



WADHWA SOHAN PRAKASH

CONTACT INFO

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📍 Flat No. 5, C-11 Tigris,
Godrej Hill, Khadakpada,
Kalyan (W) 421 301.

EDUCATION

Bachelor Of Commerce

Mumbai University 2016
63.50%

C. A. Foundation

ICAI 2014
64.00%

H.S.C.

K.M. Agarwal College 2013
69.00%

S.S.C.

M.K. English High School 2011
74.73%

SOFTWARES KNOWN

EPIC ★★★★★☆

Himalaya LEAP ★★★★★☆

CORELDRAW ★★★★★☆

ADOBE SUITE ★★★★★☆

MS OFFICE ★★★★★☆

PERSONAL INFO

Date Of Birth : 12th May 1996

Languages : Hindi, English,
Known Sindhi, Marathi

INTERESTS

Playing Sports, Listening Music,
Reading Books, Travelling,
Cooking.

WORK EXPERIENCE

IKS HEALTH

2022-Present

Revenue Cycle Representative

- Co-ordinator Between Insurance Companies (Payers) And Doctors/ Hospitals (Providers) In The US.
- Working As A Revenue Cycle Representative, Focussing Of Resolving The Provider's Claims/ Bills Denied By The Payers.
- Analysing Why A Claim Is Being Denied, Verify Its Authenticity & Identifying Solutions For Quick Resolution.
- Identifying Trends Affecting A Large Number Of Claims & Working Towards Resolving Such Denials.
- Managing Project With Large Inventories Involving A Specific Payer.
- Allocating The Required Inventory To The Team Members In The Absence Of The Team Manager.
- Assisting The Team Manager With Potential Team Management & Regular Required Allocation.
- Ensuring Claims Are Followed Up As Per Assigned Ticklers Within The Stated Time Period.
- Providing Training To New Team Members & Ensuring Their Work Quality Score Is Maintained.
- Finding Payer Policies Affecting Multiple Claims To Eliminate Future Denials.

PHONNIX MARKETING

2021-2022

Accounts & Operations Executive

- Placing Orders On The Company's (Himalaya Wellness) Software (LEAP) For Goods According To The Orders Received From Customers.
- Verifying That The Stock Received Is In Good Condition & Matches The Placed Order.
- Sorting The Goods According To The Order Received From Customers For Dispatching.
- Arranging Logistics For Dispatching The Goods & Generating Invoices Before Dispatching Them.
- Coordinating With The Customers For After Sales Discrepancies & Resolving Their Issues, If Any.
- Filing Invoices Issued By Us And Invoices Issued On Us For Submitting Them To The C.A's Office.
- Verifying That The Physical Stock Matches With The Stock In The Company's Software.

ONE CLICK GRAFIX

2016-2020

Sole Proprietorship

- Attending The Client & Understanding Their Needs Related To The Artwork To Be Created.
- Determining The Details (Size, No. Of Colors, Etc) Of The Artwork & Creating The Artwork Accordingly.
- Creating The Artwork With The Help Of Graftic Designing Softwares (CorelDRAW, Illustrator & Photoshop).
- Creating A Sample Product For Finalizing The Artwork With The Client & Making It Print Ready.
- Sending The Artwork For Printing & Maintaining Follow Ups With The Printer For The Status Of The Job.
- Arranging The Transport Of Raw Materials (Paper, Sticker, PVC Roll) To The Press And The Transport Of Finished Goods To The Client.
- Creating Artwork For All Types Of Printing (Visiting Card, Sticker, Labels, Paper Bags, Corrugated Box, Etc).