# **Smart Student Enrollment & Progress Tracker**

### **Problem Statement**

Currently, the student enrollment process is completely manual. Students have to physically submit forms or email their requests. They cannot track the status of their enrollment, leading to confusion and delays. Faculty members must manually review and approve requests, which is time-consuming. There is also no proper reporting mechanism for administrators to monitor student progress or enrollment statistics.

## Phase 1 — Problem Understanding

The first phase focuses on clearly understanding the problem we are solving. We defined the issue, wrote user stories, and drew a simple process flow.

- Problem Statement: Enrollment is manual, students can't track progress, and there is no reporting for Admin.
- User Stories: 1) As a Student, I want to request enrollment in a course so I can participate. 2)
  As a Faculty member, I want to approve/reject enrollment requests so that only eligible
  students are enrolled. 3) As an Admin, I want to see reports of student enrollment and progress
  to monitor performance.
- Process Flow Diagram: Student → Enrollment Request → Faculty Approval → Enrollment Status Updated → Admin Reporting.

#### · Requirement Gathering:

We began by understanding the current enrollment process at universities. The main issues identified were that enrollment was fully manual, students had no way to track the status of their requests, and faculty had to handle approvals through emails or offline communication. This created confusion, delays, and duplication of work. To resolve this, we gathered requirements from the perspective of all users. Finally, we decided Salesforce automation could simplify and centralize the process.

### Stakeholder Analysis:

The project involves three main stakeholders. Students want an easy way to request enrollment in courses and view their progress. Faculty need a structured method to approve or reject requests without managing everything manually. Admins require access to reports and dashboards to monitor student performance and enrollment trends. By analyzing these stakeholders, we defined clear roles and responsibilities. This ensured that our solution would be user-focused.

### Business Process Mapping:

We mapped out the entire enrollment process to visualize how information flows. The process starts when a Student submits an enrollment request. It moves to Faculty for approval or rejection. Once approved, the enrollment status is updated to Enrolled. Finally, Admins access this data in reports and dashboards. This clear mapping helped us identify the key objects required — Student, Course, and Enrollment. We used a flow diagram to illustrate this.

### • Industry-specific Use Case Analysis:

We studied how real-world universities and institutions handle enrollments. Most rely on either manual paperwork or fragmented systems that do not give students transparency. Our analysis confirmed the need for a digital solution to improve efficiency, reduce errors, and provide visibility. With Salesforce's CRM and automation features, we could design a solution similar to what many modern universities are adopting. This validated our approach.

### AppExchange Exploration:

Before starting custom development, we explored Salesforce AppExchange for ready-made solutions. While there are education management apps available, they were either too complex or not aligned with our specific use case. Many had extra features we didn't need, which would add unnecessary complexity. After this exploration, we decided to build a custom solution from scratch. This ensured simplicity and full control over functionality.

### Verification:

We confirmed that we could explain the problem in two clear sentences and had a process diagram ready. This ensures the team fully understands the goal before starting development.

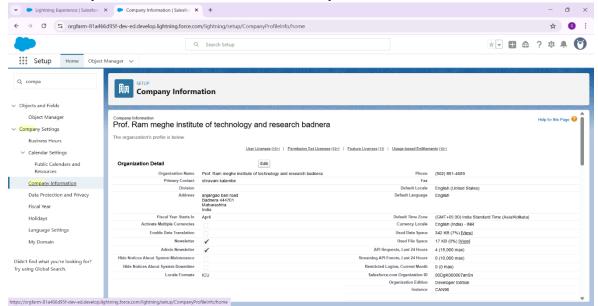
# Phase 2 — Org Setup & Security

The second phase involves preparing the Salesforce org to support our solution. This includes setting up organization details, business hours, holidays, roles, profiles, and security settings.

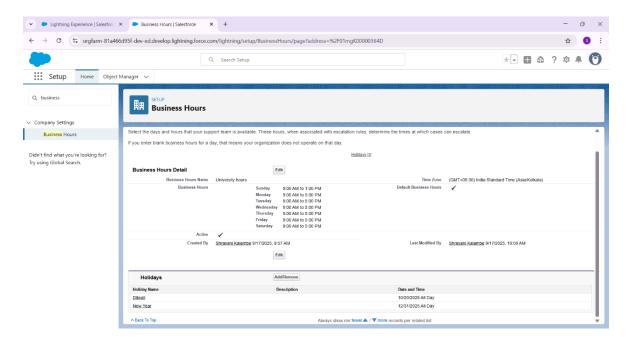
#### Salesforce Editions:

Salesforce provides different editions like Essentials, Professional, Enterprise, and Developer. For this project, we selected the **Developer Edition** because it offers all customization features at no cost. This edition allows us to create custom objects, write Apex triggers, build Lightning Components, and configure automation flows.

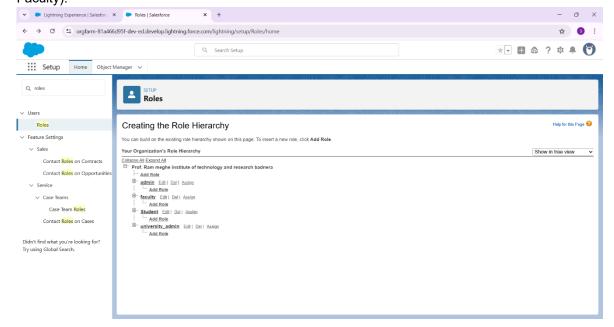
• **Company Profile Setup**: Configured Company Information: Set organization name to ABC University, timezone to Asia/Kolkata, and currency to INR.



**Business Hours & Holidays**: To ensure system automations respect working times, we configured Business Hours. We created "University Hours" as Monday to Friday, 9 AM–5 PM. Next, we added two holidays — Diwali and Christmas. These holidays were associated with University Hours so that approval processes and escalation rules would pause during non-working days. This ensures the system operates realistically according to the academic calendar.



**Roles:** We created sample users to represent real stakeholders. Prof. Rahul was added as a Faculty member with a Salesforce license, which grants full CRM access. Student One was created with a Salesforce Platform license, which provides limited access but is ideal for self-service students. Defining correct licenses ensures users only consume the necessary features. This step also allowed us to simulate real scenarios by logging in as different roles. Defined Roles: Admin (top level), Faculty (reports to Admin), and Student (reports to Faculty).



**Profiles:** Created Profiles: Cloned Standard User to create Faculty and Student profiles with appropriate permissions.

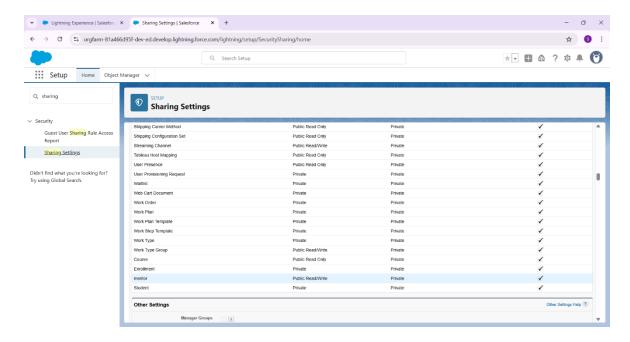
Configured Sharing Settings: Student c = Private

## **OWD (Org-Wide Defaults):**

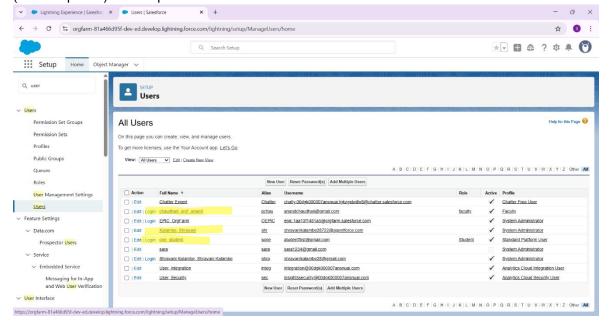
Org-Wide Defaults establish the baseline visibility for all objects. We configured:

- Student c = Private (a student can only see their own record).
- Course c = Public Read Only (everyone can view courses).
- Enrollment\_\_c = Controlled by Parent (visibility depends on the linked Student and Course).

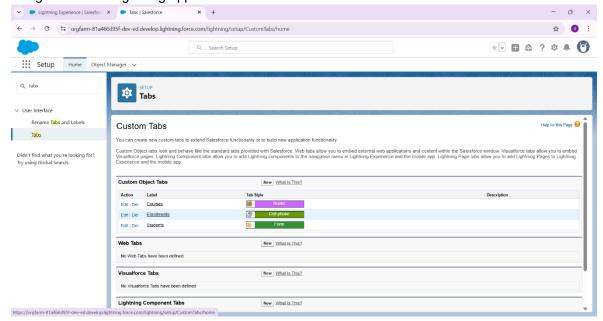
This ensures data privacy while maintaining transparency where required.



**User Setup & Licenses**: Created Users: Prof. Rahul (Faculty profile) and Student One (Student profile) with respective roles and licenses.



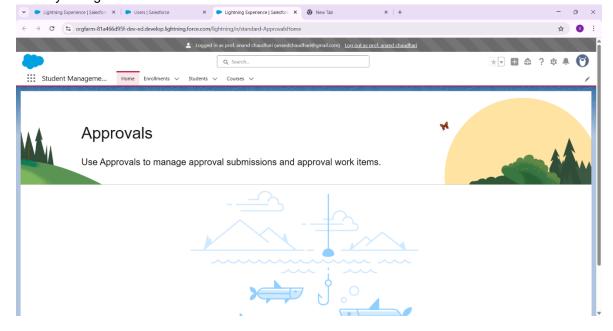
Created Custom Tabs: Student, Course, and Enrollment objects now have tabs to allow navigation in the Lightning app.



 Added Tabs to Student Management App: Ensured Students, Courses, and Enrollments are visible to Admin and Faculty.

## **Login Access Policies:**

Salesforce allows admins to log in as other users to test profiles and permissions. We used this feature to verify the experience of both Faculty and Students. Logging in as Prof. Rahul confirmed he could view Courses and Enrollments but not other Students. Logging in as Student One confirmed they only had access to their own data. This final step ensured our security configuration was correct..



# **Verification:**

Logged in as Faculty and confirmed they could see the Courses and Enrollments tabs but not other students' records. Logged in as Student and confirmed they could only see their own data. This ensured security settings worked as expected.

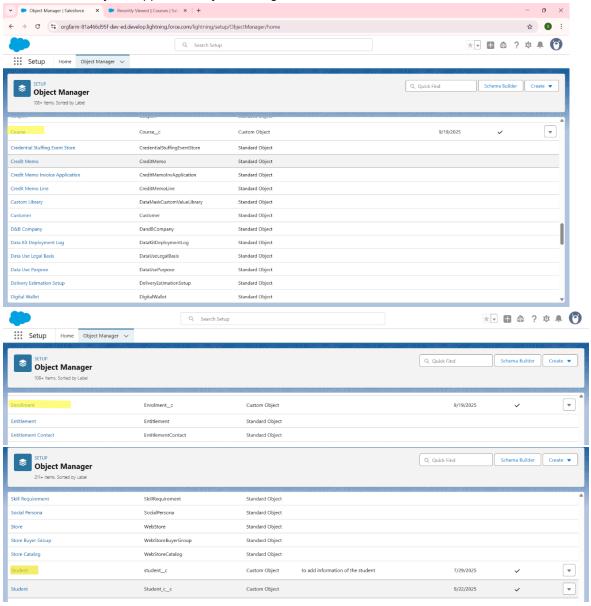
# Phase 3 — Data Modeling & Relationships

## 1. Standard & Custom Objects

Information: Objects are database tables.

What We Did: Created 3 custom objects: Student\_c, Course\_c, Enrollment\_c.

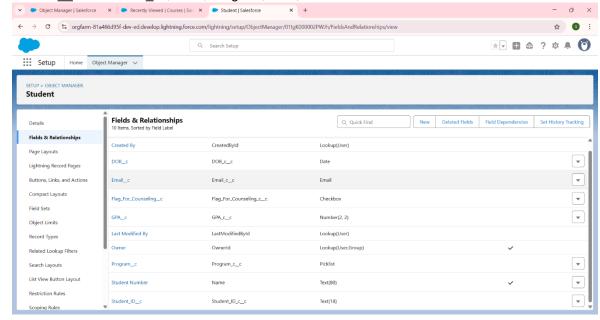
**Verification:** Objects appear in Object Manager.



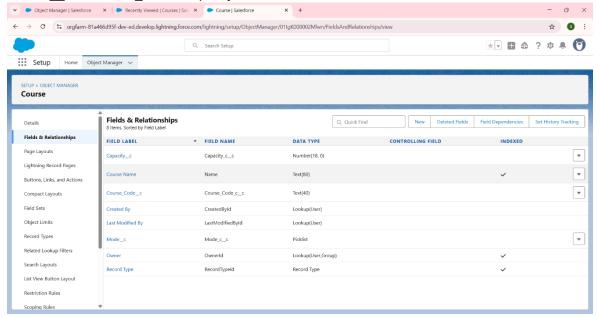
### 2. Fields

Information: Store attributes of each object.

• Student\_c → Student\_ID, DOB, Program, GPA, Email



Course\_c → Course\_Code, Capacity, Mode.

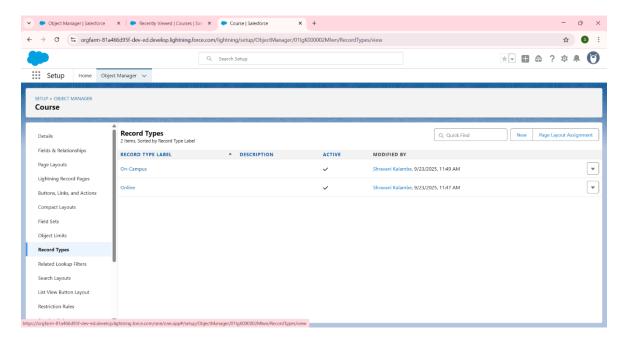


Enrollment\_\_c → Status, Request Date, Student\_\_c (lookup), Course\_\_c (lookup).
 Verification: Fields visible on page layouts and records.

## 3. Record Types

**Information:** Different business processes per object. For Course\_\_c  $\rightarrow$  Record Types: Online, On-Campus.

**Verification:** When creating Course, Salesforce asks for record type  $\rightarrow$  correct layout shown.

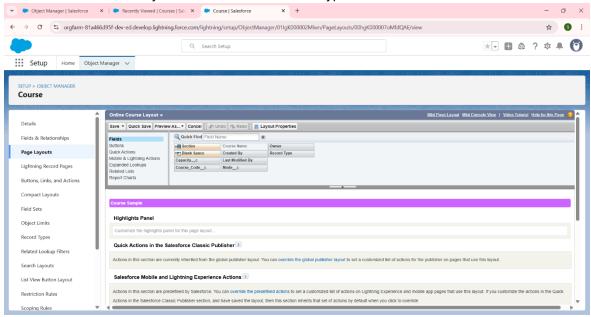


# 4. Page Layouts

Information: Define UI for records.

Online Course Layout → fields like Platform, Meeting Link.

On-Campus Layout → fields like Classroom, Campus Location.
 Verification: Different layouts show based on record type.



## 5. Compact Layouts

Information: Show key fields in highlights panel.

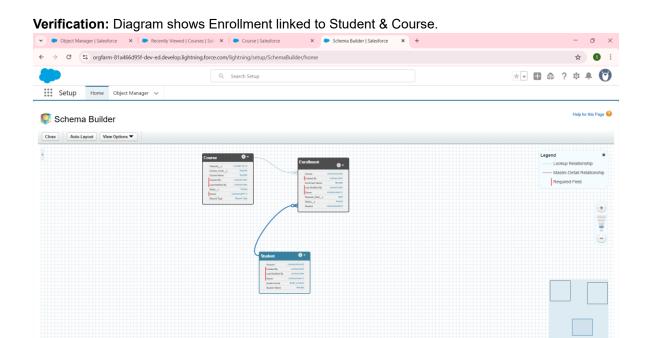
Student Compact Layout = Name, Program, GPA.

Verification: Compact layout visible on top of record page.

### 6. Schema Builder

**Information:** Visual tool to see object relationships.

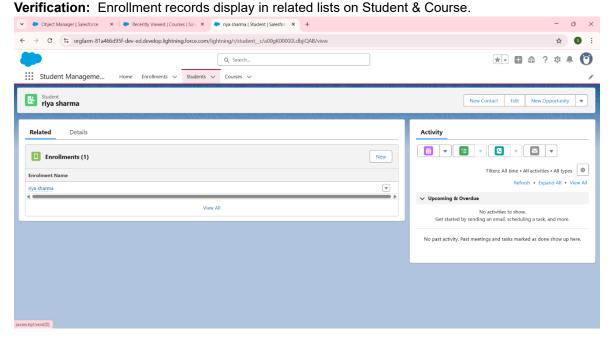
What We Did: Used Schema Builder to check links between Student, Course, Enrolment.



## 7. Lookup vs Master-Detail vs Hierarchical

Information: Relationship types.

Used **Lookup** relationships for Enrollment → Student and Enrollment → Course.



## 8. Junction Objects

**Information:** Object to connect 2 objects in many-to-many. Enrollment\_\_c acts as junction between

Student & Course.

**Verification:** One Student can enroll in many Courses; One Course can have many Students.

# 9. External Objects

Information: Used for connecting external DBs. Not used in this project.

Verification: N/A.

## **End of Phase 3 Verification:**

• Created Student record.

- Created Course record.
- Created Enrollment linking Student + Course.
- Related lists working.
- Record Types tested.