

# SULAYMAN, HALIMAH AYODELE

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A young educationist who is always motivated by opportunity to positively impact knowledge on humanity.



## PROFESSIONAL EXPERIENCE

### Education Department (NYSC)

Alimosho Local Government, Agbado/Oke-Odo Local Government Development Area (LCDA), Lagos State.  
Oct. 2022 – Till date

#### Achievements/Tasks

- File transfer, Data entry, Information retrieval, Printing works.
- Community Development Service – Bought scanning machine for NYSC Alimosho Secretariat.

### Biology Teacher (Teaching Practice)

Sheba International School – Amilegbe, Ipata, Ilorin, Kwara State.  
Sept. 2019 – Oct. 2019

#### Achievements/Tasks

- Planned, created and implemented creative lesson notes in accordance with course curriculum.
- Prepared test and exam questions.
- Used teaching aid.
- Basic administration, such as keeping student registers and attendance records.
- Marking, recording and formulation of student dossiers/report sheet.

### Teaching Observation (Biology)

Abata Baba-Oyo Senior Secondary School – Anifowoshe, Oloje, Ilorin.  
Oct. 2018

#### Achievements/Tasks

- Followed Biology teacher to classes, so as to observe teaching.
- Basic administration, such as keeping student registers and attendance records
- Marking, recording and formulation of student dossiers/report sheet.

### Class Teacher

Rizkun Kareem Schools – Abusi Edumare street, Ajasa Town, Lagos.  
Nov. 2015 – Oct. 2016

#### Achievements/Tasks

- Class teacher for Nursery one and Nursery two.
- Assistant class teacher for Kindergarten Classes.
- Taught the pupils how to read and write.
- Taught the pupils nursery rhymes/poems.
- Basic administration, such as keeping student registers and attendance records
- Marking, recording and formulation of student dossiers/report sheet.



## EDUCATION

- ✓ **University of Ilorin, Ilorin, Kwara State**, Bachelor of science (Education) degree in Biology, **Second Class Honours**, 2016 – 2021 (COVID-19 Delayed graduation).



## INHERENT SKILLS/TRAITS

- ✓ Good communication and presentation skills.
- ✓ Integrity and Honesty
- ✓ Observant and perseverant
- ✓ Excellent interpersonal skills and customer relation skills.
- ✓ Critical and analytical thinking
- ✓ Hair styling
- ✓ Class room management.
- ✓ Result oriented
- ✓ Time management



## COMPUTER SKILLS

- ✓ Microsoft Word
- ✓ Microsoft Excel
- ✓ Data Entry
- ✓ Windows



## CERTIFICATIONS

- ✓ Certificate of National Service, *National Youth Service Corps (2022, in view)*.



## PROFESSIONAL MEMBERSHIP

- ✓ Teachers Registration Council of Nigeria (TRCN) (2021)



## INTERESTS

- ✓ Reading.
- ✓ Personal development
- ✓ Meeting people and learning new things



## REFEREES

Available on request.