

Curriculum vitae

KUNAL CHOWDHURY

Address: - House of uma rani Gorai, Budha Chakraborty lane

Asansol -713301

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Resume Highlights:

2nd Class B.Com. (Hons.) With more than 5 years live experience In Store & Purchase well versed with SAP MM Module , Tally all Versions, ERP 9 , MS-Office (2013) and Diploma in financial accounting system

Objective:

Seeking a result oriented company having a globally competitive environment that is looking for an ambitious and career conscious person, where a blend of my acquired skills and education will be utilized on challenging assignments in a creative atmosphere.

Education:

Bachelor of Commerce (Accounts Honors) – 47.62% - 2013 – Burdwan University, West Bengal

Higher Secondary – 62.40 % - 2009 – Chelidanga boys high school, Asansol, West Bengal

Matriculation – 51.66% – 2007 – E. Rly. Boys. H. S. School, Asansol, West Bengal.

Current Company: - IFB Agro Industries Ltd.

Company Profile: -Manufacture of Indian made Indian Liquor(IMIL), Distillery and Marine Foods.

Plant/Bottling Locations - Dankuni, Panagarh, Asansol, Kandi, Purulia, Midnapur, Falta, Chetla, Talma & Ranchi

Designation: Store Executive

Location: Vill – Kalipur, Post-Simulia, Purulia

Department: Finance & Accounts

Tenure: From May 2018 to till date

Reporting to: Manager – Plant Manager

Work – SAP M M Module

Previous Company: Devyani Food Industries Ltd

Company Profile: - Manufacturer of Ice Cream, Milk, & Panner

Plant located - Asansol , Baddi, Gurgaon, Ahmedabad, Lucknow

Designation: Store Supervisor

Department: Finance & Accounts

Location:- Dharmma, Asansol, West Bengal

Tenure: From May 2017 to April 2018

Reporting to: Manager – Store Manager

Work – SAP

Previous Company: Banerjee Inn Pvt Ltd

Company Profile: Hotel Industry ,Durgapur ,West Bengal

Designation: Junior Accountant & Store Keeper

Department: Finance & Accounts

Tenure: From July 2016 to May 2017

Reporting to: Manager – Accounts Head

Work – Tally ERP 9

Job Profile:-

- Make Daily Stock Report
- Material Received & Prepare GRN
- Physical Verification of Packing material & Mechanical Item Monthly basis
- Monthly Wastages Report Submission to Plant manager
- Proper wastage control of materials
- Scrap Sales
- Prepare Purchase order & Ensuring proper Documentation for Purchase Order & timely settlement of bills.
- Vendor development and negotiation of rates
- Coordination with Accounts Deptt. For preparation of MIS
- Keeping all Store data record properly
- Any other assignment as given from time to time.
- Preparing Monthly Debtors Aging Reports
- Vendor payment Process
- Bank Reconciliation
- Handling Petty cash

Personal Profile:-

Name: - Kunal Chowdhury

Fathers Name: - Bijan Kumar Chowdhury

Date of Birth: - 27th December 1990

Marital Status: - Married

Gender: - Male

Nationality: - Indian

Languages Known: - Bengali Hindi, & English

Hobbies: - Reading News Paper & Watching Cricket

Declaration:-

I hereby declared that the above mentioned particulars are true and genuine to the best of my knowledge and belief.

Date: -

Place: - Asansol

(Signature)