

# **RESUME**

## **MANISHA HANSRAJ PRAJAPATI**

**Add :** H-229, Om Gayatri Old Paper Mart  
Pune Link Rd, Nehru Nagar,  
Vitthalwadi, Kalyan (E) 421306

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### **CAREER OBJECTIVE :-**

A challenging position in a professional organization where I can enhance my skills and strengths, and demonstrate my commitment, in a supportive environment aligned with the organization's goals and objectives.

### **EDUCATION QUALIFICATION :**

Education	Board / University	College	CGPA / Percentage	Year of Passing
B.Com.	Mumbai University	R.K. Talreja College	8.39	March 2024
H.S.C.	Maharashtra Board	New Era. High School & Junior College	82.17 %	Feb 2021
S.S.C.	Maharashtra Board	Holy Horizon English School	63 %	March 2019

### **TECHNICAL SKILLS :**

Basic Knowledge Of Computer in Internet Browsing, MS-Excel, MS-Word,

### **SKILLS :**

- Good Communication
- Mutual Understanding
- Good Convincing Power
- Adaptability and willingness to learn new skills

### **STRENGTH :-**

- Proactive attitude towards learning and professional development
- Quick to grasp new concepts and adapt to changing environments or tasks.

**LANGUAGES KNOWN :** English, Hindi & Marathi

**INTEREST & HOBBIES :** Listening Music, Reading Books & Cooking

### **DECLARATION :-**

I hereby declare that the information furnished above is true to the best of my knowledge. I am confident in my ability to work effectively in a team.

**Date :**

**Place:**

**(Manisha H. Prajapati)**