

**CURRICULUM VITAE**  
**Cash Application Analyst**



Email: devivanapalli728@gmail.com

Phone: 7330856203

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**Career Objective:**

- To utilize my knowledge towards a challenging career in growth oriented, leading organization where professionalism and perfection is respected and which will provide ample opportunities for continuous growth and advancement.

**Educational Qualification:**

- MBA (Finance & HR) from St. ANTHONY'S PG. College under Osmania University 2015
- Graduate as B. Com (Computers) from S.R. R & C.V.R. Govt.Degree College under Acharya Nagarjuna University Vijayawada in the year 2013
- Completed Intermediate from the Board of Intermediate Education in the year 2009
- Completed S.S.C from the Board of S.S.C of Andhra Pradesh in the year 2007

**Industrial exposure:**

- Project Topic: Equity analysis for banking sector
- Company : India bull's securities Pvt.Ltd
- Key Objective : To estimate current market position of the company to make decision easier for investment. To determine the current market returns on investment.to observe trends in equity markets.

**Professional summary**

- Working in **Tecra Systems Pvt Ltd.** Monitor global cash positions using banking portals (Cash Application) From **22 Nov 2021** to **Current**. Experience in Cash positioning & performing Collateral Management for US, Canada, Italy, Mexico and approved funds movement (ACH/Wires/Cheques) by founder of PRC (Pacific Rim Capital).
- 3 years Worked as an **Admin & Accountant** at **SS TECHNOLOGIES.PVT.LTD** from **1 June 2017** to **31 May 2020**. (domestic)

**Cash Application: Responsibilities (Current working)**

- Download bank statement and perform daily work allocation to the Team.
- Experience in Cash positioning & performing Collateral Management for US, Canada, Italy, Mexico and approved funds movement (ACH/Wires/Cheques) by founder of PRC.
- Monitor global cash positions using banking portals.
- Decoding the UMB, RBC Canada & Mexico and allocate the incoming payment to relevant team and subsequently, perform the necessary cash posting on the trust sheet.
- Research and respond to generic mailbox queries

- I can handle the Cash receipts use to work on portal and send an email to clients for both internal & external.
- I handled the task of applying payments to customer accounts in the specified accounting systems.
- Use the bank software (UMB/RBC Canada/Mexico-Banamex/Fifth third) to navigate between payment and remittance options in order to identify the appropriate application.
- I ensure that the customer accounts are reconciled to the precise payment amounts.
- We take pride in our ability to process high volumes of payments with precision and speed, ensuring they are completed on the same day they are received.
- I have the privilege of interacting with colleagues and customers on a daily basis to resolve payment issues.
- The length of work hours depends on the volume of checks received on a particular day.
- Good to have skills in cash collection, data handling, Excel, Accounts receivable, Cash application

### **Accounts Payable Experience**

Invoice Preparation, vendor creation, upload W9 forms, apply payment for purchase transactions, BRS for bank Account credit cards, vendor creation, payroll entries update in Oracle NetSuite.

### **Accounts Experience for Domestic:**

1. Invoice preparation, vendor creation, purchase and sales and payroll entries in Tally ERP9
2. GST 2A and 3B preparation. TDS monthly payment, filing of PF, PT & ESI, Monthly Statement for Sundry Debtors, Sundry Creditors.

### **Technical Knowledge:**

- Analytical and Computer skills with good working knowledge of standard MS Software and good knowledge of general ledger procedures.
- Excellent communication skills and the ability to work with all organizational levels.
- Strong Excel, skills including pivot tables and v-lookup.
- Microsoft Excel proficient (Pivot tables, V-Look Ups, etc.)
- Excellent communication skills (written and verbal)
- Integrity, tenacity and adaptability in complex situations and an often changing environment
- Strong communication skills.
- Ability to work independently and with a team in a fast-paced and high volume environment with emphasis on accuracy and timeliness

### **Technical Knowledge:**

- **IT Skills:** proficiency in Oracle NetSuite,
- Tally PRIME
- MS OFFICE & Internet APPLICATION
- SAP - FI: VERSION- (ECC 6.0)

## **ACHIEVEMENTS:**

- I won prize for kabaddi in schooling
- I got NSS certificate for volunteer of DURGA MALLIESWARA DEVASTHANAM at Vijayawada

## **Personal Details:**

Name	Devi Vanapalli
Husband's Name	JD Kalyahnn
Date of Birth	19th April 1992
Gender	Female
Nationality	Indian
Languages	English, Telugu, Hindi
Permanent Address	SR Nagar
Email Id	devi.jd4@gmail.com
Mobile	+91- 7330856203
Marital Status	Married

### Self - Assessment:

I set high standards for myself and have my own dreams and ambitions. I have a flair for learning new things and persistence in problem solving. I strongly believe that with my skills, analytical and logical ability, determination, dedication, commitment and diligent efforts, I can prove to be an asset to any organization.

**(Devi.Vanapalli)**