

## CURRICULUM VITAE

**Ganesh Bharat Chougule**

MBA Finance

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Mob. No- 9665280695

### **Career Objective:**

To work for the organization to the best of my knowledge and ability from where the organization could benefit from my services and provide me with knowledge that are professionally important to me.

### **Work Experience: - Syngenta Pvt. Ltd Duration:**

July 2019 till date

- **Industry Type:** Agricultural Industry
- **Team:** APAC/EAME Invoice Processing
- **Designation:** Sr. Finance Analyst (AP)

### **Role & Responsibilities:**

- Process PO and Non-PO invoices in SAP VIM.
- Process the Down payment, Payment order requests in SAP.
- Preparing R block report, DP recon, Payment proposal, Exception report, on weekly basis and Accrual and Quality dashboard on Monthly basis.
- Worked on Alcon, ABBYY, Payment factory and Tax automation projects.
- Handling allocation and allocate equally to team.
- Created BOP and DTP of entire process during transaction and training.
- Managed cross training to prepare the back up for all the activities.
- Rectification error cases, checking weekly errors in VIM analytics.
- Handling urgent queries and escalation received in GMB and Snow queries.
- Posting urgent Bank open item to vendor account and Know-off with open entries if required.
- Posting journal Entries for direct debit vendors.
- Identify errors and take necessary action on it.
- Carry out all activities in a manner which will contribute to the achievement of individual and team Key Performance Indicators.
- Allocate pending work to team members and report to manager for everyone productivity.
- Handling Bi-weekly call.
- Handling OTP report.
- Contribute to Accounts Payable process improvement initiatives as required.
- Providing training to New Joiners.

**Work Experience: - PRGX India Pvt. Ltd**

**Duration:** May 2018 to July 2019

- **Industry Type:** Financial Service
- **Team:** Recovery Audit
- **Designation:** Sr. Analyst AP
  - Auditing accounts payable data, data interpretation / data processing / data understanding.
  - Identifies variances errors in the procurement and payment processes to recover revenue.
  - Reviews client information including contracts, invoices, purchase orders, shipping documents, and other documentation to identify potential audit opportunities.
  - Prioritizing accounts and workflow to meet management goals.
  - Prepare claims with appropriate supporting backup (electronic) and submits the claim for processing.

**Work Experience – Infosys BPO Ltd.**

**Designation:** Sr. Process Executive (AP)

**Duration:** December-2015 to– April 2018

- Working on SAP ERP environment.
- Handling exceptions arising due to 3 ways mismatch (PO-GR-IR Mismatch).
- Working for Invoice Auto-posting from DEEP to SAP
- Handled weekly call with client regarding updates for invoice processing (AP).
- Handled the responsibility of “Process trainer” & trained many new joiners & migration tasks.

**Educational Details:**

- **M.B.A** from SIBACA, Lonavala, University of Pune with first class in 2015.
- **BBA** from Sangameshwar College, Solapur University with First Class in 2013.
- **H.S.C** from Pune board Maharashtra with second class.
- **S.S.C** from Pune board Maharashtra with second class.

**Key strengths:**

Ability to build interpersonal relationships ➤ Positive mind-set

- Self-motivated
- Teamwork Spirit
- Adaptable
- Rapid Learning Capability
- Ability to interact effectively with others.
- Ability to work under pressure and release workload.
- Ability to Priorities and organize own workload to ensure deadlines are met

**Hobbies:**

- Likes to watch Cricket.
- Listening to Music.

- Internet surfing.
- Making friends.
- Travelling to historical places.

#### **Extra-Curricular Activities**

- Participated in Musical Skit University level (Winner)
- Participated in organizing Committee SANUTSAV 2012
- Participated in Add-Mad Show in University Level
- Participated in Yuva Next (Lokmat) Musical Skit
- Participated in Terser hunt

#### **Personal Details:**

**DOB** : 18/05/1989

**Father's Name** : Bharat Chougule

**Nationality** : Indian

**Marital Status** : Married

**Religion** : Hindu

**Languages** : English, Hindi, Marathi

**Address-** Flat no 502, Bhosale Dynasty, Near Nrusingh high school, Shitole Nagar, old Sangavi Pune - 411027

**Signature: -**

**Name –** Ganesh Bharat Chougule