

**Vamshi Soppa**

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**■Overview**

Overall 6 and Half years of Experience in the US Health care Billing Domain in Various roles.

**Career Objective Statement**

To challenge myself as a Supervisor and utilize my professional skills, administrative, and customer services skills in a professional environment. Seeking an important and challenging role in an organization where I can attract with the new people and show my abilities and responsibilities.

**Professional Summary:**

- Since November 30<sup>th</sup> 2015 to March 17th 2017 as Medical Biller in IKS Health
- From March 27th 2017 to 2nd June as Medical Biller in Primera Health.
- From September 2017 to Current in Sutherland Global Services.
- Effective June 2021 serving as Team Lead in Sutherland Global Services.

**Skill:**

- **Software** : Sales force, All Scripts &GECB.
- **MS Office** : Excel, Word

**Education**

- Bachelor in Technology ( I.T )

**Rewards**

- Won the best Employee Award in IKS for the Contribution done both in Production and also Resolving the Billing Issues with minimal escalations.

**Contributions**

- As a Senior analyst figured many global updates based on departments and per carriers.

- Currently working on the OTRS and E.H.R Tasking in HMG Project and helping the Clients in Resolving the Queries effectively in given time frame with no or minimal Escalations
- Working on Payer rejection in Billing along with AR team. We identified the payer rejection and sharing the feedback to AR Team leader and giving training to AR and charge entry team based on the rejection and fixing the same.

### **Core Responsibilities**

- **Production, Quality & process management-** Ensuring teams are meeting the SLAs, conduct reviews with the team members and Q/A.
- **Performance Management-** Manage / Drive processes and support teams in mentoring, Counselling, goal setting , performance feedback and career panning.
- Ensure alignment, integration and adaptation of new clients to enhance transition is done in a smooth manner.
- Managed Accounts Receivables follow-up and collection of physician claims.

### **Personal Details:**

Father's name : S. Raju  
Date of birth : 05<sup>th</sup> August 1991  
Marital Status : Married  
Nationality : Indian.  
Languages known : English, Hindi and Telugu  
Permanent Address : House.No:16-1-408, Reddy basti, Saidabad

I hereby declare that the information furnished above is true to the best of my knowledge.

**(Vamshi S)**