

Date: 10-May-2024

To Whom It May Concern,

This letter serves as a formal attestation that **Mr. Shreejit Cheela** was employed with **Trainity** from **23 January 2023** to **31 April 2024**. During his tenure, he served in two capacities:

- **Technical Assistant (Product): January 23, 2023 – January 29, 2024**
- **Founder's Office Intern: January 29, 2024 – April 30, 2024**

His service record is as follows:

Name	Shreejit Cheela
Last held Designation	Founder's Office Intern
Date of Joining	23-January-2023
Date of Leaving	30-April-2024

We draw your attention to your continuing obligation of confidentiality with respect to any proprietary and confidential information of the Company that you may have had access to during the course of your employment.

During his tenure with us, Shreejit demonstrated great proficiency in his duties, displaying a strong commitment to his work, effective teamwork, and exemplary professional conduct.

Thank you for your contribution to the company and wishing you the best in your future endeavors!

For Trainity



Rahul Gupta
(Director, Trainity)

***This experience letter is a confidential document and it's advised not to share it with any other concerned party or on social media channels ***

Shreejit's Responsibilities and Achievements during his tenure:

- **Project Evaluation and Support:**
 - Conducted a comprehensive review and grading of over 2,000 projects.
 - Addressed and clarified doubts for approximately 300 individuals.
- **Curriculum Development:**
 - Curated a collection of more than 15 data analysis projects, incorporating various tools like MS Excel, Tableau, SQL, Python, and Data Analysis Fundamentals.
 - Developed engaging learning materials by segmenting masterclasses into video tutorials and creating approximately 60 quizzes.
- **Employer Branding:**
 - Managed the company's online reputation through optimization efforts on platforms like Glassdoor, Google Reviews, and AmbitionBox.
- **Recruitment and Talent Acquisition:**
 - Played a key role in the recruitment process by conducting roughly 100 interviews.
- **Marketing and Content Creation:**
 - Managed and promoted the company's presence on YouTube by creating videos that showcased Trainity's various offerings.
- **Teamwork and Collaboration:**
 - Effectively communicated and collaborated with diverse teams across the organization.

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