

Assignment 1

1. What do you mean by cells in an excel sheet?

Cell is rectangular shaped box combined by row and Column.

2. How can you restrict someone from copying a cell from your worksheet?

Protect the worksheet create password.

3. How to move or copy the worksheet into another workbook?

Select the Object, Ctrl + C and open new sheet or new workbook, Ctrl + V

4. Which key is used as a shortcut for opening a new window document?

Ctrl + N

5. What are the things that we can notice after opening the Excel interface?

Background, file, Home, insert, page layout, formulas, data, review, view, developer, help.

Font, alignment, number, styles, cell, editing, row, column etc.

6. When to use a relative cell reference in excel?

Calculation using formulas multiple row and column.