Mr. Vikas Tiwari,

son of Raviprakash Tiwari, aged about 30 years

Near Tiwari Building, Ambikapur,

Sarguja, Chhattisgarh…………………………………………………………………….. Complainant

[Date]

Proprietor,

Om Hardwares, Ambikapur,

Sarguja, Chhattisgarh……...…………………………………………………………….Opposite Party

Subject: Complaint regarding improper installation and breakage of Sintex tank.

Dear Sir/Madam,

I am writing to formally complain about the broken tank and shoddy installation process from your hardware store. I purchased this tank from you on 13.04.2021, to be delivered at my residence. However, on receipt, the tank was broken and not properly installed. I would request you to provide me with a new tank or compensate me for the broken one.

Please confirm the receipt of this complaint and inform me of the steps you will take and the tentative timeline associated with the process. If I do not receive a satisfactory response from you within 15 days of this complaint, I shall take this matter to the appropriate consumer redressal forum.

Sincerely,

[Your Signature]

Vikas Tiwari