



Naveen Kumar Damara

Health care Industry

Contact

Address
Hyderabad , Indian 500062

Phone
7989482623

E-mail
Naveenkumar.nk199@gmail.
com

Skills

Problem-Solving

Team handling

Claims review

Accuracy and Precision

Personal Details

Date of Birth: 17/07/1995

Nationality: Indian

Marital Status: Married

Visa Status: NO

Gender: MALE

Diligent Claims Processor versed in insurance processes and claims procedures. Offers great attention to detail and time management abilities to successfully handle large volume of claims. Highly accurate and thorough with focus on completing error-free work in line with processing guidelines.

Work History

2020-08 -
2024-01

Associate

Carelon Global Solution , Hyderabad, India

- Communicated verification and authorization status updates with department to facilitate decision-making for patient admissions and insurance coverage.
- Responded to customer inquiries, providing detailed explanations of insurance policies and claims processes.
- Managed workload and priorities to meet claims processing meet deadlines.
- Complied with regulations and guidelines related to claims processing to maintain quality and adherence to standards.
- Developed strong relationships with healthcare providers and insurance agents to facilitate seamless communication during claims process.
- Maintained strict confidentiality when dealing with sensitive information about patients' medical histories or personal details.
- Handled escalated customer concerns regarding claim denials or delays with empathy and professionalism.
- Provided support during internal and external audits, ensuring accurate representation of the company's claim history

2019-07 -
2020-01

AR CALLING

Hinduja Global Solutions, Hyderabad

- Maintained strict adherence to HIPAA regulations, ensuring patient privacy and data security during all communication efforts.
- Demonstrated exceptional attention to detail in reviewing EOBs and identifying errors affecting claim approvals.
- Assisted in training new AR Callers, providing

Religion: Hindu

Software

SQL & Power BI , EXCEL, MS
office

Languages

Telugu ,Hindi & English

guidance on department protocols and
procedures for effective claim followup.

- Reduced outstanding account receivables by
diligently following up on unpaid claims with
payers.

Education

2018	MBA <i>KGR Institute of Technology & Management - Hyderabad</i>
2016	B.COM (Computers) <i>ST MARY'S CENTENARY DEGREE COLLEGE</i>
2013	<i>Vikas Jr College</i>
2010	<i>SRI KRISHNAVENI TALENT SCHOOL - Hyderabad, India</i>