

OFFER LETTER

Dear Shrutakeerti Datta,

Date: 14-04-2024

I am pleased to extend to you an offer for the position of Volunteer – Web Developer of Education Outreach, following careful consideration of your qualifications and experience.

Position: Volunteer – Web Developer

Tenure: 6 months (April 2024 – September 2024)

Responsibilities:

- Build awesome web features alongside designers and engineers.
- Craft user-friendly web apps with the latest tech.
- Write clean, efficient code that's easy to maintain and scales well.
- Be a bug detective and fix any issues that pop up.

Requirements:

- UI/UX design and web development knowledge is a must.
- Strong written and verbal communication skills.
- Ability to thrive in a fast-paced environment, working independently and collaboratively.
- A passion for learning and tackling new challenges.
- Effective time management skills and the ability to meet deadlines

Terms:

- **Certification:** Upon successful completion of the program, you will receive a Certificate of Experience and a Letter of Recommendation.
- **Communication:** You are required to maintain regular communication with the organization and team leader regarding the progress of assigned tasks through channels such as email, WhatsApp, Trello, or Notion. You will report directly to Sowmiya V submitting weekly progress reports.

- **Confidentiality:** You will be exposed to confidential information pertaining to the company's operations. It is imperative that you maintain the confidentiality of such information and refrain from disclosing it to any unauthorized parties.
- **Non-Disclosure:** You are prohibited from disclosing or utilizing any of the company's Confidential Information for personal gain or the benefit of any other entity without prior written consent.
- **Return of Materials:** Upon the termination of your engagement with the company, you are required to promptly return all materials containing Confidential Information and any company-owned equipment or property.
- **Non-Compete:** During your tenure with the company, you are prohibited from engaging in any activities that may directly or indirectly compete with the company's business interests.
- **General Provisions:** Various provisions regarding relationships, severability, integration, waiver, injunctive relief, indemnity, attorney fees and expenses, governing law, jurisdiction, successors and assigns, confidentiality, and dispute resolution are outlined in this agreement.
- Additionally, this offer letter **includes the terms and conditions outlined in the Non-Disclosure Agreement (NDA)** provided to you. Upon acceptance of these terms, you may sign and return this offer letter to indicate your acceptance.

We are confident that your skills and experience make you an excellent fit for this role, and we look forward to your contributions to GirlScript Foundation.

Please indicate your acceptance of this offer by signing and returning a copy of this letter by 15-April-2024.

We are excited to welcome you to our team and anticipate a successful collaboration.

Sincerely,



Name - Mohit Varu
Designation- Managing Director,
GirlScript Foundation
Date- 14th April, 2024
mohit@girlscript.tech

Joiner Name - Shrutakeerti Datta
Joiner Signature -

A rectangular box containing a handwritten signature in blue ink that reads "Shrutakeerti Datta".

Date - 14/04/2024