

Shruti Jain

Student

A highly motivated student looking for a first-time position. Throughout my education, I have demonstrated high levels of motivation, work ethic and self confident achieve my predicted grades. I wish to utilize these skills to work with a good team .

✉ shrutiatru988777@gmail.com

📞 7891909401

📍 Atru, India

EDUCATION

Master's of Commerce

Govt. Commerce College, kota

08/2021 - 06/2022

Kota

B.Com

Govt. Commerce collage

07/2017 - 12/2020

Courses

- 53.00%

kota

12th

M.B. Public Senior Secondary School

07/2016 - 05/2017

Courses

- 76.80%

kota

SKILLS

Leadership

Communication

MS Word

MS PowerPoint

Gmail

Content Writing

Ms Excel

Problem Solving

CERTIFICATES

RSCIT (05/2021 - 08/2021)

Accounting Fundamental

Customer Relationship Management

Sales Forecasting

Basic of Finance

The Fundamentals of Digital Marketing

RSCIT (08/2020 - 01/2021)

LANGUAGES

English

Professional Working Proficiency

Hindi

Full Professional Proficiency

INTERESTS

Singing

Dancing

EXPORING NEW THINGS

Reading