

# SHRUTI NAGAR

Data Analyst

## Contact

✉ shrutinagar556@gmail.com

☎ 9462934387

in <https://www.linkedin.com/in/shruti-nagar-a4a09721b/>

## Portfolio

<https://github.com/Shruti-Nagar>

## Course & Certifications

- Jovian.com Python for Data Analytics
- Google Data Analytics Professional Certification
- Excel Skills for Data Analytics and Visualization Specialization

## Education

- Bachelor's of Commerce  
University of Delhi, Delhi  
2020 - 2023
- Senior Secondary - XII  
Global Public School, Kota  
2019-2020

## Career Objective

- A motivated Data Analyst with hands-on experience in data gathering, cleaning, and visualization. Proficient in Excel, SQL, Tableau and Python, eager to apply analytical skills to real-world challenges and grow in the field of data analysis.

## Skills and Knowledge

- **MS Excel** – Basic Excel, Aggregate functions, Lookup, Macros, Specialized & Dynamic Charts, Data Validation, Pivot Tables, Conditional Formatting, Dashboard, Power Query, Data Modelling, DAX(Data Analysis Expressions)
- **MySQL** – Basic Queries, Set Operators, Joins, Sub-Query, Integrity Constraints, Aggregate Functions etc.
- **Tableau** – Charts, Filters, Parameters, Story Telling, Dashboard, Data Visualization
- **Python(Basics)** – Python Basics, Libraries – Numpy, Pandas, Matplotlib Seborn, Descriptive Analysis
- **Additional Skills** – Data Research, Report, MS PowerPoint, Critical Thinking, Attention to Detail, Problem Solving, Communication

## Internship Experience

- **Data Analyst Intern** **Jan 2024 – Feb 2024**  
NeoDocto Inc.
  - Data Collection
  - MS Excel Reports
- **Data Management Intern** **Dec 2021 – June 2022**  
Outscal Technologies
  - Data collection, data cleaning, and management of datasets
  - Efficiently gathered and organized large volumes of data into databases, ensuring accuracy and completeness
  - Assisted in the management of datasets, ensuring proper organization, storage, and accessibility for future use. Developed strong attention to detail and a thorough understanding of data management principles.