

# RAVI KUMAR GUPTA

Email ID : raviguptaicai94@gmail.com

**CA FINAL (Group 1 Cleared) & CS EXECUTIVE**

**Mobile No. : 9672515925**

## Career Objectives :-

- To work in a dynamic environment that provides me a wide spectrum of experience and exposure. To bring a versatile portfolio of skills at work place and serve the organization with positive attitude and efficiency.

## Professional / Academic Qualifications:-

Degree / Exam	College / University	Marks / %
CA Final (1 <sup>st</sup> Group)	ICAI	56.00 %
CS Executive (Both Groups)	ICSI	53.14 %
M. Com	Rajasthan University	48.06 %
B. Com	Rajasthan University	57.67 %
12 <sup>th</sup>	Tagore Public School	69.08%

## Current Experience

- Worked as a **Deputy Manager** at **ICICI BANK- Operations & Sales** from **22 November 2023 to 22 January 2024**.
- Worked as a **Assistant Manager** at **M/S Ramawatar Agrawal & Co.** from dated **01/04/2019 to 31/10/2023**.

## Articleship Experience:-

- **Completed Three Years Articleship** from **D.P & Associates**, Chartered Accountant Jaipur (From 17/04/2012 to 16/04/2015)
- Major assignments during Articleship while working as a Taxation and Audit Assistant

Sector	Clientele	Key / Major Responsibilities
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<b>Statutory Audit &amp; GST Audit :-</b>		
➤ Manufacturing & Trading Co.	➤ Dormak Interio Pvt. Ltd. ➤ Ravi Enterprises ➤ Shiv Motors Pvt. Ltd. ➤ D.S. Facility Service ➤ Other Pvt. Co.	➤ Preparation of tax audit report U/s 44AB ➤ Statutory Compliances ➤ Verification & Vouching of crucial expenses ➤ Balance confirmation procedure ➤ Preparation & review of various reconciliation statements.

#### **Job Profile:-**

- Computation of Income & Filing of Tax returns of various Assesses.
- Periodic Returns under GST.
- TDS Calculation and E-TDS Return.
- Statutory Audits, Tax Audits, Stock Audits.
- Accounting, Auditing & Taxation.
- Banking Operational & Customer relationship management.

#### **Computer Exposure & Certification :-**

- ITT Computer Certificate
- RS –CIT Certificate
- IRDA Certificate
- Having Good working Experience on (MS- Excel, MS – Word & Tally)
- Tally, Computax
- Finacle, I- View 2.0

#### **Personal Details:-**

Date of Birth : 04/02/1994

Father Name : Mr. Baldev Prasad Gupta (Business)

Interest : listening of Music & Playing Cricket

Languages Known : Hindi & English

Residential Address : Plot no. 261 – A, Mansarovar Colony, Kalwar Road, Jhotwara, Jaipur