

# EXCEL FORMULAS

## VLOOKUP vs HLOOKUP vs XLOOKUP

Feature	XLOOKUP	VLOOKUP	HLOOKUP
<b>Purpose</b>	Looks up values in a range or array, returning a corresponding value.	Looks up values vertically in a table by matching the first column.	Looks up values horizontally in a table by matching the first row.
<b>Syntax</b>	=XLOOKUP(lookup_value, lookup_array, return_array, [if_not_found], [match_mode], [search_mode])	=VLOOKUP(lookup_value, table_array, col_index_num, [range_lookup])	=HLOOKUP(lookup_value, table_array, row_index_num, [range_lookup])
<b>Orientation</b>	Flexible (vertical or horizontal lookup).	Vertical only.	Horizontal only.
<b>Lookup Direction</b>	Can search left, right, up, or down.	Right only (returns value from columns to the right).	Down only (returns value from rows below).
<b>Return Array</b>	Can return multiple values (array) or a single value.	Returns a single value.	Returns a single value.
<b>Column/Row Index</b>	No index required; directly references return_array.	Requires column index number, error-prone if table changes.	Requires row index number, error-prone if table changes.
<b>Match Mode</b>	Exact (0), exact or next smaller (-1), exact or next larger (1), wildcard (2).	Exact (FALSE) or approximate (TRUE).	Exact (FALSE) or approximate (TRUE).
<b>Search Mode</b>	First-to-last, last-to-first, binary search (ascending/descending).	First-to-last only.	First-to-last only.
<b>Error Handling</b>	Customizable [if_not_found] argument (e.g., "Not Found").	Returns #N/A if not found; no custom error message.	Returns #N/A if not found; no custom error message.
<b>Performance</b>	Optimized for large datasets, supports dynamic arrays.	Slower on large datasets, no dynamic array support.	Slower on large datasets, no dynamic array support.
<b>Dynamic Arrays</b>	Native support for spill ranges (Excel 365/2021).	No support for spill ranges.	No support for spill ranges.
<b>Availability</b>	Excel 365, Excel 2021, and later.	All Excel versions.	All Excel versions.
<b>Example</b>	=XLOOKUP(A2, B2:B10, C2:C10, "Not Found", 0)	=VLOOKUP(A2, B2:D10, 2, FALSE)	=HLOOKUP(A2, B2:D10, 2, FALSE)

## VLOOKUP

VLOOKUP in Excel is a function that searches for a specific value in the first column of a table and returns a value in the same row from a column you specify. It's used to retrieve data from a table based on a matching value. The "V" in VLOOKUP stands for vertical, as it searches vertically down a column.

**=VLOOKUP(lookup\_value, table\_array, col\_index\_num, [range\_lookup])**

F2						=VLOOKUP(A2,A1:D9,4,TRUE)
	A	B	C	D	E	F
1	Product ID	Product Name	Colour	Unit Price		VLOOKUP
2	A101	Leather Chair	Black	\$300		300
3	A102	Office Desk	Brown	\$450		
4	A103	Standing Lamp	White	\$120		
5	A104	Bookshelf	Oak	\$200		
6	A105	Filing Cabinet	Grey	\$350		
7	A106	Whiteboard	White	\$100		
8	A107	Ergonomic Chair	Black	\$400		
9	A108	Monitor Stand	Silver	\$90		
10						

G6						=VLOOKUP(F6,A1:D9,3,TRUE)													
	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	
1	Product ID	Product Name	Colour	Unit Price															
2	A101	Leather Chair	Black	\$300															
3	A102	Office Desk	Brown	\$450															
4	A103	Standing Lamp	White	\$120															
5	A104	Bookshelf	Oak	\$200															
6	A105	Filing Cabinet	Grey	\$350		A103	White												
7	A106	Whiteboard	White	\$100		A104	Oak												
8	A107	Ergonomic Chair	Black	\$400		A105	Grey												
9	A108	Monitor Stand	Silver	\$90															

Here, we have to get multiple values:

G4							=VLOOKUP(F4,A1:D9,{2,3,4},0)												
	A	B	C	D	E	F	G	H	I										
1	Product ID	Product Name	Colour	Unit Price															
2	A101	Leather Chair	Black	\$300															
3	A102	Office Desk	Brown	\$450															
4	A103	Standing Lamp	White	\$120															
5	A104	Bookshelf	Oak	\$200															
6	A105	Filing Cabinet	Grey	\$350															
7	A106	Whiteboard	White	\$100															
8	A107	Ergonomic Chair	Black	\$400															
9	A108	Monitor Stand	Silver	\$90															

Product ID	Product Name	Colour	Unit Price
A103	Standing Lamp		
A107			
A105			
A101			
A106			
A104			

Problem is that lookup\_value & table\_array shifts too.

SUM    X    ✓    fx    =VLOOKUP(G4,B1:E9,{2,3,4},0)

	A	B	C						
		VLOOKUP(lookup_value, table_array, col_index_num, [range_lookup])							I
1	Product ID	Product Name	Colour	Unit Price					
2	A101	Leather Chair	Black	\$300					
3	A102	Office Desk	Brown	\$450		Product ID	Product Name	Colour	Unit Price
4	A103	Standing Lamp	White	\$120		A103	Standing Lamp	4,B1:E9,{2,	120
5	A104	Bookshelf	Oak	\$200		A107			
6	A105	Filing Cabinet	Grey	\$350		A105			
7	A106	Whiteboard	White	\$100		A101			
8	A107	Ergonomic Chair	Black	\$400		A106			
9	A108	Monitor Stand	Silver	\$90		A104			

SUM    X    ✓    fx    =VLOOKUP(H4,C1:F9,{2,3,4},0)

	A	B	C						
		VLOOKUP(lookup_value, table_array, col_index_num, [range_lookup])							I
1	Product ID	Product Name	Colour	Unit Price					
2	A101	Leather Chair	Black	\$300					
3	A102	Office Desk	Brown	\$450		Product ID	Product Name	Colour	Unit Price
4	A103	Standing Lamp	White	\$120		A103	Standing Lamp	White	4,C1:F9,{2,
5	A104	Bookshelf	Oak	\$200		A107			
6	A105	Filing Cabinet	Grey	\$350		A105			
7	A106	Whiteboard	White	\$100		A101			
8	A107	Ergonomic Chair	Black	\$400		A106			
9	A108	Monitor Stand	Silver	\$90		A104			

G4    X    ✓    fx    =VLOOKUP(F4,A1:D9,{2,3,4},0)

	A	B	C	D	E	F	G	H	I
1	Product ID	Product Name	Colour	Unit Price					
2	A101	Leather Chair	Black	\$300					
3	A102	Office Desk	Brown	\$450		Product ID	Product Name	Colour	Unit Price
4	A103	Standing Lamp	White	\$120		A103	Standing Lamp	White	120
5	A104	Bookshelf	Oak	\$200		A107			
6	A105	Filing Cabinet	Grey	\$350		A105			
7	A106	Whiteboard	White	\$100		A101			
8	A107	Ergonomic Chair	Black	\$400		A106			
9	A108	Monitor Stand	Silver	\$90		A104			

To fix F4,A1:D9

Select it and enter 'Fn + F4'

SUM    X    ✓    fx    =VLOOKUP(\$F\$4,\$A\$1:\$D\$9,{2,3,4},0)

	A	B	C						
		VLOOKUP(lookup_value, table_array, col_index_num, [range_lookup])							I
1	Product ID	Product Name	Colour	Unit Price					
2	A101	Leather Chair	Black	\$300					
3	A102	Office Desk	Brown	\$450		Product ID	Product Name	Colour	Unit Price
4	A103	Standing Lamp	White	\$120		A103	\$A\$1:\$D\$9,{2,3,		
5	A104	Bookshelf	Oak	\$200		A107			
6	A105	Filing Cabinet	Grey	\$350		A105			
7	A106	Whiteboard	White	\$100		A101			
8	A107	Ergonomic Chair	Black	\$400		A106			
9	A108	Monitor Stand	Silver	\$90		A104			

G4									
=VLOOKUP(F4,\$A\$1:\$D\$9,{2,3,4},0)									
	A	B	C	D	E	F	G	H	I
1	Product ID	Product Name	Colour	Unit Price					
2	A101	Leather Chair	Black	\$300					
3	A102	Office Desk	Brown	\$450		Product ID	Product Name	Colour	Unit Price
4	A103	Standing Lamp	White	\$120		A103	Standing Lamp	White	120
5	A104	Bookshelf	Oak	\$200		A107	Ergonomic Chair		
6	A105	Filing Cabinet	Grey	\$350		A105	Filing Cabinet		
7	A106	Whiteboard	White	\$100		A101	Leather Chair		
8	A107	Ergonomic Chair	Black	\$400		A106	Whiteboard		
9	A108	Monitor Stand	Silver	\$90		A104	Bookshelf		

**File Home Insert Page Layout Formulas Data Review View Acrobat**

Tell me what you want to do...

Paste | Cut | Copy | Format Painter | Clipboard

Calibri | 11 | Font | Wrap Text | Alignment | Number

B I U | Merge & Center | General | \$ % , . # @ ~

Conditional Formatting | Highlight Cells Rules | Top/Bottom Rules | Data Bars | Color Scales | Icon Sets | New Rule... | Clear Rules | Manage Rules...

AutoSum | Fill | Sort & Filter | Clear

=VLOOKUP(H4,C1:F9,{2,3,4},0)

	D	E	F	G	H	I	J	K	L
1	Unit Price								
2	\$300								
3	\$450								
4	\$120								
5	\$200								
6	\$350								
7	\$100								
8	\$400								
9	\$90								
10									
11									

Product ID Product Name Colour Unit Price

A103 Standing Lamp White 120

A107 Ergonomic Chair Black 300

A105 Filing Cabinet Grey 350

A101 Leather Chair Black 300

A106 Whiteboard White 100

A104 Bookshelf Oak 200

Red - Yellow - Green Color Scale  
Apply a color gradient to a range of cells. The color indicates where each cell value falls within that range.

# HLOOKUP

[illegible][illegible]

XLOOKUP

First we will format it into table [Ctrl + T]

A1

fx

Customer ID

	A	B	C	D	E
1	Customer ID	Customer Name	Customer Email	City	Country
2	CUST001	Emma Smith	emma.smith@example.com	London	UK
3	CUST002	Liam Johnson	liam.johnson@example.com	London	UK
4	CUST003	Olivia Williams	olivia.williams@example.com	Seattle	USA
5	CUST004	Noah Brown	noah.brown@example.com	Ottawa	Canada
6	CUST005	Ava Jones	ava.jones@example.com	Seattle	USA
7	CUST006	Elijah Garcia	elijah.garcia@example.com	Manchester	UK
8	CUST007	Charlotte Miller	charlotte.miller@example.com	Birmingham	UK
9	CUST008	James Davis	james.davis@example.com		
10	CUST009	Amelia Wilson	amelia.wilson@example.com		
11	CUST010	Lucas Anderson	lucas.anderson@example.com		
12	CUST011	Sophia Thomas	sophia.thomas@example.com		
13	CUST012	Mason Taylor	mason.taylor@example.com		
14	CUST013	Isabella Moore	isabella.moore@example.com		
15	CUST014	Logan Jackson	logan.jackson@example.com		
16	CUST015	Mia Martin	mia.martin@example.com	Liverpool	UK
17	CUST016	Benjamin Lee	benjamin.lee@example.com	Birmingham	UK
18	CUST017	Harper Perez	harper.perez@example.com	Calgary	Canada
19	CUST018	Ethan Thompson	ethan.thompson@example.com	Manchester	UK
20	CUST019	Evelyn White	evelyn.white@example.com	Liverpool	UK
21	CUST020	Jacob Harris	jacob.harris@example.com	Toronto	Canada
22	CUST021	Ella Sanchez	ella.sanchez@example.com	Liverpool	UK

Create Table

Where is the data for your table?

=A\$1:\$E\$31

☒ My table has headers

OK

Cancel

Order

Product

Customer Data

FileHomeInsertPage LayoutFormulasDataReviewViewAcrobatDesignTell

Table Name:

MyTable

Resize Table

Summarize with PivotTable

Remove Duplicates

Convert to Range

Properties

Tools

Insert Slicer

Export Refresh

External Table Data

Properties

Open in Browser

Unlink

Table

☒ Header Row

☐ Total Row

☒ Banded Rows

☐ Filter

☐ Layout

☐ Banded

C8

fx

charlotte.miller@example.com

SUM				=XLOOKUP(H4,MyTable[City],MyTable[Customer Name])				
	A	B	C	MyTable	E	F	G	H
1	Customer ID	Customer Name	Customer Email	City	Country		XLOOKUP	
2	CUST001	Emma Smith	emma.smith@example.com	London	UK		Find Customer by City	
3	CUST002	Liam Johnson	liam.johnson@example.com	London	UK			
4	CUST003	Olivia Williams	olivia.williams@example.com	Seattle	USA		CITY	London
5	CUST004	Noah Brown	noah.brown@example.com	Ottawa	Canada		CUSTOMER	MyTable[C
6	CUST005	Ava Jones	ava.jones@example.com	Seattle	USA			
7	CUST006	Elijah Garcia	elijah.garcia@example.com	Manchester	UK			
8	CUST007	Charlotte Miller	charlotte.miller@example.com	Birmingham	UK			
9	CUST008	James Davis	james.davis@example.com	Houston	USA			
10	CUST009	Amelia Wilson	amelia.wilson@example.com	Chicago	USA			
11	CUST010	Lucas Anderson	lucas.anderson@example.com	Montreal	Canada			
12	CUST011	Sophia Thomas	sophia.thomas@example.com	Vancouver	Canada			
13	CUST012	Mason Taylor	mason.taylor@example.com	Chicago	USA			
14	CUST013	Isabella Moore	isabella.moore@example.com	Glasgow	UK			
15	CUST014	Logan Jackson	logan.jackson@example.com	Liverpool	UK			
16	CUST015	Mia Martin	mia.martin@example.com	Liverpool	UK			
17	CUST016	Benjamin Lee	benjamin.lee@example.com	Birmingham	UK			
18	CUST017	Harper Perez	harper.perez@example.com	Calgary	Canada			
19	CUST018	Ethan Thompson	ethan.thompson@example.com	Manchester	UK			
20	CUST019	Evelyn White	evelyn.white@example.com	Liverpool	UK			
21	CUST020	Jacob Harris	jacob.harris@example.com	Toronto	Canada			
22	CUST021	Ella Sanchez	ella.sanchez@example.com	Liverpool	UK			
Order		Product	Customer Data					