

Internship Offer Letter

To,

Date : 8 December 2025

Shreeshail Shivappa Padadali**Subject: Internship Offer Letter – Android App Development using Gen AI**

Dear Shreeshail Shivappa Padadali,

Thank you for exploring internship opportunities with **MindMatrix.io**, a product of **CL Infotech Pvt. Ltd.**, through the **VTU Internship Portal**. We are pleased to offer you an internship with our organization.

This internship will run for **13 to 15 weeks** as per VTU Guidelines. The Internship will provide you with hands-on exposure through guided tasks, structured modules, and practical projects on the **MindMatrix Platform** (<https://lms.mindmatrix.io>).

During the internship, you will be engaged in product application development, supporting feature implementation, testing, preparing documentation, and cross-functional collaboration. These activities will require you to apply your technical knowledge and demonstrate your professional skills effectively.

All **internship policies and professional guidelines** will be provided in the **Internship Manual**, which will be shared with you on the day of program commencement.

As part of the process, you are required to:

- Print this offer letter and fill in the **Faculty Coordinator details** below.
- Obtain **HoD/Internship Coordinator signature with seal**.
- Email the scanned copy back to us within **one week** of receiving it.

For onboarding instructions, please refer to the attached **"Onboarding Steps"** document. We look forward to your participation and wish you a productive internship.

Warm regards,

Tirumal Mutalikdesai

Program Coordinator, MindMatrix.io

contact@mindmatrix.io | 96115 46444☐ **Authorization from Internship In-charge Faculty Or HoD**

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Sign and Seal of HoD: _____

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