



ABHISHEK MAJUMDAR

SENIOR MANAGER -
OPERATIONS FAO

CONTACT

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📍 Bengaluru, INDIA

✉️ abhishek.majumdar22@gmail.com

💼 16 Years 6 Months of experience

EDUCATION

- 2006
MBA/PGDM - Finance
All India Management Association (AIMA)
Grade - 3.2/4
- 2003
B.Com - Commerce
Calcutta University

KEYSKILLS

- Continuous improvement
- Process improvement initiatives
- Value Stream Mapping
- People Management
- Data Analysis & Presentation

PROFILE SUMMARY

With over 16+ years of diverse industry experience, I am an accomplished Service Delivery lead specializing in FAO operations within external and captive shared services. I possess 7 years of expertise as a results-focused Continuous Improvement lead, driving operational excellence, lean principles and effectively leading cross-functional teams in process improvement initiatives. My skills revolve around proficient data analysis to identify root causes and implement targeted solutions. Experienced in managing FAO projects across various industries and regions such as Retail, Consumer Product Goods, Real Estate, Steel, Coal, Media, Legal & Publishing, and Telecom in EMEA, APAC, and North America.

WORK EXPERIENCE

- | | |
|-----------------------|---|
| <p>2023 - Present</p> | <p>● Senior Manager- Operations FAO
Mynd Integrated Solutions Private Ltd</p> <ul style="list-style-type: none">- Oversee FAO operations as a Delivery Lead for the Bangalore region.- Manage SLA, KPI, and Governance processes for F&A operations, serving Real estate, Retail, Consumer product goods, and FMCG industries.- Led a team of 45-50 members, directly and indirectly, focusing on |
|-----------------------|---|

Problem Solving
Time Management
Lean Methodology
Accounts Payable
Freight Accounting
Record to Reporting
Travel & Expense
KT Planning & Support
Due Diligence Review

CERTIFICATIONS

- ❖ SAP FICO (Udemy)
Financial and
Management accounting
- ❖ Learning SAP Material
Management Module
- ❖ Scrum Fundamentals
Certified (SFC)
- ❖ Business User Training
track Certification-
Celonis
- ❖ Agile way of working
foundation version 1.0
- ❖ Certified Lean Six Sigma
Green Belt, TUV SUD-
South Asia
- ❖ GST: Goods & Service Tax
Certificate Course

LANGUAGE

ENGLISH
HINDI
BENGALI

2018 -
2023

Assistant Manager - Accounts Payable & GL Accounting Tata Consultancy Services (TCS)

Managed as a Delivery lead for Largest Indian Steel Manufacturing Industry:
-Led the knowledge transfer and training for the shared service team, facilitating a successful ramp-up phase and go-live.
- Managed Payables & GL Accounting Operations of 25 members. Includes Freight Accounting, Capex & Opex Processing, Freight Reconciliation, Month-end Closing reporting schedules, SLA &KPI Reporting, Open GRIR reconciliation, AP GL Reconciliation, Payments processing, MIS dashboards & Presentation.
-Managed the Accounts Payable process through the VIM tool, and worked on the solution of Freight accounting, and Transshipment processing in SAP S/4 Hana
- Drive and actively participate in the Internal Audit and work on the effective completion. Enabled Lean in the dashboard preparation and reduced effective TAT to 40 minutes out of 2 hours of completion
Led as a Tower lead for the Australian-based Media & Advertisement Industry:

Oriya

Kannada

HOBBIES

Guitar Playing

Music Composer

Singer & Song writer

SOCIAL LINKS

<https://www.linkedin.com/in/abhishek-majumdar-7791a79b/>

-Led a team of 15 members through remote knowledge transfer and handled the Accounts Payable, Travel & Expense, and GL Accounting operations.

- Worked and enabled continuous improvement on the FTE optimization, capacity planning in the I2P & payment processing.
- Effectively worked on SOX audits, process improvements, and governance for Vendor Master, Payments, Invoice processing, and Travel & Expense.

2015 -
2018

Assistant Manager- Accounts Payable & GL Accounting

Indus towers Ltd

- Led a team of 10 members in P2P & R2R operations.
- Experienced in managing R2R activities such as Security Deposit Paid schedule, Fixed Asset Provision schedule, Trial balance schedule report, Dismantle Schedule, Balance sheet Integrity Report, Open GRIR Reconciliation, AP Accrual Schedule, Variance analysis, VendorReconciliation, KPI Dashboard reporting, Stock Reconciliation, AOP vs Actuals, Budgeting.
- Achieved revenue recognition of 15 million by recovering Insurance amount for assets lost due to flood & theft.

2011 - 2015

Senior Consultant- Corporate Accounts

Mjunction services limited

- Manage end-to-end Accounts Payable and Accounts Receivable Operations
- Orchestrated Accounts Payable activities such as Invoice processing in SAP FI module, Credit Card

Reconciliation, Vendor Master and Reconciliation, Bank Reconciliation, Payments & Treasury, Budgeting, provision, and Indirect taxation

- Managed Tata Group's post-auction business in receivables accounting, overseeing Remittance in transit entries, E-1 Sales for tax reduction of logistic vendors, sales orders creation in SAP FI module, customer Reconciliation, and Sales vs Collection reconciliation.
- Facilitated the creation of delivery orders for logistic vendors to enhance operational efficiency.

2007 -
2009

Subject Matter Expert-Accounts Payable & GL Accounting

Genpact India Pvt Ltd

- Served as an SME for the P2P End to End process for a U.S publishing house business for 1 year.
- Conducted On Job Training in the U.S (Saint Louis) to facilitate the outsourcing of the entire P2P business and provided comprehensive training to the Pilot team.
- Engaged in the complete P2P process, including invoice processing (PO and Non-PO), Invoice aging analysis, Accrual schedule, Payments in Oracle 12i, month-end close activities, and Reporting process, as well as Vendor Query & Helpdesk, KPI Dashboard, T&E in Concur.
- Proficient in working with the Kofax-Basware tool and Oracle 12i workflows.
- Completed On Job Training for Payroll & TNL Accounting processes in the U.S (Albany) for 3 months and subsequently contributed for 8 months.
- Maintained a KPI of 96-97% for Invoice Verification and Payments.

**2006 -
2007**

Accounts Consultant

Tata Sky Ltd

SAP Siebel ,Travel Expense Processing, Invoice processing and payment processing in SAP. Credit card Reconciliation.

PROJECTS

Cash and Bank Management

153 Days

Cash and Bank Management process in SAP for ONGC operation finance

Payroll & Travel & Expense Accounting, Albany-Schenectady

3 Months

Travelled for Onjob training to U.S.A , Albany to Outsource the Payroll & T & E Energy business as whole and trained the pilot team in india.

Procure to Pay - Saint Louis Missouri, U.S.A

2 Months

Traveled to Saint louis, U.S.A for Due diligence in the year 2009 for legal & publishing house.

Procure to Pay , General ledger Accounting- Steel Industry

2 Months

Traveled within India to outsource the P2P & GL Accounting Operations of Steel Industries. Involved in Due diligence as well as KT planning & Support.

Procure to Pay -Accounts Payable

2 Months

Outsourced the Australia P2P & T&E business as a whole remotely. Involved in due diligence, Process improvement & transformation.