

ABHISHEK SUNDARAM IYER

Business Analyst

📞 9987534406

🌐 <https://www.linkedin.com/in/abhishek-i-61990b60>

@ Iyerabhishek359@gmail.com

📍 Dombivli, Thane, Maharashtra

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EXPERIENCE

Business Consultant

ArchLynk

📅 11/2021 - 12/2023 📍 Bangalore, Karnataka

- **Client Applied Material:**
- My job is to manage the entire KRWA process which includes preparing phase-wise RWA tracker, addressing the priority parts, managing the parts held in customs, analyzing and maintaining the part test cost, updating the Tool BOM tracker for tool testing, and coordinating with the respective Business unit / part owner
- Prepare presentation for weekly stakeholders meeting
- Prepare analysis and case studies for individual parts based on the requirements from Management
- **Rewards: Cash Prize Bonus Rewarded by Client Applied Material for Best Performance**

Assistant Manager

Globe Teleservices

📅 05/2021 - 09/2021 📍 Nerul, Navi Mumbai

- Market research analysis of all the telecom industry around the World
- Creating insights Preparing Analysis and publishing MIS reports

Senior Executive

IndiaFirst Life Insurance

📅 07/2019 - 05/2021 📍 Goregaon, Mumbai

- In order to appraise the Board and Top Management with Company and Industry Performance, the function publishes various internal reports highlighting the movement of various financial parameters as well as industry insights & update
- Prepared Presentation for Board and executive
- **Rewards: Half yearly Achievers First award in Indiafirst life Insurance for 2020 - 2021**

Senior Associate

HDFC Life Insurance

📅 11/2015 - 07/2019 📍 Lower Parel, Mumbai

- Managed operational process and prepared different sales dashboard using Excel, Handled Call center and supported sales team for closure and issuance of policy liaising with different stakeholders for new business issuance of policy
- Worked as a project coordinator which includes various IT projects like: Robotics, Customer 360 & IVR
- **Rewards: Employee of Quarter in HDFC life for the Quarter January'18-March'18**

SUMMARY

Offering nearly 10+ years of experience in various Process of Sales Support Operation, Project Coordinator and Business Planning. Familiar with the concept of Business Analysis entailing client interaction, requirement gathering and liaising between two teams. Experienced with a demonstrated history of working in Health, Life Insurance and Semiconductor Manufacturing industry

Ready to help team achieve company goals. Detail-oriented team player with strong organizational skills.

Ability to handle multiple projects simultaneously with a high degree of accuracy. Organized and dependable candidate successful at managing multiple priorities with a positive attitude.

Willingness to take on added responsibilities to meet team goals.

SKILLS

Python

Tableau

Ms Word

Ms Excel

Data Analysis

Market Research Analysis

Project Coordinator

Power Point Presentation

Stakeholder Management

LANGUAGES

English
Proficient



Hindi
Proficient



Marathi
Advanced



Tamil
Proficient



Malayalam
Intermediate



EXPERIENCE

Process Associate

Accenture Service Pvt Ltd

📅 08/2013 - 08/2015 📍 Airoli, Navi Mumbai

- Deals with process verification, manual testing and disposition of payment.
- Efficiently managed all tasks assigned during migration of the process and post go live with good quality score. Processed all the financial transaction related to Customer account who sends the payments for their insurance accounts.
- Validate financial transactions, generation of Invoices, payment postings etc. Resolved issues related to financial processing of claims on a daily basis. Done quality check for all the transactions which were processed by transaction processing agents
- **Rewards: Employee of the Month November 2014 and April 2015**

EDUCATION

Post Graduate Program in Business Analytics

SIES college of Management Studies

📅 08/2018 - 09/2019

BSC IT

K V Pendharkar college

📅 06/2009 - 05/2012

ACHIEVEMENTS



Lean Six Sigma Yellow Belt Certification

Certification Indiafirst Life Insurance