Mr. Udaysingh W. Ranesardessai,

Jyotirmai, A-12, Padmanarayan Estate,

Near Matt, Gogol, Fatorda, 403602

M-9970408291

[date]

Mr. Dilip Nayak, CEO

Rainbow Power Solutions

105, The Court by Crossroads,

Near Arlem 4 road junction,

Fatorda, Goa 403602

Dear Sir/Madam,

I am writing to formally complain about your firm’s unprofessional behavior regarding installation and pricing of a solar power plant. Not only was I overcharged for this, but the installation was not proper, leading to further costs.

Please confirm the receipt of this complaint and inform me of the steps you will take and the tentative timeline associated with the process. If I do not receive a satisfactory response from you within 15 days of this complaint, I shall take this matter to the appropriate consumer redressal forum.

Sincerely,

[Your Signature]

Udaysingh W. Ranesardessai