

NOFIOLA WHULAN RAHMI

Padang, Indonesia | P: +62 8987862922 | nofiolawhulanr@gmail.com

PERSONAL INFORMATION

I am fresh graduate from Diploma of Accounting in Diponegoro University. I am fast learning, detail oriented, and also love learn everything. Critical thinking, managerial courage, communication skill and decision making. Capable to communicate in Indonesia and English. High curiosity about finance. Especially in the field of Taxation and Accounting.

EDUCATION

DIPONEGORO UNIVERSITY – SEMARANG, ID

June 2021

Area of Interest; Account Receivable

- With the final paper entitled “Sistem Penerimaan Kas Pada Hotel Novotel Semarang”
- Cumulative GPA : 3.74/4.0 (Cum Laude)

INTERNSHIP EXPERIENCE

Hotel Novotel – Semarang, Indonesia

Account Receivable

Jan-Apr 2021

- Enter daily transactions made by the hotel on credit or debit
- Make a receipt to the supplier who cooperates with the hotel.

Ideologist Cafe – Semarang, Indonesia

Crew Counter

May-July 2021

- Responsible for serving customers who want to buy food
- Keeping the counter clean

Dawood Cafe – Purwakarta, Indonesia

Cashier

Nov 2021-Jan 2022

- Serving guest orders
- Serve payments from debit and credit guests
- Record daily income and expenses

CERTIFICATES

INSTITUTE FOR CERTIFICATION OF COMPETENCIES - Jakarta, Indonesia

Accounting Competence

June 2021

- Take the test on Journal Entry
- Take a test on the Ledger
- Take a test on Financial Reports

INSTITUTE FOR CERTIFICATION OF COMPETENCIES - Semarang, Indonesia

Tax Competence

June 2021

- Attend training to learn tax in general
- Attend training to learn the regulation of taxes in Indonesia
- Attend training to learn about income Tax, PPN, PPnBM, ect
- Attend training how to fill out SPT in all kinds of Taxes

HIMPUNAN MAHASISWA PERPAJAKAN UNIVERSITAS DIPONEGORO - Semarang, Indonesia

Training MYOB

Mei 2019

- Attend training how to used MYOB Application online properly and correctly

ADDITIONAL

Technical skills : Ms. Word; basic drafting and editing, writing I Ms. Excel; simple formatting and sorting, function, formula, format cells, data validation, ect I Basic MYOB, Basic Financial Statements

Soft Skills

- Communications; Capable of expressing ideas and information clearly and honestly
- Team Work; Competent to work in a diverse environment with different people
- Adaptability; Capable of adapting in different situations
- Analytical thinking and problem solving; capable of understanding something and try to find the solutions

Languages: Fluent in Indonesia and English