

CURRICULUM VITAE

DHARMENDRA KUMAR

Career Enhancement in Material Management (Store Deptt.)

(A) PROFILE: -

- ☐ A competent professional with over 6 years of experience in material functioning Store Department.
- ☐ Extensive experience in handling the entire operation dispatch and store encompassing Receipt Store, Main Store, Finished Goods Store, Vehicle Planning Material Loading & Unloading Etc.

(B) WORK EXPERIENCE: -

- **TECHNICAL ASSOCIATE LIMITED ELDICO SIDCUL SITARGANJ
UDHAR SINGH NAGAR UTTARAKHAND**

JUNIOR EXECUTIVE (STORE) (AUG-23 TO TILL DATE)

- Received material vs physical verification job & rating wise
- Daily basis production plan vs shortage
- Daily stock monitoring
- Rating jobwise material issue
- Monthly material reconciliation
- Work at v-dos software
- Inventory Reduce

(C) WORK EXPERIENCE: -

- **LUMAX ANCHILLARY LIMITED**



Rudrapur, Uttarakhand, India.

STORE INCHARGE (JUNIOR EXECUTIVE) (AUG.2022 TO AUG-23)

- ☐ Received material physical verifications Physical Qty. V/S Invoice Qty.
- ☐ Maintain the material stock FIFO and LIFO basis.
- ☐ Working in fully computerized Store using SAP System.
- ☐ Maintaining all the issue & received record and generate
- ☐ FIFO maintains all components.
- ☐ Manpower handling as per plan.
- ☐ All over activities handle in our BOP Store
- ☐ Job worker handling as per customer schedule
- ☐ Monthly RECO clear for Job worker
- ☐ ITR making as per sale and inventory Basis
- ☐ Inventory mention as per customer schedule
- ☐ Approval for procurement.

- ☐ Supplier conversation daily basis as per daily costumer requirement.
- ☐ All work maintains as per SOP.
- ☐ Monthly physical inventory.

(D) WORK EXPERIENCE: -

.TVS SUPPLY CHAIN SOLUTION LTD. RUDRAPUR UTTRAKHAND

TEAM SUPERVISOR (AUG. 2020 TO AUG.2022)

- **Make the GRN in SAP.**
- **Making the invoice (billing)in SAP on daily basis as per plan.**
- **Making the e-way bill as per invoice**
- **Daily making the MIS report & sharing our HOD.**
- **Received material physical verifications Physical Qty. V/S Invoice Qty.**
- **Maintain the material stock FIFO and LIFO basis.**
- **Working in fully computerized Store using SAP System.**
- **Maintaining all the issue & received record and generate daily MIS report.**
- **FIFO maintains all components.**
- **Manpower handling as per plan.**
- **Wherehous shift INcharge**
- **Material dispatch as per plan.**
- **All over activities handle in our FG store.**

LUMAX DK AUTO IND LTD.

Rudrapur, Uttarakhand, India.

STORE SUPERVISOR – (AUG. 2017 TO JUL 2019)

(E) WORK EXPERIENCE: -

- **Make the GRN in SAP.**
- **Received material physical verifications Physical Qty. V/S Invoice Qty.**
- **5 S Maintain daily basic.**
- **Maintain the material stock according to FIFO.**
- **Working in fully computerized Store using SAP System.**
- **Controlling & Checking the Materials Receipt as per Paper (Purchase Order).**
- **Maintaining all the issue & received record and generate daily report.**
- **Bin card Maintain all item.**
- **FIFO maintains all components.**

Qualification: -

- ☐ M.A from Rohilkhand University Bareilly (UP)2021
- ☐ B.A from Rohilkhand University Bareilly (U.P).2019.
- ☐ 10+2 (Intermediate) from U.P. Board in 2016.
- ☐ 10th (Secondary School) from U.P. Board in 2014.
- ☐ ADCA From INFO COMPUTER EDUCATION CENTER RUDRAPUR.

IT Skills:

- ☐ MS Excel
- ☐ Internet Operation.
- ☐ Bajaj Portal
- ☐ SAP
- ☐ KANBAN

(H) PERSONAL DETAILS: -

Name	:	Dharmendra Kumar
Date of Birth	:	10.12.1998
Sex	:	Male
Marital Status	:	Unmarried.
Nationality	:	India
Father's Name	:	Mr. Mohan lal
Language skills	:	English, Hindi
Salary expected	:	Negotiable

ADDRESS

Vill & Post Pachpera
Distt. Bareilly(U.P) INDIA
Email: dharmendrarathour235@gmail.com
Mobile: +91 7409253235

DATE :**DHARMENDRA KUMAR**