

CURRICULUM VITAE

DHARMENDRA KUMAR

Career Enhancement in Material Management (Store Deptt.)

(A) PROFILE: -

- A competent professional with over 6 years of experience in material functioning Store Department.
- Extensive experience in handling the entire operation dispatch and store encompassing Receipt Store, Main Store, Finished Goods Store, Vehicle Planning Material Loading & Unloading Etc.

(B) WORK EXPERIENCE: -

- **TECHNICAL ASSOCIATE LIMITED ELDCO SIDCUL SITARGANJ
UDHAR SINGH NAGAR UTTRAKHAND**

JUNIOR EXECUTIVE (STORE) (AUG-23 TO TILL DATE)

- Received material vs physical verification job & rating wise
- Daily basis production plan vs shortage
- Daily stock monitoring
- Rating jobwise material issue
- Monthly material reconciliation
- Work at v-dos software
- Inventory Reduce

(C) WORK EXPERIENCE: -

- **LUMAX ANCHILLARY LIMITED**

Rudrapur, Uttarakhand, India.

STORE INCHARGE (JU.EXICUTIVE) (AUG.2022 TO AUG-23)

- Received material physical verifications Physical Qty. V/S Invoice Qty.
- Maintain the material stock FIFO and LIFO basis.
- Working in fully computerized Store using SAP System.
- Maintaining all the issue & received record and generate
- FIFO maintains all components.
- Manpower handling as per plan.
- All over activities handle in our BOP Store
- Job worker handling as per customer schedule
- Monthly RECO clear for Job worker
- ITR making as per sale and inventory Basis
- Inventory mention as per costumer schedule
- Approval for procurement.

- Supplier conversation daily basis as per daily costumer requirement.
- All work maintains as per SOP.
- Monthly physical inventory.

(D) WORK EXPERIENCE: -

.TVS SUPPLY CHAIN SOLUTION LTD. RUDRAPUR UTTRAKHAND

TEAM SUPERVISOR (AUG. 2020 TO AUG.2022)

- **Make the GRN in SAP.**
- **Making the invoice (billing)in SAP on daily basis as per plan.**
- **Making the e-way bill as per invoice**
- **Daily making the MIS report & sharing our HOD.**
- **Received material physical verifications Physical Qty. V/S Invoice Qty.**
- **Maintain the material stock FIFO and LIFO basis.**
- **Working in fully computerized Store using SAP System.**
- **Maintaining all the issue & received record and generate daily MIS report.**
- **FIFO maintains all components.**
- **Manpower handling as per plan.**
- **Wherehouse shift INcharge**
- **Material dispatch as per plan.**
- **All over activities handle in our FG store.**

LUMAX DK AUTO IND LTD.

Rudrapur, Uttarakhand, India.

STORE SUPERVISOR – (AUG. 2017 TO JUL 2019)

(E) WORK EXPERIENCE: -

- **Make the GRN in SAP.**
- **Received material physical verifications Physical Qty. V/S Invoice Qty.**
- **5 S Maintain daily basic.**
- **Maintain the material stock according to FIFO.**
- **Working in fully computerized Store using SAP System.**
- **Controlling & Checking the Materials Receipt as per Paper (Purchase Order).**
- **Maintaining all the issue & received record and generate daily report.**
- **Bin card Maintain all item.**
- **FIFO maintains all components.**

Qualification: -

- M.A from Rohilkhand University Bareilly (UP)2021**
- B.A from Rohilkhand University Bareilly (U.P).2019.**
- 10+2 (Intermediate) from U.P. Board in 2016.**
- 10th (Secondary School) from U.P. Board in 2014.**
- ADCA From INFO COMPUTER EDUCATION CENTER RUDRAPUR.**

IT Skills:

- MS Excel**
- Internet Operation.**
- Bajaj Portal**
- SAP**
- KANBAN**

(H) PERSONAL DETAILS: -

Name	:	Dharmendra Kumar
Date of Birth	:	10.12.1998
Sex	:	Male
Marital Status	:	Unmarried.
Nationality	:	India
Father's Name	:	Mr. Mohan lal
Language skills	:	English, Hindi
Salary expected	:	Negotiable

ADDRESS

**Vill & Post Pachpera
Distt. Bareilly(U.P) INDIA**

Email: dharmendarathour235@gmail.com

Mobile: +91 7409253235

DATE :

DHARMENDRA KUMAR