

Review of the leadership survey score.

My score from the test is 60. The test says that I'll have to work tirelessly to build my self-confidence, have a positive outlook in the workplace, provide teammates with a compelling vision of the future and be a better role model for the team.

It is possible to gain self-confidence by making myself conscious of the things I have already accomplished. Stress management and physical exercises will build a positive mindset, which is crucial for realistically addressing a situation.

There are two ways to see the future more clearly. Each of which is providing a clear understanding of the area where one operates. Second, the use of strategic research methods to establish a good sense of use helps to gain key insights into the needs of one's customers. As for being a better role model, not just because I am the boss, but because I am deserving of authority and influence, we should note that we need to inspire people.

I have a great score on emotional intelligence and support for the team members, according to the survey, which means I have a greater understanding of the perspective of another person.

Ten items to be conscious of and improve on in presentation skills to deliver the final project

	Item	Strength	Weakness	Justification for the weakness/strength in that area	Methods to Improve for the Final Project
1.	Anxiety before the presentation	When I understood that I had a fear of speaking in front of other people, I started hosting events and participating in elocution. This made me more confident.	Anxious about speaking in front of a group of people.	For me, this is the greatest difficulty during a presentation. I am nervous about the language I use, although I can speak the language fluently.	Watching more ted talks or people who are good at public speaking and gaining confidence
2.	Body posture	This was one of my weaknesses, but I have trained myself through the years to stand straight and concentrate on my head movements.	-	Being 5 feet and 7 inches tall, I have a naturally bent-back posture. I have educated myself by watching videos online for improving body posture while presenting. This is how I overcame my limitation in this area.	Telling myself before every meeting that standing straight is a must for impressing the audience
3.	Holding an active audience		Can not draw a line between being too friendly or too formal with the audience	I noticed that there were instances in the video where the speakers were too formal or too amusing. What I liked was that they were capable of flipping, so easily and	learning very important topic which is, 'talking actively'. Use humor wherever possible. But only up to a certain limit.

				effectively from both sides.	
4.	Excessive usage of filler words/Freeze in one spot for the duration		Using a lot of words like 'a' or 'umm' in between sentences/For remembering the next topics of presentation, I take long pauses	I appear to use phrases such as 'aa' or 'umm' unintentionally to fill in the pauses in a phrase or a break between the sentences. / Taking long pauses between different sections.	Talking slowly and replacing fillers with pauses. Great public speakers often pause for two to three seconds or even longer.
5.	Engaging with the audience	Having some follow-up or general questions for the audience	Not knowing how many questions to ask, which questions to ask and when.	After working on my presentation skills, I have also learned to have some questions for the audience. It can be anything from 'How are you doing today, Sharon' or 'Do you have any questions for me?'	Engaging audience by telling them stories, conducting polls, taking sudden but easy quizzes. When talking to younger population, we can use movie references.
6.	Not comfortable with the gestures learned online	Trying to continuously maintain eye contact with the spectators.	I do not demonstrate my devotion to getting the message across by not using proper gestures during the presentation.	Although the gestures I learned from different online resources are more desirable to the viewer, it's very awkward for me because I don't know what gesture to use and when.	I learned three types of gestures from the video which is show, give and chop. I will make sure to implement them during my next presentation.
7.	Preparing too little or too much		Preparation is a must for any meeting/presentation. However, I feel preparing too much leads to loss of words.	I feel more agitated when I plan too much, especially before the presentation and that translates to words and topics being forgotten.	Instead of preparing the entire script, making bullet points which covers all the topics.
8.	Presentation content	Content is short and precise	Content is not verbose	It is important to filter the content for the presentation according to what is more informative and important for the audience	Instead of describing every slide which is boring for the audience. Filter the content accordingly.

9.	Because of my weakness, scared that the audience will judge me		Scared of making mistakes.	In the video when one of the speakers made a mistake, he was able to divert the audience from the mistake by making them think that the sentence was a part of his script.	Learning, how to not make a mistake or 'how to divert the audience from your mistake'
10.	Developing vocabulary and pronunciation skills	Not everyone in the room has a great vocabulary. It is important to not use very difficult words or using words that will be understandable for all.	Developing pronunciations skills.	For me, pronunciation is an enormous issue. Sometimes, When talking in front of the whole class I try to speak in a different accent which my audience might not be able to understand.	Studying the audience. According to where you are presenting change the vocabulary and try to add simpler words. Practicing pronunciation and avoiding fake accents.