

✅ Test Plan - Industry Format (Professional Template)

📌 Tools Commonly Used to Create Test Plan:

- Microsoft Word or Excel
- Google Docs / Sheets
- Confluence (Atlassian)
- TestRail (Professional QA Tool)

TEST PLAN

Project Name: [Enter project name]

Module Name: [Enter module name (e.g., Login, Payment)]

Prepared By: [Your Name]

Reviewed By: [QA Lead / Manager]

Date: [DD-MM-YYYY]

1. Objective:

Clearly state the purpose of testing this module.

2. Scope:

- In-Scope: [List features to be tested]
- Out-of-Scope: [List what is excluded]

3. Testing Types:

- Functional Testing
- Regression Testing
- UI/UX Testing
- API Testing (GET, POST methods)
- Compatibility Testing

4. Test Environment:

- Devices: [e.g., Chrome on Windows 11]
- API Tool: Postman
- Backend: Staging Server
- DB: MongoDB/MySQL (if required)

5. Test Deliverables:

- Test Plan Document
- Test Cases
- Bug Reports
- Final Test Summary Report

6. Roles & Responsibilities:

- Shree (QA): Prepare and execute test cases
- Dev Team: Fix reported bugs

7. Risks & Assumptions:

- Risk: Delay in API readiness
- Assumption: Backend will be stable before testing starts

8. Entry Criteria:

- APIs are stable and available in Postman
- UI deployed to test server

9. Exit Criteria:

- All test cases executed
- All critical bugs fixed and verified

10. Schedule:

- Test Start Date: [DD-MM-YYYY]
- Test End Date: [DD-MM-YYYY]