

# Piyush Gangwal

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## Team Lead – Accounts Payable & Master - data

### Profile Summary

#### Core Competencies

Accounts Receivable

Reconciliation

General Ledger

Financial Reporting

Master-Data Management

Accounts Payable

Travel & Expense

Query Resolution Management

Stakeholder/ Client Management

Team Building & Leadership

- A results-driven professional offering over 11.9 years of experience in Accounts Receivables, Payable, General Ledger and Reporting, ensuring accurate & prompt services to its customers.
- Strong working knowledge of the cash application, reporting, PO-NPO invoices, employee expenses, accounting, and other aspects related to accounts payable / receivable and general ledger domain.
- Rich experience in full cycle of accounts receivable and accounts payable. Including: research, reporting & analysis and account reconciliations in Logistics, Manufacturing, Healthcare, and FMCG sector.
- Extensively worked on different tools/software (such as SAP, NetSuite, QWS and Oracle platforms)
- Showed ownership and leadership skills in working with stakeholders to develop knowledge

### Notable Accomplishments

#### METRO Global Solution Center Pvt. Ltd.

- Successfully transitioned from Germany to India, involving travel to Germany to facilitate the process
- Played a key role in stabilizing the Accounts Payable process, earning appreciation from both clients and top management for the improvements made.

#### ZOCDOC Online Health India Pvt. Ltd.

- Presented with 'Extra Milestone' for extending support & clients inquiries assignments strong demonstration of teamwork and professionalism
- Recognized as a star performer for effectively managing employee expenses and ensuring timely payments to vendors.

#### EATON Technologies Pvt. Ltd.

- Received the Extra Mile Award in 2016 for outstanding dedication and effort and showcasing leadership & adaptability.
- Had the opportunity to have HI-POT Lunch with Mr. Yan Jin, Asia Pacific VP Finance, in both 2015 and 2016, highlighting recognition from senior management.

#### UPS Global Services Pvt. Ltd.

- Acknowledged with 'Spark of Brilliance' for being a proactive team player and resourceful member within the team.

### Organizational Experience

Since May'19

**METRO Global Solution Center, Pune as Team Lead – Accounts Payable & Master-Data | Team Size: 18 Members**

#### Key Result Areas:

- Facilitating invoice processing, validation, checking purchase orders, employee expenses as per policy and GL coding management
- Ensuring that Invoices are in accordance with agreements in NPO cases and GRN's are logged for PO cases, and supplier payments are done in timely manner
- Reconciliation of vendor accounts.
- Managing client requests and expectations, delivering quality service in a timely manner
- Enforcing adherence to Travel and Expense (T&E) Policy within teams, facilitating reimbursement processes according to policy guidelines.
- Overseeing team management, handling various requests and activities related to team members
- Prioritizing urgent tasks to ensure timely resolution and effective task management.
- Efficiently managing people and processes to optimize productivity and performance.
- Managing team to make sure all requests related to creation and modification of VMD, CMD and AMD are completed within TAT and with 100% Quality

**Oct'17-Apr'19**

**ZOCDOC Online Health India, Pune as Senior Accounting Associate**

**Key Result Areas:**

- Bank Reconciliation in NetSuite, for different bank accounts (operating, payroll, collateral, etc.)
- Concur Admin - Employee Maintenance in Concur (adding, deactivate, change in dept., manager changes, etc.)
- T & E – Posting of expenses of employees in Concur with thorough checks, aligning to policy.
- Preparing & submitting weekly payments of vendors
- Handling Purchase card of the office, making necessary payments and keeping a track of all expenses.
- Handling & Reconciling of Corporate credit card or P card given to employees, validating their expenses, then approving as per the rules.
- Handling HR responsibilities as well, like creating payroll, calculating leave encashment
- Resolving Employees queries related to Medical Insurance, Leaves, PF, etc.
- Creation of Payroll Journal entries
- Providing with all necessary documents for Audit

**Jun'14-Oct'17**

**EATON Technologies, Pune as Senior Analyst – Accounts Receivable & General Ledger**

**Key Result Areas:**

- Transition lead for Column Case Management tool which included Customer Maintenance & Service.
- Managing queries of customer via Tele communication.
- Allocation of different modes of payments Lockbox, ACH, WIRE Transfer, Credit card.
- Handling payments / allocation of strategic customers (CED, WESCO, City Electric etc.)
- Part of High-Volume Team
- Research and resolve all types payment discrepancies & queries.
- Act as a Quality Auditor, auditing payments
- Bank Reconciliation, Sub Ledger Reconciliation (AP-GL & AR-GL)
- Preparing & Posting of Journal Entries with supportive documents (bank charges, FX gain/loss, etc.)
- Preparing and posting of Accrual journals
- Recurring Journals
- Intercompany reconciliations

**Jun'12-May'14**

**United Parcel Services (UPS) Global Logistics, Pune as Assistant - Accounts Receivable**

**Key Result Areas:**

- Downloading of Eastern, Western and Central Europe banks and allocation of AR, Credit Card & Cheque related payments as well as lawyer payments for NORDICS, BENELUX countries
- Prepare batches of payments for data entry or cash applications
- Preparing and Processing Refunds for Eastern, Western and Central Europe
- Processing and Understanding the KPI's
- Scheduling, downloading & analysis of various financial reports (daily, weekly, monthly)
- Handling huge volumes on month end
- Generating EFT's for Spain, Italy & BENELUX
- Processing adjustments / write offs, auditing of allocations, adjustments.

**Education & Credentials**

- **2012:** Postgraduate Diploma in Finance from MIT School of Business
- **2010:** Bachelor of Business Administration from BMCC, University of Pune.

**IT Skills**

- Worked on SAP, NetSuite, QWS, and Oracle platform

**Personal Details**

**Date of Birth:** 22<sup>nd</sup> June 1988

**Languages Known:** English, Hindi.

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