

## TANVI AGARWAL

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A finance professional (CA Inter) having 6+ years' experience in various areas like Accounting, Financial reporting, MIS, Auditing, Budgeting, financial analysis, taxation, compliance and internal control.

### QUALIFICATIONS

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- **CA Inter– Both Groups (Passed in 2011)**, from The Institute of Chartered Accountants of India, Delhi
- **B. Com (H) – Passed in 2012**, from Delhi University

### CORE COMPETENCIES

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- **Accounting & Financial Reporting** – Closing of monthly and annual books as per accounting principles with all accounting entries, ledger scrutiny, preparation of financial statements.
- **MIS** – Monthly & Quarterly MIS on sales, expenses, budget vs actual, profitability, payroll, ratios etc.
- **Control & Compliances** – Ensuring robust internal control systems in financial processes and compliance with the applicable laws for TDS, PF, GST, etc.
- **Auditing** – Audit planning and audit execution of financial statements of Companies, Firms, NPOs.
- **MS Excel, PowerPoint and Tally** – Good command over MS Excel, Powerpoint and Tally.
- **Inter-personal and presentation skills** – Experience of working with different stakeholders, good communication and presentation skills.

### WORK EXPERIENCE

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**Ayushpay (Nikunj Healthcare Technologies Pvt. Ltd.), Gurgaon**

**09/2023 – onwards**

**(A Fintech in Healthcare sector – reimbursement financing)**

- Monthly MIS on expenses, profitability, and budget vs. actual expenses.
- Reconciliation and Monthly MISs on Loan disbursement of NBFC, Hospital Accounts, Escrow Accounts.
- Managing AP and AR activities, bank reconciliation etc.
- Ensuring statutory compliances – GST, TDS, PF.
- Lead the Due Diligence audit to raise funds.
- Preparation and finalization of financial statements and engaging with the auditors
- Ensuring strong internal controls across the financial and business processes (invoice processing, service bills, payroll processing, NBFC related Escrow accounts).
- **Special Achievements** –
  - Got the opportunity to lead Due Diligence audit for the fund raising. Was well appreciated by founders/management for effective coordination with auditors and preparing relevant MIS.
  - Developing the monthly MIS process and monthly reconciliation with NBFC

**Manish Satya & Co., Chartered Accountants, Uttarakhand**

**04/2016 – 04/2018**

- Audit planning and execution for Companies and partnership firms.
- Monthly MIS for clients, preparation of financial statements
- Ensuring compliance with statutory laws and internal policy framework.
- Key assignments handled – **Luman Industries Ltd., Panorma Automotives Ind. Ltd**

**RGN Price & Co., Chartered Accountants, Delhi**

**12/2014 – 01/2016**

- Audit planning and execution for Companies and partnership firms.
- Reporting to audit seniors about audit observations, issues and concluding the discussion on same.

- Key assignments handled - **DHFL** Pramerica Life Insurance, **Columbia Asia** Hospital

#### **V. Sankar Aiyar & Co., Chartered Accountants, Delhi**

**02/2011 – 02/2014**

- Audit planning and execution, understanding the business operations of the entity.
- Finalization of financial statements, notes to accounts, drafting and finalization of auditor's report.
- Reporting to audit seniors about audit observations, issues and concluding the discussion on same.
- Key Assignments handled – **Birla Ericsson** Optical Ltd, **Vindhya Telelinks** Ltd, **Room to Read**, **PRADAN**, **AIWC**.

#### **Achievements & Recognitions**

*Appreciated by leadership for my passion to learn new skills/ knowledge and demonstrating core values of ownership and commitment to timelines.*

#### **PERSONAL PROFILE**

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- **Current Address** – Gurgaon
- **Native/ Permanent Address** – Delhi
- **Age** - 32
- **Marital Status** – Married
- **Hobbies** – Yoga & Painting
- **Spouse** - CA Mohit Agarwal, working at Schneider Electric, Gurgaon