Ritik Gupta,

son of Naresh Gupta,

residing at Sadar Road,

Ambikapur, Sarguja

Chhattisgarh

[date]

Amazon India Limited,

Dr. Rajkumar Road,

8th Floor 26/1,

Bangalore — 560055.

Subject: Complaint regarding delivery of broken goods.

Dear Sir/Madam,

I am writing to formally complain about your firm’s unprofessional behavior regarding delivery of a broken printer, and refusal to give a refund because of the printer having been purchased under a sale. Given that the breakage was your fault, I am entitled to a refund on my purchase.

Please confirm the receipt of this complaint and inform me of the steps you will take and the tentative timeline associated with the process. If I do not receive a satisfactory response from you within 15 days of this complaint, I shall take this matter to the appropriate consumer redressal forum.

Sincerely,

[Your Signature]

Ritik Gupta