

# OMKAR VENU GOPAL

Nizampet, Hyderabad, 500090

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**To thrive in an environment of growth and excellence and earn a job which provides me job satisfaction and self development and help me achieve personal and organizational goals.**

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## SYNOPSIS

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- ❖ Self motivated, hardworking, dedicated with ability to understand and meet the timelines
- ❖ Adept at working in high pressure environments with tight deadlines and multiple deliverables.

## ACADEMIC QUALIFICATION

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- ❖ MBA (Finance) from Priyadarshini college, Hyderabad. 2024
- ❖ Bachelor Of Commerce (B.Com Computers) from Holy Mary Degree College, JNTU, Hyderabad in 2019.

## SOFTWARE SKILLS

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- ❖ Basics of MS Word, Outlook, Excel, PowerPoint.
- ❖ Basic SQL
- ❖ proficient in Tally ERP 9.

## Accomplishments:

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- ❖ Elected as a school head pupil and a school house captain.
- ❖ Selected as a POC for the team.

## Accolades:

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- ❖ Received the Service Excellence Award for January 2021.
- ❖ Member of the Team that was awarded Team of the Quarter
- ❖ Received Quality Award for the month of December 2021.
- ❖ Helped the Team by avoiding Potential & Operational Loss.
- ❖ Received compliments from maintaining excellent quality consistently on Outward Remittance Inputting.
- ❖ Received several appreciation mails for promptly working in an exceptional handling queue.
- ❖ Received excellent feedback from the Line Manager compliments for promptly actioning on the subject
- ❖ Items and queries relating to the Process.
- ❖ Conducted training program for the new inductees.
- ❖ Prepared presentations and took training sessions.

## WORK EXPERIENCE: TECH MAHINDRA

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- Working as "Associate Customer Support" – for **UPS Supply Chain Corporation** from (03/02/2020 – Till 03/01/2023)
  - Took the responsibilities of as "SME" to support the team.
  - Process deals with Non-voice handling the queries sent by customers, processing of those instructions as per procedures set by business area.
  - Dealing with Outward Remittances, standing instructions and charge claims with special emphasis on service level agreement.
  - Has been given the responsibility of reporting the cash flow to the treasury, which has given me good knowledge of currency conversion and rates involved.
  - As part of the process have very good exposure on various screens of HUB & HFE (HUB Front End)
  - Responsible for processing high value and premier client payments and to make sure payments transmitted well before time.
  - Handling exception team.
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## WORK EXPERIENCE: AKSHAYA SOLAR

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- Working as "Operations Manager" – for Akshaya Solar from (24/04/2023)
  - Process deals with completely solar energy projects, my role is to play key role in Govt Tenders and accounting
  - Assigning works to my team members based on work flow
  - Maintaining proper work book for day to day updates .
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## PERSONAL DETAILS

**NAME** : P. Omkar Venu Gopal Goud  
**FATHER NAME** : P. Hanumanth Rao  
**DATE OF BIRTH** : 03/12/1998  
**LANGUAGES KNOWN** : English, Hindi, and Telugu  
**HOBBIES** : photography, Photoshop Editing  
**PERMANENT ADDRESS:** NIZAMPET, HYDERABAD.

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## DECLARATION:

I do hereby confirm that the information furnished above is true to the best of my knowledge and belief.

Place: Hyderabad

Name: VENU GOPAL