



राष्ट्रीय प्रौद्योगिकी संस्थान गोवा NATIONAL INSTITUTE OF TECHNOLOGY GOA

फर्मागुडी, फोंडा, गोवा - 403 401, इंडिया
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Phone / दूरभाष : 0832-2404206

Dept. O/w No. _____ dt. _____ Purchase office I/w No. _____ dt. _____

PROJECT PROCUREMENT (EXTERNAL FUNDED) INDENT CUM ADMINISTRATIVE AND FINANCIAL APPROVAL FORM
(To be submitted to the Director for Approval)

Date: _____

Project Investigator Name: _____

Dept. Name: _____

Sponsored Agency Name: _____

Name of Project: _____

Type of Purchase: Goods ☐ Services ☐

Type of Goods (if any): Non-Consumable ☐ Consumable ☐

Purchase from Project Head: Recurring ☐(SB) Non-Recurring ☐(SB)

Total sanctioned fund under head in Rs.: Total fund available under head in Rs.

Description of Procurement (Goods,Services)					
Sr. No.	Name of Goods/Services	Qty.	Unit Value in Rs.	Spec. Attached (Yes/No)	Total Price in Rs.
1					
2					
3					
4					
5					
Total Amount requested to be sanctioned for Purchase in Rs.					
Note: Attach signed separate list as per the format if no. of goods to be procured are more than 05					

Declaration:

I hereby declare that the specification is/are attached and quantity mentioned is as per the sanctioned demand of the Project. I also declare that the goods at sr. no. are available/ not available in Government e-Marketplace. I hereby Request to give administrative and financial approval for purchase of Items mentioned as per General Financial Rules 2017. I also declare that I have attached sanction order of the project and above information is given true. It is also requested to constitute the following proposed committee for purchase of the same.

- | | |
|---|---------------------------------------|
| 1. <u>Dean Research & Consultancy</u> (Chairperson) | 3. <u>Registrar Incharge</u> (Member) |
| 2. (PI, Member Secretary) | 4. (Member) |

Project Investigator

HOD

Dean R&C

AR PUR-I/C

Registrar -I/C

DIRECTOR