

# Avinash Zeete

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**Summary:** Supply chain management professional with 5+ years of experience. Skilled in logistics management & team leading. Excellent at people management, customer service, Microsoft office, and identifying & solving logistics problems of first mile, mid mile, last mile. I have done a six sigma green belt and lean management certification.

Ready to take challenges...

Ready to join within 15 days.

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## **Educational Qualification:**

- B. E.-Mechanical Engineering (2017) with First Class grade from University of Pune.
  - H.S.C. (2012) with First Class from Maharashtra State Board, Maharashtra.
  - S.S.C. (2010) with First Class from Maharashtra State Board, Maharashtra.
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## **Work Experiences:**

### ❖ **Safexpress Private Limited**- July 2021 to Till date.

**Location:** Pune.

**Designation:** Sr.Executive.(Operation)

#### **Roles and Responsibilities:**

- The first mile, mid mile, and last mile operations.
- Handle and guide the entire transshipment team to make sure operation is going on smoothly.
- Regular follow-up with concern area managers for upcoming load factors and share information about the aging of available consignments at the hub.
- Responsible for maintaining minimum cooling time for each c/ment by analysis of data frequently.
- Maintaining an unconnected inventory report and ensuring every c/ment must get connected by FIFO only.
- Periodic reporting & review with buyers and suppliers on performance matrix of VMI operation.
- Build and implement different operation processes for smooth delivery operation.
- Handle all the escalations from customers, BDM, and CO.
- Responsible for maintaining delivery service level in the green zone.
- Handle a team of 40 delivery boys and 60 CHA by coordinating with their respective delivery associates and CHA supervisors.
- Regular coordination with mega hubs in pan India for different load diversions.
- Short/excess management and waybill audit.
- Handle inbound and outbound activities.
- Generate loading and unloading tally, E-waybill.

### ❖ **TVS Supply chain solutions limited:** Feb2018 to July 2021.

(C/O Fiat India Automobiles Pvt. Ltd).

**Location:** Pune.

**Designation:** Executive.

#### **Roles and Responsibilities:**

- Maintain receiving, warehousing, and distribution operations by initiating, coordinating, and enforcing.
- Manage a team of around 30+ manpower resources with complete logistic and warehousing solutions to Customer.
- Participated in production planning, control, troubleshooting, and achievement of production targets.
- Knowledge and worked on an assembly line, line feeding, SPD, end to end operations, Implementing kaizen, kitting plan.

- Responsible for managing Plant Store processes such as inbound, inventory management, and outbound.
  - Manage effectively the day-to-day operation of the Plant stores and team through the operational team, leaders, and area managers.
  - Follow up with stock controllers to ensure that stock movements and stock-keeping standards are maintained in line with company guidelines.
  - Responsible for investigating stock discrepancies, including negatives, unfound, sold out, and reporting the information to relevant managers including the finance team.
  - Ensure the highest operational standards are always deployed on the floor.
  - Responsible for maintaining the stock levels and re-ordering all materials.
  - Responsible for maintaining and re-ordering required consumables to enable smooth operations.
  - Regular Kaizen, other improvements every months. Maintain 5 S and the LEAN system of the company.
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### **Certification:**

- MS-CIT
  - Operation management.
  - Excel: Advanced formulas and functions.
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### **Skills:**

- Data analysis.
- Manpower handling.
- Effective team work.
- Problem solving & decision making.

### **Computer Skills:**

- MS office (Pivot table, V-lookup).
  - SAP.
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### **Language Proficiency:**

**English, Hindi, Marathi:** Fluent (Read, Write, Listen and Speak).

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I hereby declare that the above-mentioned details are true to the best of my knowledge.

**Avinash Zeete.**