MCI Project Weekly Time Sheet

Team	5	**Student ID**	a1686965	**Week starting:**	21/03/2022

Day	Date	Time In	Time Out	Total hours	Task	How does it fit ito project plan?	Outcome/Next action
Monday	21/03/2022	12:00:00 PM	5:00:00 PM	5	1.Group Meeting 2. Install the environment	Get an update for our project with ourselfs Start our webside	Our client end up not showing up to the meeting. We spent the rest of the time discussing about the pitch presentation, presentation video, and the bussiness case. We sent an email to our client for the next meeting details, so far no responds.
Tuesday	22/03/2022	8:30 AM	12:30 PM	4	Get the pitch presentation done (slides)	Remind us the purpose of this project	Almost done, decided to held a group meeting tomorrow for the pitch and when it's done, we could book a time with Professor Cruz for feeback.
Wednesday	23/03/2022	9:00 AM	6:00 PM	9	1.Group Meeting 2. Record my part of the pitch presentation (video) 3. Setting up the website	Initialized our backend and frontend	Finish setting up the frontend and back end of the website. Next is find a suitable side bar for our homepage. Did not record my part yet because my team said wait for feeback. Already booked a time with Cruz.
Thursday	24/03/2022	11:00 AM	7:00 PM	8	Redo pitch presentation	To capture our audiens	We got the new strcuture down, but still not done with the style, only words.
Friday	25/03/2022	11:00 AM	4:00 PM	5	Finalised pitch presentation	To capture our audiens	We finalized the details for our ptich, rehearse our own part, time the minutes, make sure everything is alright and in time. Next week we will start doing the video, website and the business case.
Saturday	26/03/2022						

| | | | **Total** | 31 | | | |