04
Minutes of the group Meeting

Team 05
Yiwei Zhang, Lei Jin, Shuchen Wu, Yen You Chew
Tuesday 15th March 2022

Note taking for the meeting:
Shuchen Wu

1 Time and Place
The group meeting for the Master of Computing & Innovation Group Project was held in Wardli 218 teaching room. at 4:00 pm on Tuesday 15th March 2022.

2 Role adjustment
Database: Lei Jin, Yiwei Zhang
Backend API: Yiwei Zhang
Algorithm & data analyse: Lei Jin, Yen You Chew
Frontend: Shuchen Wu (if the other team members are available, they can help with this part)
Frontend API & datacall: Yen You Chew
User Interface design: Shuchen Wu

3 Task break down & allocation for pitch presentation
3.1 Introduction of team 5 (Alvin) [Time estimate 20s]
3.2 User story (Shuchen) [Time estimate 30s]
　　　Writing a complete user story that can catch the audience's attention.
3.3 Introduction about the project (Yen You) [Time estimate 40s]
　　　A brief overview about the project & its purpose
3.4 Value / important
3.4.1 Market value (Yen You) [Time estimate 60s]
　　　Research the market and analyse the core competitiveness
3.4.2 User value (Alvin) [Time estimate 60s]
　　　Why users need the product, how the product can help.
3.5 Solution (Yiwei) [Time estimate 60s]
　　　Core technology - data analyzation
3.6 Feasible - Project life cycle (Alvin) [Time estimate 90s]

　　　Project timeline
　　　How many sprints we are going to deliver
3.7 Extended (Yiwei) [Time estimate 30s]
　　　Functions / values that we can build on if we have time.
　　　Career path at this stage, might change after client meeting.
3.8 non-obvious assertions - UI & UX (Shuchen)
[Time estimate 60s]
3.9 conclusion [Time estimate 30s]

4 Next meeting & task deadline

4.1 Monday is the task deadline. Works should be gathered in the google slide in week 3 sprint 1

4.2 Pitch content review meeting will be held on Tuesday