

Date: 13-02-2024

To,

The Exam Controller Office

Khwaja Yunus Ali University

Enayetpur, Sirajganj

Through: Department of MIS

Subject: Request for Partial Marksheet up to 7th Semester for Job Opportunity

Dear Sir,

I hope this finds you well. I am Shubrato Debnath from MIS department (Id: 0622010104211010) currently in my final semester, working on my project and not attending regular classes. I got a job opportunity, and they need my marksheet up to the 7th semester urgently.

Could you please recommend me to the Exam Controller office for a quick issuance of the partial marksheet? I've attached the job offer and my grades up to the 7th semester for your reference.

Your support is crucial for this opportunity. Thank you for your quick assistance.

Best regards,

Shubrato Debnath

MIS

Batch: 17th

Id: 0622010104211010