

20th Nov 2024

Ms. Mallika Mal

Content Writer

Sub: Termination letter

Dear Ms. Malika Mal,

We are sorry to inform you that your employment as **Content Writer** with **Dcore Host** will be terminated effective 18-11- 2024. This decision has been reached after careful consideration and based on you didn't follow the terms and conditions of our company's policy or you have taken unplanned leaves which is against of our companies policy . company restricting violation of company policies. and efficiency have been under observation for the last three months but there has been no improvement on your part. hence the management has no other way as per the terms of your appointment.

Thanks & regards

Amit kumar