

MCI Project Weekly Time Sheet

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Week starting: 03

Day	Date	Time In	Time Out	Total hours	Task	How does it fit its project plan?	Outcome/Next action
Monday	14/03/2022	8:00 PM	11:30 PM	3.5	Prepare for the prototype presentation for the next client meeting	To show our client our ideas, we need to present some actual deliverables instead of simple ideas.	Created a slides on google share folder and filled up content to show our client including the tech stack, project management plan, and UI.
Tuesday	15/03/2022	4:00 PM	5:00 PM	1	Group meeting for prototype slides	Allocate the tasks to individuals to make sure we could make it to tomorrow's client meeting.	Finished the team introduction, Agile & project management parts for our prototype presentation.
Wednesday	16/03/2022	12:00 PM	1:00 PM	3	Client meeting for showing our ideas and designs for our project	This is the prototype of our project.	Our client is happy with our solutions. Next we are going to adopt MERN as our tech stack.
Thursday	17/03/2022	9:00 AM	4:00 PM	7	Study NodeJS and Express	Prepare for the future coding tasks.	Partially finished the tutorial on LinkedIn Learning.
Friday	18/03/2022	9:00 AM	2:00 PM	5	Study NodeJS and Express	Prepare for the future coding tasks.	Partially finished the tutorial on LinkedIn Learning.
Saturday	19/03/2022	10:00 AM	6:00 PM	8			
Total				27.5			