



Rahul Gautam

Subject Matter Expert

PROFILE SUMMARY

Experienced Operational professional with a demonstrated history of working in the US Healthcare industry. Worked for Physician and Hospital billing for multiple specialities having core experience in denial management.

EDUCATION

2018

B.Sc

Subharti University

WORK EXPERIENCE

Dec 2021 -
Present

Subject Matter Expert

Pacific an Access Healthcare Company

Manage and maintained accurate production records of accounts receivable.

- Implement efficient work pattern lead to increase in productivity and Quality standards
- Conduct Inventory review, identifying and resolving discrepancies to ensure reduce of Aging.
- Discuss concerns and conflicts over client meetings to ensure healthy relationship.

- Prepare and share Agenda for client meetings.

- Conduct daily hurdle to pass on the directives received from Client and Management.

- Maintain monthly leave planner for shrinkage control.

- Conduct meetings with Quality department to discuss the internal and client rebuttals.

- Prepare month Denial Analysis to optimize revenue and minimize claim denials.

- Maintain monthly quality reports to track performance for individual.

- Conduct software training sessions for new hire.

- Initiate IT tickets for new hires to create credentials.

PERSONAL INFORMATION

 Email
rggautam08@gmail.com

 Mobile
(+91) 9953227741

 Total work experience
5 Years 0 Month

TECHNICAL SKILLS

- ccc certificate

KEY SKILLS

ms office

excel

word

email

denial management

people management

six sigma

quality audit

quality analysis

OTHER PERSONAL DETAILS

City Noida

Country INDIA

LANGUAGES

- English
- Hindi

Jul 2021 - Dec
2021

Senior Accounts Receivable Analyst
Pacific an Access healthcare company

-Worked in AR followup and multiple denials like authorization, non covered, coding related, Appeal submission, patient incarcerated etc.

-Maintain daily production for entire team.

-Proficiency in Hospital billing.

-Software Used-Epic

Mar 2019 - Jun
2021

Account receivable Analyst
Porteck India Info services

-Worked in AR followup and multiple denials like authorization, non covered, coding related etc.

-Proficiency in professional billing with multiple specialities.

-Software Used- ECW, PARCS

COURSES & CERTIFICATIONS

- Currently Learning Lean Six Sigma Green Belt
- Courses in Computer Concepts From National Institute of Electronics and IT