



Ref: LTT&HR/PGET/2021/Mysore/357211

Date: 17/11/2021

Shreyash G Sabde
C/B/13, Sundar-baug society, Chinchwad
Pune, Maharashtra

Dear Shreyash G Sabde,

APPOINTMENT AS ENGINEER

"Congratulations! With reference to the Interview you had with us, we have great pleasure in appointing you as an Engineer with L&T Technology Services Limited (referred as 'Company' henceforth) on the following terms and conditions."

1. Medical Fitness and Academic Requirement:

The offer is valid subject to you –

- a) Being found medically fit by the Company's authorized Doctor,
- b) Scoring minimum aggregate marks of 60% and above in 10th, 12th, Diploma (if applicable), 60% and above in Graduation and successfully completing final year degree examination in the first attempt.

2. Period of Training

The Period of training will be for One year from the date of commencement of training.

The training commences on 25/11/2021 and it is essential that you join on this date. Please report to Jyothana Biddanda (Human Resources – Employee Relations & Compliance) at the following address:

**L&T Technology Services Limited, KIADB Industrial Area, Hebbal, Hootagalli, Mysuru
Karnataka 570018**

Your exact department / location of posting will be decided solely by the Company after the orientation programme. You may be placed at any Location/ including project sites / Department, Function, or Offices of the Company and /or its Associate / Subsidiary Companies.

After accepting our offer, if you do not report on the date of joining, this letter of appointment stands automatically withdrawn. However, the Company reserves its right to change the date of joining at any time.

The Company may, at its discretion, extend the period of training by such other period/s as it may deem fit based on the evaluation of your learning at any time during the said period. You may also note that the training period will not be reckoned as 'Service'.

3. Signing of a Service Agreement

You will be required to execute a Service Agreement to serve the Company for the period as determined by the Management.

4. Absorption

On successful completion of your training to the satisfaction of the Company, of which the Company shall be the sole judge, you will be placed in the Executive Cadre or an equivalent grade in any of the



L&T Technology Services

L&T-TS HR /40021684

Mr.Shreyash Sabde

Mysore

30/09/2024

Resignation Acceptance Letter

This has reference to your resignation from the services of L&T Technology Services, it is with regret that we accept the same and your Last Working Date has been mutually agreed.

Date of Resignation: 03/07/2024

Last Working Date: 30/09/2024

A provisional statement of Final Settlement can be downloaded/viewed in SSC portal. This will state pending dues to you / payable by you based on the clearances received from various stakeholders, your full and final settlement will be done as per Company's process, post which, you will be issued the **Relieving & Service Certificate**.

We hereby remind you of your obligations agreed under the Employment Contract/Offer Letter, Code of Conduct executed on the date of joining and Exit NDA executed on the date of separation of your employment related to confidential information, non-competition and non-solicitation of customers, suppliers and employees which shall continue to apply even after cessation of your employment with us. You are also reminded that you are bound by the LTTS Code of Conduct agreed during your tenure of service and if any discrepancy or violation of the Code is discovered post your exit, LTTS reserves the right to take appropriate action as deemed fit.

Please reach us for clarifications, over email at separation.helpdesk@lts.com

We wish you success in your future endeavors.

Yours Sincerely,

For L&T Technology Services Limited,

Ashwin J

Sr. Manager

HR – Employee Relations & Compliance.

I acknowledge receipt of Resignation Acceptance Letter. I hereby agree to comply with obligations agreed as per my Employment Contract/Offer Letter, LTTS Code of Conduct, Exit NDA, even after cessation of my employment with LTTS.

Signature

Employee Name: Shreyash Sabde

PS.No: 40021684

Date: 30/09/24

Registered Office: L&T House, W. H. Ware, Ballard Estate, Mumbai - 400 001, INDIA

L&T Technology Services Limited is a subsidiary of Larsen & Toubro Limited

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