

# Himanshu Chourasia

## Senior Administrator

I believe in continuously improving myself in every field with a constant desire to learn new evolving techniques, accepting challenges increasing my knowledge and capability which provides an opportunity to manage team work and contribute well performance for the organization



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## WORK EXPERIENCE

### SENIOR ADMINISTRATOR

#### WIPRO Limited

11/2022 - Present

Pune, Maharashtra

##### About

- I am currently working as Senior Administrator at Wipro. As the primary liaison between clients and endpoint engineers, I manage daily tasks, motivate the team to achieve goals and maintain incident reports and handle diverse technical responsibilities including AD accounts management, software & network related problems and more, ensuring a smooth workflow and efficient problem resolution

### SENIOR TECHNICAL SUPPORT

#### CONCENTRIX

2021 - 2022

Pune, Maharashtra

##### About

- I was working as a Dell technical advisor at concentrix. My responsibilities are mostly to provide support to the premium users and various advisors also handle various escalations globally as a technical advisor.

### Industrial Trainee Technical Support

#### PAYTM

01/2017 - 01/2018

Jabalpur, Madhya Pradesh

##### About

- Having one year of experience as a Industrial Trainee Technical Support at Paytm One97 limited.

## EDUCATION

### Master of Engineering (M.Tech) Specialization in Digital Communication

R.G.P.V. Bhopal

06/2022

Jabalpur, Madhya Pradesh

### Bachelor of Engineering (B.Tech) Specialization in Electronics & Communication

Gyan Ganga College Of Technology And Science.

2012 - 2016

Jabalpur, Madhya Pradesh

## SKILLS

O365

Active Directory

VMware

Service Now

Remote Desktop Application

DUO

AS400

Web Development

Python

## PERSONAL PROJECT ( WORK AS A FREELANCER )

### SHOP INVENTORY MANAGEMENT SYSTEM

- Built a web application to allow shop owners to retrieve GST bills of their customer specific to the dates of their supplied products
- Owner not only able to track every single transaction of his customers but also can track every single item of the stock by reviewing Daily Reports specific to dates
- Remove the burdern of shop owners by tracking records from anywhere without reminding dates and using papers
- Tools and skills : HTML, CSS, Bootstrap, Javascript, Python**

## DECLARATION

I hereby declare that the given information about is true as regard to all my experience.

## LANGUAGES

English

Native or Bilingual Proficiency

Hindi

Native or Bilingual Proficiency

## INTERESTS

Photography

Calisthenics

Reading Books

Basketball