

Name : AVIJIT DEY

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### CAREER OBJECTIVE

To work in an eco-friendly environment and to keep adding values to the organization which I serve and concurrently upgrading my skills and knowledge.

**To seek a challenging and a demanding role in an organization that would provide me with an opportunity that can leverage my current skills to add value to the system**

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### ACADEMIC QUALIFICATION

DEGREE	YEAR OF PASSING	INSTITUTE/UNIVERSITY	AGGREGATE MARKS (CGPA)
BTech in Electronics and Communication Engineering	2021	Neotia Institute of Technology, Management and Science. (MAKAUT)	8.1

EXAMINATION	YEAR OF PASSING	INSTITUTION/BOARD	AGGREGATE MARKS (in %)
Higher Secondary Examination (10+2)	2017	Bholananda National Vidyalaya (Central Board of Secondary Education) - CBSE	86.4
Secondary Examination (10)	2015	Jodhpur Park Boys' School (Indian Certificate of Secondary Education) - ICSE	92.7

## **PROFESSIONAL EXPERIENCE:**

### **EXPERIENCED**

## **WORK EXPERIENCE:**

#### ➤ Process Associate

Sunknowledge Pvt Limited

(12/11/2021 – 15/04/2024) – **2 Years and 4 months**

- Experienced in using Medical Billing software namely HDMS (HealthCare Data Management System).
- Experienced in AR Denials and Follow up.
- Experienced in Account Receivables and Auth Renewal.
- Experienced in Hospital Billing
- Skilled in coding diagnoses and procedures using ICD – 10 and CPT systems.
- Proficient in submitting claims, bills and customer advises via E-mail, calls and chats.

## **HOBBIES**

- Playing Football, PC Games.
- Practicing Sketching.
- Likes to watch Movies, TV series and Web series.
- Listening to music.

## **PERSONAL DETAILS**

**Father's Name** : Samir Dey

**Nationality** : Indian

**Date of Birth** : 3<sup>rd</sup> July, 1999

**Languages Known** : English, Bengali, Hindi

### **DECLARATION:**

I hereby declare that all the information mentioned here are to my best knowledge, and documents are available to support all the facts.

Place: Kolkata

Date: 19.04.2024

**AVIJIT DEY**

