

Akhilendra Pandey

Assistant revenue manager

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L.I.G 185 Ratan Lal Nagar, Kanpur-208022

Current Add:- C-1303, 13th floor Bren edge water,Kasawanhalli, Bangalore-560035

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Objective: To obtain a position as a Debt Collection Manager in a reputable company where I can utilize my skills and experience to enhance the profitability and efficiency of the organization.

Skills

-Excellent communication and interpersonal skills

-Strong negotiation and conflict resolution skills

-In-depth knowledge of debt collection laws and regulations

-Ability to analyze financial statements and assess credit risk

-Proficient in Microsoft Office Suite and collection management software

Experience

Colife advisory PVT. LTD(Collive) / Assistant revenue manager

May 2022 - , Bengaluru- Karnataka

- Handle Cluster of 20 Properties
- Lead a team of collection agents, providing coaching and mentoring to improve performance and achieve collection targets
- Ensure compliance with all relevant laws and regulations governing debt collection activities
- Prepare regular reports on collection performance, including analysis of key performance indicators
- Implement and maintain effective collection software and systems to support efficient and accurate collection activities.
- Rectify thread payment
- Update Offline Payments.
- Generate Bills for Corporate booking Clients as Marriott and Satva and other clients.
- Collection of Zero payment and part payment

- Handle Billing related Query
- Prepare MIS of Daily collection
- Prepare daily data for Collection Officers.
- Handling cluster of Bangalore and Hyderabad
- Handle CRM of Billing and revenue.
- Handel Negative & Legal
- Handle Invoicing, refund and dispute cases.

TATA Motor Finance / Collection Executive

March 2019 - Feb 2022, Kanpur, Uttar pradesh

- Worked on NPA and Right off Portfolio.
- Develop and implement effective debt collection strategies to recover outstanding debts from clients.
- Handle 4-15 buckets.
- Analyze delinquent accounts to identify root causes and develop customized collection strategies.
- Basic KRA Roll back or foreclose
- Handle collection of Private and Commercial vehicles.
- Reverse case from NPA
- Maintained accurate records of all collection activities
- Provided regular reports on collection performance, including analysis of key performance indicators
- Specialization in Settlement.
- Restructure and refinance of Loan
- Out and out Sale
- Vehicle Surrender with help of Repo agents.
- LI Follow up
- Claim Process follow up

Nestaway Technologies PVT. LTD /Area Manager

Dec 2017- Feb 2019, Gurugram- Haryana

- Convert Leads to business
- Visit to property owner
- Convince them to enroll their properties for nestaway
- Find tenant for that properties
- Manage properties of a particular area
- Collect rent from defaulter tenants

Reliance Industries L.T.D / Customer support engineer

Sep-2015 - Oct 2017, Silvassa-D&NH

- Handle IT Support of the entire Automation plant.
- Solve Queries of clients.
- Responsible for all IT related query & Bugs
- Work on PLC Server and communicate with SCADA

Education

Graduation:- Makhan lal chaturvedi university, Bhopal, Madhya

Pradesh-2014

67%

SSC:-SPIC inter collage, Kanpur, Uttar Pradesh -2011

59%

HSC:-SVM inter college, Kanpur, Uttar Pradesh -2008

49%

Strength

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- Writing
 - Speaking
 - Presenting
 - Active listening
 - Negotiating
 - Team building
 - Honesty
 - Empathy
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Personal Details

DOB - 10-Nov-1994
Marital Status - Single
Sex - Male