

ARCHANA VIJAYAN

5438 STARWOOD DR, MISSISSAUGA, ON L5R 3Y1

Phone: (437) 799 9562 Email: archanavijayan956@gmail.com

OBJECTIVE

Highly enthusiastic person, successful in building and motivating dynamic teams. Interested in Part-time job opportunities with company where aggressively reducing costs and improving profit margins are valued and rewarded

SKILLS

- Leadership and communication (English, Hindi, Tamil, Malayalam)
- Experienced in warehouse jobs
- Learns and obeys all safety and health codes
- Able to lift heavy weights
- Willing to do any work without hesitation

EXPERIENCE

STORE KEEPER- FLIPKART, KOTTAYAM, KERALA, INDIA (Part-Time)

- Sorting
- Defect Checking
- Weight lifting & HR Management

PACKAGING WORKER- LULU HYPERMARKET TRIVANDRUM, INDIA (Part-Time)

- Sorting and packing according to orders
- Palletizing
- Wrap machine operations
- Checking for defects in products before packing

WAITER AND ASSISTANT CHEF –KR BAKERS RESTAURANT, INDIA (Part-Time)

- Serving various kinds of meals.
- Assisting the chef in basic food preparation.
- Clean food preparation and storage areas.
- Cleaning kitchen equipment after work.
- Cleaning and sanitizing work areas, utensils, and equipment.

SYSTEMS ENGINEER- INFOSYS Ltd, TRIVANDRUM 3/2021 – 09/2022

- Planning, implementing, managing, monitoring, and upgrading security measures for the protection of the organization's data, systems, and networks.
- Participating in the change management process.
- Troubleshooting security and network problems

EDUCATION Pursuing Diploma in Big Data Analytics, Lambton College, Mississauga.
B-Tech in Computer Science & Engineering

AVAILABILITY

AVAILABILITY (PART TIME)						
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
FULL DAY	FULL DAY	6AM – 1PM	FULL DAY	3PM- 9PM	3PM- 9PM	FULL DAY

****Open to Night shift on weekends**