

**Name : AVIJIT DEY**

**Address : 19 C Ghosh Para, P.O. – Rahara, Khardaha, Kolkata – 700118, Near Ghosh Para  
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### **CAREER OBJECTIVE**

**To work in an eco-friendly environment and to keep adding values to the organization which I serve and concurrently upgrading my skills and knowledge.**

**To seek a challenging and a demanding role in an organization that would provide me with an opportunity that can leverage my current skills to add value to the system**

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### **ACADEMIC QUALIFICATION**

<b>DEGREE</b>	<b>YEAR OF PASSING</b>	<b>INSTITUTE/UNIVERSITY</b>	<b>AGGREGATE MARKS (CGPA)</b>
BTech in Electronics and Communication Engineering	2021	Neotia Institute of Technology, Management and Science. (MAKAUT)	8.1

<b>EXAMINATION</b>	<b>YEAR OF PASSING</b>	<b>INSTITUTION/BOARD</b>	<b>AGGREGATE MARKS (in %)</b>
Higher Secondary Examination (10+2)	2017	Bholananda National Vidyalaya (Central Board of Secondary Education) - CBSE	86.4
Secondary Examination (10)	2015	Jodhpur Park Boys' School (Indian Certificate of Secondary Education) - ICSE	92.7

## PROFESSIONAL EXPERIENCE:

### EXPERIENCED

## WORK EXPERIENCE:

### ➤ Process Associate

Sunknowledge Pvt Limited

(12/11/2021 – 15/04/2024) – **2 Years and 4 months**

- Experienced in using Medical Billing software namely HDMS (HealthCare Data Management System).
- Experienced in AR Denials and Follow up.
- Experienced in Account Receivables and Auth Renewal.
- Experienced in Hospital Billing
- Skilled in coding diagnoses and procedures using ICD – 10 and CPT systems.
- Proficient in submitting claims, bills and customer advises via E-mail, calls and chats.

## HOBBIES

- Playing Football, PC Games.
- Practicing Sketching.
- Likes to watch Movies, TV series and Web series.
- Listening to music.

## PERSONAL DETAILS

**Father's Name** : Samir Dey  
**Nationality** : Indian  
**Date of Birth** : 3<sup>th</sup> July, 1999  
**Languages Known** : English, Bengali, Hindi

### DECLARATION:

I hereby declare that all the information mentioned here are to my best knowledge, and documents are available to support all the facts.

Place: Kolkata  
Date: 19.04.2024

**AVIJIT DEY**

