

# **RESUME OF JC-330834A SUB MAJ & Hony Lt SURESH KUMAR M**



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**Address:** No 259, "Surabhi" 8<sup>th</sup> Cross, 1<sup>st</sup> 'C' Main P/O Kengeri Satellite Town Teh: Bangalore Distt. Bangalore-60

## **Career Objective:-**

To work in a Managerial / Middle Managerial level and want to use my experience in the field of stores management, logistic, HR and other official work such as accountancy and general management towards the growth and enrichment of a progressive organization. I will contribute my experience, skills and energy to the success of my organization.

To hold responsible & challenging position in an organization having good working environment, by utilizing my experience, knowledge, energy and skills both technical and personal level for the organization.

## **Profile Summary**

Having completed 32 years of commendable service in the Indian Army, Corps of Engineers as Store Keeper Technical / Supvr BS Gde-I/ Offg BSO in various Engineer Regiments and MES. I am looking forward to work in an organization where my skills, leadership qualities and experience will be optimally put forth for the benefit of the organization. This vast service in Army has given me extensive practical experience in stores management, Logistic including handling of sensitive materials and other HR functions and duties in very diverse situation.

## **Educational Qualification:-**

**1982 – 1983:** Matriculation Passed From Karnataka Secondary Education Board

**1983- 1985:** Pre University Course (12<sup>th</sup>/TCH) Karnataka.

**1997-1999 :** M.A (Pub Admn) Annamalai University Tamilnadu.

**2001-2003 :** Masters Diploma in Pers Mgmt & Industrial Relations from Symbiosis Institute of Mgmt, Pune.

**2020-2021 :** E-Procurement/ E-tendering of GeM short course at National Institute of Financial Mgmt , Delhi

## **My Strength:**

- Being a trained Army personal record of achieving targets and goals with in time frame.
- Excellent experience stores management (provision/accounting and preservation issue/receipt).
- Good holding in logistics and personnel management stores and revenue matters
- Positive approach and outlook along with being organized and innovative within the work place.
- Ability to communicate effectively with colleagues and to plan and priorities work.
- Quick response to unforeseen events and problem solving ability
- Keen to learn and smooth adoption to latest technology and environment
- Physical Fitness, Good Health, practicing Yoga and Pranayam.
- **Languages known:** Kannada, Konkani, Hindi, English, Tamil, Malayalam and Tulu
- Task and result oriented

I have completed 32 year of service with exemplary character in the Indian Army, Working in various areas in fields Regiments and MES handled various type of stores including most sensitive war zone stores.

The Indian Army has provided me an excellent platform for overall development and I am confident to handle complex tasks under constraints of time and resources. "Innovation" is the key operative word under such conditions.

## **Work Experience:-**

**I have a vast experience of 32 years of service in the Indian Army from Mar 1988 to Mar 2018. Important tasks held by me during my entire service are, as under:**

- Vast Experience as Store Keeper Technical in Engineer Regiments with many executive assignments
- Experience as Barrack Stores Executive in planning / provisioning of all types of stores/ furniture in MES
- Excellent in Revenue matters, accounting & auditing as BSO
- Good holdings in computer MS office (MS Words/MS Excel and PPT)
- Performed the duties of Barrack stores Officer for 8 years in the Army (MES).
- Instrumental in planning and implementation of Electronic smart meters project (power Supply) in MES
- Worked as Site In charge and procurement officer in Private Civil construction firm wef May 2022 to Feb 2024.

## **Responsibilities**

- Maintains organization stability and reputation by complying with legal requirements
- secure premises and assets
- assigning work and taking care of shifts of different department.

## **Achievement**

- Excellent in Army training with over all blue card at MEG & Centre Bangalore.
- Best in trade training with overall achievement
- Instrumental in award of Zonal trophy / unit citations for overall administration in various Regiments & MES.
- As devoted Yoga disciple conducted Yoga courses and Camps at Command level in SWC Jaipur , Naval Command Port Blair .

## **COMPUTER AND INTERNET EXPOSURE:**

- Excellent in MS OFFICE (Word, excel, power point ), store accounting & revenue packages
- Good holding in internet skills.

## **Personal/Family Details**

- **Wife Name** : Mrs Bharathy Shenoy H      **Profession** : Working as Accounts Head in Pvt Firm
- **Children** : Two Children  
**Daughter**      **Profession** : B'Tech Graduate Presently working as Dala Analyst In BOSCH, Bangalore.  
**Son**      Doing BE (E&IE) 6<sup>th</sup> Semester at JSS Bangalore

## **Declaration**

I hereby declare that the information and facts stated above are correct and true to the best of my knowledge and belief. I assure that I'll perform my duties to the best of my ability if I get employed in your esteemed organization.

**Date**    30 April 2024

**Place**    Bangalore

Sub Maj & Hon Lt Suresh Kumar M