

## MCI Project Weekly Time Sheet

Team 05 Student ID a1817812

Week starting: 05

| Day       | Date       | Time In  | Time Out | Total hours | Task  | How does it fit its project plan?  | Outcome/Next action  |
|-----------|------------|----------|----------|-------------|---|--|--|
| Monday    | 28/03/2022 | 1:30 PM  | 2:30 PM  | 1           | 1. Client meeting.  | Weekly update with our client and ask deidentified data for the project from client.                                       | Updated as planned, next will wait for data from client.   |
| Tuesday   | 29/03/2022 | 9:00 AM  | 11:00 AM | 2           | Group meeting   | Update project progress and allocate tasks for the week.   | The course data has been provided, our team started to analyse the data.   |
| Wednesday | 30/03/2022 | 10:00 AM | 8:00 PM  | 10          | Start to work on the Milestone 1 report   | This is an important assignment for us. And this is a good opportunity for our team to plan for the next sprints.          | Did research from previous examples, designed the table format of our milestone 1, finished the draft content and uploaded to our google drive.                                      |
| Thursday  | 31/03/2022 | 11:00 AM | 12:30 PM | 1.5         | Business case & draft plan feedback session with Cruz   | The session is for asking feedback from Cruz.  | The session was last one and half hours and we got plenty of feedbacks, next we are going to do some modifications for the report.   |
| Friday    | 1/04/2022  | 11:00 AM | 4:00 PM  | 5           | 1. Client Meeting<br>2. Group discussion  | We arranged this adhoc client meeting is for figuring out our current concerns towards our functionalities of our website. | After the client meeting, we have got the consensus that we could reduce the functionalities from four to two, the meanings of why we develop these functions are clearly explained. |
| Saturday  | 2/04/2022  | 12:00 PM | 6:00 PM  | 6           | Configuration for MERN stack on local environment, create a react app including frontend and backend. | This is the preparation for our official coding process.   | MERN framework was successfully built locally, next will upload it on Github.  |
| Total     |            |          |          | 25.5        |   |  |  |