

**Joseph S**

No.4, Veerapandi

Coimbatore-641019.

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## **CARRER OBJECTIVE**

To become a successful professional in the industry by making use of my acquired skills and contribute to the growth of the firm in every way by my innovative, resourceful and flexible thoughts.

## **ACADEMIC QUALIFICATION**

- B.Com General
- Fluency in English with American accent

## **EXPERIENCE AND ACHIEVEMENTS**

Worked as a senior client specialist in access healthcare

And being outstanding employee for 2 years, has equipped me with the following skills:

1. Working knowledge on computer
  2. Motivation and creativity among the trainees etc.
  3. Co-ordination and organization
  4. Counselling
  5. Administration and Finance Management
  6. Conducted numerous AIDS awareness program
  7. Efficient in taking care of trainees
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1. Computer working knowledge in compiling and submission on-line statutory reports.
  2. Motivation and instilling creativity among the trainees.
  3. Co-ordination with the team to support on the work
  4. Counselling to the trainees for confidence and hope.
  5. Calling payors for the resolution in denial.

6. follow up in existing denials to get payment.

With my qualification, experience and skill, I will prove to be an asset to your prestigious Organization

## WORK EXPERIENCE

1. E4E for 2 years as a ar caller from 2011 to 2013
2. Access healthcare for 5.5 years as client specialist from 2014 to 2020
3. Medusind for 2 years as team coordinator from 2020 to 2022

## Personal details

Name : Joseph s  
DOB. : 21.06.1993  
Gender. : Male  
Marital status : married  
Language known : English, Tamil, Malayalam

“I hereby declare that all the above information given are true and to the best of my knowledge” .

**Place:** Coimbatore

**Date :**

(Joseph)