

# RESUME

## K. Sravanthi

Mobile: 6305610324

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### Summary

Passionate devotion towards my work. Seeking a challenging position that will enhance my professional knowledge and provide opportunities for personal and professional growth.

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### Skills

- Team Leadership
- Communication Skills
- Analytical Thinking

### Personal Strengths :

- ❖ Positive attitude and Enthusiastic in teamwork.
- ❖ I can work either individually or as part of a team.
- ❖ Hardworking in nature.

### EXPERIENCE :

Organization : Ajuba 1.8 Years

Designation : Worked as AR Caller Experience : 1.8 Years

### ROLES AND RESPONSIBILITIES :

- Initiate Telephone calls to insurance companies to ascertain outstanding claim status
- Review Denial to Determine Necessary steps for claims Review
- Monitor all outstanding Balances
- Taking the appropriate actions on the claims after the completion of the call.

Use Web portals like ECW (ECLINICAL WORKS).

- Verify the coding denials in super coder.
- Reposting the incorrectly posted claims
- Monitoring all users attendance and work allocation accounts.

## **Education**

- B.SC Adikavi Nanayya University 80% Year of Passing – 2021
- M.P.C Board of Intermediate Education, AP 75% Year of passing – 2018
- X th, Board of Secondary Education, Andhra Pradesh 95% Year of Passing – 2016

## **Interests**

Playing chess ,passion for music

## **Personal Details**

Name	: K.Sravanthi
Father's Name	: K.Satyanarayana
Religion	: Hindu
Nationality	: Indian.
Date of birth	: 20-06-2001
Gender	: FEMALE
Languages Known	: Telugu, English & Hindi

## **Declaration:**

I hereby declare that the above-mentioned information is correct up to my knowledge and I bear the responsibility for the correctness of the above-mentioned particulars.

**Place :** HYDERABAD

**Date :**

**(K.Sravanthi)**