Development.

## SKILL SETS:

- Proficient in Microsoft Office: word, excel, Power point. SAP, AUTO CAD.

## ACADEMIC QUALIFICATIONS

Qualification	Board/University	School/college	Year of Passing	Percentage
<b>BACHELOR OF COMPUTER APPLICATION.</b>	Karnataka State open University	Aditya college of institution Bangalore.	Pursuing	Pursuing
<b>DIPLOMA IN ELECTRICAL &amp; ELECTRONICS</b>	Department of Technical Education.	Government Polytechnic, Channapatna.	2018	67.02%
<b>SSLC</b>	Karnataka School Secondary Education Board.	Government High School, Nittur.	2015	79.84%

## ADDITIONAL QUALIFICATION

- **JAVA Full stack Developer**

## PROJECT

**Project I : Bharath Electronics limited (BEL]**

Profile : Apprenticeship Training (Trainee)

Duration : 14<sup>th</sup> December 2020 to 1<sup>st</sup> February 2022(1 year)

**Project I I : Bharath Electronics limited (BEL]**

Profile : Apprenticeship Training (Advance Trainee)

Duration : 7<sup>th</sup> February 2022 to 7<sup>th</sup> August 2022(6 Months)

**Project I I I: Bharath Electronics limited (BEL]**

Profile : **SAP OPERATOR (BEL)**

Duration : Presently I am working as a SAP operator.

**Description –ES-PMG (Engineering services)** Department involved in construction, Design and updaton of electrical drawings.

- As part of team responsible for Electrical design.
- Creation of 2D/3D drawings using AUTO CAD (2014)
- As built Drawings of ONGC such as security cabin, single line diagram, Elevations.
- Electrical drafting like building drawings, power sheds, DG sets.
- Electrical Execution and inspection.
- Drawing verification in new construction projects.

**EXPERIENCE SUMMARY:** Total 4 years and a month experience as mentioned below,  
Presently working as a SAP operator in the department of “**Network Centric System**” in **Bharat Electronics Limited (BEL)**.

**Description -NCS-PURCHASE :**

- 1) Tendering and Retendering of manufacture part numbers
- 2) Bidding of quotations
- 3) Creating Purchase order
- 4)Creating FLM(file life cycle management)
- 5) Release the purchase order number and sending to vendor

- Worked as an Apprenticeship Advance trainee in Bharat electronics limited ( BEL) Department of “ EM ”
- Worked as an Apprenticeship trainee in Bharat electronics limited ( BEL) Department of “Engineering services”
- Worked as an Electrical Lab instructor at ACS College of Engineering.

**PERSONAL DETAILS:**

<b>FATHER'S NAME</b>	: SHRIKANTEGOWDA
<b>CURRENT ADDRESS</b>	: NITTUR VILLAGE, N HALASAHALLI POST, MALAVALLI TALUK, MANDYA DISTRICT-571421.
<b>DATE OF BIRTH</b>	: 11-09-1999
<b>LANGUAGES KNOWN</b>	: KANNADA, ENGLISH
<b>GENDER</b>	: FEMALE
<b>MARITAL STATUS</b>	: SINGLE
<b>NATIONALITY</b>	: INDIAN

**DECLARATION:**

I hereby declare that all the statements made in the resume are true, complete and correct to best of my knowledge.

Yours faithfully,

Date :

Place : Bengaluru

**(PUNYASHREE NS)**

