



# RAHUL NAMBIAR

## *Warehouse Manager*

Experienced Warehouse Manager with a proven track record of optimizing operations, reducing costs, and enhancing productivity. Skilled in leading cross-functional teams, implementing safety protocols, and ensuring regulatory compliance. Proficient in inventory management software for efficient tracking and replenishment. Seeking to leverage expertise in driving operational excellence for the success of a dynamic organization.

### PERSONAL DETAILS

Mobile No	: +91 9562461141
Email ID	: rahulnambiar@gmail.com
Address	: Kerala, India
Nationality	: Indian
D.O.B	: 19 <sup>th</sup> October 1986
Gender	: Male
Marital Status	: Married
License	: UAE driving license

### ACADEMIC CREDENTIALS

2007	<b>Bachelor of Commerce</b> Calicut University, Kerala, India
2004	<b>Higher Secondary</b> Board of Higher Secondary Examinations, Kerala, India
2002	<b>Secondary School</b> State Board of Secondary Education Maharashtra, India

### ACHIEVEMENTS

- Consistently maintained 100 % stock accuracy in the warehouse.
- Maintained monthly targets as directed by the sales team.

### COMPUTER PROFICIENCY

- Tally ERP 9
- Peachtree
- Spreadsheet
- QuickBooks
- MS Word
- MS Excel
- WMS
- RFID Technology
- Barcode Scanning Systems

### KEY SKILLS

- Inventory Control
- Shipping and Receiving
- Order Fulfillment
- Stock Management
- Staff Training
- Inventory Tracking
- Cycle Counting
- Just-In-Time Inventory
- Logistics Coordination
- Vendor Management
- Order Accuracy
- Customer Satisfaction

### EXPERIENCE

❖ **Warehouse Manager | Feb 2023- Jan 2024**  
**Millenium Chemical Trading LLC- Dubai, UAE**

#### KEY RESPONSIBILITIES

- Oversee all aspects of inventory management, including receiving, storing, and issuing goods.
- Implement inventory control measures to ensure accuracy, minimize shrinkage, and optimize stock levels.
- Utilize inventory management software to track inventory movements and maintain up-to-date records.
- Coordinate with logistics partners and carriers to arrange inbound and outbound shipments.
- Optimize transportation routes and modes to minimize costs and maximize efficiency.
- Ensure timely delivery of goods to customers and internal stakeholders.
- Supervise warehouse staff, including hiring, training, and performance management.

❖ **Senior Inventory Controller | Dec 2010- Apr 2022**  
**Emirates Glass LLC, Dubai, UAE**

#### KEY RESPONSIBILITIES

- Implement inventory management strategies to optimize stock levels, minimize excess inventory, and reduce carrying costs.
- Utilize inventory management software to track inventory movements, monitor stock levels, and generate reports.
- Analyze historical data and market trends to forecast demand and plan inventory replenishment.
- Negotiate favorable terms and pricing agreements with suppliers to optimize procurement costs.
- Establish and enforce quality control standards for incoming and outgoing inventory.
- Collaborate with cross-functional teams, including operations, finance, and logistics, to optimize inventory management processes and achieve business goals.

## LANGUAGES KNOWN

- English
- Malayalam
- Hindi
- Marathi
- Tamil

## PASSPORT DETAILS

Passport No : R 8091324  
Date of Expiry : 05.07.2027  
Place of Issue : India

## ❖ HR Executive | Mar 2007- Oct 2010

Aims International, Mumbai, India

- Manage end-to-end recruitment processes, including job posting, screening, interviewing, and onboarding, to ensure timely hiring of qualified candidates.
- Administer employee benefits programs, such as health insurance, retirement plans, and leave management, while ensuring compliance with company policies and regulations.
- Coordinate training and development initiatives, including identifying training needs, scheduling sessions, and tracking employee progress to foster skill enhancement and career growth.
- Handle employee relations issues and conflicts resolution, providing guidance and support to employees and managers to maintain a positive work environment.
- Assist in performance management processes, conducting performance evaluations, providing feedback, and implementing performance improvement plans as needed.
- Stay updated on HR trends, best practices, and regulatory changes to ensure compliance and contribute to the continuous improvement of HR policies and procedures.

## DECLARATION

I hereby declared that all the details mentioned above are in accordance with the truth and fact as per my knowledge and I hold the responsibility for the correctness of the above-mentioned particulars.

RAHUL NAMBIAR