

# NOFIOLA WHULAN RAHMI

Padang, Indonesia | P: +62 8987862922 | [nofiolawhulanr@gmail.com](mailto:nofiolawhulanr@gmail.com)

## PERSONAL INFORMATION

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I am fresh graduate from Diploma of Accounting in Diponegoro University. I am fast learning, detail oriented, and also love learn everything. Critical thinking, managerial courage, communication skill and decision making. Capable to communicate in Indonesia and English. High curiosity about finance. Especially in the field of Taxation and Accounting.

## EDUCATION

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### DIPONEGORO UNIVERSITY – SEMARANG, ID

June 2021

*Area of Interest; Account Receivable*

- With the final paper entitled “Sistem Penerimaan Kas Pada Hotel Novotel Semarang”
- Cumulative GPA : 3.74/4.0 (Cum Laude)

## INTERNSHIP EXPERIENCE

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### Hotel Novotel – Semarang, Indonesia

*Account Receivable*

Jan-Apr 2021

- Enter daily transactions made by the hotel on credit or debit
- Make a receipt to the supplier who cooperates with the hotel.

### Ideologist Cafe – Semarang, Indonesia

*Crew Counter*

May-July 2021

- Responsible for serving customers who want to buy food
- Keeping the counter clean

### Dawood Cafe – Purwakarta, Indonesia

*Cashier*

Nov 2021-Jan 2022

- Serving guest orders
- Serve payments from debit and credit guests
- Record daily income and expenses

## CERTIFICATES

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### INSTITUTE FOR CERTIFICATION OF COMPETENCIES - Jakarta, Indonesia

*Accounting Competence*

June 2021

- Take the test on Journal Entry
- Take a test on the Ledger
- Take a test on Financial Reports

### INSTITUTE FOR CERTIFICATION OF COMPETENCIES - Semarang, Indonesia

*Tax Competence*

June 2021

- Attend training to learn tax in general
- Attend training to learn the regulation of taxes in Indonesia
- Attend training to learn about Income Tax, PPN, PPnBM, ect
- Attend training how to fill out SPT in all kinds of Taxes

### HIMPUNAN MAHASISWA PERPAJAKAN UNIVERSITAS DIPONEGORO - Semarang, Indonesia

*Training MYOB*

Mei 2019

- Attend training how to use MYOB Application online properly and correctly

## ADDITIONAL

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**Technical skills :** Ms. Word; basic drafting and editing, writing | Ms. Excel; simple formatting and sorting, function, formula, format cells, data validation, ect | Basic MYOB, Basic Financial Statements

### Soft Skills

- Communications; Capable of expressing ideas and information clearly and honestly
- Team Work; Competent to work in a diverse environment with different people
- Adaptability; Capable of adapting in different situations
- Analytical thinking and problem solving; capable of understanding something and try to find the solutions

**Languages:** Fluent in Indonesia and English