

Request for Proposal (RFP) - Company Eligibility Document

1. Company Information

Company Legal Name: _____

Principal Business Address: _____

Phone Number: _____

Email Address: _____

State of Incorporation: _____

Business Structure (LLC, Corporation, etc.): _____

Length of Company Existence (in years): _____

2. Business Registrations and Certifications

DUNS Number: _____

CAGE Code: _____

SAM.gov Registration Date: _____

NAICS Codes: _____

MBE / DBE / HUB Certification (if any): _____

State Registration Number: _____

Employment Agency License Number: _____

3. Financial and Insurance Details

Bank Letter of Creditworthiness (Y/N): _____

W-9 Form Attached (Y/N, TIN Number): _____

Certificate of Insurance - Policy Numbers and Providers: _____

Types of Insurance Covered (Workers' Comp, Liability, Auto): _____

4. Experience and Services Offered

Years of Experience in Temporary Staffing: _____

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Types of Services Provided (Administrative, IT, etc.): _____

Relevant Project Experience Summary: _____

5. Key Personnel

Project Manager Name and Experience: _____

Technical Lead Name and Experience: _____

Security Auditor Name and Experience: _____

6. Authorized Representative

Name and Designation: _____

Phone Number: _____

Signature and Date: _____