

SHREYANS GALA

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OBJECTIVES

Motivated professional with a background in computer science and experience in project management, seeking growth as Business Analyst. Adept at analyzing business processes, identifying areas for improvement, and implementing solutions. Excellent communication and collaboration skills to work effectively with cross-functional teams.

SUMMARY

Experienced in developing process flow models, managing projects, and coordinating with clients to understand their business requirements. Strong analytics, business management, problem-solving, and technical skills, complemented by a bachelor's degree in computer science and PG Certificates in Information System Business Analysis and Project Management. IIBA certified BA.

SKILLS & KNOWLEDGE AREA

Functional Knowledge Area	Technical Knowledge Area	Soft Skills
<ul style="list-style-type: none">Business analysisRequirement DocumentationBusiness Process ModelingProject ManagementClient CoordinationRisk analysisOrganization Skills	<ul style="list-style-type: none">Lucidchart (for Process Flow Modeling)JIRA (collaborative tool)MySQL, Python, R StudiosMicrosoft Excel, MS Visio, MS Project, MS Office, MS WordSCRUM MethodologyUI Path	<ul style="list-style-type: none">Verbal CommunicationsEffective WritingAnalytical and critical thinkingProblem-solvingDecision-makingLeadership & TeamworkConflict resolution & negotiation

EXPERIENCE

Project Analyst, WolfX Digital Agency	<i>Mar '21 – April '22</i>
<ul style="list-style-type: none">Developed and optimized process flow models to streamline operations.Collaborated with cross-functional teams and clients to elicit business and solution requirements.Managed communication and maintained up-to-date documentation for project planning and execution.Acted as a stakeholder coordinator to deliver regular project updates and understand client specifications.	
H.R. & Marketing Associate, Casio India	<i>Nov '20 – Feb '21</i>
<ul style="list-style-type: none">Worked in a fast-paced environment, constantly coordination with the stakeholders.Recruited and trained 76 students for the Casio Campus Ambassador Program, resulting in increased brand awareness.Understanding problems and issues and developed strategic marketing practices and supervised promotional activities for Casio products.	
Web Developer Freelancer, Manek Metal Industries	<i>May '20 – July '20</i>
<ul style="list-style-type: none">Part of the design & development team responsible for developing and maintaining a responsive website and inventory management system for Manek Metal Industries.Utilized technical knowledge in web development to deliver high-quality solutions.	

EDUCATION

PG Certificate in Information System Business Analysis George Brown College, Toronto ON	<i>Jan '23 – Present</i>
<ul style="list-style-type: none">Gaining a strong foundation in business analysis and business intelligence through practical case studies.Developing business cases for process improvement using quantitative and qualitative research methods.	
PG Certificate in Project Management Conestoga College, Kitchener ON	<i>an '22 – August' 22</i>
<ul style="list-style-type: none">Acquired extensive knowledge in project management, including resource allocation, scheduling, risk analysis, and budget management.Gained expertise in Agile and Waterfall methodologies.	
Bachelors in computer science K. C. College, Mumbai University, India	<i>Jul '17 – Oct' 20</i>
<ul style="list-style-type: none">Developed a comprehensive understanding of computer hardware and software integration.Enhanced knowledge in data structures, databases, SQL, and programming languages such as Python, Java, PHP, and HTML.	