

CURRICULUM VITAE

ANKIT GUPTA

S/o Mr. Gopal Gupta
H.No. 44, Old K-Block,
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Career Objective:

Adding value to the organization by being a productive and an efficient leader, and a committed team member. Taking multifaceted challenge is what I aim to pursue my goals and rise above in my carrier graph. For meeting the above, I have three Ds as weapons which are Determination, Dedication and Diligence.

Working Experience:

Present Organization

Name of Company : TYAGI ASSOCIATES
(Collection Agency)

Designation : Team Leader

Location : Meerut City

Working : TW Bkts, Personal Loans, CD and Auto Loans
(TVS Credit, Hero Fincorp, HDFC Bank etc)

Work Duration : From 2nd JULY 2015 to till Present

Key Responsibilities Areas: -

- Settings their teams goals and communicating them effectively.
- Provide daily Reports to concern reporting,
- Timely Discussions with team About Problems and their Solutions.
- Develop team Strength and Improve Weakness.
- Able to work flexible hours including evening and weekends.
- Coordinates collection activity to work toward goals.

QUALIFICATION

Educational Qualification: -

- High School from UP Board in 2010
- Intermediate from UP Board in 2012
- B. Com from CCS University , Meerut in 2015
- M.Com from CCS University, Meerut in 2017

Additional Qualification: -

- ✓ Knowledge of Computer,
- ✓ Good Hold on MS Excel,
- ✓ Knowledge of Internet.
- ✓ Good communication skill working on mails.
- ✓ DRA Certified.

Personality Traits: -

- ✓ Fast and Versatile learning capabilities,
- ✓ Responsible and Self-motivated,
- ✓ Can work in a team as well as alone,
- ✓ Work Hard and have faith in GOD.

Personal Details: -

Mother's Name	:	Mrs. GEETA GUPTA
Date of Birth	:	12-DEC-1994
Gender	:	Male
Religion	:	Hindu
Marital Status	:	Unmarried
Languages Known	:	Hindi, English
Hobbies	:	Listening Music And Travelling

DECLARATION: - I hereby declare that all information given above is true and correct.

Place:

Date:

(ANKIT GUPTA)