

OMKAR VENU GOPAL

Nizampet, Hyderabad, 500090

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To thrive in an environment of growth and excellence and earn a job which provides me job satisfaction and self development and help me achieve personal and organizational goals.

SYNOPSIS

- ❖ Self motivated, hardworking, dedicated with ability to understand and meet the timelines
- ❖ Adept at working in high pressure environments with tight deadlines and multiple deliverables.

ACADEMIC QUALIFICATION

- ❖ MBA (Finance) from Priyadarshini college, Hyderabad. 2024
- ❖ Bachelor Of Commerce (B.Com Computers) from Holy Mary Degree College, JNTU, Hyderabad in 2019.

SOFTWARE SKILLS

- ❖ Basics of MS Word, Outlook, Excel, PowerPoint.
- ❖ Basic SQL
- ❖ proficient in Tally ERP 9.

Accomplishments:

- ❖ Elected as a school head pupil and a school house captain.
- ❖ Selected as a POC for the team.

Accolades:

- ❖ Received the Service Excellence Award for January 2021.
- ❖ Member of the Team that was awarded Team of the Quarter
- ❖ Received Quality Award for the month of December 2021.
- ❖ Helped the Team by avoiding Potential & Operational Loss.
- ❖ Received compliments from maintaining excellent quality consistently on Outward Remittance
- ❖ Inputting.
- ❖ Received several appreciation mails for promptly working in an exceptional handling queue.
- ❖ Received excellent feedback from the Line Manager compliments for promptly actioning on the subject
- ❖ Items and queries relating to the Process.
- ❖ Conducted training program for the new inductees.
- ❖ Prepared presentations and took training sessions.

WORK EXPERIENCE: TECH MAHINDRA

- Working as "Associate Customer Support" – for **UPS Supply Chain Corporation** from (03/02/2020 – Till 03/01/2023)
- Took the responsibilities of as "SME" to support the team.
- Process deals with Non-voice handling the queries sent by customers, processing of those instructions as per procedures set by business area.
- Dealing with Outward Remittances, standing instructions and charge claims with special emphasis on service level agreement.
- Has been given the responsibility of reporting the cash flow to the treasury, which has given me good knowledge of currency conversion and rates involved.
- As part of the process have very good exposure on various screens of HUB & HFE (HUB Front End)
- Responsible for processing high value and premier client payments and to make sure payments transmitted well before time.
- Handling exception team.

WORK EXPERIENCE: AKSHAYA SOLAR

- Working as " Operations Manager " – for Akshaya Solar from (24/04/2023)
 - Process deals with completely solar energy projects, my role is to play key role in Govt Tenders and accounting
 - Assigning works to my team members based on work flow
 - Maintaining proper work book for day to day updates .
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PERSONAL DETAILS

NAME : P. Omkar Venu Gopal Goud
FATHER NAME : P. Hanumanth Rao
DATE OF BIRTH : 03/12/1998
LANGUAGES KNOWN : English, Hindi, and Telugu
HOBBIES : photography, Photoshop Editing
PERMANENT ADDRESS: NIZAMPET, HYDERABAD.

DECLARATION:

I do hereby confirm that the information furnished above is true to the best of my knowledge and belief.

Place: Hyderabad

Name: VENU GOPAL