

# NEERAJ SAINI

CHARTERED ACCOUNTANT



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**Neeraj Saini**  
IIM-B, CA, CFA, MBA

Leader - Taxation  
R1 RCM (erstwhile  
Accretive Health)

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Dear Madam / Sir

It was with great interest that I came to know about the recent requirement of an experienced finance professional for your organization.

Seasoned Chartered Accountant having ~16 years of extensive expertise with proven success in managing taxation, accounting and finance functions with the companies of high repute viz. R1 RCM Inc. (RCM leader in US), Bharti Airtel Limited, Reliance Industries Limited, Videocon Industries Limited and S.S. Kothari Mehta & Co. Throughout the duration effectively handled the tax assessment, audits, litigations & compliances pertaining to both direct & Indirect taxes, also had a chance to engage in restructuring transactions such as merger & acquisitions, assets purchase, slump sales etc. Additionally, got an opportunity to establish a new business in the Philippines and develop its compliance structure.

An outstanding team player who can lead by example with strong interpersonal abilities. I have always challenged myself to learn new skills and enhance my knowledge through self-study and mentoring. I believe that i am a right fit for the position and will bring special set of skills to bear on your organization.

I appreciate the time you have invested in considering my application, and i look forward to hearing from you.

Best Regards,  
**Neeraj Saini**

# NEERAJ SAINI

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Gurugram, Haryana

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## CAREER CONTOUR

- ✓ Professional experience of over 16 years with perfect blend of service and manufacturing industries.
- ✓ Highly proficient in strategic financial planning, forecasting and various projects on cost optimization.
- ✓ Expertise to manage R2R process including AP, Banking, and financial reporting as per India/US GAAPs.
- ✓ Designing & implementing several SOPs, policies, and processes to establish and ensure inter controls.
- ✓ Experience in handling SEZ/customs related requirements and compliances for availing tax holiday benefits.
- ✓ Briefing the advocate/counsels for taxation matters & dealing with them for ongoing litigation proceedings.
- ✓ Extensive experience in working with Big4s and reputed tax consultants for tax and legal opinion/advisory.
- ✓ Defining transfer pricing strategies, reviewing TP documentation, and ensuring its timely compliances.
- ✓ Managing special assignments viz. taxation on ESOPs, expats, cross country reporting, PE, POEM etc.
- ✓ Collaborated on various critical projects for e.g., APA signing, merger & acquisition, slump sale etc.
- ✓ Worked in multi-cultural & cross functional environment across different geographies with top management.
- ✓ A keen analyst with exceptional relationship management & excellent negotiation skills with proven abilities.



## EMPLOYMENT JOURNEY

S.S.Kothari Mehta & Co. Article Assistant	Reliance Industries Ltd. Manager	Videocon Industries Ltd. Assistant Manager	Bharti Airtel Ltd. Senior Manager	R1 RCM Inc. Tax Leader
2003-06	2006-09	2009-10	2010-15	2015-24



## WORK EXPERIENCE

### R1 RCM (Accretive Health)

From Oct'15 till date

Presently working with R1 RCM Inc. (Formerly known as Accretive Health Inc.) – Head Office, Gurugram as a Leader –Taxation and taking care of entire tax function ensuring all tax Compliances across the group entities and units in India. R1 RCM is one of the United States' largest Revenue Cycle Management Company which provides end to end RCM solution to the Healthcare Industry and Healthcare Professionals in the United States of America. Major activities involve in the current profile are as follows:

### Special Assignments:

- Key contributor for setting up office in Philippines and developing taxation compliance framework.
- Played a significant role in merger & acquisitions engagements and ensured tax neutral transactions.
- Supervised joint site visit by India and US Tax Authorities for Bilateral Advance Pricing Agreement (APA).
- Implementation of lower corporate tax scheme and its analysis for utilization of existing MAT Credits.
- Analyzing taxation implications to implement IND-AS provisions and finalized tax positions for tax filing.
- Examining the SEIS benefits applicability and its quantum and filing applications with SEZ Authorities.
- Frequent follow up with the tax authorities and receiving long pending Income Tax /Service tax refunds.
- Successful implementation of lower tax scheme for employees and assisted them for appropriate selection.
- Reviewing expats tax computation & compliances to mitigate PE risks and verifying ESOP tax compliances.
- Successfully implemented GST across the Company & timely issued advisory for related tax compliances.
- Ensured maximum benefit of zero-rated supplies from the suppliers against Letter of undertaking (LUT).
- Designed tax structure during oracle migration for TDS & GST Compliances and generated tax reports.

### Tax Assessment and Litigations:

- Representation before the Direct / Indirect Tax Authorities for ongoing assessment proceedings
- Preparing and filing the tax submissions and rectification application before the tax authorities.
- Supporting Counsels and advocates for ongoing litigation proceedings before the appellate authorities.
- Filing the GST refund applications, replying against DMs and follow up with the authorities for refund.
- Tracking the amount deposited under protest against demand and recovery thereof from the department.
- Filing on-line rectification requests against demand on TRACES in respect of certain clerical errors.
- Managing GST Audit/Assessments proceedings and filing timely response with the GST Authorities.

### **Tax Audit and Compliances:**

- Annual tax compliances including income tax returns, tax audit, transfer pricing & various reports.
- Co-ordination with the Statutory Auditors and Internal Auditors in respect of various tax Compliances
- Tax advisory for new contracts or complex transactions involving multiple jurisdictions and treaty benefits.
- Ensuring timely and accurately remittances of statutory taxes like TDS, GST, Advance Tax etc.
- Verifying the statutory returns viz. TDS, GSTR-1, GSTR-3B etc. and ensuring their timely submission
- Timely issuance of various forms viz. Form 15CA, E-way bill etc. and ensure related compliances.
- Filing of modified tax returns in accordance with the APA signed by the Company with CBDT.
- Renewal of APA application into Bilateral APA in consultation with parent Company based out in USA.

<b>BHARTI AIRTEL LIMITED</b>
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<b>Jun'10 to Sep'15</b>
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Worked with Bharti Airtel Limited – Head Office, Gurgaon as Senior Manager –Taxation and oversaw taxation assessment & litigations across the entity including its subsidiary companies. Brief profile consists of the following activities:

### **Tax Audit, Assessment and Appeals:**

- Prepared and filed corporate tax returns, performing 80IA computations etc. and managed tax audits.
- Supervised periodical tax assessments for the companies and represented before the tax authorities.
- Traced the status of pending litigations and recoverability of amount paid under protest against thereof.
- Co-ordination with the Direct / Indirect Tax Department/advocates against notices and queries issued.
- Prepared and filed replies/applications u/s 133(6) & 154 with tax authorities against notices/order.
- Furnished appeals with the appellate authorities against the demand order received and disposal thereof.

### **Taxation Compliances:**

- Ensuring timely submission of responses to the various authorities against queries/SCN's raised by them.
- Handling and coordinating for periodical audits/ verification audits conducted by the various department.
- Filing correction statement with the tax department for reducing the TDS demands on TRACES portal.
- Ensuring timely statutory tax remittances like TDS, Service Tax, CST /VAT, WCT, Entertainment Tax etc.
- Monitoring timely furnishing of statutory returns viz. TDS, Service tax, VAT/CST/WCT returns etc.
- Handling CARO -ix(a) and ix(b) statutory audit proceedings and ensuring successful completion thereof.

<b>VIDEOCON INDUSTRIES LIMITED</b>
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<b>May'09 to May'10</b>
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Worked with Videocon Industries Limited - Consumer Electrical and Home Appliances Division as an Assistant Manager – Finance & Accounts at Corporate Office, Gurgaon. Was responsible for controlling all the manufacturing plants and to advice for its routine matters in accounting/taxation. Brief profile is as follows:

- Reconciliation of monthly TDS/TCS remittances for all manufacturing factories and marketing branches.
- Ensured and verified the draft workings of quarterly e-TDS/TCS returns and submission thereof.
- Providing tax opinion/implications to legal/SCM team in framing the new Service/purchase agreements.
- Rationalization of employee's salary structure considering the impact of new perquisite rules by the IT Act.
- Verified monthly payroll reports for deduction of Income tax as per employee declarations and law.
- Ensured timely processing of all invoices and its payment to vendors as per the agreement /orders.
- Monthly scrutiny and verification of vendor ledgers for major payments and its ageing analysis
- Managed weekly cash flow for vendor/ employee payments and confirm requirement to treasury team.

<b>RELIANCE INDUSTRIES LIMITED</b>
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<b>Nov'06 to May'09</b>
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Worked with Reliance Industries Limited, recruited through campus interview organized by the ICAI, as an Accounts Manager at regional Office, New Delhi. Major responsibilities include:

- Preparation of CAPEX and OPEX budget and its approval from the Top Management.
- Tabulated the business / financing plan for next 5 years for proposed manufacturing Unit.
- Driving out the product costing for product to be manufactured at proposed manufacturing unit.
- Worked with Head Office on treasury module & bank reconciliation in SAP.
- Compilation of daily/weekly/Monthly Sales/Bank MIS and reporting the same to Head Office.
- Prepared profitability statement and RO's fuel loss /gain calculations on monthly basis.
- Monthly intercompany reconciliation of material, funds, sales and purchase and reporting to HO.
- Monitored accounting functions viz accounts payable and receivables including import payments.

Worked as an article with M/s S.S. Kothari Mehta & Co., Chartered Accountants. During the association, got opportunity to gain exposure for manufacturing plants while conducting Statutory and Internal Audits. Major assignments handled are stated hereunder:

Statutory Audits	Internal Audits
Jindal Steel & Power Ltd.	Bhushan Steel & Strips Ltd.
Jindal Stainless Ltd.	Hindustan Tin Works Ltd.
Saraswati Industrial Syndicate Ltd.	Jindal Pipes Ltd.
H.E.G. Ltd. – A unit of L.N.J. Bhilwara Group	R.P.G. Transmission Ltd.



## PROFESSIONAL QUALIFICATIONS

### The Institute of Chartered Accountants of India, New Delhi

- CA Final Examination held in May 2006 (both groups in first sitting)
- CA P.E. – II in the year May 2003 (both groups in first sitting)
- CA Foundation Examination in the year May 2001 (in first sitting)

### The Institute of Chartered Financial Analyst of India, Tripura

- Completed 2 years Chartered Financial Analyst (CFA) course from ICFAI in 2011

### Symbiosis Centre for Distance Learning, Pune

- Accomplished 2 years post graduate diploma (in Finance) with 1<sup>st</sup> division in 2006.



## PROFESSIONAL CERTIFICATIONS

### Indian Institute of Management, Bengaluru

- Completed 8 months course on Strategic Leadership Development Program
- Personal coaching classes covering strategic thinking and change Management.
- Advanced leadership trainings, including simulation led workshop on strategic decisions.

### The Institute of Chartered Accountants of India, New Delhi

- Certificate course on GST organized by the Indirect Tax committee.
- Refresher course on basics of International Taxation and withholding tax provisions.



## ACADEMIC CHRONICLE

- B.Com passed with 1<sup>st</sup> division from University of Delhi (2001-03)
- Passed Senior Secondary with 1<sup>st</sup> division from CBSE (1999-2K)
- Passed Higher Secondary with 1<sup>st</sup> division from CBSE (1997-98)



## IT PROFICIENCY

- Engaged in oracle implementation and designing the tax module for GST and TDS Compliances
- Experienced on ERP systems viz. SAP (R/3), BAAN and other oracle-based accounting packages.
- Well conversant in M.S. Office and Accounting software Tally etc.



## ACCOLADES & ACCOMPLISHMENTS

- Received CGM choice excellence award for significant contribution towards Philippines setup.
- Presented silver award for exceptional contribution towards tax assessment and litigations.
- Awarded with a certificate of appreciation for successful completion of CERA Audit
- Recognized by the top management for restructuring the payroll structure of the Company.



## PERSONAL DETAILS

Marital Status : Married  
Date of Birth : October 1, 1982  
Language : English/Hindi