

# Akash Prajapati

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I am a Successful Supply Chain professional with a proven track record of increasing productivity and profitability. My dedication to team building and employee recognition along with financial acumen to drive profitability, have allowed me to develop multiple businesses.

## **PROFILE**

- A competent professional with more than 6 years of exposure in Operations, Warehousing and Manufacturing (Final Mile deliveries, Store deliveries, warehousing, 3PL Management and Distribution as an Assistant Manager in Supply Chain Management).
- Handling the Operations from the Pan India location including 19 third Party Warehouses and all types of process pertaining to planning & Fulfilments.
- Experienced in Incoming Local and import part inspection responsibilities, Implementing store tools like FIFO, LIFO, low inventory alerts, reports, dashboards etc.
- Technically Proficient in Nav Vision ERP & SAP Business One, Command on MS Word, PowerPoint, and Excel.
- Capable of utilizing the learning opportunities for management knowledge perspective in a growing healthy environment and to be a part of an innovative firm.
- A proactive learner with a flair for adopting emerging trends and addressing industry requirements to achieve organizational objectives.
- Leadership focusing on team building, recognition, and career development.
- Well comfortable for work in pressure during closing.

## **CURRENT ORGANIZATION WORKING EXPERIENCE**

**M/S Soothe Healthcare Pvt Ltd** (Working from July 2020 to till date)

**Current Designation** – Assistant Manager in Supply Chain Management

**About-** Soothe Healthcare (FMCG) manufactures the own brand “Paree Sanitary Pads, Super cutes Baby Diapers and Super Liife Adult Diapers” with wide hygiene range for Baby and Woman.

### **Last Mile Operations: -**

- Handling the Operation of General Trade, Modern Trade, CPC (Central Police Canteen) and CSD (Canteen Store Departments).
- Handling the All the Major Accounts for customer services like Walmart (Flipkart), Metro (Reliance), Spar, Spencer, Deal share, Udaan, Lulu, Big basket, More retails, ITC Ltd, Pothys
- Handling the dispatches from the factory including 19 third party warehouses pan India.
- Handling the dispatches on time as per customer requirement and keeping away to expiring the order
- Maintain the TAT report from the Receiving date of Orders and Delivery date of Order.
- Maintain the Stock replenishment on time according to the given forecast by the sales team.
- Maintain the MSL in third party warehouses.
- Maintain the DOH inventory report in 3PL.
- Maintain the Dispatches Trackers for all Channel including TAT summary & fulfillment report.
- Movement of Orders done through System in SAP.
- Maintain the Daily report of Material shortages & Pending orders status .
- Sales forecast and monthly planning.

- Coordination with the Business Partners to resolve any discrepancies and deliveries issue.
- Coordination with the Sales team to update their zone wise orders movement.
- Coordination with the Agent Team of Government Sales (CPC & CSD) regarding execution & delivery.
- Handling the Dispatches of total 20 chains of Modern trade along with 190 locations in PAN India.
- Handling the Dispatches of total 140 Police Master canteens along with 900 Subsidiary canteens in PAN India.
- Handling the Dispatches of total 34 locations of Army Canteens (CSD) in Pan India.
- Effective Utilization of time with timely revision of processes.
- Update timely to Sales team regarding orders fulfilment, pendency, and issue.
- Managing and sharing the report of Daily & MTD dispatches with the pending orders details to PPM team.
- Daily Discussion with the 3PL team regarding dispatches and issues.
- Monitoring the TAT of processing and delivery.

## PREVIOUS ORGANIZATION WORKING EXPERIENCE

**M/S Sciknow Techno Solutions Ltd (06 March 2017 to June 2020)**

**Last Designation – Sr. Executive in Warehousing**

**About-** Sciknow is the manufactures the own brand “Forstar, Titan Mobile Phones and Tablets for the MP, CG & MH government Tender with the Subsidiary of Karvy.

- ➡ GRN (MIGO-GR) of received material against PO, Inbound delivery & outbound delivery & other goods receipt.
- ➡ Ensuring movement of material from incoming area to main store.
- ➡ Quality inspection & coordination for electrical material, self- lived material, right storage for breakable material.
- ➡ Warehousing of material in SAP & ERP as well as in physical.
- ➡ Maintaining Invoice Vs physical report
- ➡ Shortage report after verification to vendor.
- ➡ Material movement in warehouse & plant through SAP & ERP & Refurbish Location.
- ➡ Implementation of healthy inventory by Daily perpetual inventory.
- ➡ Maintaining minimum & maximum levels in store.
- ➡ Non-Confirmation Area & Rejection store management for vendor rejection, return delivery to domestic vendors. Rework parts & house scrap; their SAP/ERP movement & documentation as well.
- ➡ Preparing daily raw material issue plan in SAP/ERP
- ➡ Manpower handling & planning as per production.
- ➡ Material issue at Cost Centre.
- ➡ Ensuring FIFO in warehouse
- ➡ Issuance of material from store to production (Physical vs System)
- ➡ Production confirmation & its reversal.
- ➡ Returning process of raw material from production to warehouse location & their SAP/ERP movement.
- ➡ Invoicing of material dispatched to various depot in India. (Intercompany transfer)
- ➡ Maintaining FG Store
- ➡ Issuance of Job work challan -1 & 2
- ➡ Maintaining Store M.I.S Report
- ➡ Issuance of material Via R.G.P/N.R.G.P & Maintaining R.G.P/N.R.G.P Report
- ➡ Maintaining Debit/Credit note against rejection or damaged material.
- ➡ Maintaining Tail Report

## **M/S Geotrax International Service (Nov 2014 to 2017 March.)**

Last Designation: Site In charge

About: Geotrax is the Digital Survey Company of Land Mapping.

- ⇒ Maintain & Monitoring the Daily Site Plan through the system.
- ⇒ Handling the Team of 20 People.
- ⇒ Maintain the Daily report through the Received survey.
- ⇒ Maintaining Tail Report.

### **Education**

- ⇒ Graduated in B.E from SRCEM, Gwalior Afflicted by RGPV Bhopal in 2012
- ⇒ 12th (Science)- In PCM (MP. Board) in 2008
- ⇒ 10th - (M.P. Board) Exams in 2006

### **Computer Skills**

- ⇒ Good Knowledge of S.A.P and ERP Software (MM MODULE)
- ⇒ Good Knowledge of MS Office, PowerPoint, and MS Excel.

### **Personal Details**

|                |   |                       |
|----------------|---|-----------------------|
| Father's Name  | : | Mr. Jagdish Prajapati |
| Mother's Name  | : | Smt. Vidhya Prajapati |
| Gender         | : | Male                  |
| Marital Status | : | Married               |
| Date of Birth  | : | 26 Jan 1991           |
| Contact No.    | : | 8878341265            |
| Languages      | : | Hindi & English       |

**I hereby declare all the given above are true to the best of my knowledge.**

**(Akash Prajapati)**

**Date:**