

# APPOINTMENT LETTER CUM INTERNSHIP AGREEMENT

**#code#**

Dear **#firstname# #lastname#**

On behalf of **#company#** I would like to extend my heartiest congratulations to you as you are selected and appointed to be our Company’s intern in the **#post#** The structure of the internship and the offerings of the internship as made to you are as stated below and these are conditional to the compliance of the terms and conditions pertaining to these offerings –

1. Date of Beginning of Internship – **#date#**
2. Duration – Three Months Extendible to **#months#** Months.
3. Stipend – *pro bono.*
4. Letter of Experience upon successful completion of the internship.
5. Letter of Recommendation upon commendable work.

Specifically, the relevant information pertaining to the terms and conditions of the internship which you need to take note of are set forth on the adjoining page.

Once again, I welcome you all to Agriyaan Technologies Private Limited. Please feel free to contact me on [ceo@agriyaan.in](mailto:ceo@agriyaan.in) or +91-999-3829-000.

Good luck and Cheers.!

Sincerely,

**Piyush Kumar Singh**

**Chair and Chief Executive Officer**

**AGRIYAAN TECHNOLOGIES PRIVATE LIMITED**

**554, Dr. Habib Marg, Moti Nagar West, Jaipur RJ 302021 INDIA**

**#cdate# PLACE: NEW DELHI**

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This is an agreement amongst you – **#firstname# #lastname#** (“Intern”), and Agriyaan Technologies Private Limited (“Company”). The purpose of this internship is for Intern to learn about Company’s business and to gain valuable insights and experiences while engaging in the tasks along with the Supervisory/Reporting Officer placed over you. You would have been deemed to have agreed to the terms and conditions set herein should you proceed with the internship program.

# TERMS AND CONDITIONS OF THE AGREEMENT:

1. The internship is related to an educational purpose and there is no guarantee or expectation that the activity will result in employment with the Company.
2. The education received by the Intern from the internship is for the express benefit of the Intern.
3. The Intern does not replace or displace any employee of the Company.
4. The Intern will receive direct and close supervision by an appropriate supervisor.
5. While working at the Company Intern will not be considered an official or a staff member. However, Intern understands that he/she is expected to fulfil any working obligations just like any other Company official and will follow the working hours as set forth by the Supervisor.
6. The immediate, foreseeable and any future advantage from the activities performed by the Intern shall belong to the Company.
7. Intern is not entitled to any compensation or benefits for the time spent in the Internship

- other than the stipendiary support as stated in the Appointment Letter.

1. Company is not liable for injury sustained or health conditions that may arise for the intern during the course of the internship.
2. Company may at any time in its sole discretion, terminate the internship without notice or cause.
3. All expenses - including the cost of travel, accommodation, all living expenses and any or all Personal Insurance will be borne by the Intern or his/her sponsoring institution and no claims shall be laid towards the Company in any possible situation.
4. Intern will maintain a regular internship schedule determined by the Supervisor.
5. Intern will demonstrate honesty, punctuality, courtesy, cooperative attitude, proper health and grooming habits, appropriate dress and a willingness to learn.
6. Intern will obey the policies, rules and regulations of the Company site and comply with the Company’s business practices and procedures.
7. Intern will furnish his/her supervisor with all necessary information pertaining to the internship, including related assignments and reports.
8. Intern agrees to keep confidential all matters brought forth to him/her for their mandate even after the completion of the internship. Intern will be held liable for the value of any loss occurring to the Company arising out of his deliberate or indeliberate breach of confidentiality.
9. Under no circumstances will Intern leave the internship without first conferring with Intern’s supervisor.
10. The deliverables that the Intern furnishes shall be the sole property of the Company, and no claims shall be made on the ownership of such deliverables, in any or all forms.
11. Intern assumes all of the risks of participating in the internship program. In consideration of the opportunity afforded to the Intern to participate in the internship program, Intern hereby agrees that he/she, his/her assignees, heirs, guardians, and legal representatives, will not make a claim against Company or any of its affiliated organizations, or either of their officers or directors collectively or individually, or any of its employees, for the injury or death to Intern or damage to his/her property, however caused, arising from his/her participation in the internship program. Without limiting the generality of the foregoing, Intern hereby waives and releases any rights, actions, or causes or action resulting from personal injury or death to him/her, or damage to his/her property, sustained in connection with his/her participation in the internship program.