

GUIDELINES FOR COMMUNITY DEVELOPMENT PROJECT

Dear Student, as per your programme scheme in the Term I of Academic year 2023-24 you are to complete a course titled **Community Development Project (L: 0 T: 0 P: 4)**. The basic course objectives associated with this course are:

1. To identify the issues related to community development and to find solutions for improvement.
2. To build creative thinking process and evolving behavioral changes in order to develop effective problem-solving campaign.
3. Developing skills to promote unique idea among public aiming to originate substantial and sustainable development bringing in difference in the community at large.
4. Ability to deliver effective presentation and written report covering major issues and suggestions related to the project.

Community Development Project:

Student can complete the Community Development Project with any Non-Government Organization (NGO) or local organization (s) working on some Community Development areas and allowing physical reporting in the organization.

A suggestive list of Community Development Projects (if done in collaboration with NGO/Local Organization) is given as below:

1. Environmental studies
2. Renewable sources of energy
3. Sustainable agriculture practices
4. Pollution management
5. Re-cycling/ reuse of waste
6. Social awareness
7. Management of diseases

Important points:

- 1) The NGO with which you have carried out your Project shall be required to authenticate the number of hours spent by you on the Project as well as your contribution to the cause as per Annexure B.
- 2) It is mandatory for students to include day wise “**GEO-TAGGED PICTURES**” in their final report and presentation demonstrating the live work done by students related to CDP (for 30 hours or for 4 weeks). No Presentation/Report shall be acceptable without “**Geo Tagged Pictures**”.
- 3) Student should identify at least two societal problems specific to the area/domain wherein, the student is doing his/her project. Further these problems/issues can be taken forward in the final year of capstone project work for idea generation and solution.
- 4) Lastly all the students are required to submit the name and address of their finalized NGO to the university latest till 5th June 2023 for the verification purpose.

Minimum duration of the project and when to carry out the Project.

As per the course description the course is a 2-credit course (L: 0 T: 0 P: 4) and the student project undertaken must involve a minimum of 30 hours' time duration of the student involvement in the project distributed in a period of 4-6 weeks (from June 1st, 2023 to July 20th, 2023). Thus, the students are required to complete this course during their summer break with a choice of doing it at their native places.

Written report submission of the project and its contents.

At the completion of the Project the student is required to prepare a written report (with format of the same attached as Annexure-A and C and a presentation regarding the project of about 1000-1200 words describing the following aspects:

1. Introduction (in about 150-200 words).
2. Problem identification and the Cause of the Problem (in about 50-100 words).
3. Objective to be achieved (in about 100-150 words).
4. Various steps taken to achieve the objectives (in about 750-850 words).
5. Effectiveness of the Project (in about 150-200 words).
6. Conclusion (in about 200 words)
7. In addition to above a Power Point Presentation shall also be submitted regarding the progress of the project supported by video clips, photographs (before and after) and testimonials by people touched.

This written report along with the Power Point Presentation has to be produced by the student at the time of final ETP viva i.e., after joining of the student for Term I of Academic year 2023-2024.

Evaluation of the project.

The course is evaluative in nature and evaluation shall be done on the basis written report submitted by the student and the Power Point Presentation presented by the student. The evaluation shall be done by a panel of evaluators selected by the University and grades shall be awarded on the basis of this evaluation only and the basis of evaluation shall be:

1. Planning of the Project.
2. Objective achievement of the Project.
3. Innovativeness and uniqueness in issue resolution with regard to the project.
4. Coverage, Reach and Effectiveness of the Project undertaken.

Evaluation Parameters

S. No.	Evaluation Parameter	Weightage
1.	Problem Identification	10 marks
2.	Cause of the Problem Identified	10 marks
3.	Objective of the Project	10 marks
4.	Action Taken to achieve Objectives and their supportive documents including Photographs (before and after), videos and testimonials	20 marks

5.	Innovativeness and Uniqueness of the Project undertaken	20 marks
6.	Effectiveness of the Project	10 marks
7.	Presentation	20 marks

Inability to obtain Pass grade in the Course.

The students not able to obtain Pass grade in the course shall be awarded R/F grade in the course and these students shall be liable to complete this course by registering the course as a Reappear/backlog course in any of their upcoming term and re performing the project all over again.

Annexure A

Title Page

Community Development Project

On

Title of the Project

Font size 18, Line Spacing 1.5

Submitted by

Name of the Student

Font Size 16

Registration Number

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In partial fulfillment for the requirements of the award of the degree of

“Name of the Program”

Font Size 16

“Name of the School”

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Lovely Professional University

Phagwara, Punjab.

Annexure B
Certification by the NGO regarding the Student Project
(On the letter head of the NGO)

This to certify that the Mr./Ms. _____ carried out the Project titled
_____ in the supervision of _____ in
our organization. It is further certified that he/she spent a minimum of _____ hours on the
Project and his/her contribution because of the Project undertaken has been
_____.

(Authorized Signatory)

Annexure C

(Format of the Report)

1. Introduction (in about 150-200 words).
2. Problem Identification and the Cause of the Problem (in about 50-100 words).
3. Objective to be achieved (in about 100-150 words).
4. Various Steps taken to achieve the objectives (in about 750-850 words).
5. Geo Tagged Pictures
6. Effectiveness of the Project (in about 150-200 words).
7. At least two identified Societal Problems.
8. Conclusion (in about 200 words)