

RESUME

LOKKU RAVALI

9346681906

EMAIL ID: Chinnikaikala667@gmail.com

CARRER OBJECTIVE

To learn and function effectively in an organization and be able to deliver to the bottom-line. To constantly upgrade my knowledge and skills and make a difference in whatever I do.

ACADAMIC PROFILE

YEAR	QUALIFICATION	NAME OF THE COLLEGE	CGPA
2017	SSC	VIDWA KENDRA EM SCHOOL	7.8
2019	INTERMEDIATE MPC	SRI VEMA JR COLLEGE	6.59
2023	B.TECH	AUDISANKARA INSTITUTE OF TECHNOLOGY	7.15

TECHNICAL SKILLS

PROGRAMMING: MS-OFFICE

PERSONAL SKILLS

- Good communication skills and inter personal skills.
- Innovative, dynamic and confident.
- Self – assured and have good presentation ability.

EXPERIENCE

I have 1.7 years of Experience in Medical Billing Industry

Company : Resource Softech ltd

Role : AR Caller

ROLES & RESPONSIBILITIES

- Making calls to Insurance companies on behalf of physician's examination on outstanding Accounts Receivables.
- Call to insurance companies directly and convince them to pay the outstanding claims
- Call insurance companies and check on the status of claims
- Transfer the outstanding balance to the patient if he/she doesn't have adequate insurance coverage
- If the claim has already been paid, will request the insurance company for Explanation of Benefits (EOB).

PERSONAL INFORMATION

➤ Date of Birth : 20/02/2002
➤ Gender : Female
➤ Father name : L. Muniratnam
➤ Marital status : Unmarried
➤ Nationality : Indian
➤ Languages : English, Telugu
➤ Hobbies : Reading News Paper, Playing cricket
➤ Address : Thimmajikandriga(v), Nellore(D), Naidupeta (M)
AP - 524421

DECLARATION

I do hereby declare that the particulars of information and facts stated herein above are true, correct and complete to the best of my knowledge and belief.

PLACE :

DATE :

(LOKKU RAVALI)