

Ashish Tiwari

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Executive Summary

Strategic and analytical finance professional with 12+ years of success in financial reporting, analysis, and project management. Consistently meet deadlines, resolve discrepancies, and increases company revenue. Detail-oriented, driven, Director of Operations highly regarded for leadership and specialized excellence in all areas of Finance. Exceptional analytical skills, with the ability to examine and understand business needs and deliver comprehensive reports for external groups while exceeding stringent expectations. Accustomed to managing multiple projects simultaneously in fast-paced, deadline-driven environments. Strong collaborative skills with experience working in a team environment, able to work effectively alongside individuals from diverse backgrounds.

CORE COMPETENCIES: -

Financial Accounting| Income/ Financial Statements| Accounts Payable| Accounts Reconciliation| Leadership/ Coaching| Market Analysis| P&L Analysis| Accounts Receivable| Process Improvement Billing & Brokerage| Inventory Management| US GAAP| Cash & Banking Collections| Cash Application, Collections | OTC Credit Process| Intercompany accounts| IFRS15, AS606.

Skills: -

GL| R2R| Journals Accruals| Revenue Accounting| Reconciliations Automation projects.

Completed Data analytics course, Completed Robocops Certification Level I, II, III.

| NetSuite| Salesforce| Catalysts |MSOffice| SAP Concur| AS400

PROFESSIONAL EXPERIENCE

1. Company Name- Muda Management

Designation –Director Offshore Operations

Duration– Feb-2022 – Till date.

▣ Muda Management Joined as Director Of operations, working closely with Founder & VP Muda Management, trying to understand projects aligned and future forecast to develop work strategies for company's growth. I will also be responsible for helping to update and develop corporate policy.

- Reporting: Prepare and distribute financial reports, both regular and ad-hoc, to various stakeholders. Provide actionable insights and recommendations based on data analysis. Monitoring Quality & Training: Ensuring high-quality service delivery and providing training as needed.
- Process Improvement: Continuously evaluate and enhance financial processes for efficiency and accuracy. Identify automation opportunities and implement best practices. Driving & Evaluating KPIs: Setting and monitoring key performance indicators. Driving Automation: Implementing automation within operations. Designing & Implementing Operational Processes, Systems & Policies: Streamlining and improving operational efficiency
- Communication: Collaborate with various teams to address and provide excellent service. Explain complex financial data to non-financial stakeholders. Client Connect Programs: Planning, implementing, and driving initiatives to strengthen client relationships.
- Networking and relationship-building with internal and external stakeholders. Anticipate potential challenges that may impact project delivery and develop contingency plans to avoid delays

- Forecasting and Budgeting: Assist in developing forecasts and budgets. Provide input on cost-saving strategies and financial planning. Handling a team working on AP (Accounts Payable), DPO and AR (Accounts Receivable) DSO, on day-to-day business operations, ensuring timely and accurate accounting of transactions. Monitor DSG's day-to-day accounting, audit, taxation, compliances, banking, and setting up strong financial controls & processes. P&L & Budget Monitoring and Control: Managing financial aspects of the operation
- Problem Solving: Investigate and resolve discrepancies and issues promptly and effectively

2. Company Name- Barclays Global Service Center

Designation- Assistant Manager

Duration- July21 to Jan22.

Process- Expense Management (Billing & Brokerage) Market Post Trade

Roles & Responsibilities:

- Managed client accounts and responded to inquiries.
- Handle Team of 15 staff i.e., work progress activity KPM.
- Resolved client issues and maintained updated client database.
- Resolved billing issues with Brokers.
- Coordinated with other departments to ensure consistency.
- Ability to maintain client confidentially.
- Solid understanding of corporate financial operations.
- Ability to use financial software to prepare various reports and track data.
- Capable of meeting narrow deadlines while maintaining quality standards.
- Vendor Master Data maintenance clean-up activities to be performed to comply with the internal control requirements
- Ensure all broker invoices and reports are processed timely, accurately and in accordance with company policies and guidelines.
- Ready to take responsibilities beyond stated scope; proactive and assertive and ensure 100% quality.
- Expertise in Trade reconciliation & supplier statement reconciliation.

3. Company Name- ZDPM India

Designation- Accountant

Duration- Sep2017 to Apr2021.

Process -Revenue Accounting.

Working on various S/W applications like SAP concur, NetSuite (Oracle), Salesforce (SFDC). MS Excel, Word & Power point.

Roles & Responsibilities: -

- Support the month-end, quarter-end, and year-end closing activities.
- Handling Invoice Processing (i.e., PO, Non-PO & Prepaid invoices) and Reconciliation of invoices. Monthly process more than 3000 invoices.
- Review all order documentation received to confirm that appropriate reviews have taken place to ensure compliance to US GAAP, SOX.
- Ensure that all required approvals, including pricing exceptions, non-standard financial T&C authorizations, approvals for shipments without contract, etc.
- Book orders from SFDC to Oracle, submission of order to Oracle Order Management
- General Ledger posting of all transactions related to revenue and COGS including provisions & reserves
- Ensure all relevant financial approvals have been achieved prior to journal entry submissions in accordance with documented approval matrices
- Post daily receipts (wires/ACH/checks) and credit/debit memos on a timely basis to ensure accurate maintenance of accounts receivable balances.
- Review and analyze billing; review invoices and credit memos.
- Prepare report for Forecast revenue, Budgeted V/S Accruals, Variance analysis, and perform reconciliation of revenue and deferred revenue.
- Assist in analyzing financial data to ensure accuracy and U.S. generally accepted accounting principles (GAAP) compliance.

- Maintain proper standard operating procedures (SOPs), accounting methods, and procedures.
- Prepare journal entries and general ledger account reconciliations for revenue and rebates.
- Reviewed on monthly balance sheet.
- Prepare external reporting schedules and work with external auditors to address issues
- Settle Intercompany accounts during month close.

4. Company Name- Cognizant Technology (BPS), Pune

Designation- Process Specialist

Duration- Feb2015 to Mar2017.

Process- F&A.

Roles & Responsibilities: -

- Working on various S/W applications like Catalyst (Oracle based application), UA (Utility Account) MS Excel, MS PowerPoint, MS Word, People soft.
- Handling Invoice Processing (i.e., PO, Non-PO & Prepaid invoices) and Reconciliation of invoices.
- Handling a Team of 22 staff with their work allocation, attendance, productivity & Project allocation on timely basis.
- Working on GL (General Ledger) Uploads, Creation of Invoices, and orders approvals.
- Ensuring Invoices are processed and audited within TAT with accurate details.
- Ensuring that the payment of invoice is completed within a timely manner and in accordance with payment terms.
- Identifying invoices that are overdue or have not been received.
- Handle Vendor Calling and Reconciliation.

Reporting: -

- Preparation of Month closing reports.
- Weekly KPI reports, Monthly KPI reports.

5. Company Name- Searce Analytics LLP, Pune

Designation –Sr. Analyst

Duration– Apr2011 to Aug2014

Process- Imports Billing, Brokerage (AP & AR-(collections)

Worked on various S/W like MOCHA SOFT5250 (CLASS) GIPS, GISS (Company Internal Tools), Create and E-mail credit memos, invoices, vouchers, and statements

Accounts payables; -

- Monitoring and processing of monthly payments
- Providing Payment of Invoices & Settlement Services to US Clients.
- Accurately Key invoice in Online Applications for timely Payment.
- Auditing & Processing of Freight Payment & claims for both domestic & international.
- Resolution of overdue invoices issues and queries of clients and External brokers.
- Handling end to end AP close related Activities.

Accounts receivables

- Auditing invoices with TARIFF.
- Printout aging invoice report to find past due date for the customer.
- Capturing data from various sources and providing relevant information to concern parties.
- Deliver various settlement & Collection Status reports to management within stipulated deadlines.
- Root Cause Analysis & Follow Up with every Team for Corrective Action.
- Follow up with clients.

Reporting: -

- Working on RMS (Report Management System- created with the help of quality team for settlement reports.)
- Reconciliation & Collections Report (As per tariff rate calculation).
- Working on kaizen Tool
- Preparation of MATRICS for MBR & QBR
- Productivity Tracker (to measure performance of team on daily basis).

Activities Achievement

- Got Spot Reward & Certificate of Appreciation from Client CEVA for Best Performer of the Process (Transition Process)
- Attended the Workshop on "Corporate Creativity" by IIT Kharagpur.
- Completed NetSuite Process & Implementation successfully.

Hobby

Digital designing, Cricket, Cooking, Travelling.

EDUCATION & Certifications

Academic & professional profile		
2008 to 2010	PGP + MBA (Finance & Marketing) Indore Management Institute & Research Centre, Indore / Vinayaka Missions University, Salem.	62% marks
2004 to 2007	BBA (Finance) IPS Academy (D.A.V.V.), Indore (M.P.)	58% marks
2003 to 2004	Std. XII (C.G. Board) P.E.S.S. Bilaspur (C.G.)	68.84% marks
2001	Std. X (M.P. Board) B.E.H.S.S. Bilaspur (C.G.)	71.2% marks

Place: - Pune

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